

☐ CalWIN Migration

PPOCs, please forward to the appropriate impacted staff in your county:

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|--------------|---|--------------------|------------------|
| Description: | <p>Purpose</p> <p>The purpose of this CIT is to provide all California counties with updated postage rate information to facilitate client correspondence postage cost management.</p> <p>Background</p> <p>The United States Postal Service (USPS) periodically updates postage rates for domestic mail pieces. The most recent rate change was on July 9, 2023. The next rate change is scheduled for January 21, 2024. Planned rates for frequently used weights are shown in the table below. The rates for other weights may be found on the USPS website. USPS notification of rate changes effective 1/21/24</p> | | |
| | Description | Effective 7/9/2023 | Proposed 1/22/24 |

Standard Mail	Automation	Automation
1 oz. – 3.5 oz.	\$0.537	\$0.547
Flat Mail	Automation*	Automation*
3 oz. Flat Mail	\$1.578 or \$1.714	\$1.588 or \$1.724
4 oz. Flat Mail	\$1.818 or \$1.954	\$1.828 or \$1.964
5 oz. Flat Mail	\$2.058 or \$2.194	\$2.068 or \$2.204
6 oz. Flat Mail	\$2.298 or \$2.434	\$2.308 or \$2.444
7 oz. Flat Mail	\$2.538 or \$2.674	\$2.548 or \$2.684
8 oz. Flat Mail	\$2.778 or \$2.914	\$2.788 or \$2.924
9 oz. Flat Mail	\$3.018 or \$3.154	\$3.028 or \$3.164
10 oz. Flat Mail	\$3.258 or \$3.394	\$3.268 or \$3.404
11 oz. Flat Mail	\$3.498 or \$3.634	\$3.508 or \$3.644
12 oz. Flat Mail	\$3.738 or \$3.874	\$3.748 or \$3.884
13 oz. Flat Mail	\$3.978 or \$4.114	\$3.988 or \$4.124

*The rate for flat mail is impacted by the number of mail pieces destined for a zip code area and whether the contents of the mail piece are hand inserted versus machine inserted.

Note: USPS uses 3 decimal points for all postal rates.

Additional Information:

After the January 21, 2024, postal rate increase, the next increase is expected to be in July 2024. Rate changes are expected to occur twice a year (January 2024 and July 2024, etc.).

County Action:

All Counties should plan for postage rate increases to occur in 2024 and following years.

Per CIT 0181-21, the postage account should initially be funded with an estimated three months of postage and be replenished monthly with no less than the actual postage used in the prior month. The amount of postage used, and the remaining balance are available to each county's designated contact via the Central Print Portal. A Central Print Customer Liaison is also available to assist with information on the current postage balance and replenishment needs.

If you have questions on this CIT, please reach out to the Primary Contact and cc your Regional Managers.

Primary Project Contact: (Name and email address)	Geoff Cosner CosnerG@CalSAWS.org
Backup Project Contact: (Name and email address)	Julie Holmes HolmesJ@CalSAWS.org
Attachments:	None
Web Portal Link:	<div style="background-color: black; width: 80px; height: 1.2em; margin-bottom: 10px;"></div> <p>OR</p> <p>You may also retrieve the CIT document and attachments by following these steps:</p> <ol style="list-style-type: none"> 1. Click on the CRFIs & CITs link at the top of the page. 2. Click on the "CalSAWS Information Transmittal (CIT)" folder. 3. Click on the "2023" folder. 4. Click on the appropriate CIT # folder.