

# CalSAWS | Agenda for the CalSAWS Consortium Project Steering Committee

Date: December 14, 2023	Location: CalSAWS Roseville Contra Costa Conference Room 620 Roseville Parkway Roseville, CA 95747
Time: 8:30 a.m. – 12:00 p.m.	Conference Call: 1-888-788-0099 Meeting ID: 944 1258 4484 Passcode: 504043 Zoom Link: <a href="#">PSC Link</a>

**CONVENE MEETING OF THE PROJECT STEERING COMMITTEE** – All scheduled items will be heard in the Contra Costa Conference Room located at 620 Roseville Parkway, Roseville, CA 95747. The Public Session of this meeting shall be accessible via teleconference/webcast: 1-888-788-0099 enter Meeting ID 944 1258 4484 followed by Passcode 504043 or join the webcast by clicking [PSC Link](#).

In addition to the location listed above, the following locations will be available for attendance in-person and/or via Zoom:

- 737 S. State Street, Ukiah, CA 95482
- 100 East California Avenue, Bakersfield, CA 93307
- 170 Otis, San Francisco, CA 94103
- 2115 W. Wardrobe Ave., Merced, CA 95341
- 955 Overland Court, Suite 100, San Dimas, CA 91773
- 12820 Crossroads Parkway South, Industry, CA 91746
- 855 Partridge Drive, Ventura, CA 93003
- 201 Redlands Ave., Perris, CA 92571
- 1255 Imperial Ave., Suite 400, San Diego, CA 92101
- 1 Davis Drive, Belmont, CA 94002

## PUBLIC SESSION

### **8:30 a.m. – Convene Meeting of the Project Steering Committee (PSC)**

Topic	Lead	Est Time
1. Call Meeting to Order and confirmation of quorum.	Cindy Uetz	5 min
2. Agenda Review	Cindy Uetz	5 min
3. Public opportunity to speak on any Item NOT on the Agenda. Public comments are limited to no more than three minutes per speaker, except that a speaker using a translator shall be allowed up to six minutes.	Cindy Uetz	

Note: The public may also speak on any Item ON the Agenda by waiting until that item is read, then requesting recognition from the Co-Chair to speak.

- All lines will be muted when meeting begins.



Topic	Lead	Est Time
<ul style="list-style-type: none"> <li>○ To unmute:               <ul style="list-style-type: none"> <li>▪ When connected via computer – click the microphone icon.</li> <li>▪ When connected via telephone – press *6.</li> </ul> </li> </ul>		
<b>Action Items</b>		
4. Approval of the Minutes from the November 9, 2023, PSC Meeting and review of Action Items.	Cindy Uetz	5 min
<b>Informational Items</b>		
5. Production ForgeRock Incident	Arnold Malvick Jeremy Grecian	10 min
6. Final Acceptance Introduction	Arnold Malvick Duncan Gilliam Dawn Wilder Dan Dean	30 min
7. Customer Service Center Update <ul style="list-style-type: none"> <li>• L.A. Go-Live Debrief</li> <li>• BOT Status</li> <li>• ECCP Rollout</li> </ul>	Arnold Malvick John Dray Laura Chavez	15 min
8. Project Risks	Arnold Malvick	15 min
9. Release and Policy Update/Communications <ul style="list-style-type: none"> <li>• Continuous Coverage Unwinding update</li> <li>• Upcoming Releases</li> </ul>	Lisa Salas Theresa Hasbrouck	15 min
10. BenefitsCal Update <ul style="list-style-type: none"> <li>• Key Highlights from Production</li> <li>• BenefitsCal Roadmap</li> <li>• ROI Update</li> <li>• Timeclocks Update</li> <li>• Strategy for the top three reasons users request technical help</li> </ul>	Lynn Bridwell Onur Senman	20 min
11. Workload Management/Intake Scheduling Effort Update	Jason Osterwald Karen Rapponotti	15 min
12. Reports Strategy Update	Sean Swift	15 min
13. Procurement Updates <ul style="list-style-type: none"> <li>• M&amp;O Procurement</li> <li>• BenefitsCal RFP</li> </ul>	Thomas Hartman	5 min

Topic	Lead	Est Time
14. Key IV&V Activities	Bhuvana Elangovan	10 min
15. State Partners Updates <ul style="list-style-type: none"> <li>• OTSI</li> <li>• CDSS</li> <li>• DHCS</li> </ul>	Steve Zaretsky Cecilia Rolon Katie Mead	10 min
16. Regional Updates	PSC Members	35 min
17. Adjourn Meeting	Cindy Uetz	

The agenda and supporting documents are available for review during regular business hours at 620 Roseville Parkway, Roseville, CA 95747.

In accordance with the Ralph M. Brown Act, this meeting agenda is posted at least 72 hours prior to the regularly scheduled meeting date in the lobby of the locations noted above.

The meeting facility is accessible to persons with disabilities. If an assisted listening device or other service will be needed in order to participate in the public meeting, a request should be made through the Secretary of the Board at least three (3) business days prior to the Board meeting. The Secretary's telephone number is (916) 282-3834. The Secretary's office is located at 620 Roseville Parkway, Roseville, CA 95747.

