

☒ CalSAWS M&E☐ CalWIN Migration

Distribution Date:	November 14, 2023
To:	PPOC.All; Consortium.RegionalManagers.All; IPOC.CalWIN.ALL; TPOC.Calwin.Wave1; TPOC.Calwin.Wave2; TPOC.Calwin.Wave3; TPOC.Calwin.Wave4; TPOC.Calwin.Wave5; TPOC.Calwin.Wave6; Consortium.SectionDirectors; Consortium.Managers; AdHoc.Admins.All; AdHoc.UserGroup.All
CIT Name:	CalSAWS Ad-Hoc Request Form
From:	CalSAWS Project

PPOCs, please forward to the appropriate impacted staff in your county:

- | | |
|--|---|
| <input type="checkbox"/> General
<input type="checkbox"/> Policy
<input type="checkbox"/> CW
<input type="checkbox"/> CF
<input type="checkbox"/> MC
<input type="checkbox"/> CMSP
<input type="checkbox"/> FC/KG/AAP
<input type="checkbox"/> Child Care
<input type="checkbox"/> WtW
<input type="checkbox"/> Other Program(s) _____
<input type="checkbox"/> BenefitsCal <input type="checkbox"/> MyBCW
<input type="checkbox"/> Customer Correspondence
<input type="checkbox"/> Other _____ | <input checked="" type="checkbox"/> Reports
<input type="checkbox"/> Fiscal
<input type="checkbox"/> Caseload Movement
<input type="checkbox"/> Management
<input type="checkbox"/> Fiscal
<input type="checkbox"/> Security
<input type="checkbox"/> Batch and Interfaces
<input type="checkbox"/> Imaging
<input type="checkbox"/> Migration
<input type="checkbox"/> Conversion
<input type="checkbox"/> Technical
<input checked="" type="checkbox"/> Training
<input type="checkbox"/> Help Desk |
|--|---|

Description:	<p>Purpose The purpose of this CIT is to remind and inform all 58 county users of the ad hoc resources available for assisting with reports. The goal is to ensure that each county has the necessary tools and information at their disposal to effectively manage and generate their reports and databases.</p> <p>Background The transition and ongoing operations of CalSAWS and CalWIN counties has generated questions and concerns regarding reports. Recognizing the need for dedicated resources to address these inquiries, a suite of tools and channels has been made available to assist county users.</p> <p>Additional Information The following ad hoc resources are available to offer comprehensive support:</p> <ul style="list-style-type: none"> • [REDACTED] Compilation of available guides (Job Aids, Online Help, etc.) that provide insights into the CalSAWS database and
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	<p>help users navigate reporting functionality. Note: This link requires CalSAWS VPN access.</p> <ul style="list-style-type: none"> <p>Recorded training sessions available through the Web Portal that delve into information found on the CalSAWS Database Training Manual. Note: These materials are only available to ad hoc developers.</p> <ul style="list-style-type: none"> Available on the Web Portal under the following path: <p>Set of links and documentation for querying of CalSAWS data sources available on the Forumbee platform. Note: If you don't have access to Forumbee, please click on the button to request access.</p> <p>Materials on CalWIN county ad hoc conversion available through the Web Portal. Note: These materials are only available to ad hoc developers.</p> <ul style="list-style-type: none"> Available on the Web Portal under the following path: <p>Direct email channel for users to raise questions and seek assistance regarding reports.</p> <p>Streamlined request process for ad hoc reports for counties that need dedicated assistance in building additional reports. Note: The submission must include the CalSAWS Ad-Hoc Report Request form (see attachment).</p> <p>County Action</p> <p>Counties are encouraged to:</p> <ul style="list-style-type: none"> Familiarize themselves with these resources. Engage with the training materials and recordings to reinforce understanding. Please direct any questions or concerns to the Integration Team distribution group: Consortium.Tech.Data@CalSAWS.org. Inform staff and relevant personnel about these resources to ensure that questions are appropriately addressed. <p>If you have any additional questions on this CIT or require access to one of the resources outlined, please reach out to your Regional Managers.</p>
Primary Project Contact:	<p>Consortium Regional Managers</p> <p>Consortium.RegionalManagers.R1@CalSAWS.org</p> <p>Consortium.RegionalManagers.R2@CalSAWS.org</p> <p>Consortium.RegionalManagers.R3@CalSAWS.org</p> <p>Consortium.RegionalManagers.R4@CalSAWS.org</p> <p>Consortium.RegionalManagers.R5@CalSAWS.org</p> <p>Consortium.RegionalManagers.R6@CalSAWS.org</p>
Backup Project Contact:	<p>David Bruhn</p> <p>Manager, Cloud Data Integration Services</p> <p>BruhnD@CalSAWS.org</p>

	(805) 813-6468
Attachments:	CalSAWS Ad-Hoc Report Request Form.doc
Web Portal Link:	<div style="background-color: black; width: 80px; height: 1.2em; margin-bottom: 10px;"></div> <p>OR</p> <p>You may also retrieve the CIT document and attachments by following these steps:</p> <ol style="list-style-type: none"> 1. Click on the CRFIs & CITs link at the top of the page. 2. Click on the "CalSAWS Information Transmittal (CIT)" folder. 3. Click on the "2023" folder. 4. Click on the appropriate CIT # folder.