

## CalSAWS | Agenda for the CalSAWS Consortium Project Steering Committee

Date: February 15, 2024	Location: CalSAWS Roseville Cypress Conference Room 620 Roseville Parkway Roseville, CA 95747
Time: 8:30 a.m. – 12:00 p.m.	Conference Call: 1-888-788-0099 Meeting ID: 913 3066 6087 Passcode: 991348 Zoom Link: <a href="#">PSC Zoom Link</a>

**CONVENE MEETING OF THE PROJECT STEERING COMMITTEE** – All scheduled items will be heard in the Cypress Room located at 620 Roseville Parkway, Roseville, CA 95747. The Public Session of this meeting shall be accessible via Zoom/Teleconference: 1-888-788-0099 enter Meeting ID 913 3066 6087 followed by Passcode 991348 or join the webcast by clicking [PSC Zoom Link](#).

In addition to the location listed above, the following locations will be available for attendance in-person and/or via Zoom:

- 955 Overland Court-Suite 100, San Dimas, CA 91773
- 100 East California Bakersfield CA 93307
- 2115 W. Wardrobe Ave. Merced, Ca. 95341
- 855 Partridge Drive, Ventura CA 93003
- 201 Redlands Ave, Perris, Ca 92571
- 737 South State Street, Ukiah, CA 95482
- 170 Otis St., San Francisco, CA 94103
- 1255 Imperial Ave, Suite 400 San Diego CA 92101
- 12820 Crossroads Pkwy South, Industry, CA 91746

### PUBLIC SESSION

#### **8:30 a.m. – Convene Meeting of the Project Steering Committee (PSC)**

Topic	Lead	Est Time
1. Call Meeting to Order and confirmation of quorum.	Albert Banuelos	2min
2. Agenda Review	Albert Banuelos	3 min
3. Public opportunity to speak on any Item NOT on the Agenda. Public comments are limited to no more than three minutes per speaker, except that a speaker using a translator shall be allowed up to six minutes.	Albert Banuelos	

Note: The public may also speak on any Item ON the Agenda by waiting until that item is read, then requesting recognition from the Co-Chair to speak.

Topic	Lead	Est Time
<ul style="list-style-type: none"> <li>○ All lines will be muted when meeting begins.</li> <li>○ To unmute: <ul style="list-style-type: none"> <li>▪ When connected via computer – click the microphone icon.</li> <li>▪ When connected via telephone – press *6.</li> </ul> </li> </ul>		
<b>Action Items</b>		
4. Approval of the Minutes from the December 14, 2023, PSC Meeting and review of Action Items.	Albert Banuelos	5 min
<b>Informational Items</b>		
5. Procurement Updates <ul style="list-style-type: none"> <li>• Infrastructure and M&amp;E <ul style="list-style-type: none"> <li>○ Review Vendor Selection Report</li> <li>○ Next Steps</li> </ul> </li> <li>• BenefitsCal RFP</li> </ul>	Thomas Hartman Betty Uzupis	15 min
6. Release and Policy Update/Communications <ul style="list-style-type: none"> <li>• Continuous Coverage Unwinding Update</li> <li>• Upcoming Releases</li> <li>• Workload Assignment</li> <li>• Case Removal update</li> <li>• CERs and Timing</li> </ul>	Lisa Salas Yingjia Huang Jason Osterwald Vivek Narayanaswamy Karen Rapponotti	25 min
7. CalSAWS Conference Debrief	Jennifer Smith Wendy Battermann	10 min
8. CalSAWS Budget Update	Holly Murphy	10 min
9. CalSAWS Executive Director Recruitment Update	Holly Murphy	10 min
10. Final Acceptance <ul style="list-style-type: none"> <li>• Central Print</li> <li>• ISS</li> <li>• CalSAWS</li> </ul>	Dawn Wilder Rachel Frey Arnold Malvick Dan Dean	25 min
11. M&E Risks	Arnold Malvick Rachel Frey Karen Rapponotti	15 min
12. Reports Status <ul style="list-style-type: none"> <li>• Conference Feedback – Expanding LA County Reports</li> </ul>	Sean Swift Laura Chavez	15 min

Topic	Lead	Est Time
13. CalSAWS Data Archiving Initiative	Larua Chavez Vivek Narayanaswamy	5 min
14. BenefitsCal Update <ul style="list-style-type: none"> <li>• ROI Update</li> <li>• BenefitsCal Release Highlights</li> <li>• BenefitsCal Client Education Initiative for Text messages</li> <li>• Path and Scope for threshold languages in CalSAWS</li> <li>• Optical Character Recognition for BenefitsCal Documents Uploaded by Customers</li> </ul>	Lynn Bridwell Onur Senman Rachel Frey Lisa Salas Chris Vasquez	20 min
15. Advocate Community – Structure and Goals	Jennifer Tracy	5 min
16. Contact Center Update	Arnold Malvick Akira Moriguchi	10 min
17. Quarterly Statistics Update <ul style="list-style-type: none"> <li>• SLAs, Production Stability, Tickets, and Defects</li> <li>• Hyland Imaging SLAs</li> <li>• BenefitsCal Performance Metrics</li> </ul>	Arnold Malvick Sara Rossmiller Rachel Frey	15 min
18. State Partners Updates <ul style="list-style-type: none"> <li>• OTSI</li> <li>• CDSS</li> <li>• DHCS</li> </ul>	Steve Zaretsky Cecilia Rolon Katie Mead	10 min
19. Regional Updates	PSC Members	15 min
20. Adjourn Meeting	Albert Banuelos	

The agenda and supporting documents are available for review during regular business hours at 620 Roseville Parkway, Roseville, CA 95747.

In accordance with the Ralph M. Brown Act, this meeting agenda is posted at least 72 hours prior to the regularly scheduled meeting date in the lobby of the locations noted above.

The meeting facility is accessible to persons with disabilities. If an assisted listening device or other service will be needed in order to participate in the public meeting, a request should be made through the Secretary of the Board at least three (3) business days prior to the Board meeting. The Secretary's telephone number is (916) 282-3834. The Secretary's office is located at 620 Roseville Parkway, Roseville, CA 95747.