



CalSAWS DD&I Weekly Status Report

**Reporting Period: October 30, 2023, to November 5,
2023**

CalSAWS – California Statewide Automated Welfare System

CalSAWS DD&I Project Phase

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1.0 Project Management

1.1 Project Deliverables Summary

Table 1.1-1 – Overall Summary of Deliverable Status for Current Reporting Period

DEL #	DELIVERABLE NAME	TEAM	STATUS [1]	STATUS
	None for the reporting period			

[1] Status: **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

1.2 Highlights of the Reporting Period

Table 1.2-1 – CalSAWS Project Management Status Agenda Topic

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
Project Management	<ul style="list-style-type: none"> None to note for the reporting period

1.2.1 Project Management

- ▶ Completed CalSAWS DD&I Facility Management activities, including:
 - Key initiatives related to facilities at the Rancho Cordova Project Office are provided in Table 1.2.1-1 (Key Facility Initiatives/Projects) below

Table 1.2.1-1 – Key Facility Initiatives/Projects

ITEM #	INITIATIVES/PROJECTS	LOCATION	TARGET DATE	NOTES/STATUS
1	Facility Closure and transition	Rancho Cordova and Norwalk Project Offices	October 31, 2023	<ul style="list-style-type: none"> Completed facility closure of both the ADF (Application Development Facility) and the PMO (Project Management Office) locations and transition facility to our CalSAWS Roseville office location Office location lease expired October 31, 2023

- ▶ Continue CalSAWS Risks and Issues Management Group (RMG) activities, including:
 - Continue to work with risk and issue owners to monitor risks and update risk mitigation plans for CalSAWS DD&I Project risks and issues
 - Continued preparations for Monthly Risk and Issue Management Group (RMG) meeting to be held on November 8, 2023
- ▶ Continue activities to support Project staff working remotely
 - Continued developing Project communications, as needed
 - Continued preparations for Monthly CalSAWS Connect to be distributed on November 9, 2023

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- ▶ Completed developing materials for the monthly CalSAWS IT Project Status Report for October 2023 and preparations for the monthly CalSAWS IT Report Meeting with OTSI (Office of Technology and Solutions Integration), CMS (Centers for Medicare and Medicaid Services), and FNS (Food and Nutrition Service) that is scheduled for November 8, 2023
- ▶ Continued developing materials for the Project Steering Committee (PSC) Meeting that is to be held on November 9, 2023
- ▶ Began developing materials for the Joint Powers Authority (JPA) Meeting that is to be held on November 17, 2023
- ▶ Continued performing contract management activities:
 - Change Notice 30 (November JPA) is in development and does not include DD&I items
 - Continued planning the implementation of requirements from the DHCS and CDSS Privacy and Security Agreements (PSAs) that were approved by the Joint Powers Authority (JPA) Board of Directors on April 16, 2021
- ▶ Continued performing Deliverable Management activities for the CalSAWS DD&I Project

Deliverable Management

Table 1.2.1-2 – Deliverable Status for Current Reporting Period

DEL #	DELIVERABLE NAME	STATUS
	None for the reporting period	

1.2.2 Communications Management

- ▶ CalSAWS Communications Management activities including
 - Continued to gather key communication milestones from the Project teams
- ▶ CalSAWS Enhanced Communications Strategy
 - Continued oversight and management of Power of 58 materials
- ▶ CalSAWS External Website (www.calsaws.org)
 - Continued the administration and support of the CalSAWS external website
 - See Table 1.2.2-1 for details on website support activities

Table 1.2.2-1 – Website Support Activities

TASK	DATE (\$)	TASK TYPE
Updated WordPress Plugins	November 2, 2023	Website Maintenance

Table 1.2.2-3 – CalSAWS.org Subscription Service Statistics

WEBPAGE	PERCENT OF SUBSCRIBERS
Latest News – CalSAWS Buzz Newsletter	20%
Latest News – News	16%
Other Updates – System Updates	16%
Other Updates – Careers	14%
CalSAWS Committees – CalWORKs/CalFresh	15%

Note: Due to the unavailability of Google Analytics, the 'CalSAWS.org Usage Statistics' table and the 'Overall CalSAWS.org Usage Trend' graph have been removed.

1.2.3 Cultural Transformation

- ▶ Culture Ambassadors Network (CAN)
 - Wellness Wednesday
 - Distributed content for November Thankful Thursday – “Thankfulness”
 - Distributed content for No Shave November
 - Team and Contest information
 - Staff engagement with “Movember” (get moving in November)
 - Upcoming activities and events
 - Best vacation 2023
 - SAWS memorabilia
 - Annual Art Tour
 - December 2023– Celebrating You

1.2.4 Inclusion, Diversity, and Equality Advancement (IDEA)

- ▶ Co-Create Phase
 - CalSAWS “We Are One” SharePoint Site
 - Continued to update the “We Are One” website tab
 - Pulse Survey
 - Continued researching evidence-based psychological constructs predictive of successful DEI programs
 - Prepared for redesigning the pulse survey to measure inclusive leadership
 - CalSAWS Table Talks
 - Continued planning logistics of next Table Talk
 - Buddy Program
 - Continued planning for closing of Buddy Program round 4 and the opening of round 5
 - Distributed Round 4 Survey to assess participants interaction
 - Planned Round 5 Kick-off Meeting to introduce new and returning participants to the purpose and expectations of the program
 - Employee Resource Groups (ERGs)
 - Continued to manage and support Employee Resource Groups (ERGs) council
 - Reviewed Menti Survey to analyze results to encourage more ERG participation
 - Planned ERG participation in Holiday Social
 - CalSAWS Joint Powers of Authority (JPA) IDEA Breakout Session
 - Planned presentation of IDEA's impact with panel discussion
 - Planned session to present to Section Directors
 - Created draft of Presentation
- ▶ General
 - Continued working with CalSAWS staff to create and present Inspiration Stations during monthly virtual CalSAWS Project All Staff Meetings
 - Continued conversations with volunteer organization to provide volunteer opportunities for CalSAWS members
 - Continued to partner with the CalSAWS Connect team to provide content for the CalSAWS monthly newsletter

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- o Continued to engage the Employee Resource Groups (ERGs) to assist with events or ideas to represent their members across the Project

1.3 CRFI/CIT Communications Information

- The following table outlines CalSAWS Information Transmittals (CITs) sent for the reporting period ending November 5, 2023

Table 1.3-1 – CITs

CIT ID	SUBJECT	CATEGORY	DISTRIBUTION DATE	PRIMARY CalSAWS CONTACT	BACKUP CalSAWS CONTACT
None					

- The following table outlines CalSAWS Requests for Information (CRFIs) sent for the reporting period ending November 5, 2023

Table 1.3-2 – CRFIs

CRFI ID	SUBJECT	DISTRIBUTION DATE	STATUS	RESPONSE DUE DATE	CalSAWS CONTACT
23-119	CalWIN Wave 6 – 6C Optional Participants for County Click-through	October 13, 2023	Closed	October 27, 2023	Cristy Sharma

- The following table outlines overdue CalSAWS Requests for Information (CRFIs) for the reporting period ending November 5, 2023

Table 1.3-3 – Overdue CRFIs

CRFI ID	Subject	Region 1	Region 2	Region 3	Region 4	Region 5	Region 6
None							

1.4 Activities for the Next Reporting Period

1.4.1 Project Management

- ▶ Continue CalSAWS Risks and Issues Management Group (RMG) activities, including:
 - Continue to work with risk and issue owners to monitor risks and update risk mitigation plans for CalSAWS DD&I Project risks and issues
 - Complete preparations for Monthly Risk and Issue Management Group (RMG) meeting to be held on November 8, 2023
- ▶ Continue activities to support Project staff working remotely
 - Continue developing Project communications, as needed
 - Complete materials for Monthly CalSAWS Connect to be distributed on November 9, 2023
 - Continue developing materials for the Monthly Virtual All-Staff meeting to be held on November 15, 2023
- ▶ Complete materials for the Project Steering Committee (PSC) Meeting that is to be held on November 9, 2023
- ▶ Continue developing materials for the Joint Powers Authority (JPA) Meeting that is to be held on November 17, 2023
- ▶ Continue performing Contract Management activities for the CalSAWS DD&I Project
- ▶ Continue performing Deliverable Management activities for the CalSAWS DD&I Project

Deliverable Management

Table 1.4.1-1 – Deliverable Status for Next Reporting Period

DEL #	DELIVERABLE NAME	STATUS
	None for next reporting period	

1.4.2 Communications Management

- ▶ Continue to monitor usage and update materials as requested
 - See table 1.4.2-1 for planned website support activities
- ▶ CalSAWS Communications Management activities including:
 - Continue to gather key communication milestones from the Project teams
- ▶ CalSAWS Enhanced Communications Strategy:
 - Continue oversight and management of Power of 58 roll out

Table 1.4.2-1 – Website Support Activities

TASK	DATE(S)	TASK TYPE
None to note for the reporting period	N/A	N/A

1.4.3 Cultural Transformation

- ▶ Develop Wellness Wednesday monthly topics for 2023
- ▶ Develop calendar of events for the ambassador initiatives the year 2023
- ▶ Continue to provide Project management support to Cultural Ambassadors as they continue to develop the plans for the initiatives

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- ▶ Continue to coordinate working sessions for each Ambassador group to further their initiatives planning and discuss their individual contributions
- ▶ Continue to develop wellness initiative content to keep the project staff engaged
- ▶ Continue to update resources and a collaboration workspace (Teams Channel) with new relevant materials to support the implementation of the prioritized initiatives
- ▶ Continue to monitor Microsoft Teams channels for any help needed from Ambassadors

1.4.4 Inclusion, Diversity & Equality Advancement (IDEA)

- ▶ Continue planning for close of buddy program round 4 and opening of round 5
- ▶ Continue to redesign pulse survey
- ▶ Explore DEI learning curriculum for 2024
- ▶ Continue creating transition plan for IDEA lead scheduled paternity leave
- ▶ Continue conversations with nonprofit to provide volunteer opportunities to staff in Los Angeles
- ▶ Continue exploring November Table Talk topic
- ▶ Continue planning Employee Resource Group (ERG) Collaboration Events
- ▶ Continue partnering with CalSAWS members to create an Inspiration Station and present during virtual CalSAWS Project All Staff Meeting
- ▶ Continue to partner with CalSAWS Connect team to provide content for the CalSAWS monthly newsletter
- ▶ Continue to engage the Employee Resource Groups (ERGs) to assist with events or ideas to represent their members across the Project
- ▶ Continued planning for JPA presentation and panel discussion
- ▶ Continued drafting of slide presentation

1.5 Deviations from Plan/Adjustments

- ▶ None for the reporting period

2.0 Imaging

2.1 Highlights of the Reporting Period

Table 2.1-1 – CalSAWS Imaging Status Agenda Topic

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
	<ul style="list-style-type: none">• None to note for the reporting period.

- ▶ CA-253637 - DDID 2261 - Imaging CalWIN Retention Phase 2 has completed testing and will be deployed with the 23.11 baseline release.

2.2 Activities for the Next Reporting Period

- ▶ Cutover 6C is scheduled for the weekend of November 11, 2023. Imaging will link additional migrated CalWIN case data images

2.3 Upcoming Performance Tests

- ▶ None for the reporting period

2.4 Deviations from Plan/Adjustments

- ▶ None for the reporting period

3.0 Customer Service Center (CSC)

3.1 Highlights of the Reporting Period

Table 3.1-1 – CalSAWS Customer Service Center Status Agenda Topic

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
3.1	<ul style="list-style-type: none"> Continued supporting Wave 6 Model Office

- ▶ Wave 6 Contact Center On-site support began.
- ▶ Continued build of Scheduled Callback (CA-229573)
- ▶ Continued Los Angeles County Model Office for their Contact Center go-live SCR (CA-240156)

Table 3.1-2 – Customer Service Center Enhancement Milestones

MILESTONES	SYSTEM TEST DELIVERY DATE	STATUS	RELEASE/ MINOR RELEASE
DDID 2292, 2697, 2698, 2723, 2724 WFM/QA/QM Reporting (CA-226209)	December 3, 2021	In Production	22.01
DDID 2700 Enhanced CCP (CA-226844)	March 18, 2022	In Production	22.03 22.05.06
DDID 2727 Work-from-home Modifications (CA-227064)	March 18, 2022	In Production	22.03 22.05.06
DDID 2216, 2725 External Party Access IVR (CA-226839)	March 25, 2022	In Production	22.05
DDID 2211, 2217, 2218, 2220, 2729, 2730, 2731, 2046, 2732 Telephonic Signature (CA-226838)	April 1, 2022	In Production	22.05
DDID 2704 Post-Call Survey (CA-228023)	July 8, 2022	In Production	22.07 22.09.16
DDID 2687, 2688, 2689, 2690, 2691, 2692, 2693, 2694, 2695, 2696, 2222, 2702, 2721, 2169, 2284, 2722 Admin Page (CA-226672)	October 7, 2022	In Production	22.11 22.12.11
DDID 2718	November 11, 2022	In Production	23.01 23.02.17

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MILESTONES	SYSTEM TEST DELIVERY DATE	STATUS	RELEASE/ MINOR RELEASE
Task for Cancelling an Appointment in Outbound IVR (CA-231234)			
DDID 2219, 2716, 2717, 2728 Outbound IVR - (CA-226207)	November 11, 2022	In Production	23.01 23.02.17
DDID 2701, 2706 Voice Authentication Languages (CA-226843)	October 7, 2022	In Production	23.01 23.02.16
DDID 2699, 2210, 2705, 2707, 2708, 2709, 2710, 2711, 2712, 2713, 2714, 2715, 2719, 2720, 2258 Inbound IVR (CA-226837)	January 12, 2023	In Production	23.09 23.10.19

Table 3.1-3 – CalSAWS Customer Service Center DDID Workstream Summary

MILESTONES	SYSTEM TEST DELIVERY DATE	STATUS	RELEASE/ MINOR RELEASE
DDID 2284 FDS CSC: Scheduled Callback (CA-229573)	December 3, 2023	In Development	23.12.14
DDID 2268 FDS CSC: Display the CalSAWS Contact Center IVR Caller ID for outbound calls (CA-239498)	December 3, 2023	Design In Progress	23.12.14
DDID 2222 FDS CSC: Supervisor Email Notifications in Admin Page (CA-251878)	December 3, 2023	Design In Progress	23.12.14

Note: Delivery date prioritized to accommodate Los Angeles County Enhancements.**Table 3.1-4 - Los Angeles County Milestones**

MILESTONES	DUE DATE	OWNER
1 Design completion	March 11, 2022	CalSAWS Project Team
2 Initial performance/load testing	March 18, 2022	CalSAWS Project Team
3 Training development	May 16, 2022	CalSAWS Project Team
4 Build and unit test	May 20, 2022	CalSAWS Project Team
5 Training content review	May 20, 2022	Consortium
6 Training execution	June 29, 2022	CalSAWS Project Team
7 System Test	July 15, 2022	CalSAWS Project Team
8 Conduct model office	January 9, 2023	Los Angeles County
9 Go-live	November 17, 2023	CalSAWS Project Team
10 Post go-live support	November 20, 2023	CalSAWS Project Team

Table 3.1-5 – Former C-IV County eCCP Migration

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PHASE	COUNTIES	GO-LIVE	STATUS
1	Merced, and San Joaquin Counties	May 12, 2023	In Production
2	Butte, Marin, and Sutter Counties	August 16, 2023	In Production
3	Kern, Kings, Riverside, and Stanislaus Counties	September 28, 2023	In Production
4	Humboldt, Monterey, San Bernardino, and Yuba Counties	December 15, 2023	In Development

3.2 Activities for the Next Reporting Period

- ▶ Prepare LA County for go-live on Amazon Connect at November 17, 2023.
- ▶ Continue build of Scheduled Callback (CA-229573)
- ▶ Continue Build of Phase 4 eCCP Migration SCRs (CA-249268, CA-249264, CA-249266, CA-249267)

3.3 Upcoming Performance Tests

- ▶ No upcoming performance tests.

3.4 Deviations from Plan/Adjustments

- ▶ None for the reporting period

4.0 Application Development and Test

4.1 Highlights of the Reporting Period

Table 4.1-1 – CalSAWS Application Development and Test Status Agenda Topic

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
4.1.1 Application Development Summary	<ul style="list-style-type: none"> Continued implementation of the remaining 23.09 DD&I priority release System Change Requests (SCRs).

4.1.1 Application Development Summary

Table 4.1.1-1 – CalSAWS Application Development Summary

	Status	23.09
Design	New	0
	Design in Progress	0
	Ready for Committee	0
	Committee review	0
	Pending approval	0
Build	Approved	0
	In Development	0
	Development completed	0
	In Assembly Test	0
Test	System Test	0
	Test completed	1
	In Production	22
	Grand total	23

System Change Requests (SCRs) in Production	1,099
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Note:

- This table includes Application Development System Change Requests (SCRs) with migration impact. SCRs in production represents a count of any SCR that have a project phase of migration and have been deployed to production.

- ▶ Continued drafting designs and development activities. Status is provided in Table 4.1.1-1 (CalSAWS Application Development Summary)

4.1.2 Deliverable Management

- ▶ There are no remaining DD&I Deliverables

4.2 Activities for the Next Reporting Period

- ▶ Continue drafting designs for Migration Impact System Change Requests (SCRs)

4.3 Upcoming Performance Tests

- ▶ Planned upcoming Performance tests for Core Online

Table 4.3-1 – Core Online Upcoming Performance Cycle

Performance Cycle	Start Date	End Date	Status

4.4 Deviations from Plan/Adjustments

- ▶ None for the reporting period

5.0 Conversion

5.1 Highlights of the Reporting Period

Table 5.1-1 – CalSAWS Conversion Status Agenda Topic

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
5.1.1 CalWIN Conversion	<ul style="list-style-type: none">• Supported Wave 1-6 Counties post Go-Live• Continued Conversion DCR development and testing• Continued 6C cutover pre activities, 6C cutover on schedule to begin Thursday 11/10
5.1.3 Gainwell Technologies	<ul style="list-style-type: none">• Data Retention additional document migration• County Refactoring Overview• Alameda County Refactoring Status• Wave 6 Refactoring Update

5.1.1 CalWIN Conversion

- ▶ Supported Wave 1-6 Counties post Go-Live
- ▶ Continued conversion DCR development and testing
- ▶ Continued 6C cutover pre activities, 6C cutover on schedule to begin Thursday 11/10

5.1.2 CalWIN Conversion Defects

- ▶ Table 5.1.2-1 – Open CalWIN Production Defects below represents Conversion Defects identified by the Counties Post Go-Live. Defects are triaged, assessed, and resolved as quickly as they via Data Change Requests (DCR)

Table 5.1.2-1 – Open CalWIN Production Defects to be Resolved by Conversion

Resolution by Delivery Date	P1	P2	P3	P4	Total
Between August 1 – September 30, 2023	0	25	20	1	46
Total Open Defects	0	25	20	1	46

Note: This table now includes the defects pending for Waves 1, 2, 3, 4 and 5.

- Table 5.1.2-2 – Open Converted Data Test (CDT), County Data Validation (CDV), and User Acceptance Test (UAT), Interface Partner Testing (IPT), System Test, Assembly Testing, and Post Go-Live Defects below represents Conversion Defects identified via testing effort prior to the respective Wave Go-Live. *Note: The below defects are Wave 6 defects and Days1-10, post-Days1-10 plan is being worked on.*

Table 5.1.2-2 – Open Defects to be Resolved by Conversion (by Status)

Open Defects by Status	P1	P2 - Normal/Medium	3 - Normal/Low	4 - Cosmetic	Grand Total
Pending Rejection	0	0	0	0	0
Reopened	0	0	0	0	0
New	0	0	3	1	4
Assigned	0	3	12	0	15
In Assembly Test	0	3	3	0	6
In Development	0	8	13	1	22
Development Complete	0	1	0	2	3
System Test	0	5	2	1	8
Test Complete	0	8	1	0	9
In Production	0	0	0	0	0
Grand Total	0	28	34	5	67

Table 5.1.2-2 – Open Defects to be Resolved by Conversion (by Target Release)

Open Defects by Status	P1 High	P2 - Normal/Medium	P3 - Normal/Low	P4 - Cosmetic	Grand Total
Cutover 6A	0	0	0	0	0
Cutover 6B	0	0	0	0	0
Cutover 6B Go-live dependent (Post Append) DCRs	0	0	0	0	0
Cutover 6B Post Cutover (Days 1-10)	0	21	0	0	21
Cutover 6B Post Cutover (Post Days 1-10)	0	7	34	5	46

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Open Defects by Status	P1 High	P2 - Normal/Medium	P3 - Normal/Low	P4 - Cosmetic	Grand Total
Grand Total	0	28	34	5	67

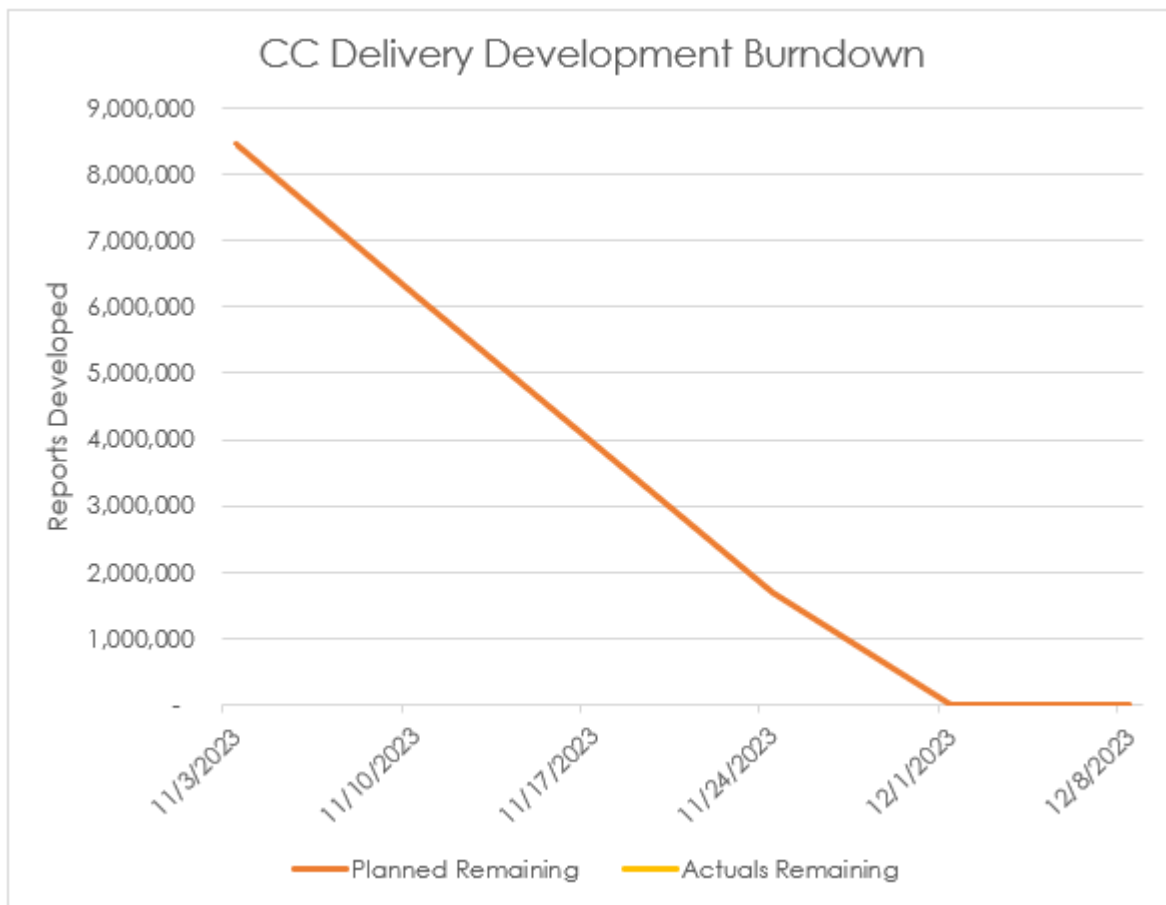
5.1.3 Gainwell Technologies

- ▶ CalWIN Document Migration
 - Document migration has begun and is progressing.

Table 5.1.3-1 – Additional Documents CA-268083 and PPM65023

	Planned Sent	Planned Remaining	Actuals Sent	Actuals Remaining
11/3/2023	-	8,441,961	1,606,474	6,835,487
11/10/2023	2,250,000	6,191,961		
11/17/2023	4,500,000	3,941,961		
11/24/2023	6,750,000	1,691,961		
12/1/2023	8,441,961	-		
12/8/2023	-	-		

Figure 5.1.3-1 – Additional Documents CA-268083 and PPM65023



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Table 5.1.3-1 – County Refactoring Overview

County	Migration Wave	Check-In Email Sent to County Y/N	CalSAWS Report Mapping Complete Y/N	PPM Proposal #	# of Reports to be Refactored	PPM Project #
Placer (PLA)	1	Y	Y	N/A	0	
Yolo (YOL)	1	Y	Y	N/A	46	63049
Contra Costa (CCS)	2	Y	N	63098	Day 1 – 21 Total -26	63580
Santa Clara (SCL)	2	Y	Y	63487	64	63497
Tulare (TUL)	2	Y	Y	N/A	0	
Orange (ORG)	3	Y	N	63688	Day 1 - 66	64076
Santa Barbara (SBR)	3	Y	Y	63730	Day 1 - 2 Total - 34	64224
Ventura (VEN)	3	Y	N	64186	0	64398
San Diego (SDG)	4	Y		63914	Day 1 – 43 Total - 151	64451
San Mateo (SMT)	4	Y	N	63099	Day 1 - 4 Total - 74	TBD
Santa Cruz (SCZ)	4	Y	N	64077	Day 1 - 1 Total - 33	TBD
Solano (SOL)	4	Y	N	63871	Day 1- 18 Total - 62	64413
Alameda (ALA)	5	Y	N	63568	Day 1- 33 Total - 84	64651
Fresno (FRS)	5	N	N	65059	Day 1 – 0 Total -13	N/A
Sonoma (SON)	5	N	N	64698	Day 1-0 10	64783
Sacramento (SAC)	6	N	N	64731	Day 1 - 33 47	65003
San Francisco (SFO)	6	N	N	64187	Day 1- 12 Total - 39	64970
San Luis Obispo (SLO)	6	N	N	64283	Day 1 – 6 Total - 26	64971

Table 5.1.3-2 – Alameda County Refactoring Status

Alameda County Refactoring Status							
	Number	Not Required	Not Started	Gainwell Development	Development Completed	County Validation	Completed
Small	2	0	0	0	0	0	2
Medium	3	0	0	0	0	0	3
Large	14	0	0	0	0	3	11
X-Large	10	0	0	0	0	3	7
XX-Large	4	0	0	0	0	2	2
XXX-Large	0	0	0	0	0	0	0
TBD	0	0	0	0	0	0	0
Total	33	0	0	0	0	8	25

Table 5.1.3-3 – San Francisco County Refactoring Status

San Francisco County Refactoring Status							
	Number	Not Required	Not Started	Gainwell Development	Development Completed	County Validation	Completed
Small	0	0	0	0	0	0	0
Medium	0	0	0	0	0	0	0
Large	8	0	0	0	0	8	0
X-Large	4	0	0	0	0	4	0
XX-Large	0	0	0	0	0	0	0
XXX-Large	0	0	0	0	0	0	0
TBD	0	0	0	0	0	0	0
Total	12	0	0	0	0	12	0

Table 5.1.3-4 – San Luis Obispo County Refactoring Status

San Luis Obispo County Refactoring Status							
	Number	Not Required	Not Started	Gainwell Development	Development Completed	County Validation	Completed
Small	0	0	0	0	0	0	0
Medium	2	0	0	0	0	2	0
Large	2	0	0	0	0	2	0
X-Large	1	0	0	0	0	1	0
XX-Large	0	0	0	0	0	0	0
XXX-Large	1	0	0	0	0	1	0
TBD	0	0	0	0	0	0	0
Total	6	0	0	0	0	6	0

Table 5.1.3-5 – Sacramento County Refactoring Status

Sacramento County Refactoring Status							
	Number	Not Required	Not Started	Gainwell Development	Development Completed	County Validation	Completed
Small	0	0	0	0	0	0	0
Medium	5	0	0	0	0	5	0
Large	12	0	0	0	0	12	0
X-Large	12	0	0	0	0	12	0
XX-Large	2	0	0	0	0	2	0
XXX-Large	2	0	0	0	0	2	0
TBD	0	0	0	0	0	0	0
Total	33	0	0	0	0	33	0

5.1.4 Ancillary Systems Conversion

- ▶ Facilitated exception reports review sessions with the Ancillary Counties to address questions and concerns
- ▶ Generate Wave 6B Cutover Exception Report

Table 5.1.4-1 – Ancillary Systems Conversion Milestones

FINISH	MILESTONE	MILESTONE DESCRIPTION	STATUS
All Mock Cutovers have been completed			

Table 5.1.4-2 – Ancillary Conversion Milestones

WAVE	MOCK B	MOCK C	CUTOVER B	CUTOVER C
Wave 6	August 5, 2023	August 14, 2023	October 26, 2023	November 13, 2023
	Completed	Completed	Completed	Not started

Note: Ancillary Conversion only participates in B and C activities

5.1.5 CalWIN Migration Planning

- ▶ Began execution of the Wave 6C Precutover activities

Table 5.1.5-1 – Cutover Migration Milestones

MOCK CUTOVER			
WAVE	CUTOVER A (Users and Offices)	CUTOVER B (Active Cases and Closed Case < 2 years)	CUTOVER C (Closed Cases > 2 years)
All Mock Cutovers have been completed			

Table 5.1.5-2 – Cutover Migration Milestones

WAVE	CUTOVER WINDOW	GO-LIVE
Wave 6C	November 10, 2023 - November 13, 2023	November 13, 2023

5.1.6 Deliverable Management

Table 5.1.6-1 – Conversion Deliverable Status for Current Reporting Period

DEL #	DELIVERABLE NAME	STATUS
87	CalSAWS Deployment Complete Milestone/Report - CalWIN Wave 5	<ul style="list-style-type: none">Finalized and submitted the Final Deliverable (FDEL) to the Consortium for review and approval on October 30, 2023Approval of the FDEL is due on November 6, 2023
91	CalSAWS Deployment Complete Report – CalWIN Wave 1-6	<ul style="list-style-type: none">Finalized and submitted the Draft Deliverable Expectation Document (DDED) to the Consortium for review and feedback on November 2, 2023Comments for the DDED are due on November 9, 2023

5.2 Activities for the Next Reporting Period

5.2.1 CalWIN Conversion

- ▶ Continue to triage, assess, and resolve CalWIN Wave 1, Wave 2, Wave 3, Wave 4, Wave 5 and Wave 6 Post Go-Live Issues
- ▶ Continue conversion DCR development and testing
- ▶ Complete Wave 6C cutover, Schedule to begin 11/10

5.2.2 CalWIN Migration Planning

- ▶ Complete Wave 6C cutover, Schedule to begin 11/10

5.2.3 Gainwell Technologies

- ▶ CalWIN Data Migration
 - Preparations for Wave 6C

5.2.4 Ancillary Systems Conversion

- ▶ Review and address tickets for Cutover 3B, 3C, 4B, 4C, 5B, 5C
- ▶ Prepare for Wave 6C Conversion

5.2.5 Deliverable Management

Table 5.2.5-1 – Conversion Deliverable Status for Next Reporting Period

DEL #	DELIVERABLE NAME	STATUS
87	CalSAWS Deployment Complete Milestone/Report – CalWIN Wave 5	<ul style="list-style-type: none"> Work with Deliverable reviewers to resolve any comments or concerns on the FDEL, as needed Receive approval of the FDEL on November 6, 2023
91	CalSAWS Deployment Complete Report – CalWIN Wave 1-6	<ul style="list-style-type: none"> Facilitate a touchpoint meeting with Deliverable reviewers on November 8, 2023, to address questions and comments for the DDED, as needed Receive comments for the DDED on November 9, 2023 Begin drafting the Final Deliverable Expectation Document (FDED) Submission of the FDED is due on November 15, 2023

5.3 Deviations from Plan/Adjustments

- ▶ None for the reporting period

6.0 CalWIN Functional Support

6.1 Highlights of the Reporting Period

Table 6.1-1 – CalSAWS CalWIN Functional Support Status Agenda Topic

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
	<ul style="list-style-type: none"> None to note for this reporting period

- ▶ Provided CalWIN Functional Support coordination during October 30 - November 5, 2023:
 - o Supported CalSAWS Weekly Status Meeting on November 1, 2023, to highlight key workstream reporting items
- ▶ Wave 5 Post Implementation Support during October 30 - November 5, 2023:
 - o Provided virtual and extended post implementation support
 - o Supported Project Production and County Operations calls. Maintained Issues tracker and reported on status of open issues.
 - o Provided daily business metrics
- ▶ Wave 6 Post Implementation Support during October 30 - November 5, 2023:
 - o Provided virtual and extended post implementation support
 - o Provided onsite support for CAPI program

CalSAWS – California Statewide Automated Welfare System

CalSAWS DD&I Project Phase

Weekly Status Report Period: October 30, 2023, to November 5, 2023

- o Supported Project Production, County Operations, and Executive Status calls. Maintained Issues tracker and reported on status of open issues.
 - o Provided daily business metrics
- ▶ Reports Functional Support during October 30 - November 5, 2023:
 - o Supported CalSAWS Reports Functional Support planning on November 2, 2023, to improve County reports experience for all 58 counties.

6.2 Activities for the Next Reporting Period

- ▶ Continue CalWIN Functional Support coordination during November 6 - 12, 2023:
 - o Prepare for Implementation Support Services (ISS) Team Lead Meeting on October 31, 2023
 - o Prepare for CalSAWS Weekly Status Meeting on November 1, 2023, to highlight key workstream reporting items
- ▶ Wave 6 Post Implementation Support during November 6 - 12, 2023:
 - o Provide virtual and extended post implementation support
 - o Provide onsite support for CAPI program
 - o Support Project Production, County Operations, and Executive Status calls. Maintain Issues tracker and report on status of open issues.
 - o Provide daily business metrics
- ▶ Reports Functional Support during October 30 - November 5, 2023:
 - o Prepare for Reports Discovery Session planning on November 8, 2023, to improve County reports experience for all 58 counties.

6.3 Deviations from Plan/Adjustments

- ▶ None for the reporting period

7.0 Appendices

Appendix A – CalSAWS Deliverable Summary

Appendix B – CalSAWS Migration Work Plan Summary

Appendix C – CalSAWS DD&I Project Gantt Chart

Appendix D – CalSAWS Project Risks and Issues Report

