

CalSAWS | Agenda for the CalSAWS Consortium Project Steering Committee

Date: November 9, 2023	Location: CalSAWS Roseville Contra Costa Conference Room 620 Roseville Parkway Roseville, CA 95747
Time: 8:30 a.m. – 12:00 p.m.	Conference Call: 1-888-788-0099 Meeting ID: 980 7919 0107 Passcode: 849607 Zoom Link: PSC Zoom Link

CONVENE MEETING OF THE PROJECT STEERING COMMITTEE – All scheduled items will be heard in the Contra Costa Conference Room located at 620 Roseville Parkway, Roseville, CA 95747. The Public Session of this meeting shall be accessible via teleconference/webcast: 1-888-788-0099 enter Meeting ID 980 7919 0107 followed by Passcode 849607 or join the webcast by clicking [PSC Zoom Link](#).

In addition to the location listed above, the following locations will be available for attendance in-person and/or via Zoom:

- 737 S. State Street, Ukiah, CA 95482
- 100 East California Avenue, Bakersfield, CA 93307
- 170 Otis, San Francisco, CA 94103
- 2115 W. Wardrobe Ave., Merced, CA 95341
- 955 Overland Court, Suite 100, San Dimas, CA 91773
- 12820 Crossroads Parkway South, Industry, CA 91746
- 855 Partridge Drive, Ventura, CA 93003
- 12860 Crossroads Parkway South City of Industry, CA 91746
- 3450 14th Street, Riverside, CA 92501

PUBLIC SESSION

8:30 a.m. – Convene Meeting of the Project Steering Committee (PSC)

Topic	Lead	Est Time
1. Call Meeting to Order and confirmation of quorum.	Cindy Uetz	2 min
2. Agenda Review	Cindy Uetz	3 min
3. Public opportunity to speak on any Item NOT on the Agenda. Public comments are limited to no more than three minutes per speaker, except that a speaker using a translator shall be allowed up to six minutes.	Cindy Uetz	

Note: The public may also speak on any Item ON the Agenda by waiting until that item is read, then requesting recognition from the Co-Chair to speak.

Topic	Lead	Est Time
<ul style="list-style-type: none"> ○ All lines will be muted when meeting begins. ○ To unmute: <ul style="list-style-type: none"> ▪ When connected via computer – click the microphone icon. ▪ When connected via telephone – press *6. 		
Action Items		
4. Approval of the Minutes from the October 19, 2023, PSC Meeting and review of Action Items.	Cindy Uetz	5 min
Informational Items		
5. Wave 6 Go-Live Debrief <ul style="list-style-type: none"> • Production Update 	Arnold Malvick Sean Swift Rachel Frey Eduardo Amenityro Bernadette Casino Kevin Lucado	25 min
6. Project Risks <ul style="list-style-type: none"> • Migration Risks • M&O Risks • Reports Risks 	Arnold Malvick Sean Swift	15 min
7. Release and Policy Update/Communications <ul style="list-style-type: none"> • Continuous Coverage Unwinding Status • CalSAWS Release Highlights 	Lisa Salas Kathryn Floto Karen Rapponotti	15 min
8. BenefitsCal Update <ul style="list-style-type: none"> • BenefitsCal Roadmap and Release Highlights • ROI Update • Collaboration Model (CM) Update • Feasibility of QR codes on client correspondence • Options for ensuring customers know what types of information will and will not be shared via text messages and email 	Lynn Bridwell Onur Senman Lisa Salas Rachel Frey	30 min
9. Overview of the Release when Ready process	Vivek Narayanaswamy Michele Peterson	10 min
10. Quarterly Statistics Update <ul style="list-style-type: none"> • SLAs, Production Stability, Tickets, and Defects <ul style="list-style-type: none"> ○ Onshore vs. Offshore 	Arnold Malvick Sara Rossmiller	20 min

Topic	Lead	Est Time
<ul style="list-style-type: none"> Hyland Imaging SLAs <ul style="list-style-type: none"> Metrics for 70kb documents vs. larger documents 		
11. Contact Center Update <ul style="list-style-type: none"> Continuity of Services L.A. Go-Live BOTS Update 	Arnold Malvick Laura Chavez Gaurav Diwan	20 min
12. LEAP Update	Peggy Macias	15 min
13. PSC and JPA Meeting Schedules	John Boule	5 min
14. Procurement Updates <ul style="list-style-type: none"> M&O Procurement BenefitsCal RFP 	Thomas Hartman	5 min
15. Key QA Activities	Dan Dean	10 min
16. Key IV&V Activities	Apoorva Kandya	10 min
17. State Partners Updates <ul style="list-style-type: none"> OTSI CDSS DHCS 	Steve Zaretsky Cecilia Rolon Katie Mead	10 min
18. Regional Updates	PSC Members	10 min
19. Adjourn Meeting	Cindy Uetz	

The agenda and supporting documents are available for review during regular business hours at 620 Roseville Parkway, Roseville, CA 95747.

In accordance with the Ralph M. Brown Act, this meeting agenda is posted at least 72 hours prior to the regularly scheduled meeting date in the lobby of the locations noted above.

The meeting facility is accessible to persons with disabilities. If an assisted listening device or other service will be needed in order to participate in the public meeting, a request should be made through the Secretary of the Board at least three (3) business days prior to the Board meeting. The Secretary's telephone number is (916) 282-3834. The Secretary's office is located at 620 Roseville Parkway, Roseville, CA 95747.