

☐ CalSAWS M&E ☒ CalWIN Migration

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| Distribution Date: | October 17, 2023 |
| To: | Consortium.RegionalManagers.All, PPOC.Sacramento, PPOC.San Francisco, PPOC.San Luis Obispo, IPOC.CalWIN.Wave 6 Counties, |
| CIT Name: | Fact Sheets Available at Wave 6 Go-Live |
| From: | CalSAWS Implementation Support |

PPOCs, please forward to the appropriate impacted staff in your county:

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| <input checked="" type="checkbox"/> General | <input type="checkbox"/> Reports |
| <input type="checkbox"/> Policy | <input type="checkbox"/> Fiscal |
| <input type="checkbox"/> CW | <input type="checkbox"/> Caseload Movement |
| <input type="checkbox"/> CF | <input type="checkbox"/> Management |
| <input type="checkbox"/> MC | <input type="checkbox"/> Fiscal |
| <input type="checkbox"/> CMSP | <input type="checkbox"/> Security |
| <input type="checkbox"/> FC/KG/AAP | <input type="checkbox"/> Batch and Interfaces |
| <input type="checkbox"/> Child Care | <input type="checkbox"/> Imaging |
| <input type="checkbox"/> WtW | <input checked="" type="checkbox"/> Migration |
| <input type="checkbox"/> Other Program(s) _____ | <input checked="" type="checkbox"/> Conversion |
| <input type="checkbox"/> BenefitsCal | <input type="checkbox"/> Technical |
| <input type="checkbox"/> Customer Correspondence | <input type="checkbox"/> Training |
| <input type="checkbox"/> Other _____ | <input checked="" type="checkbox"/> Help Desk |

Description:**Purpose**

The purpose of this CIT is to inform Wave 6 CalWIN Counties (Sacramento, San Francisco, San Luis Obispo) of existing Fact Sheets applicable to the Wave 6 migrating Counties.

Background

Fact Sheets are created as a self-support resource to assist County staff during post-implementation. Fact Sheets assist staff when no other existing documentation or communication addresses a particular topic. Fact Sheets describe CalSAWS system functionality and provide step-by-step instructions for completing tasks.

New Fact Sheets will be created and distributed throughout the Wave 6 post-implementation support phase on an as needed basis.

County Action

The Wave 6 Counties should review the Fact Sheets listed below **prior to** go-live and distribute to staff.

| # | Fact Sheet Title | Distribution Date |
|----|---|-------------------|
| 1 | Printing CW31 in Non-English Language | 11/23/22 |
| 2 | Two-Party Warrant for Supportive Services | 11/23/22 |
| 3 | e-Applications Received for Existing Pending Program | 12/01/22 |
| 4 | Entering Income in CalSAWS | 12/12/22 |
| 5 | Reports Overview | 12/16/22 |
| 6 | Understanding When an Individual is Included in an EDR | 12/22/22 |
| 7 | Imaging CalWIN Legacy Scanning Process | 02/17/23 |
| 8 | Editing RE Due Month | 02/22/23 |
| 9 | Running EDBC Pre and Post Conversion Periods_v3 | 02/22/23 |
| 10 | Service Now and Jira_v2 | 02/22/23 |
| 11 | Audit Application | 03/01/23 |
| 12 | CCSAS Interface Overview | 03/01/23 |
| 13 | BenefitsCal Case Linking | 03/03/23 |
| 14 | CalHEERS-CalSAWS Case Linkage_v2 | 03/03/23 |
| 15 | Imaging Workflow Queues | 03/03/23 |
| 16 | Imaging Capture | 03/10/23 |
| 17 | Printing Correspondence in Non-English Language_v2 | 03/13/23 |
| 18 | Legacy CalWIN Barcode Procedure_v3 | 03/15/23 |
| 19 | BenefitsCal Functionality Highlights | 03/17/23 |
| 20 | On Request Reports | 03/17/23 |
| 21 | Special Circumstances | 03/24/23 |
| 22 | Manual EDBC | 04/07/23 |
| 23 | Application Registration for Apps Received Prior to the Conversion_v3 | 04/19/23 |
| 24 | Diaper Benefits_v2 | 04/19/23 |
| 25 | GA/GR RE_v3 | 04/19/23 |
| 26 | Medi-Cal Renewals-Key Dates | 04/19/23 |
| 27 | Periodic Reporting Skipped Issuances Related to Converted Data_v3 | 04/19/23 |
| 28 | Shelter Expense_v2 | 04/19/23 |
| 29 | LA County Child Care APP Security Groups | 04/26/23 |

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| | 30 | Converted Non-Comp Missing Status Reason Required to Sanction_v2 | 05/01/23 |
| | 31 | Linking CalHEERS DER to CalSAWS | 05/04/23 |
| | 32 | Qlik Reports Access Issues | 05/04/23 |
| | 33 | Rescind Reason Restoration of Aid Waiver Causing UEID | 05/11/23 |
| | 34 | Updating Welfare to Work Status | 05/19/23 |
| | 35 | Adding Employment as WTW Activity | 05/26/23 |
| | 36 | CAPI Processing | 07/10/23 |
| | 37 | Child Care Process Overview | 07/11/23 |
| | 38 | RDB Search | 07/11/23 |
| | 39 | Child Support Sanction Document | 07/24/23 |
| | 40 | Manual NOAs Code of Regulations | 07/25/23 |
| | 41 | CalSAWS Info and Central Print Mailing | 08/02/23 |
| | 42 | In-Kind Income for GAGR v2 | 08/03/23 |
| | 43 | Transitional Medi-Cal | 08/10/23 |
| | 44 | Reports available to Assist with Reconciling Benefits Issuance | 08/24/23 |
| | 45 | Running EDBC for Pre and Post Conversion Periods_v4 | 08/30/23 |
| | 46 | Tribal TANF Income | 09/06/23 |
| | 47 | BenefitsCal Awareness Toolkit Translations | 09/06/23 |
| | 48 | Duplicate Person Protocol | 09/08/23 |
| | 49 | Auxiliary Issuance for GA Housing Payment | 10/04/23 |
| | 50 | Sac County Child Care | 10/11/23 |
| | 51 | Converted Cases_Money Management v2 | 10/16/23 |
| | 52 | Issuing Ongoing Homeless Assistance Cutover month | 10/16/23 |
| | <p>Fact Sheets are uploaded and maintained on the Web Portal. The specific file path is:</p> <p>[REDACTED]</p> <p>If you have questions on this CIT, please reach out to the Primary Contact and cc your Regional Manager(s).</p> | | |
| Primary Project Contact: | <p>Monica Gurrola</p> <p>Email: GurrolaM@CalSAWS.org</p> | | |
| Backup Project Contact: | <p>Cathryn van Namen</p> <p>Email: VanNamenC@CalSAWS.org</p> | | |
| Web Portal Link: | <p>[REDACTED]</p> <p>OR</p> <p>You may also retrieve the CIT document by following these steps:</p> <ol style="list-style-type: none"> 1. Click on the CRFIs & CITs link at the top of the page. 2. Click on the "CalSAWS Information Transmittal (CIT)" folder. 3. Click on the "2023" folder. 4. Click on the appropriate CIT # folder. | | |