

☒ CalSAWS M&E☒ CalWIN Migration

<b>Distribution Date:</b>	December 4, 2023
<b>To:</b>	Fiscal.Admin.Mgmt.All  CC: PMO.Fiscal
<b>CIT Name:</b>	<b>CalSAWS County Cost Summary – December 2023 Update</b>
<b>From:</b>	CalSAWS PMO Fiscal

**PPOCs, please forward to the appropriate impacted staff in your county:**

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| <input type="checkbox"/> General<br><input type="checkbox"/> Policy<br><input type="checkbox"/> CW<br><input type="checkbox"/> CF<br><input type="checkbox"/> MC<br><input type="checkbox"/> CMSP<br><input type="checkbox"/> FC/KG/AAP<br><input type="checkbox"/> Child Care<br><input type="checkbox"/> WtW<br><input type="checkbox"/> Other Program(s) _____<br><input type="checkbox"/> BenefitsCal<br><input type="checkbox"/> Customer Correspondence<br><input checked="" type="checkbox"/> Other <u>County Budget Personnel</u> | <input type="checkbox"/> Reports<br><input type="checkbox"/> Fiscal<br><input type="checkbox"/> Caseload Movement<br><input type="checkbox"/> Management<br><input type="checkbox"/> Fiscal<br><input type="checkbox"/> Security<br><input type="checkbox"/> Batch and Interfaces<br><input type="checkbox"/> Imaging<br><input type="checkbox"/> Migration<br><input type="checkbox"/> Conversion<br><input type="checkbox"/> Technical<br><input type="checkbox"/> Training<br><input type="checkbox"/> Help Desk |
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Description: (Including any step-by-step instructions)	<p><b>Purpose (Identify what Counties this CIT affects)</b></p> <p>The purpose of this CIT is to provide an updated County Cost Summary Workbook for SFY 2023-24 and SFY 2024-25.</p> <p><b>Background</b></p> <p>The attached County Cost Summary Workbook includes summary and detailed level information pertaining to the CalSAWS and CalWIN Project costs that are shared among the Counties. Shared costs include the following:</p> <ul style="list-style-type: none"> <li>• JPA Administrative budget</li> <li>• CalSAWS DD&amp;I Project costs</li> <li>• CalSAWS M&amp;O Project costs</li> <li>• CalSAWS Premise Project costs             <ul style="list-style-type: none"> <li>◦ Able-Bodied Adults Without Dependents (ABAWD)</li> <li>◦ CalFresh/CalWORKs Recertification Packets</li> <li>◦ CalFresh Repayment Agreement Revisions</li> <li>◦ Global Telephonic Signature</li> <li>◦ Reimbursement for Food Benefit Theft Automation</li> <li>◦ SAWS Shared Application Form Revision</li> </ul> </li> <li>• CalWIN Project costs             <ul style="list-style-type: none"> <li>◦ CalWIN M&amp;O</li> </ul> </li> </ul>
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	<p>The workbook does NOT include estimates for county-specific items for CalACES or CalSAWS Project costs. Examples of county-specific costs may include, but are not limited to, scanner or printer maintenance kits (refer to C-IV CIT 09-0023 for more information related to consumables), or costs associated with refresh of local equipment.</p> <p>The workbook does include estimates for county-specific items for CalWIN which include: county support staff personnel, county support staff travel, print costs, county-provided hardware maintenance and county-provided software maintenance, and local area network.</p> <p>The costs included in the workbook are estimates and subject to change based on actual costs as paid each month, subsequent allocation adjustments, and updates to the CalSAWS Implementation Advance Planning Document Update (IAPDU), the CalWIN Operational Advance Planning Document Update (OAPDU), as well as the Advance Planning Document Updates (APDUs) for the ABAWD, CalFresh/CalWORKs Recertification Packets, CalFresh Repayment Agreement Revisions, Global Telephonic Signature, Reimbursement for Food Benefit Theft Automation, and SAWS Shared Application Form Revision premise projects. The costs reflected on the summary tabs of the workbook account for the quarterly invoice/claim process and the individual county shares are based on the applicable SFY Persons Count.</p> <p><b>Additional Information</b></p> <p>The County Cost Summary Workbook has been revised to incorporate the following:</p> <ul style="list-style-type: none"> <li>• Draft Quarterly County Share for Q1 of SFY 2023-24</li> <li>• Removal of SFY 2022-23 from program summary tab</li> <li>• Addition of SFY 2024-25 to program summary tab</li> <li>• Removal of CalACES (e.g., C-IV and LRS) county share of cost detail tabs (data is available in previous versions of the workbook)</li> </ul> <p>If you have questions on this CIT, please contact <a href="mailto:PMO.Fiscal@CalSAWS.org">PMO.Fiscal@CalSAWS.org</a> or the Primary Project Contact and cc your Regional Managers.</p>
Primary Project Contact: (Name and email address)	<p>Britt Carlsen (916) 282-3661 <a href="mailto:CarlsenB@CalSAWS.org">CarlsenB@CalSAWS.org</a></p>
Backup Project Contact: (Name and email address)	<p>Melissa Gates (916) 800-5218 <a href="mailto:GatesM@CalSAWS.org">GatesM@CalSAWS.org</a></p>
Attachments:	CIT 0398-23 CalSAWS County Cost Summary (December 2023 Update).zip
Web Portal Link:	<p>██████████</p> <p>OR</p> <p>You may also retrieve the CIT document and attachments by following these steps:</p> <ol style="list-style-type: none"> <li>1. Click on the CRFIs &amp; CITs link at the top of the page.</li> </ol>

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|  | <ol style="list-style-type: none"><li>2. Click on the "CalSAWS Information Transmittal (CIT)" folder.</li><li>3. Click on the "2023" folder.</li><li>4. Click on the appropriate CIT # folder.</li></ol> |
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