

☒ CalSAWS M&E☒ CalWIN Migration

Distribution Date:	October 11, 2023
To:	Fiscal.Admin.Mgmt.Butte; Fiscal.Admin.Mgmt.Calaveras; Fiscal.Admin.Mgmt.Del Norte; Fiscal.Admin.Mgmt.El Dorado; Fiscal.Admin.Mgmt.Fresno; Fiscal.Admin.Mgmt.Humboldt; Fiscal.Admin.Mgmt.Imperial; Fiscal.Admin.Mgmt.Kern; Fiscal.Admin.Mgmt.Kings; Fiscal.Admin.Mgmt.Lake; Fiscal.Admin.Mgmt.Lassen; Fiscal.Admin.Mgmt.Marin; Fiscal.Admin.Mgmt.Mariposa; Fiscal.Admin.Mgmt.Mendocino; Fiscal.Admin.Mgmt.Monterey; Fiscal.Admin.Mgmt.Nevada; Fiscal.Admin.Mgmt.Orange; Fiscal.Admin.Mgmt.Placer; Fiscal.Admin.Mgmt.Riverside; Fiscal.Admin.Mgmt.Sacramento; Fiscal.Admin.Mgmt.San Bernardino; Fiscal.Admin.Mgmt.San Francisco; Fiscal.Admin.Mgmt.San Joaquin; Fiscal.Admin.Mgmt.San Luis Obispo; Fiscal.Admin.Mgmt.San Mateo; Fiscal.Admin.Mgmt.Santa Clara; Fiscal.Admin.Mgmt.Shasta; Fiscal.Admin.Mgmt.Sierra; Fiscal.Admin.Mgmt.Siskiyou; Fiscal.Admin.Mgmt.Solano; Fiscal.Admin.Mgmt.Sonoma; Fiscal.Admin.Mgmt.Stanislaus; Fiscal.Admin.Mgmt.Sutter; Fiscal.Admin.Mgmt.Tehama; Fiscal.Admin.Mgmt.Trinity; Fiscal.Admin.Mgmt.Tulare; Fiscal.Admin.Mgmt.Tuolumne; Fiscal.Admin.Mgmt.Ventura; Fiscal.Admin.Mgmt.Yuba PPOC.Butte; PPOC.Calaveras; PPOC.Del Norte; PPOC.El Dorado; PPOC.Fresno; PPOC.Humboldt; PPOC.Imperial; PPOC.Kern; PPOC.Kings; PPOC.Lake; PPOC.Lassen; PPOC.Marin; PPOC.Mariposa; PPOC.Mendocino; PPOC.Monterey; PPOC.Nevada; PPOC.Orange; PPOC.Placer; PPOC.Riverside; PPOC. Sacramento; PPOC.San Bernardino; PPOC.San Francisco; PPOC.San Joaquin; PPOC.San Luis Obispo; PPOC.San Mateo; PPOC.Santa Clara; PPOC.Shasta; PPOC.Sierra; PPOC.Siskiyou; PPOC.Solano; PPOC.Sonoma; PPOC.Stanislaus; PPOC.Sutter; PPOC.Tehama; PPOC.Trinity; PPOC.Tulare; PPOC.Tuolumne; PPOC.Ventura; PPOC.Yuba; Consortium.RegionalManagers.R1; Consortium.RegionalManagers.R2; Consortium.RegionalManagers.R3; Consortium.RegionalManagers.R4; Consortium.RegionalManagers.R5; PMO.Fiscal; Holly Murphy; Girish Uppal; Britt Carlsen; Melissa Gates; Tina Weinmeister; Tracy Berhel; Stacey Drohan
CIT Name:	CalSAWS American Recovery Plan Act (ARPA) County Technology Enhancements Revised Claim Form and Instructions SFY 2023-24
From:	CalSAWS PMO Fiscal

PPOCs, please forward to the appropriate impacted staff in your county:

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|--|---|
| ☐ General | ☐ Reports |
| ☐ Policy | ☐ Fiscal |
| ☐ CW | ☐ Caseload Movement |
| ☐ CF | ☐ Management |
| ☐ MC | ☐ Fiscal |
| ☐ CMSP | ☐ Security |
| ☐ FC/KG/AAP | ☐ Batch and Interfaces |
| ☐ Child Care | ☐ Imaging |
| ☐ WtW | ☐ Migration |
| ☐ Other Program(s) _____ | ☐ Conversion |
| ☐ BenefitsCal | ☐ Technical |
| ☐ MyBCW | ☐ Training |
| ☐ Customer Correspondence | ☐ Help Desk |
| ☒ Other: <u>County Budget Personnel/Claims</u> | |

Description:
(Including any
step-by-step
instructions)

Purpose

The purpose of this CIT is to provide the revised SFY 2023-24 Claim Form for the American Recovery Plan Act (ARPA) County Technology Enhancements for funding for **Federal Fiscal Year (FFY) 2023 (October 2022 – September 2023)**. There are no changes to the instructions, but they are attached for your reference.

Background

The ARPA allocated one-time 100% federal Supplemental Nutrition Assistance Program (SNAP) administrative funding to California for additional investments in CalFresh. For the current FFY, the California Department of Social Services (CDSS) reserved \$12.3M of these funds for one-time county technology enhancements that benefit CalFresh.

The California Welfare Directors Association (CWDA) conducted a survey to identify counties in need of technology enhancements, such as computers, scanners, kiosks, FACT tablets, laptops, webcams, EBT and/or other printers, etc. The CalSAWS Project Management Office prepared a central Advance Planning Document (APD) and corresponding county allocations based on the information gathered by CWDA.

Allocations will be distributed to counties via CIT and that CIT will include information regarding approved scope.

County Action

Follow the attached instructions for preparing and submitting claims for costs associated with ARPA County Technology Enhancements using the revised claim form. Claiming is for within the FFY period of October 2022 – September 2023. Claims must be supported with purchase documentation.

If you have questions on this CIT, please contact PMO.Fiscal@CalSAWS.org or the Primary Contact and cc your Regional Managers.

Primary Project Contact: (Name and email address)	Fue Kue 916-282-3784 KueF@CalSAWS.org
Backup Project Contact: (Name and email address)	Melissa Gates (916) 800-5218 GatesM@CalSAWS.org
Attachments:	1. CIT 0352-23 CalSAWS American Recovery Plan Act (ARPA) County Technology Enhancements Revised Claim Form and CAP for SFY 23-24.xlsx 2. CIT 0352-23 CalSAWS American Recovery Plan Act (ARPA) County Technology Enhancements Claiming Instructions for SFY 23-24.docx
Web Portal Link:	OR You may also retrieve the CIT document and attachments by following these steps: 1. Click on the CRFIs & CITs link at the top of the page. 2. Click on the "CalSAWS Information Transmittal (CIT)" folder. 3. Click on the "2023" folder. 4. Click on the appropriate CIT # folder.