

SCR CA-213410 Add Validation to Prevent Activities from being Assigned without a Worker Assigned to a Program

# CalSAWS

California Statewide Automated Welfare System

## **Design Document**

CA-50542

Correction to the “Target” Drop Down List of the Assessment Goals Detail Page

<b>CalSAWS</b>	<b>DOCUMENT APPROVAL HISTORY</b>	
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# 1 OVERVIEW

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The Assessment Goals Detail page allows a user to enter data on a program participant's activities and services needed to reach an employment goal. This SCR will update the 'Target' drop-down field on the Assessment Goals Detail page to include more options aligned with the participant's program(s). Form ABP 1608 will also be updated to include the new options for the GROW program.

## 1.1 Current Design

Currently, the options on the 'Target' drop-down on the Assessment Goals Detail page do not include all available activities and services. The 'Target' drop-down has only Domestic Violence, ESL, GED, High School Diploma (HSD), Job Services, Math, Mental Health, Reading and Vocational Training as options. These values are utilized by the Cal-Learn, CalFresh Employment and Training (CFET), GA/GR Employment Services, GROW, Refugee Employment Services (REP), and Welfare-to-Work (WTW) programs.

## 1.2 Requests

Update the 'Target' drop-down field so that a user can add all recommended activities determined by the Vocational Assessors in CalSAWS. The following activities will be added to the 'Target' drop-down: Expungement, Community Service, Job Skills Training, Subsidized Employment, Post-Time Limited (PTL), Family Stabilization, Family Reunification, Substance Use Disorder, Learning Disability.

Update form ABP 1608 so that a user can add all recommended activities for the GROW program. Add the following activities to the form: Expungement, Job Skills Training, Subsidized Employment, Post-Time Limited (PTL), Family Reunification, Substance Use Disorder, Learning Disability.

## 1.3 Overview of Recommendations

1. Add the following values to the 'Target' drop-down field on the Assessment Goals Detail page for the Cal-Learn program.
  - a. Community Service
  - b. Expungement
  - c. Family Reunification
  - d. Family Stabilization
  - e. Job Skills Training
  - f. Learning Disability
  - g. Post-Time Limited (PTL)
  - h. Subsidized Employment
  - i. Substance Use Disorder
  - j. Unsubsidized Employment
2. Add the following values to the 'Target' drop-down field on the Assessment Goals Detail page for the CFET program.

- a. Expungement
  - b. Job Skills Training
  - c. Learning Disability
  - d. Subsidized Employment
  - e. Substance Use Disorder
  - f. Unsubsidized Employment
  - g. Work Experience
3. Add the following values to the 'Target' drop-down field on the Assessment Goals Detail page for the GA/GR Employment Services program.
    - a. Community Service
    - b. Expungement
    - c. Job Skills Training
    - d. Learning Disability
    - e. Post-Time Limited (PTL)
    - f. Subsidized Employment
    - g. Substance Use Disorder
    - h. Unsubsidized Employment
  4. Add the following values to the 'Target' drop-down field on the Assessment Goals Detail page for the GROW program.
    - a. Expungement
    - b. Family Reunification
    - c. Job Skills Training
    - d. Learning Disability
    - e. Post-Time Limited (PTL)
    - f. Subsidized Employment
    - g. Substance Use Disorder
  5. Add the following values to the 'Target' drop-down field on the Assessment Goals Detail page for the REP program.
    - a. Community Service
    - b. Expungement
    - c. Family Reunification
    - d. Family Stabilization
    - e. Job Skills Training
    - f. Learning Disability
    - g. Post-Time Limited (PTL)
    - h. Subsidized Employment
    - i. Substance Use Disorder
  6. Add the following values to the 'Target' drop-down field on the Assessment Goals Detail page for the WTW program.
    - a. Community Service
    - b. Expungement
    - c. Family Reunification
    - d. Family Stabilization
    - e. Job Skills Training
    - f. Learning Disability
    - g. Post-Time Limited (PTL)
    - h. Subsidized Employment
    - i. Substance Use Disorder

- j. Unsubsidized Employment
  - k. Work Experience
7. Update ABP 1608 form to add additional values listed above for the GROW program.

## 1.4 Assumptions

1. Existing functionalities will remain unchanged unless called out as part of the design document.
2. The GA/GR Employment Services program will be added as part of the 21.07 release.
3. The GROW and REP programs are Los Angeles County programs.
4. The ABP 1608 is a GROW form and will only be updated with the new values that are described in section 2.1.3.

## 2 RECOMMENDATIONS

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The Assessment Goals Detail page will be updated to include a new field for the program type. The existing 'Target' field on the Assessment Goals Detail page will be updated to include additional activity options from the Cal-Learn, CFET, GA/GR Employment Services, GROW, REP, and WTW programs. Form ABP 1608 will also be updated to include the new options for the GROW program.

### 2.1 Assessment Goals Detail Page

#### 2.1.1 Overview

The Assessment Goals Detail page allows the user to log employment goal activity information. Currently, the 'Target' drop-down on the Assessment Goals Detail page has only Domestic Violence, ESL, GED, High School Diploma (HSD), Job Services, Math, Mental Health, Reading and Vocational Training as options. A 'Program Type' field will be added to the Assessment Goals Detail page. The 'Target' drop-down field will be updated to include additional values based on the 'Program Type' value.

## 2.1.2 Assessment Goals Detail Mockup

### Assessment Goals Detail

\* - Indicates required fields

Save and Return Cancel

Name: DOE, JANE 35F    Assessment Date: \*    Type: \*    Program Type: \*  
[ ] [ ] [ - Select - ] [ Cal-Learn ]

Primary Goal:

OES Code: \* [ Select ]

Title:

Target	Order	Hrs/week	Weeks	
[ ]	[ ]	[ ]	[ ]	[ Add ]
Community Service				
Domestic Violence				
ESL				
Expungement				
Family Reunification				
Family Stabilization				
GED				
High School Diploma (HSD)				
Job Services				
Job Skills Training				
Learning Disability				
Math				
Mental Health				
Post-Time Limited (PTL)				
Reading				
Subsidized Employment				
Substance Use Disorder				
Unsubsidized Employment				
Vocational Training				
[ ]	[ ]	[ ]	[ ]	[ Add ]

Figure 2.1.2.1 – Assessment Goals Detail page with ‘Target’ menu options when the ‘Program Type’ is equal to Cal-Learn.

### Assessment Goals Detail

\* - Indicates required fields

Save and Return Cancel

Name: DOE, JANE 35F    Assessment Date: \*    Type: \*    Program Type: \*  
[ ] [ ] [ - Select - ] [ CFET ]

Primary Goal:

OES Code: \* [ Select ]

Title:

Target	Order	Hrs/week	Weeks	
[ ]	[ ]	[ ]	[ ]	[ Add ]
Domestic Violence				
ESL				
Expungement				
GED				
High School Diploma (HSD)				
Job Services				
Job Skills Training				
Learning Disability				
Math				
Mental Health				
Reading				
Subsidized Employment				
Substance Use Disorder				
Unsubsidized Employment				
Vocational Training				
Work Experience				
[ ]	[ ]	[ ]	[ ]	[ Add ]

Figure 2.1.2.2 – Assessment Goals Detail page with ‘Target’ menu options when the ‘Program Type’ is equal to CFET.



## Assessment Goals Detail

\* - Indicates required fields

Save and Return Cancel

Name: DOE, JANE 35F    Assessment Date: \*     Type: \*     Program Type: \*

Primary Goal:

OES Code: \*

Title:

Target	Order	Hrs/week	Weeks	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
<ul style="list-style-type: none"> <li>Community Service</li> <li>Domestic Violence</li> <li>ESL</li> <li>Expungement</li> <li>Family Reunification</li> <li>Family Stabilization</li> <li>GED</li> <li>High School Diploma (HSD)</li> <li>Job Services</li> <li>Job Skills Training</li> <li>Learning Disability</li> <li>Math</li> <li>Mental Health</li> <li>Post-Time Limited (PTL)</li> <li>Reading</li> <li>Subsidized Employment</li> <li>Substance Use Disorder</li> <li>Vocational Training</li> </ul>				
	<input type="text"/>	<input type="text"/>	<input type="text"/>	

Figure 2.1.2.5 – Assessment Goals Detail page with ‘Target’ menu options when the ‘Program Type’ is equal to REP.

## Assessment Goals Detail

\* - Indicates required fields

Save and Return Cancel

Name: DOE, JANE 35F    Assessment Date: \*     Type: \*     Program Type: \*

Primary Goal:

OES Code: \* 11-0000

Title: Management Occupations  
\$59.52

Target	Order	Hrs/week	Weeks	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
<ul style="list-style-type: none"> <li>Community Service</li> <li>Domestic Violence</li> <li>ESL</li> <li>Expungement</li> <li>Family Reunification</li> <li>Family Stabilization</li> <li>GED</li> <li>High School Diploma (HSD)</li> <li>Job Services</li> <li>Job Skills Training</li> <li>Learning Disability</li> <li>Math</li> <li>Mental Health</li> <li>Post-Time Limited (PTL)</li> <li>Reading</li> <li>Subsidized Employment</li> <li>Substance Use Disorder</li> <li>Unsubsidized Employment</li> <li>Vocational Training</li> <li>Work Experience</li> </ul>				
Social Service Occupations				
	<input type="text"/>	<input type="text"/>	<input type="text"/>	

Figure 2.1.2.6 – Assessment Goals Detail page with ‘Target’ menu options when the ‘Program Type’ is equal to WTW and set to ‘Read-Only’.

## Assessment Goals Detail

\*- Indicates required fields

Save and Return Cancel

• **Program Type** - The Program Type must align with the Target values added.

Name: DOE, JANE 35F      Assessment Date: \* 06/28/2021      Type: \* Partial      Program Type: \* GROW

Primary Goal:

OES Code: \* Select

Title:

Target	Order	Hrs/week	Weeks
<input type="checkbox"/> Community Service	1	5	5
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Remove Add

Figure 2.1.2.7 – Assessment Goals Detail Page Save Validation

### 2.1.3 Description of Changes

1. Add a new required field titled 'Program Type' to the Assessment Goals Detail page, as shown on Figure 2.1.2.1 to 2.1.2.7.
  - a. The field will be located to the right of the 'Type' field above the 'Primary Goal' section.
  - b. The value displayed on the 'Program Type' field will be dependent on whether an Activity record is created through the Customer Activity Detail page.
    - i. For an Activity linked to an Assessment Result Detail, the 'Program Type' field will auto populate with the program value selected on the associated Customer Activity Detail page.
      1. The 'Program Type' field will be 'Read-Only', as shown on Figure 2.1.2.6.
      2. When the program is updated on the Customer Activity Detail page, the 'Program Type' field on the Assessment Goals Detail page will also be updated.
    - ii. If an Activity is not linked, the 'Program Type' field will be a drop-down displaying a list of employment services programs linked to the case.
      1. Only the following employment services programs linked to the case will be listed: Cal-Learn, CFET, GA/GR Employment Services, GROW, REP, and Welfare to Work.
        - a. The programs will be listed in alphabetical order.
      2. The field will be editable in 'Create' mode and 'Edit' mode.

3. For existing Assessment Goals records, the 'Program Type' field on the Assessment Goals Detail page will default to 'Select'.
2. Add additional values to the 'Target' drop-down field in alphabetical order.
  - a. Values listed will be determined by the 'Program Type' field.
    - i. If the 'Program Type' is Cal-Learn, add the values below in alphabetical order to the drop-down in addition to the current values (as shown in Figure 2.1.2.1):
      1. Community Service
      2. Expungement
      3. Family Reunification
      4. Family Stabilization
      5. Job Skills Training
      6. Learning Disability
      7. Post-Time Limited (PTL)
      8. Subsidized Employment
      9. Substance Use Disorder
      10. Unsubsidized Employment
    - ii. If the 'Program Type' is CFET, add the values below in alphabetical order to the drop-down in addition to the current values (as shown in Figure 2.1.2.2):
      1. Expungement
      2. Job Skills Training
      3. Learning Disability
      4. Subsidized Employment
      5. Substance Use Disorder
      6. Unsubsidized Employment
      7. Work Experience
    - iii. If the 'Program Type' is GA/GR Employment Services, add the values below in alphabetical order to the drop-down in addition to the current values (as shown in Figure 2.1.2.3):
      1. Community Service
      2. Expungement
      3. Job Skills Training
      4. Learning Disability
      5. Post-Time Limited (PTL)
      6. Subsidized Employment
      7. Substance Use Disorder
      8. Unsubsidized Employment
    - iv. If the 'Program Type' is GROW, add the values below in alphabetical order to the drop-down in addition to the current values (as shown in Figure 2.1.2.4):
      1. Expungement
      2. Family Reunification
      3. Job Skills Training
      4. Learning Disability

5. Post-Time Limited (PTL)
6. Subsidized Employment
7. Substance Use Disorder
- v. If the 'Program Type' is REP, add the values below in alphabetical order to the drop-down in addition to the current values (as shown in Figure 2.1.2.5):
  1. Community Service
  2. Expungement
  3. Family Reunification
  4. Family Stabilization
  5. Job Skills Training
  6. Learning Disability
  7. Post-Time Limited (PTL)
  8. Subsidized Employment
  9. Substance Use Disorder
- vi. If the 'Program Type' is Welfare to Work, add the values below in alphabetical order to the drop-down in addition to the current values (as shown in Figure 2.1.2.6):
  1. Community Service
  2. Expungement
  3. Family Reunification
  4. Family Stabilization
  5. Job Skills Training
  6. Learning Disability
  7. Post-Time Limited (PTL)
  8. Subsidized Employment
  9. Substance Use Disorder
  10. Unsubsidized Employment
  11. Work Experience
- b. When the 'Program Type' is selected, the values available on the 'Target' drop down will update.
3. Add a validation to verify that the 'Target' values added and the 'Program Type' selected are aligned.
  - a. The validation will display when the 'Save and Return' button is clicked and the value in the 'Program Type' field does not align with the values entered in the 'Target' field(s).
  - b. The validation will display the following message, "Program Type - The Program Type must align with the Target values added." as shown in Fig 2.1.2.7.

Note: The changes to the Assessment Goals Detail page will also apply when this page is accessed via the collaborator flow by clicking the 'Add Assessment Goals' or 'Add LD Assessment Goals' buttons.

#### 2.1.4 Page Location

- **Global: Employment Services**
- **Local: Case Summary**
- **Task: Assessment Result**

#### 2.1.5 Security Updates

N/A

#### 2.1.6 Page Mapping

Update Page Mapping to reflect the changes being made to the Assessment Goals Detail page.

#### 2.1.7 Page Usage/Data Volume Impacts

N/A

### 2.2 Updates to ABP 1608 Form

#### 2.2.1 Overview

The ABP 1608 form is used to determine a vocational assessment and employment plan. It informs the participant about the assessment and employment plan, detailing its voluntary nature and rules.

**State Form:** Non-state form.

**Current Programs:** GROW

**Current Attached Form(s):** None

**Current Forms Category:** Forms

**Current Template Repository Visibility:** LA County

**Existing Languages:** English and Spanish

## 2.2.2 Form Verbiage

This effort is to add the additional values (activity/service types) from section 2.2.3 to the ABP 1608 form. The new values from section 2.2.3 are the following:

- Expungement
- Family Reunification
- Job Skills Training
- Learning Disability
- Post-Time Limited (PTL)
- Subsidized Employment
- Substance Use Disorder

The service type "Work Experience" and its respective Primary and Secondary Goal variables are removed.

**Form Mockups/Examples:** See supporting document # 1

### Update Form XDP

Existing ABP 1608:

Services Needed to Obtain Employment Goal						
Type of services	Primary Goal			Secondary Goal		
	Order	Hr/Wk	Weeks	Order	Hr/Wk	Weeks
1. Vocational Training						
2. Job Services						
3. Work Experience						
4. Mental Health						
5. Domestic Violence						
6. Basic Education						
GED						
HSD						
ESL						
MATH						
READING						

Updated ABP 1608:

Services Needed to Obtain Employment Goal						
Type of services	Primary Goal			Secondary Goal		
	Order	Hr/Wk	Weeks	Order	Hr/Wk	Weeks
1. Vocational Training						
2. Job Services						
3. Mental Health						
4. Domestic Violence						
5. Basic Education						
GED						
HSD						
ESL						
MATH						
READING						
6. Expungement						
7. Family Reunification						
8. Job Skills Training						
9. Learning Disability						
10. Post-Time Limited						
11. Subsidized Employment						
12. Substance Use Disorder						

### 2.2.3 Form Variable Population

The existing variable population logic for the ABP 1608 are not updated with this SCR. This effort is to add additional variables. These new variables follow the existing population logic.

Variable Name	Population	Formatting	Editable*/Field Type	Template Repository Population	Populates with Form Generation
1. ORDER_EXP_1	Populates with order of participant activity. For activity type – "Expungement"  ORDR_NUM from PERS_ASSES_TARGET table.	Arial Font Size 10	Y/Number	Y	Y

	Ex: "3"				
2. HRWK_EXP_1	<p>Populates with the number of hours required per week for the participant to do the activity.</p> <p>For activity type – "Expungement"</p> <p><i>HRS_PER_WEEK from PERS_ASSESSES_TARGET table.</i></p> <p>Ex: "3"</p>	Arial Font Size 10	Y/Number	Y	Y
3. WEEKS_EXP_1	<p>Populates with the number of weeks required for the participant to do the activity.</p> <p>For activity type – "Expungement"</p> <p><i>NUM_OF_WEEKS from PERS_ASSESSES_TARGET table.</i></p> <p>Ex: "3"</p>	Arial Font Size 10	Y/Number	Y	Y

<p>4. ORDER_EXP_2</p>	<p>Populates with order of participant activity. For activity type – “Expungement”</p> <p><i>ORDR_NUM from PERS_ASSES_TARGET table.</i></p> <p>Ex: “3”</p>	<p>Arial Font Size 10</p>	<p>Y/Number</p>	<p>Y</p>	<p>Y</p>
<p>5. HRWK_EXP_2</p>	<p>Populates with the number of hours required per week for the participant to do the activity. For activity type – “Expungement”</p> <p><i>HRS_PER_WEEK from PERS_ASSES_TARGET table.</i></p> <p>Ex: “3”</p>	<p>Arial Font Size 10</p>	<p>Y/Number</p>	<p>Y</p>	<p>Y</p>
<p>6. WEEKS_EXP_2</p>	<p>Populates with the number of weeks required for the participant</p>	<p>Arial Font Size 10</p>	<p>Y/Number</p>	<p>Y</p>	<p>Y</p>

	<p>to do the activity.</p> <p>For activity type – “Expungement”</p> <p><i>NUM_OF_WEEKS from PERS_ASSESSES_TARGET table.</i></p> <p>Ex: “3”</p>				
7. ORDER_FMR RE_1	For activity type – “Family Reunification”	Arial Font Size 10	Y/Number	Y	Y
8. HRWK_FMR E_1	For activity type – “Family Reunification”	Arial Font Size 10	Y/Number	Y	Y
9. WEEKS_FMR E_1	For activity type – “Family Reunification”	Arial Font Size 10	Y/Number	Y	Y
10. ORDER_FMR RE_2	For activity type – “Family Reunification”	Arial Font Size 10	Y/Number	Y	Y
11. HRWK_FMR E_2	For activity type – “Family Reunification”	Arial Font Size 10	Y/Number	Y	Y
12. WEEKS_FMR E_2	For activity type – “Family Reunification”	Arial Font Size 10	Y/Number	Y	Y

13. ORDER_JST_1	For activity type – “Job Skills Training”	Arial Font Size 10	Y/Number	Y	Y
14. HRWK_JST_1	For activity type – “Job Skills Training”	Arial Font Size 10	Y/Number	Y	Y
15. WEEKS_JST_1	For activity type – “Job Skills Training”	Arial Font Size 10	Y/Number	Y	Y
16. ORDER_JST_2	For activity type – “Job Skills Training”	Arial Font Size 10	Y/Number	Y	Y
17. HRWK_JST_2	For activity type – “Job Skills Training”	Arial Font Size 10	Y/Number	Y	Y
18. WEEKS_JST_2	For activity type – “Job Skills Training”	Arial Font Size 10	Y/Number	Y	Y
19. ORDER_LD_1	For activity type – “Learning Disability”	Arial Font Size 10	Y/Number	Y	Y
20. HRWK_LD_1	For activity type – “Learning Disability”	Arial Font Size 10	Y/Number	Y	Y
21. WEEKS_LD_1	For activity type – “Learning Disability”	Arial Font Size 10	Y/Number	Y	Y
22. ORDER_LD_2	For activity type – “Learning Disability”	Arial Font Size 10	Y/Number	Y	Y
23. HRWK_LD_2	For activity type – “Learning Disability”	Arial Font Size 10	Y/Number	Y	Y

24. WEEKS_LD_2	For activity type – “Learning Disability”	Arial Font Size 10	Y/Number	Y	Y
25. ORDER_PTL_1	For activity type – “Post-Time Limited”	Arial Font Size 10	Y/Number	Y	Y
26. HRWK_PTL_1	For activity type – “Post-Time Limited”	Arial Font Size 10	Y/Number	Y	Y
27. WEEKS_PTL_1	For activity type – “Post-Time Limited”	Arial Font Size 10	Y/Number	Y	Y
28. ORDER_PTL_2	For activity type – “Post-Time Limited”	Arial Font Size 10	Y/Number	Y	Y
29. HRWK_PTL_2	For activity type – “Post-Time Limited”	Arial Font Size 10	Y/Number	Y	Y
30. WEEKS_PTL_2	For activity type – “Post-Time Limited”	Arial Font Size 10	Y/Number	Y	Y
31. ORDER_SUBEMP_1	For activity type – “Subsidized Employment”	Arial Font Size 10	Y/Number	Y	Y
32. HRWK_SUBEMP_1	For activity type – “Subsidized Employment”	Arial Font Size 10	Y/Number	Y	Y
33. WEEKS_SUBEMP_1	For activity type – “Subsidized Employment”	Arial Font Size 10	Y/Number	Y	Y

34. ORDER_SUB EMP_2	For activity type – “Subsidized Employment”	Arial Font Size 10	Y/Number	Y	Y
35. HRWK_SUBE MP_2	For activity type – “Subsidized Employment”	Arial Font Size 10	Y/Number	Y	Y
36. WEEKS_SUB EMP_2	For activity type – “Subsidized Employment”	Arial Font Size 10	Y/Number	Y	Y
37. ORDER_SUD _1	For activity type – “Substance Use Disorder”	Arial Font Size 10	Y/Number	Y	Y
38. HRWK_SUD_ 1	For activity type – “Substance Use Disorder”	Arial Font Size 10	Y/Number	Y	Y
39. WEEKS_SUD _1	For activity type – “Substance Use Disorder”	Arial Font Size 10	Y/Number	Y	Y
40. ORDER_SUD _2	For activity type – “Substance Use Disorder”	Arial Font Size 10	Y/Number	Y	Y
41. HRWK_SUD_ 2	For activity type – “Substance Use Disorder”	Arial Font Size 10	Y/Number	Y	Y
42. WEEKS_SUD _2	For activity type – “Substance Use Disorder”	Arial Font Size 10	Y/Number	Y	Y

**Note:** Variables 7 – 42 follows the same logic as variables 1 – 6 for their respective activity type.

**2.2.4 Form Generation Conditions**

**1. Form Generation**

The ABP 1608 can only be generated from the Template Repository and one of the two following online pages via a Generate Form button:

- Assessment Result Detail page
- Class Performance Detail page

Note: There are no form generation updates with this SCR. The generation conditions listed are current functionality.

**4. Form Print/Mailing Options**

The information in this section is not updated with this SCR. This is current functionality.

Blank Template	Print Local without Save	Print Local and Save	Print Central and Save	Reprint Local	Reprint Central
Y	Y	Y	N	Y	N

**Mailing Options:**

- Mail-To (Recipient): Applicant
- Mailed From (Return): Sending Office
- Mail-back-to Address: N/A
- Outgoing Envelop Type: Standard Mail
- Return Envelop Type: N/A

**Additional Options:**

- Special Paper Stock: N/A
- Enclosures: None
- Electronic Signature:
  - Electronic Signature (IVR/Text): N/A
  - Check to Sign: N/A

Post to Self Service Portal: No

### 3 SUPPORTING DOCUMENTS

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[This section should include any supporting documents for the design as imbedded documents. Some examples of supporting documents include the Security Matrix, Form Design Documents, NOA Design Documents, and ETL Source-to-Target Mappings.]

Number	Functional Area	Description	Attachment
1	Forms	ABP 1608 Form Mockup	ABP_1608_EN.pdf ABP_1608_SP.pdf

## 4 REQUIREMENTS

### 4.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.28.2.8	<p>The LRS shall support GAIN work participation program component(s), including:</p> <ul style="list-style-type: none"> <li>a. Appraisal;</li> <li>b. Earned income;</li> <li>c. Self-initiated program;</li> <li>d. Orientation job club;</li> <li>e. Job search;</li> <li>f. Vocational and career assessment;</li> <li>g. Vocational training;</li> <li>h. Basic education;</li> <li>i. Work experience;</li> <li>j. Post-employment services;</li> <li>k. Community service;</li> <li>l. Paid work experience;</li> <li>m. Post time limit;</li> <li>n. Domestic violence services;</li> <li>o. Family preservation program;</li> <li>p. Family reunification program;</li> <li>q. Clinical assessment;</li> <li>r. Mental health services;</li> <li>s. Substance abuse services;</li> <li>t. Learning disability;</li> <li>u. Expungement; and</li> <li>v. Refugee employment program.</li> </ul>	<p>The Assessment Result Goals pages are used by service workers to document program participant goals. The listed activity values will now be displayed under the Target menu of the Assessment Goals page:</p> <ul style="list-style-type: none"> <li>g. Vocational Training</li> <li>k. Community Service</li> <li>m. Post-Time Limited (PTL)</li> <li>p. Family Reunification</li> <li>s. Substance Use Disorder</li> <li>t. Learning Disability</li> <li>u. Expungement</li> </ul>
2.28.2.9	<p>The LRS shall support GROW work participation program component(s), including:</p> <ul style="list-style-type: none"> <li>a. Orientation;</li> <li>b. Working component(s);</li> <li>c. Self-initiated program;</li> <li>d. Short term training;</li> </ul>	<p>The Assessment Result Goals pages are used by GROW service workers to document program participant goals. The listed activity values will now be displayed under the Target menu of the Assessment Goals page:</p> <ul style="list-style-type: none"> <li>g. Job Skills Training</li> </ul>

	<ul style="list-style-type: none"> <li>e. Rapid employment and promotion;</li> <li>f. Early job search;</li> <li>g. Job skills preparation class;</li> <li>h. Fastrak;</li> <li>i. Office occupations;</li> <li>j. Non-custodial parent;</li> <li>k. Youth;</li> <li>l. One-stop;</li> <li>m. Vocational assessment;</li> <li>n. Education/training;</li> <li>o. Intensive case management;</li> <li>p. Post employment services;</li> <li>q. Domestic violence services;</li> <li>r. Clinical assessment;</li> <li>s. Mental health services;</li> <li>t. Substance abuse services;</li> <li>u. Expungement;</li> <li>v. Public defender; and</li> <li>w. Homeless court clearance.</li> </ul>	<ul style="list-style-type: none"> <li>t. Substance Use Disorder</li> <li>u. Expungement</li> </ul>
<p>2.18.3.3</p>	<p>The LRS shall produce various notices, NOAs, forms, letters, stuffers, and flyers, including:</p> <ul style="list-style-type: none"> <li>a. Appointment notices;</li> <li>b. Redetermination, Recertification, and/or Annual Agreement notices and forms;</li> <li>c. Other scheduling notices (e.g., quality control, GR hearings, and appeals);</li> <li>d. Periodic reporting notices;</li> <li>e. Contact letters;</li> <li>f. Notices informing the applicant, participant, caregiver, sponsor or authorized representative of a change in worker, telephone hours or Local Office Site;</li> <li>g. Information notices and stuffers;</li> <li>h. Case-specific verification/referral forms;</li> <li>i. GR Vendor notices;</li> <li>k. Court-mandated notices, including Balderas notices;</li> <li>l. SSIAP appointment notices;</li> </ul>	<p>Updating the ABP 1608 form to include new values from the Target Drop down menu on the Assessment Result Goals page.</p>

	<ul style="list-style-type: none"><li>m. Withdrawal forms;</li><li>n. COLA notices;</li><li>o. Time limit notices;</li><li>p. Transitioning of aid notices;</li><li>q. Interface triggered forms and notices (e.g., IFDS, IEVS);</li><li>r. Non-compliance and sanction notices;</li><li>s. Benefit issuance and benefit recovery forms and notices, including reminder notices;</li><li>t. Corrective NOAs on State Fair Hearing decisions;</li><li>u. CSC paper ID cards with LRS-generated access information; and</li><li>v. CSC PIN notices.</li></ul>	
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