

## CalSAWS Enhancement Request (CER)

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<b>Submission Date:</b> 04/21/2021	;	;
<b>Title:</b> Request to Modify WTW/REP Participants Not In An Activity Dashboard Reports	;	;

<b>Region#:</b> 6	<b>County:</b> Los Angeles	;
<b>Submitter:</b> Torrico Sergio	<b>Phone:</b> 5629088329	<b>Email:</b> SergioTorrico@dpss.lacounty.gov

<b>Area(s) Impacted:</b>		
<ul style="list-style-type: none"> <li>• Reports</li> </ul>		

<b>Program(s) Impacted:</b>		
<ul style="list-style-type: none"> <li>• CalWORKS / RCA</li> <li>• GAIN/REP/WTW</li> </ul>		

<b>Justification/Request Summary</b>
<p>Modify the WTW/REP Participants Not In Activity Dashboard Reports to more accurately display information regarding participants with delinquent activities or who have no open activities for 30 days or more. The dashboard provides the following reports: 1) # WTW/REP Participants Not In An Activity by Most Recent Activity Type 2) # WTW/REP Participants Not In An Activity by Number of Days 3) % WTW/REP Participants Not In An Activity The reports will be used by DPSSTATS, Program, and BWS staff to engage participants who are not assigned to activities and to report performance measures.</p>
<b>Issue</b>
<p>WTW/REP Participants Not In Activity Dashboard Reports need delinquent category modifications to capture WTW/REP participants with delinquent activities and no open activities for more than 30 days. The dashboard reports will also be modified to display and rename columns to enhance report as a tool for user.</p>
<b>Proposed Recommendation</b>
<p>1. Allow dashboard reports functionality to run both daily and monthly (monthly report will be as of the last day of the report month) 2. Reports Specifications Modify the existing base population to include WTW/REP participants with the Program Status of either Active, Pending and assigned to WTW/REP worker, Non-Compliance, or Good Cause as of report run date for the daily report or the last day of the report month for the monthly report. Modified report specifications for each delinquent category are listed below. Category 1 Count activities where the WTW/REP participant has an open activity with status and status reason of Active-Referred with Scheduled Start Date and it is 30 days or more from activity</p>

scheduled start date on the report run date for the daily report or the last day of the report month for the monthly report. Exception: Do not count the activity under Category 1 if it also qualifies under Category 3. Category 2 Count activities where the WTW/REP participant has an open activity with status and status reason of Active-Attending and it is 30 days or more from the Scheduled End Date and activity status is not Closed or Completed on the report run date for the daily report or the last day of the report month for the monthly report. Exception: Do not count the activity under Category 2 if it also qualifies under Category 3. Category 3 If CalWORKs/RCA Program is discontinued on the case for the participant, count participant if the CalWORKs/RCA discontinuance date is more than 30 days before the report run date for the daily report or the last day of the report month for the monthly report and the case is still assigned to a WTW/REP worker. Exclude the following: â€¢ REP Participants with any Activity Begin Date. â€¢ WTW Participants with the following Activity Type with the activity status as active-referred or active-attending: o Paid Work Experience o On-the-Job Training o Specialized Work Experience o Family Reunification â€¢ WTW Participants with an Active WTW Program Status with Status Reason-Post Emp/Job Retention and a Concurrent Activity with Activity Status of Active-Attending. Delinquent Days Calculation: Difference in days between the participant's CalWORKs/RCA Program Discontinued Date and the report run date for the daily report or the last day of the report month for the monthly report. Category 4 Count if the participant has a WTW or REP program with Good Cause Program Status and good cause Expected End Date has passed 30 days or more (starting at 30 days) on the report run date or the last day of the report month for monthly report. There is no condition on activities in this category. Category 5 Count all participants with a current WTW or REP Active Program Status and no activities exist in 30 days or more in the past (starting at 30 days) on the report run date for the daily report or the last day of the report month for the monthly report. Recommendations Continued in "Assumptions" Section

#### **Assumptions:**

Category 5 (cont.) Delinquent Days Calculation, two options: â€¢ If there is an activity with Closed or Completed Activity Status, then this is the difference in days between the latest Closed or Completed Activity Status Begin Date and the report run date, unless there was a subsequent WTW/REP Good Cause Program status added, in which case the system will calculate the difference between the end of the Good Cause status and the report run date for the daily report or the last day of the report month for the monthly report. â€¢ If no activities exist, then this is the difference in days between the current Active Program Status Begin Date and report run date for the daily report or the last day of the report month for the monthly report. 3. Case List Detail Report Layout Rename and reorganize case list detail to display only the following columns: o WTW/REP Region Group o WTW/REP Region o Office Name o Office ID o Office Type o Unit o Worker ID o Case Number o Participant Name o Primary Language o WTW/REP Work Registration Type o WTW/REP Work Registration Status o WTW/REP Work Registration Begin Date o WTW/REP Work Registration End Date o WTW/REP Program Status o WTW/REP Program Status Begin Date o Program Status Expected End Date o Activity Type o Activity Status o Activity Status Reason o Activity Status Begin Date o Activity Scheduled Start Date o Activity Scheduled End Date o Delinquent Category o Delinquent Days o CalWORKs/RCA Discontinued Date Include all delinquent activities or the activity with the most recent end date. 4. Modify % WTW/REP Participants Not In An Activity Report Methodology/logic for percentage calculation= WTW/REP Participants in Categories 4 and 5 (Numerator) divided by WTW/REP Participants Assigned to a Worker (Denominator)

#### **ACL/ACIN/ACWDL Number(s):**

<b>Senate/Assembly Bill Number(s):</b>
<b>NOA(s) and From(s):</b> Required for this change?:No  Are NOA(s)/Form(s) being revised?:No  NOA(s) and Form(s) Description:;
<b>Priority/Implementation Consideration(s):</b>
The requested modifications will provide for an accurate reporting of GAIN/REP case management activities for the DPSSTATS dashboard and an improved tool for management and staff to correctly identify participants with delinquent activities so that appropriate action can be taken.
<b>Approvals</b>
<b>Section Head Approval:;</b> Electronically Signed by Nguyen Monica
<b>Approval Date:;</b> 12/14/2021
<b>Division Chief Approval:;</b> Electronically Signed by Evans Jr Luther
<b>Approval Date:;</b> 12/14/2021
<b>CalSAWS Response</b>
<b>CER Tracking #:;</b>
<b>SCR #:;</b>
<b>Rejected by:;</b>
<b>Rejection Date:;</b>
<b>Rejection Reason(s) or other Comments:</b>