

**CalSAWS | Batch Memorandum for
2024 SSA COLA**

Regulation: ACWDL 23-25, ACWDL 23-26 ACIN I-64-23	
---	--

Memorandum Purpose

This memorandum is intended to convey the batch EDBC scope, county actions and schedule for 2024 SSA COLA changes.

Scope

- **CA-242762**

On Sunday, December 03, 2023, The System will update the SSA income and Medicare Part B Premium records as per the 2024 SSA COLA ACWDL 23-25, ACWDL 23-26, ACIN I-64-23.

- **CA-270817**

On Thursday, December 07, 2023, The System will deploy the code changes required for implementing the new SSA COLA Batch process.

- **CA-242763**

On Saturday, December 09, 2023, The System will start Batch EDBC processing to apply the 2024 SSA COLA values.

Additional Upcoming CF SSI COLA changes as an FYI only:

- **CA-266913**

On Friday January 05, 2024, The System will update the Other Program Assistance (OPA) record as per the 2024 CF SSI COLA ACIN I-XX-XX. This change will be visible in the system on the following morning.

- **CA-257579**

On Saturday, January 06, 2024, The System will process Batch EDBC to apply 2024 CF SSI COLA values for the OPA records updated.

Note: Separate CITs for lists related to the COLAs will be sent after the data update and batch job is completed and the lists are available.

Batch

The System will identify the targeted population as below:

Batch EDBC

SSA COLA (All programs): Run batch EDBC processing for:

Medi-Cal (non-Modified Adjusted Gross Income (non-MAGI) or mixed MAGI/non-MAGI),

CalFresh (CF),

Kin-GAP (KG),

Foster Care (FC),

- Approved Relative Caretaker (ARC)

Adoption Assistance (AAP)

Diversion

Immediate Need (IN)

CalWORKs (CW),

Refugee Cash Assistance (RCA),

Nutrition Benefit (NB)

Cash Assistance Program for Immigrants (CAPI),

General Assistance/General Relief (GA/GR)

- Automated Solution
- 'LA GAGR'

on cases that have an active program with an active person receiving SSA income or Medicare Premium Part B, that was updated by CA-242762.

Do not run batch EDBC on programs where an EDBC has already been ran for their respective months after CA-242762, was released.

Note: Batch EDBC will skip cases if Medi-Cal EDBC has been accepted and saved after the SSA record has been targeted to be processed but before the SSA COLA EDBC is run.

The System will exclude some cases from the targeted populations based on the following exceptions:

- CalWORKs, CalFresh, Medi-Cal and General Assistance/General Relief 'LA GAGR', General Assistance/General Relief Automated Solution, and CAPI cases will not be run through Batch EDBC if the SAR7 or RE packet with a submit month of December has a status of Generated, Sent, Received, or Incomplete. This will prevent these cases from receiving a change notice after the NA 960X, NA 960Y, or NA RE X. Users will apply the policy updates as a result of running EDBC as a normal part of the SAR/RE process.
- Medi-Cal program only cases that are aided by MAGI only.

- CalWORKs, CalFresh, Refugee Cash Assistance and General Relief cases will not be run if their Redetermination is due through the end of December 2023.

Journal Entry

In CalSAWS, a standard Journal Entry will be created automatically based on the Sub Type code = 'CT942-SA' – Annual SSA COLAs and Related Changes when the batch is run.

List Details

Lists will be posted on Wednesday, December 13, 2023, for CalSAWS to aid the counties to review the cases to verify accurate action was taken after Batch EDBC completes. The lists will be available to the counties at the following location:

CalSAWS Web Portal>System Changes>SCR and SIR Lists>2023>CA-242763

Note: Separate CITs for lists related to the COLAs will be sent after the data update and batch job is completed and the lists are available.

The lists will display the standard columns:

- Case Name
- Case Number
- County
- Unit
- Unit Name
- Office Name
- Worker ID

1. **List Name:** Cases with Program Closed by Batch

List Criteria: Cases where this Batch EDBC process closed a program.

Additional Column(s): Program Type, Program Closure Reason

County Action: These are likely the result of household changes or ongoing data collection which was not yet processed through EDBC by the user. Since the purpose of this Batch EDBC process was not to close households, review these cases to verify the closure was accurate.

2. **List Name:** Cases with Person Closed by Batch

List Criteria: Cases with Active programs where this Batch EDBC closed a person.

Additional Column(s): CIN#, Person Name, DOB, Program Type, Person Closure Reason

County Action: These are likely the result of household changes or ongoing data collection which was not yet processed through EDBC by the user. Since the purpose

of this Batch EDBC process was not to close persons, review these cases to verify the closure was accurate.

3. **List Name:** Cases with Read-Only EDBCs by Batch
List Criteria: Cases where this Batch EDBC resulted in a Read-Only EDBC with all the Read-Only Reasons except the Read-Only Reason of "Protection due to Public Health Crisis/Natural Disaster".
Additional Column(s): Program Type, Read-Only Reason
County Action: Since Batch EDBC could not automatically apply the intended change to these cases, users may process EDBC to apply intended changes, if applicable.

4. **List Name:** Medi-Cal Cases with FPL \$1 under Limit
List Criteria: Cases that have a passed Medi-Cal FPL program with a person receiving SSA whose net income is one dollar under the FPL limit.
County Action: These cases could have passed the FPL program in error due to rounding in the 'Back Out' process. Counties can use this list to verify that the income test results are correct and take action if needed.

5. **List Name:** Cases Skipped by Batch
List Criteria: Cases skipped in the Batch EDBC run including cases with a skip reason of 'EDBC has not been run since conversion'.
Additional Column(s): Program Type, Skip Reason
County Action: Since Batch EDBC did not automatically apply the intended change to these cases, users may process EDBC to apply intended changes, if applicable.

6. **List Name:** SSA COLA Stats by County Report
List Criteria: EDBC Count for each program included in the COLA by County.
Additional Column(s):
 - <program> EDBC Counts
 - <program> EDBC Processed
 - <program> EDBC Skipped (Exception*)
 - <program> Read Only
 - <program> Stack Trace (UEID)
 - <program> Success %
 - Total EDBC Count
 - Total EDBC Processed
 - Total EDBC Skipped (Exception*)
 - Total EDBC Read Only
 - Total EDBC Stack Trace (UEID)
 - Total EDBC Success %
 - Total NOAs Generated

Note: The 'Total' and 'Overall Success' fields above will include all programs in the COLA.

Note *: Exception happens when a case does not go through the EDBC processing and will result in a Skip.

Ex: No Worker assigned to the Case will exception out from Batch EDBC and will result in a Skip Reason of 'No Worker Assigned to Case'.

Please Note:

- Review cases included in the lists and take necessary action.
- Cases with Potential Over Payment/Over Issuance will not be posted with 2024 SSA COLA as the changes are being implemented timely this year.

Things to remember about this batch process

- Cases that have a yellow banner requiring case review as a result of the benefit match process will skip if a worker has not processed EDBC since conversion. These cases will appear on the 'Cases skipped by Batch' list and can also be found on the 'Converted Case Review Dashboard'.
- The programs targeted for batch processing are determined once upfront. For batch processes that take more than one business day, cases are not removed or added to the batch processing based on user updates.
- There are multiple reasons why a case may not be successfully run through batch EDBC processing. Some examples include: No Worker Assigned, Overridden Program Case, Pending Program / Person / Application, EDBC results in an overpayment /over issuance.
- The EDBC's run for this batch process will have a run reason of 'SSA COLA'. The EDBC's will have an EDBC Source of 'Batch EDBC Rules'.
- NOAs will not be held and will be printed and mailed the following night.
- The NA 960X notice for the benefit month of January will be sent on December 12, 2023.
- The NA RE X notice for the benefit month of January will be sent on December 16, 2023.
- When a user runs EDBC in which a prior pending month exists, the EDBC will result in a Read-Only status. However, when running a Batch EDBC process, that restriction does not apply and these EDBC's will not be Read-Only.
- Any updates or lack of updates made/not made to cases will impact the batch EDBC results. This means programs may be discontinued (due to late reports, non-compliances, etc.) unexpectedly.
- The Ad-Hoc reporting database will be updated by Monday, December 11, 2023, when the CalSAWS system becomes available.
- The Medi-Cal Eligibility Data System (MEDS) file will transfer from CalSAWS to MEDS by Sunday, December 10, 2023, for cases that were processed over the weekend; but MEDS will not process the file until 3:00pm on Monday, December 11, 2023. (Note: this is the normal process for files sent over the weekend). For cases that were processed on

December 11, 2023, MEDS transfer file from CalSAWS to MEDS will be sent that evening, and visible in MEDS system by December 13, 2023. For cases that were processed on December 12, 2023, MEDS transfer file from CalSAWS to MEDS will be sent that evening, and visible in MEDS system by December 14, 2023

Development Schedule

Task	The Systems
November 24, 2023	Deliver the changes to the System Test team
November 27, 2023	Start System Testing the changes
December 09, 2023	Run Batch EDBC in production for the counties listed under section 2.1.6.4.a in CA-242763
December 10, 2023	Run Batch EDBC in production for the counties listed under section 2.1.6.4.b in CA-242763
December 11, 2023	Run Batch EDBC in production for the counties listed under section 2.1.6.4.c in CA-242763
December 12, 2023	Run Batch EDBC in production for the counties listed under section 2.1.6.4.d in CA-242763
December 13, 2024	Post lists to the CalSAWS Web Portal>System Changes>SCR and SIR Lists>2023>CA-242763 <ul style="list-style-type: none"> Counties will be advised via CIT once Lists are posted.

Schedule Considerations

- Approximate count of programs for the Benefit Month of January, 2024 to be processed for Batch EDBC approximately 2 Mil programs.

Timeline

- Expected start of Batch EDBC processing
 - December 09, 2023- 5:00 PM
- Expected completion of Batch EDBC processing
 - December 13, 2023- 6:00 AM

CalSAWS Batch Calendar December 2023

SUN	MON	TUES	WED	THUR	FRI	SAT
					1 SAR 7 Discontinuance Run Monthly Payroll – Foster Care (JBxxF124M) MAGI MC RE EDR (JB00CH203M)	2

3	4	5 CW/CF RE appt Day 1 (County 19) and Non Transition Food Stamps NEC – Generate and Balance (JB00R509) Medi-Cal Auto-Rescind (JB00E155D)	6 CW/CF RE appt Day 2 (County 19) CW/CF RE appt Day (former C-IV and CalWIN Counties)	7 Run Monthly Payroll – Foster Care: Alameda & Sacramento Only	8 CAPI COLA Batch Run	9 SSA COLA Batch Run Starts
10	11	12 NA 960X Non-MAGI RE (MC 210), MAGI RE (MC 216), Mixed MC RE (MC 217) Medi-Cal RE Packet	13	14 MAGI MC Age jobs EDRs (JB00CH206M JB00CH208M, JB00CH209M, JB00CH211M, JB00CH117M) Medi-Cal Reminder – 1 (JB00R1932)	15 C-IV CW/CF RE Packets MAGI MC Auto- Disc EDR MAGI MC Age Job EDBC	16 NA RE X State Minimum Wage Batch Run 10-Day Cut off Non- MAGI Auto- Disc EDBC Authoriza- tion (JB00E182M)
17	18 10-Day Cutoff Mixed/MAGI MC Auto-Disc EDBC Authorization (JB00E121M) Auto-Rescind (JB00E155D)	19	20	21 Main Payroll (40 Counties Day 1)	22 Main Payroll (County 19 Day 1) Main Payroll (Riverside County Day 1)	23
24 MEDS Recon (Former CalWIN Counties)	25 No Batch (Christmas)	26 Send SAR 7 Balderas notices (JB00R00M)	27 Medi-Cal Reminder – 2 (JB00R1932)	28	29	30 CW/CF Redetermin- ation Disc

31	Jan 1, 2024 No Batch (New Year 2024)	
----	---	--