

CalSAWS Central Print Bi- Weekly Status Report

**Reporting Period: March 11, 2024, to March 24,
2024**

CalSAWS – Central Print Project

Weekly Status Report, March 25, 2024

Period: March 11, 2024, to March 24, 2024

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1.0 CalSAWS Central Print Project

1.1 Highlights of the Reporting Period

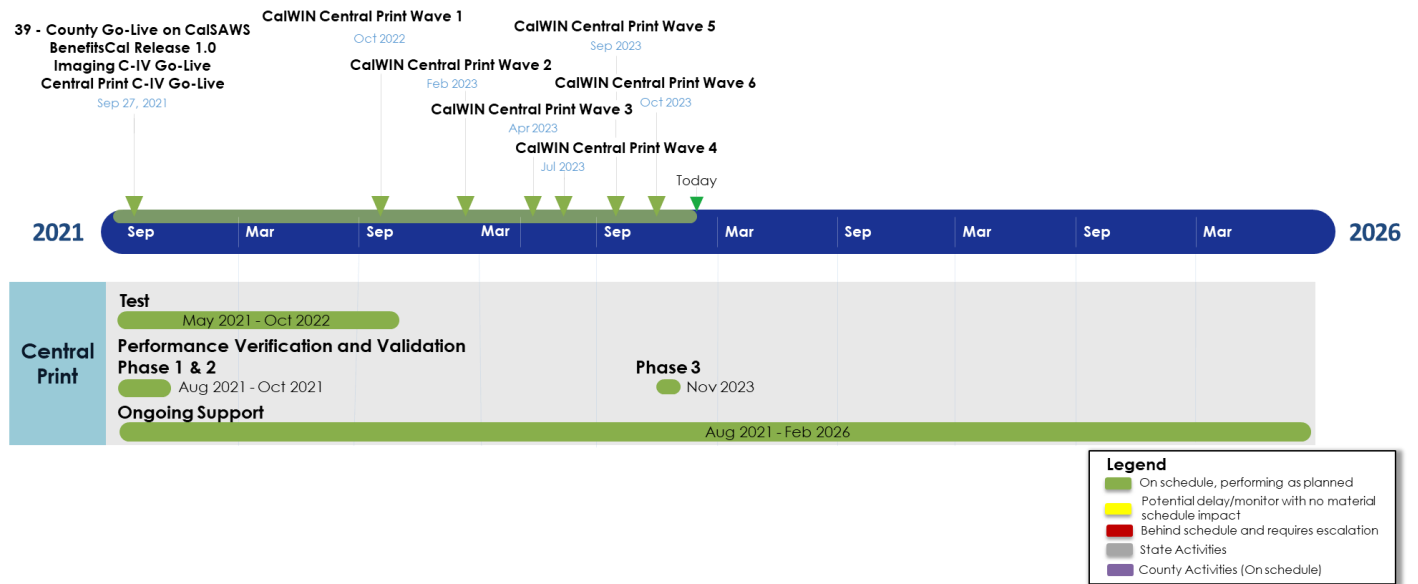
Table 1.1-1 – CalSAWS Central Print Status Agenda Topics

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
1.1	<ul style="list-style-type: none"> Continued processing of print for all 58 CalSAWS counties. Continued Return Mail processing for 5 counties.

Project Management

- ▶ Continued updates to project work plan.

Project Gantt



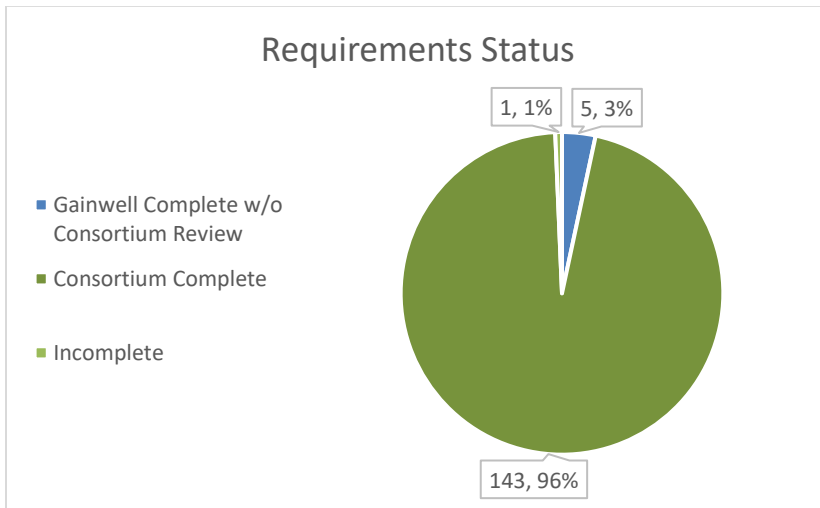
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Requirements Verification

- ▶ Completed requirements associated with the end of the Performance Verification and Validation period.



Master Implementation Plan

- ▶ No Update

Changes to Existing Print Centers

- ▶ No Update

Establishment of the SoCal Print Center

- ▶ No Update

Interface and File Considerations with CalSAWS

- ▶ No Update

Fulfillment Platform Configuration

- ▶ No Update

Maintenance and Operations Plan

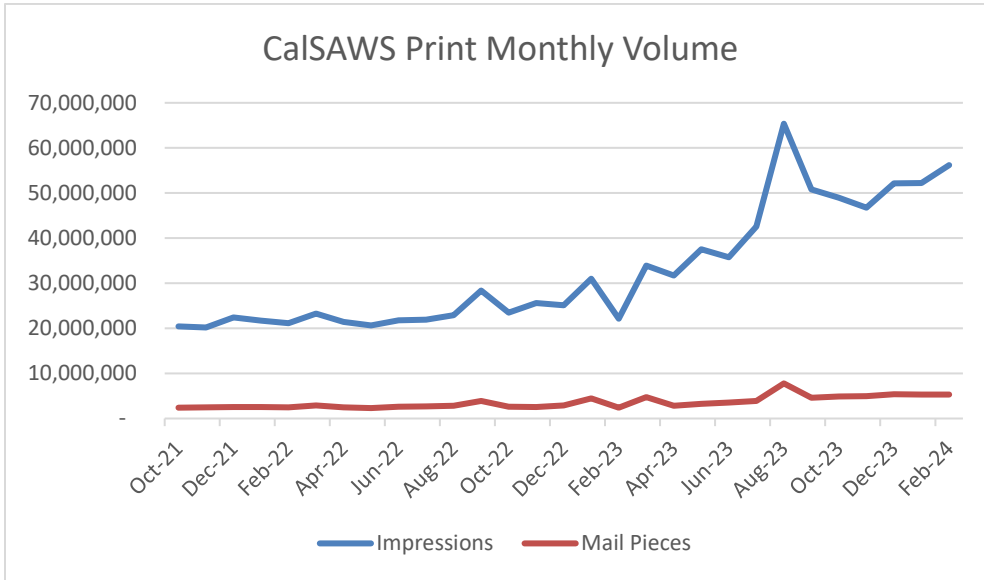
- ▶ Continued ongoing operations for all 58 counties.
- ▶ Completed processing of CW/CF RE packets for LA County.
- ▶ Completed processing of CW/CF RE packets for 57 counties.
- ▶ Continued Return Mail processing activities for Lake, Placer, San Diego, San Luis Obispo,

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and Solano.



Comprehensive Testing

► No Update

Project Action Items – Overdue

► This table lists overdue action items, including the owner and due date.

ID	Description	Owner	Due Date
None	No overdue actions items		

Table 1.1-8 – Overdue Action Items

1.2 **Project Deliverable Summary**

Deliverable Activity is summarized within the tables below. Note that only the initial submission of the Monthly Status Report is listed in the table below. Each remaining Monthly Status Report will be submitted as an FDEL only per the date in the approved FDED and is not included in the list below.

Deliverable Status by Submission

DEL ID	Deliverable Name			Complete		Coming Soon
		DDED	FDED	DDEL	FDEL	Final
01	Monthly Status Report - March	4/29/21	5/24/21	5/28/21	6/7/21	6/8/21
02	Master Implementation Plan	4/29/21	5/24/21	5/28/21	6/11/21	6/28/21
03	Maintenance and Operations Plan	4/29/21	5/24/21	6/10/21	6/23/21	7/6/21
04	Final Acceptance Report	5/12/21	5/21/21	12/1/23	1/2/24	1/2/24

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Table 1.2-1 – Deliverable Status for Current Reporting Period

Overall Deliverable Status

DEL #	DELIVERABLE NAME	STATUS	Next Deadline
01	Monthly Status Report – March 2021	Completed	Each remaining Monthly Status Report will be submitted as an FDEL only per the date in the approved FDED and are not listed here. Any exceptions will be noted.
02	Master Implementation Plan	Completed	Received WAC approvals on 7/9/21.
03	Maintenance and Operations Plan	Completed	Received WAC approvals on 7/9/2021.
04	Final Acceptance	On-track	WAC approval TBD based on PSC Meeting results.

Table 1.2-2 – Upcoming Deliverable Deadlines

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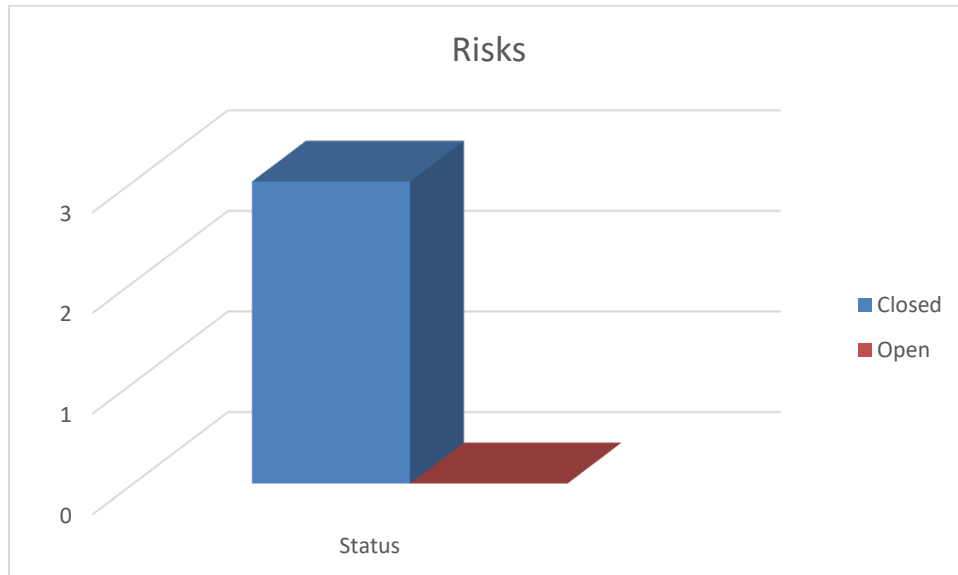
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Project Risks and Issues

ID	Title	Details	Status	Impact	Severity	Date Logged
N/A						

The following chart shows the number of risks currently open and previously closed, if applicable.



The following chart shows the number of issues currently open and previously closed, if applicable.

► Not applicable – No open or closed issues as of this status reporting period.

1.3 CRFI/CIT Communications Information

The following table outlines CalSAWS Information Transmittals (CITs) sent for the reporting period.

There were no CalSAWS Information Transmittals (CITs) submitted during the reporting period.

CIT ID	To	Subject	Category	Distribution Date
N/A				

Table 1.4-1 – CITs

There were no CalSAWS Requests for Information (CRFIs) submitted during the reporting period.

CRFI ID	To	Subject	Distribution Date	Status	Response Due Date
N/A					

Table 1.4-2 – CRFIs

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1.4 **Activities for the Next Reporting Period**

Project Management

- ▶ Continue updates to project work plan completion dates.

Requirements Verification

- ▶ No Update

Master Implementation Plan

- ▶ Continue work on materials inventory management.

Changes to Existing Print Centers

- ▶ No Update

Establishment of the SoCal Print Center

- ▶ No Update

Interface and File Considerations with CalSAWS

- ▶ No Update

Fulfillment Platform Configuration

- ▶ No Update

Maintenance and Operations Plan

- ▶ Continue ongoing operations for all 58 counties.
- ▶ Complete processing of SAR7/QR7 correspondences.
- ▶ Begin processing of CW/CF RE packets for LA County.
- ▶ Begin Return Mail processing activities for Napa County.
- ▶ Continue Return Mail processing activities for Lake, Placer, San Diego, San Luis Obispo, and Solano.

Comprehensive Testing

- ▶ No Update

1.5 **Deviations from Plan/Adjustments**

- ▶ No deviations.

1.6 **Postage Status**

- ▶ Postage Status at the end of prior month.





This section includes a summary of the postage fund status for each County.

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Legend























	County has over two months of estimated funds on account.
	County has between one and two months of estimated funds on account.
	County has one month or less of estimated funds on account.
	Not applicable (County has not started postage funding yet per plan or is not in scope).

Status	County	Status	County
	Alameda		Alpine
	Amador		Butte
	Calaveras		Colusa
	Contra Costa		Del Norte
	El Dorado		Fresno
	Glenn		Humboldt
	Imperial		Inyo
	Kern		Kings
	Lake		Lassen
	Los Angeles		Madera
	Marin		Mariposa
	Mendocino		Merced
	Modoc		Mono
	Monterey		Napa
	Nevada		Orange
	Placer		Plumas
	Riverside		Sacramento
	San Benito		San Bernardino

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Status	County	Status	County
	San Diego		San Francisco
	San Joaquin		San Luis Obispo
	San Mateo		Santa Barbara
	Santa Clara		Santa Cruz
	Shasta		Sierra
	Siskiyou		Solano
	Sonoma		Stanislaus
	Sutter		Tehama
	Trinity		Tulare
	Tuolumne		Ventura
	Yolo		Yuba

Note: Counties in Red and Yellow have been contacted to request additional funds.