

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-263119 Expectant Parent Payment
Automation

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1 OVERVIEW

1.1 Current Design

Starting January 1, 2022, pregnant minors and non-minor dependents can receive a payment (EPP) three months before their due date, as stated in ACL 21-123. CA-231834 added 'Expectant Foster Youth' as a new Placement Type for identifying pregnant minors and non-minor dependents as payee. The SCR also added new Need Type and Pay Code 'Expectant Parent Payment' to issue and track EPP benefits.

1.2 Requests

Automate EPP benefits to be issued monthly in the amount of \$900.00 for the final three months of a minor/NMD's pregnancy.

1.3 Overview of Recommendations

1. Create a new daily batch to authorize EPP benefits.
2. Add a "Create Task" Automated Action that is triggered for worker to create a payee for expectant mothers without a Foster Care provider.

1.4 Assumptions

1. This SCR is not applicable to L.A. County since the county is issuing the Expectant Parent Payments outside the CalSAWS system. If the county chooses to change the business process and begin issuing benefits in CalSAWS, additional fund code mappings are needed.

2 RECOMMENDATIONS

2.1 Pregnancy Detail for Foster Care Expectant Mother

2.1.1 Overview

The existing Pregnancy Detail allow the users to add, edit, view, and remove pregnancy information for pregnant persons associated to the case.

2.1.2 Description of Changes

There are no updates needed for this SCR. Foster Care workers will save expectant mothers' pregnancy info on this page in order to trigger automated EPP.

2.1.3 Page Location

- **Global: Eligibility**
- **Local: Customer Information**
- **Task: Pregnancy**

2.1.4 Security Updates

No changes

2.1.5 Page Mapping

No changes

2.2 Foster Care Expectant Parent Payment Batch

2.2.1 Overview

Create a new daily batch that will grant EPP benefits for the last three months of a minor/NMD's pregnancy through Auxiliary Authorization.

2.2.2 Description of Change

1. Create a new daily batch that will identify expectant mothers who match the following criteria:
 - a. Pregnancy Due Date is between the batch date and the next 2 months. Pregnancy Due Date is verified. For example, the batch runs on 10/15/2023 will pick up Due Dates between 10/15/2023 to 12/31/2023.
 - b. The expectant mother is the Primary Applicant/Recipient of an active Foster Care program.
 - c. The batch has not authorized EPP yet for the Pregnancy Detail record.
 - d. The worker has not authorized EPP yet for the Pregnancy Due Date via Service Arrangements. The Service Arrangements will match the following:
 - i. Need Category is 'Foster Care/Kin Gap Services'.
 - ii. Need Type is 'Foster Care Incidental Payment' or 'Expectant Parent Payment'.
 - iii. Amount is \$2700.00 or \$900.00.
 - iv. Effective Month is within the last 3 month of the Due Date.

Next, the batch will attempt to find a Foster Care resource representing the expectant mother as the payee with the following criteria:

- a. The Resource's Payee Name matches person's full name in a case-insensitive manner.
Note: Person's full name will be First Name + space + Last Name. If Middle Name is present, it will be First Name + space + Middle Initial + space + Last Name.
- b. The Resource's mailing address matches Person's mailing address.
- c. The Resource's Placement Type is 'Expectant Foster Youth' or 'Supervised Independent Living'.
- d. The Resource is approved for the county of the Foster Care program use.

If there is no match found, the system will create a task assigned to the Foster Care worker as specified in [Section 2.2 Foster Youth: Pregnancy Due Date Approaching Automated Action](#).

After determining the Payee, the batch will create an Auxiliary Authorization for issuing benefits. The record will have:

- a. Customer Non-Benefit: None
- b. Program: Foster Care
- c. Aid Code: Aid Code of the Foster Care program.
- d. Pay Code: Expectant Parent Payments
- e. Pay Details – Payee Type: Resource
- f. Name: The primary Foster Care applicant. (The payee determined by the batch)
- g. Issuance Method: Warrant
- h. Immediacy: Routine
- i. Payout Schedule – Issuance Business Day: 1
- j. Payout Schedule – Only Issue After Regular Benefit is Created: No

If the batch date is in the first of the last three month of the pregnancy:

- k. Payout Schedule – Begin Month: The batch month.
- l. Payout Schedule – End Month: The month of Due Date.
- m. Amount: \$900.00

If the batch date is within the last 2 months of the pregnancy:

- n. Payout Schedule – Begin Month and End Month: the month of the batch month.
- o. Amount: \$2700.00

The status will be 'Approved' with the batch date as Status Date.

Note:

- a. To cancel EPP, User can void the auxiliary authorization record if no benefits is issued yet. If partial benefits are issued for a multi-months Auxiliary Authorization, user can update "End Date" to prevent remaining benefits being issued.

2.2.3 Execution Frequency

Daily Monday to Friday. Exclude holidays.

2.2.4 Key Scheduling Dependencies

Successor: Nightly Auxiliary Issuance Sweep

2.2.5 Counties Impacted

All non-Los Angeles Counties.

2.2.6 Data Volume/Performance

Approximately 30 records per month

2.2.7 Failure Procedure/Operational Instructions

The Batch Operations Support Team will evaluate errors, diagnose the issue and work with the appropriate teams to resolve the failure.

2.3 Foster Youth: Pregnancy Due Date Approaching Automated Action

2.3.1 Overview

The Automated Action framework allows county users a level of configurability for automated task generation on the Automated Action Detail page (Reference CA-214928 – DDID 34 for the specifics of the Automated Action pages).

This section outlines the modifications required to implement an Automated Action in the CalSAWS System to identify minor expectant mothers without a Foster Care provider.

2.3.2 Foster Youth: Pregnancy Due Date Approaching Automated Action Automated Action Detail Mockup

Automated Action Detail

[Edit](#) [Close](#)

Action Information

| | | |
|---|------------------------------------|------------------------------|
| Name: Foster Youth: Pregnancy Due Date Approaching | Type: Create Task | Status: * Inactive |
| Program(s): FC | Run Date: Daily(Mon-Fri) | Source: Batch |
| Scenario: A Foster Care minor expectant mother with an approaching pregnancy due date has been identified without a Foster Care provider payee. | | |

Task Information

| | |
|---|--|
| Task Type: * | |
| Due Date: Default Due Date | Default Due Date: 5 business days |
| Initial Assignment: Default Assignment | Default Assignment: Current Program Worker |
| Sibling Assignment: No | |
| Long Description: A Foster Care provider/payee has not been found for the expectant mother with a due date of {PregnancyDueDate}. | |

[Edit](#) [Close](#)

Figure 2.2.2 - 1 – Foster Youth: Pregnancy Due Date Approaching Automated Action View Mode

Automated Action Detail

Action Information

| | | |
|--|------------------------------------|------------------------------|
| Name: Foster Youth: Pregnancy Due Date Approaching | Type: Create Task | Status: * Inactive |
| Program(s): FC | Run Date: Daily(Mon-Fri) | Source: Batch |

Scenario:
A Foster Care minor expectant mother with an approaching pregnancy due date has been identified without a Foster Care provider payee.

Task Information

Task Type: *
- Select -

| | |
|--|--|
| Due Date: Default Due Date | Default Due Date: 5 Business Days |
| Initial Assignment: Default Assignment | Default Assignment: Current Program Worker |
| Sibling Assignment: No | |

Long Description:
A Foster Care provider/payee has not been found for the expectant mother with a due date of {PregnancyDueDate}.

Figure 2.2.2 - 2 – Foster Youth: Pregnancy Due Date Approaching Automated Action Edit Mode

2.3.3 Description of Changes

Add the following Create Task type Automated Action to the CalSAWS system available to all Counties other than Los Angeles. The Automated Action will have an initial status of Inactive and a blank Task Type. If a county Activates an Automated Action, a Task Type will be required at that time:

1. Foster Youth: Pregnancy Due Date Approaching
 - a. Action Information
 - i. Name: Foster Youth: Pregnancy Due Date Approaching
 - ii. Type: Create Task
 - iii. Status: Inactive
 - iv. Program(s): FC
 - v. Run Date: Daily(Mon-Fri)
 - vi. Source: Batch

vii. Scenario: A Foster Care minor expectant mother with an approaching pregnancy due date has been identified without a Foster Care provider payee.

b. Task Information

- i. Task Type: BLANK
- ii. Task Sub-Type: BLANK
- iii. Due Date: Default Due Date
- iv. Default Due Date: 5 business days
- v. Initial Assignment: Default Assignment
- vi. Default Assignment: Current Program Worker
- vii. Sibling Assignment: No
- viii. Long Description: A Foster Care provider/payee has not been found for the expectant mother with a due date of {PregnancyDueDate}.

If the Foster Care program already has a Task in an Assigned or In-Process status that resulted from this Automated Action, processing will not create an additional Task.

2.3.4 Page Location

- **Global:** Admin Tools
- **Local:** Admin
- **Task:** Automated Actions > Task Admin
Click on a hyperlink of the desired result displayed in the Automated Actions Search to navigate to the Automated Action Detail page.
The Task Navigation will display if the user profile contains the "AutomatedActionsListView" security right.

2.3.5 Security Updates

N/A.

2.3.6 Page Mapping

N/A.

2.3.7 Page Usage/Data Volume Impacts

N/A.

2.4 Automated Regression Test

2.4.1 Overview

Create a new automated regression test script to verify the static details of the new Automated Action.

2.4.2 Description of Changes

Create a new automated script to verify the following details of the 'Foster Youth: Pregnancy Due Date Approaching' Automated Action:

Action Information:

1. Name
2. Type
3. Program(s)
4. Run Date
5. Source
6. Scenario

Task Information:

1. Long Description

3 SUPPORTING DOCUMENTS

| Number | Functional Area | Description | Attachment |
|--------|-----------------|-------------|------------|
| N/A | | | |
| | | | |

4 REQUIREMENTS

4.1 Project Requirements

| REQ # | REQUIREMENT TEXT | How Requirement Met |
|----------|--|---|
| 2.10.1.1 | <p>The LRS shall include the ability to issue and maintain the history of the following benefits:</p> <ul style="list-style-type: none"> a. Monthly benefits issued on a recurring basis, on either a calendar month or fiscal (cyclical) period; b. Emergency issuances (e.g., Immediate Need, Expedited Services and Emergency Aid Requests); c. Diversion payments; d. Supplemental benefits; e. Recovery refunds; f. Special needs payments; g. Retroactive payments; h. Vendor and/or Service Provider payments; i. Tokens and cash bus passes; j. Non-traditional/alternative transportation (e.g., car pool, taxi vouchers, and parking fees); k. Vouchers/cash for special payments, ancillary payments and other services; l. Interim assistance payments; m. Transportation payments; n. Petty cash; o. Cal-Learn bonus; p. Cal-Learn graduation bonus; q. Vehicle repair program; r. Additional transportation expense payments; s. Ancillary payments; and t. Child care payments. | Update system to automate EPP benefits. |
| | | |

4.2 Migration Requirements

| DDID # | REQUIREMENT TEXT | Contractor Assumptions | How Requirement Met |
|--------|------------------|------------------------|---------------------|
| | | | |
| | | | |

5 MIGRATION IMPACTS

| SCR Number | Functional Area | Description | Impact | Priority | Address Prior to Migration? |
|------------|-----------------|-------------|--------|----------|-----------------------------|
| | | | | | |
| | | | | | |

6 OUTREACH

N/A

7 APPENDIX

N/A