

CalSAWS Exstream Design Manager Login Instructions (via AWS AppStream)

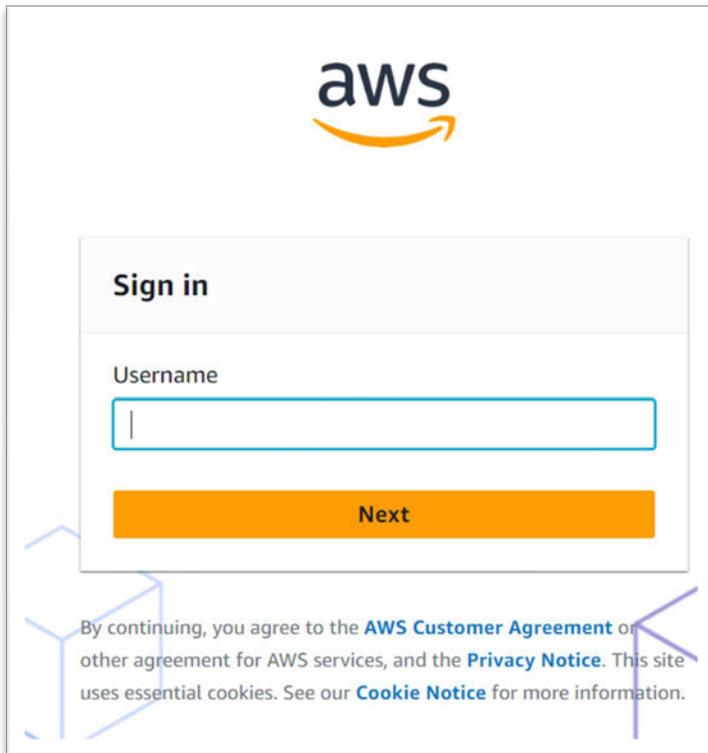
Introduction:

As part of the migration of CalWIN counties to CalSAWS, the CalSAWS counties start developing Exstream templates using the same Exstream Design Manager application version 16.6.3 used in CalWIN today. The only change will be to create a connection to GA/GR Exstream Design Database while using AWS AppStream.

NOTE: These instructions must be used by all CalSAWS Exstream counties starting on Monday (10/30/2023) with the Go-Live preparations of Project 54589 – GA/GR Notices (Correspondence) Service.

Steps to Connect to CalSAWS Exstream:

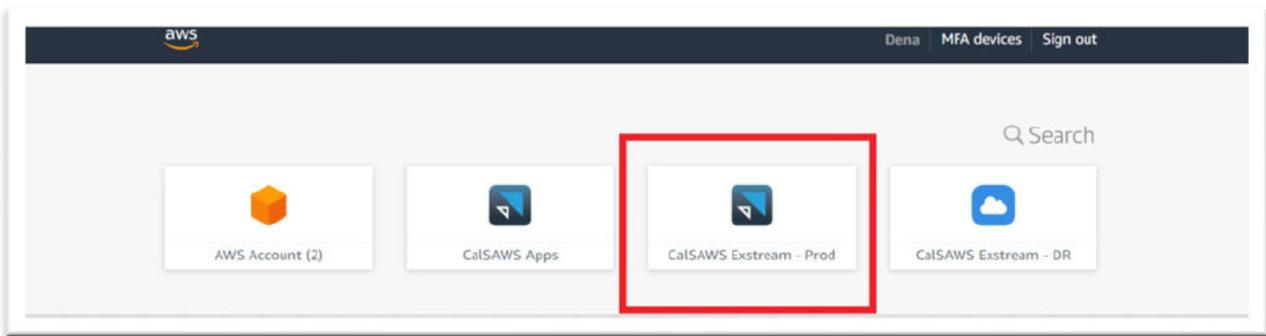
1. Click on this link: [REDACTED]
2. Enter your CalSAWS Single Sign On (SSO) username and click Log In button.



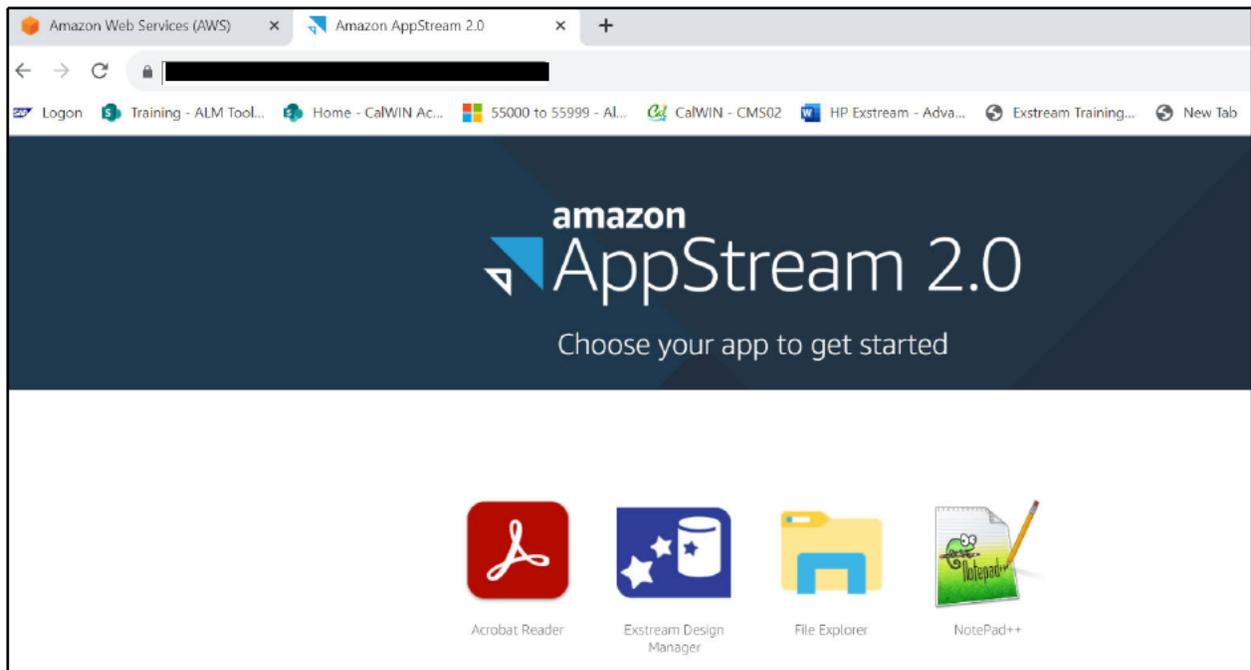
- Enter your CalSAWS User ID (UserID@calsaws.org)
- Login using the instructions sent to you from no-reply@signin.aws
- If you need a password reset open a SNOW ticket

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7. Once you've entered the User ID and password you will be directed to the following window. Click on CalSAWS Exstream – Prod icon:

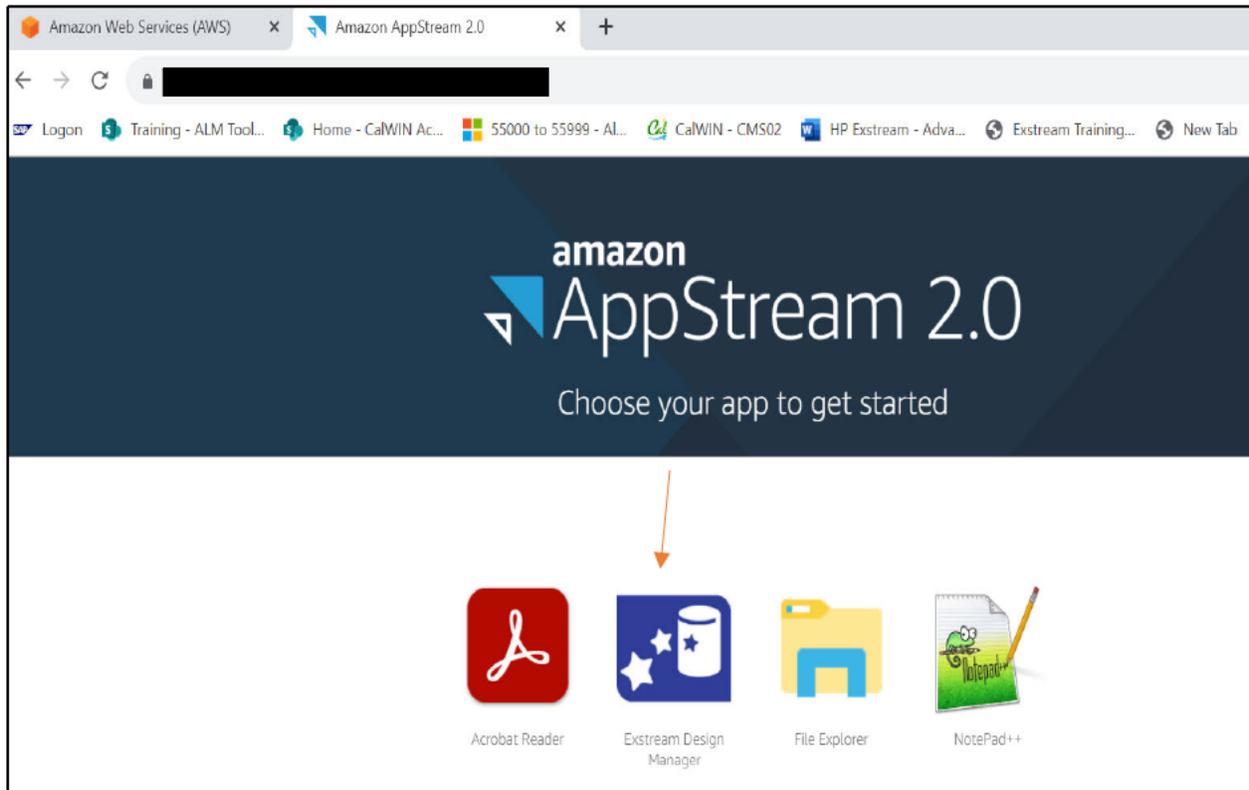


8. A new browser tab Amazon AppStream 2.0 will open.

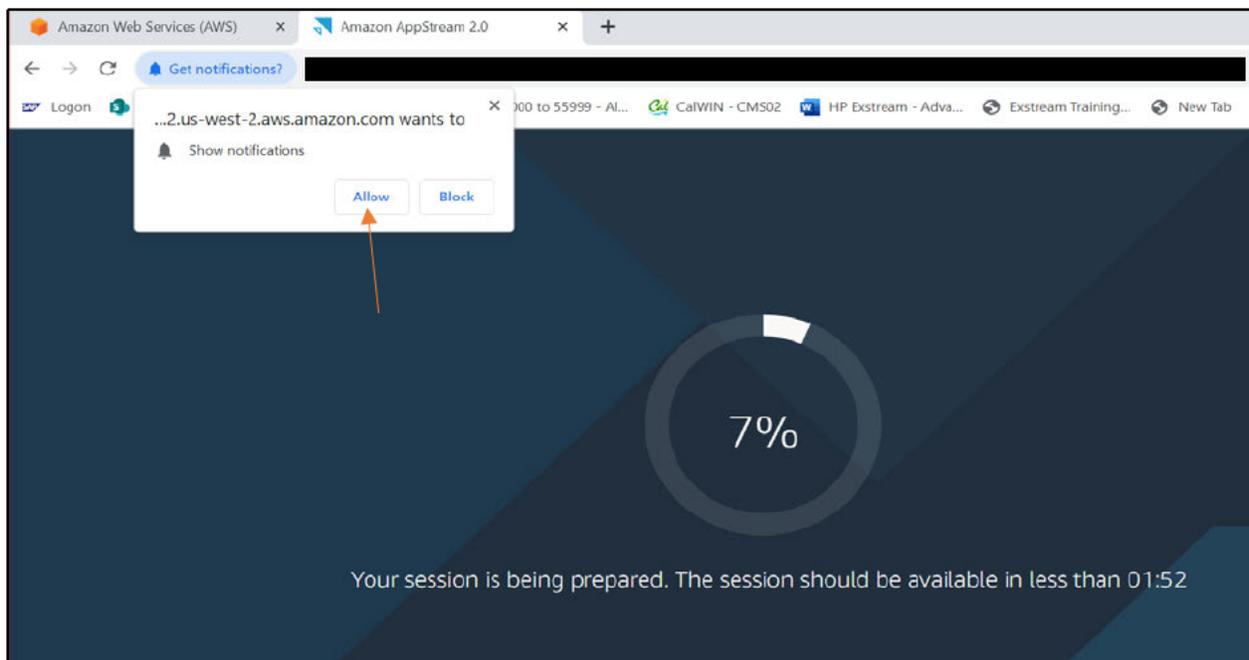


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9. Click on the Exstream Design Manager icon.

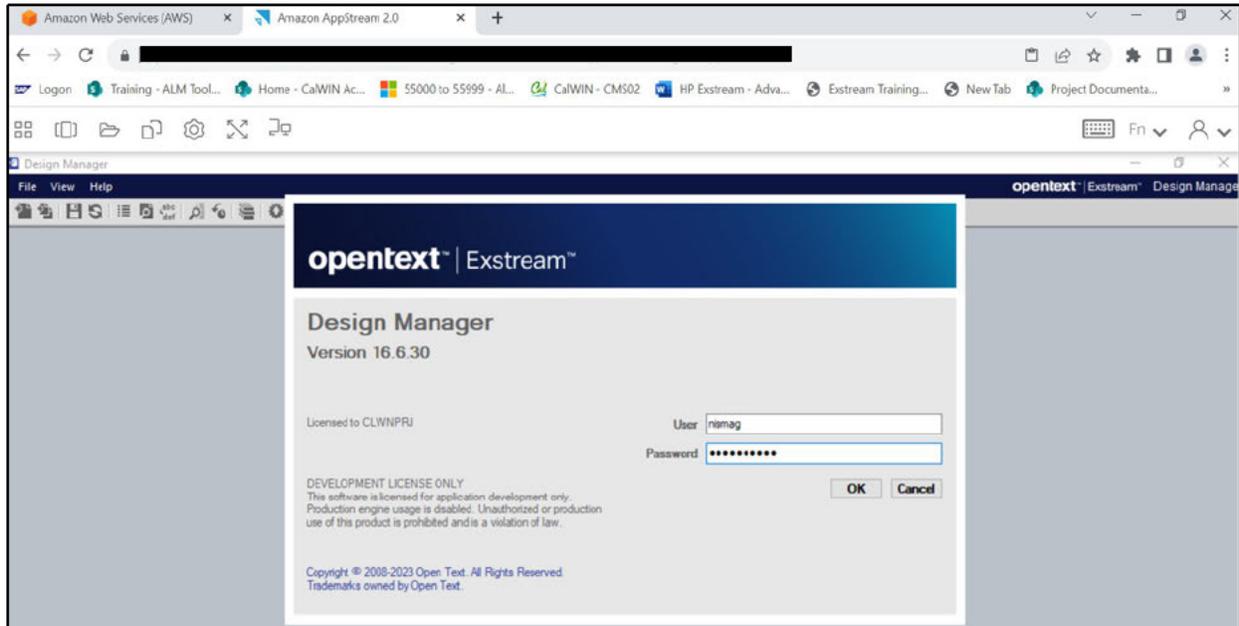


10. After you click on Exstream Design Manager icon, the “loading application settings” message will display. In the show notifications box click the “Allow” button. The log in process will take approximately 30-40 seconds.

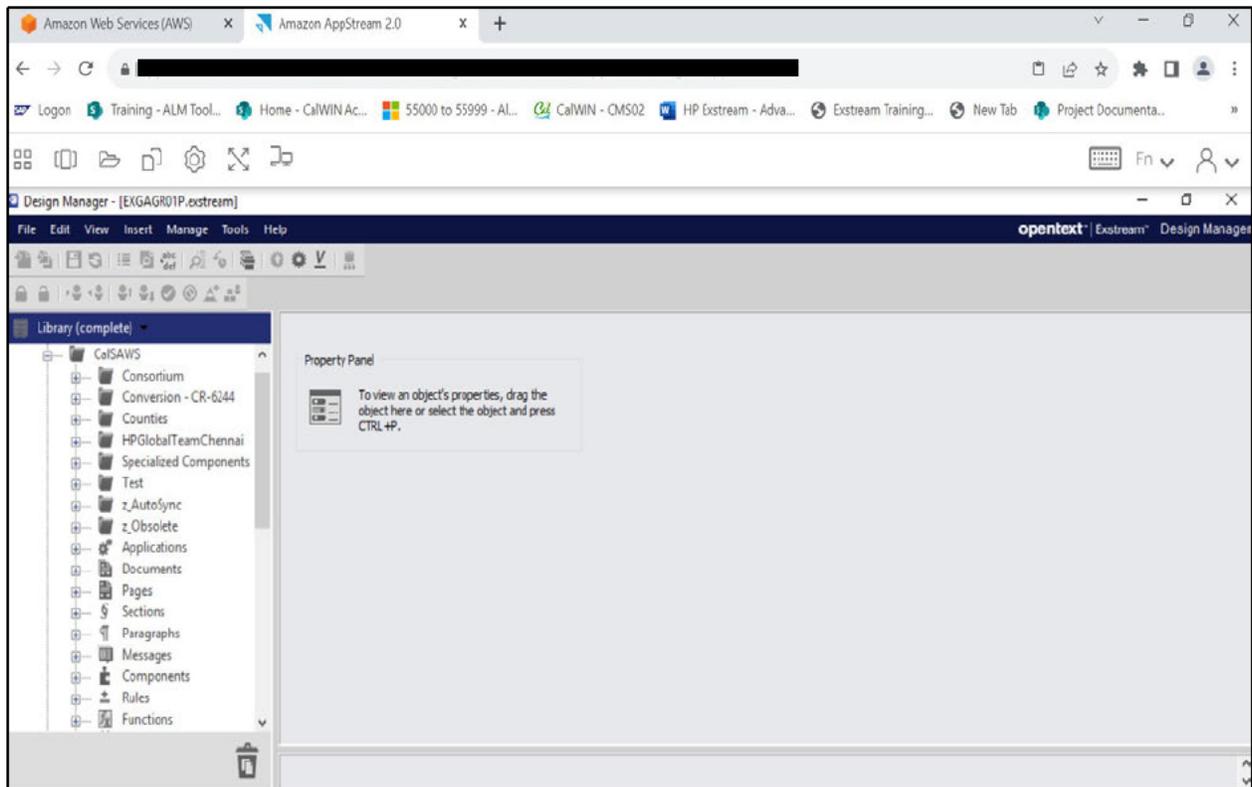


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11. After the log in process has completed, Exstream Design Manager Version 16.6.30 window will open. Enter your current Exstream user ID and password and click OK.



12. At this point, you have successfully logged into AWS AppStream GA/GR Exstream Design Manager and you can proceed with your normal Exstream Designer activities.



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Note: At this point, you may delete the old CalWIN RDP from your desktop.

Congratulations!

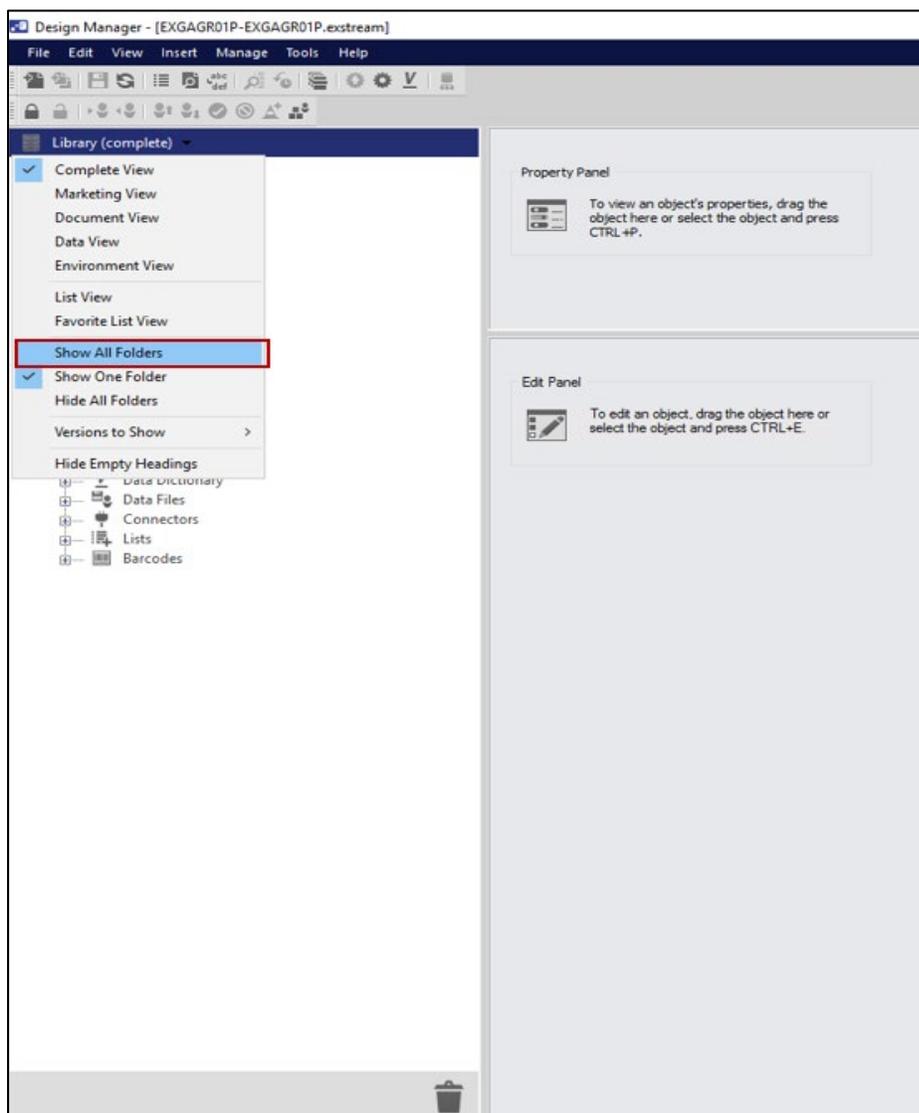
You have successfully logged into the new AWS AppStream GA/GR Exstream Design Database.

For any login support:

Please open an SR, then request that the help desk assign it to Nisma Gurung.

Helpful hints:

If you are having trouble in finding your county folder then click on Library option and click on “Show All Folders”.

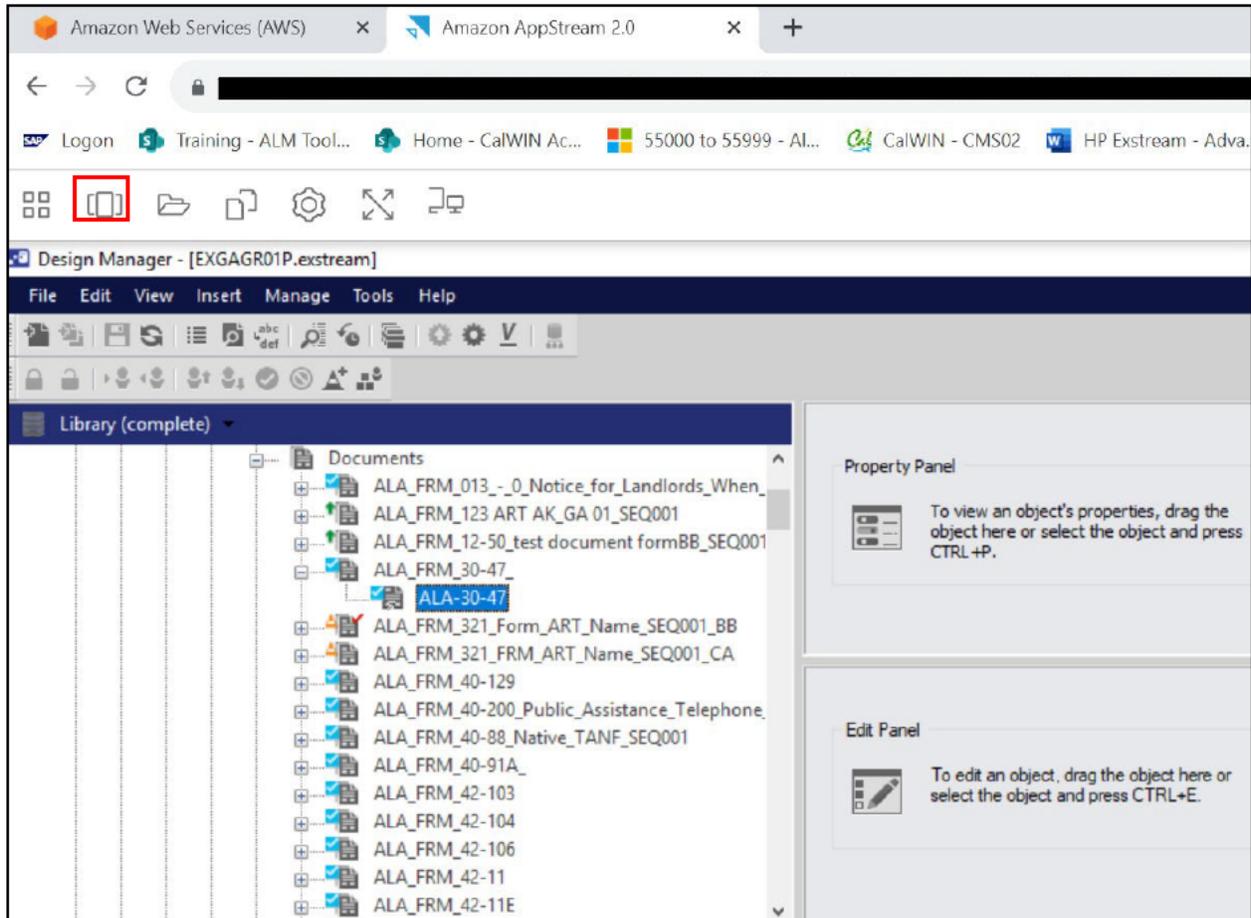


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Unable to see Designer (editing text snippet or page): When you drag an object to the Design Manager edit panel, you do not see Designer so that you can edit the page or text.

This is resolved by the following steps:

1. Click on the Switch Windows button which is outlined in red color box.



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2. Now you can view the Design Manager on the left and Designer on the right. Go ahead and click on the window you would want to work on.

