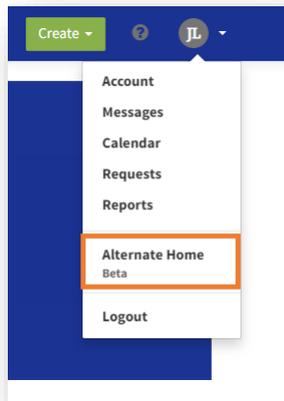


CalSAWS | CalSAWS Quick Guide– LMS Alternate Home Page

Purpose: The purpose of this CalSAWS Quick Guide is to provide the end-user with functional instructions on how to use the Alternate Home Page in the Learning Management System (LMS).

New LMS Alternate Home Page:

In the LMS a new alternate Home Page has been added to allow users to have a different Home Page experience. To access this new page, place your cursor over your **Avatar** on the upper right of the page and click the **Alternate Home** link.



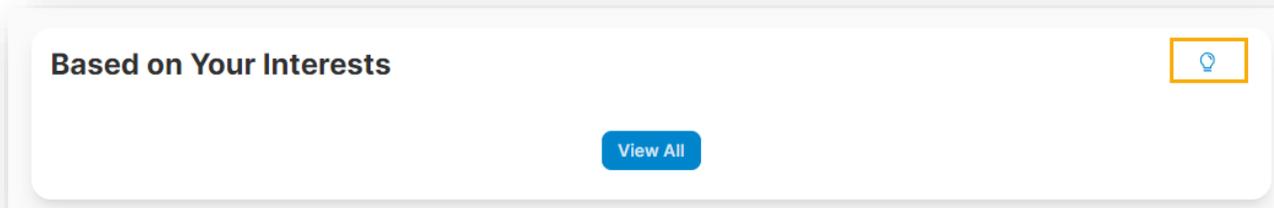
Your new Home Page loads with a variety of content areas that are available to you.

A screenshot of the LMS home page dashboard for a user named Jayna Longstreet. The dashboard includes a welcome message, user profile information (0 Points, 50 Completed Content), and an Edit Profile button. Below this, there are two summary cards: '64 In Progress' with a refresh icon and '0 Saved Content' with a checkmark icon. The 'Training Assignments' section lists two items: 'Eligibility Medi-Cal Learning Journey Curriculum' and 'CalFresh/CalWORKs/Medi-Cal Multi-Program LEARNING JOURNEY MAP Curriculum'. On the right side, there is an 'Announcements' section with two entries for 'LMS Training Release Notes' (TR24.01.19 and TR23.11.17), each with a date created of 3/13/2024.

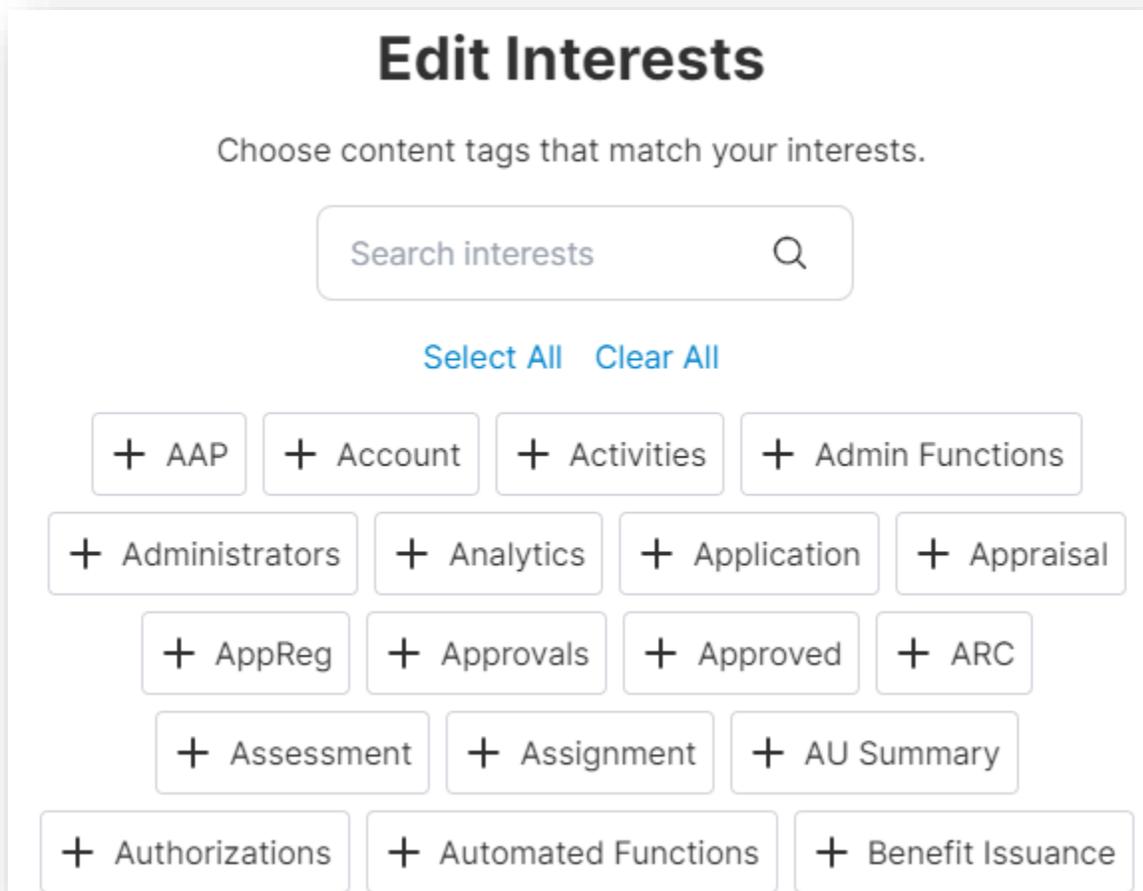
The page displays user information, the number of courses you have in progress along with your saved content. **Announcements** and **Training Assignments** are visible as well. You can click on any of the bookmark icons to add an item to your **Saved Content**.

View Content Based on Your Interest:

Below the Training Assignments there is a new option, **Based on your Interest**. This area is blank until you select areas of interest. Click the lightbulb icon to select your interests.



Select any areas of interest on the **Edit Interests** page. You can search for content tags or click any you see listed.



Once you have selected all the content tags you would like, click the **Save** button at the bottom of the page.

Cancel

Save

The **Based on Your Interest** page section now displays a list of content related to the content tags you selected.

Based on Your Interests

Eligibility Medi-Cal
4.11.2021

008 - Eligibility Medi-Cal: 04 - Hunt v. Kizer TR23.07.21

The purpose of this module is to provide DPSS employees with instructions for processing Medi-Cal programs with a Hunt v. Kizer component. Upon completion of this module, you will be able to: Navigate to the Hunt v. Kizer Expense List page Add, edit and remove entries on the Hunt v. Kizer Expense Detail page Override Medi-Cal Share of Cost Generate a manual Notice...

Clerical Support
2.11.2021

004 - Clerical Support: 07 - Employment Services Clerical Pending Assignment TR23.11.17

The purpose of this module is to provide instructions for manually assigning a program to a worker and completing the work registration process. Upon completion of this module, you will be able to: Describe the CalSAWS Work Registration process Assign a program to a worker Update a participant's program status Add an appraisal activity Describe the...

Eligibility RCA
11.11.2021

013 - Eligibility RCA: 03 - Approved TR23.04.14

The purpose of this module is to provide instructions for completing work on an approved RCA case. Upon completion of this module, you will be able to: Enter Non-Financial Root Questions and Detail pages related to a pregnancy Update Case Information based on the SAR 7 Report

Clicking on any of the courses here navigates to the course page where you can enroll and complete the course.

View Recently Added Content:

To the right of the **Based on Your Interest** page section you find the **Recently Added** page section where newly added content displays. This is a great place to find new Job Aids or Quick Guides that have been added to the LMS.

Recently Added



CalSAWS Fact Sheet - Adding Employment As WTW Activity 🔖

CalSAWS Fact Sheet - Adding Employment As WTW Activity



CalSAWS Fact Sheet - Audit Application 🔖

Fact Sheet that describes the CalSAWS Audit Application functionality.

View Your Learning History:

Below the **Based on Your Interest** page section is the **Learning History** page section. Here you see a quick view of your transcript. If you click **View All**, you navigate to the **Transcript** page.

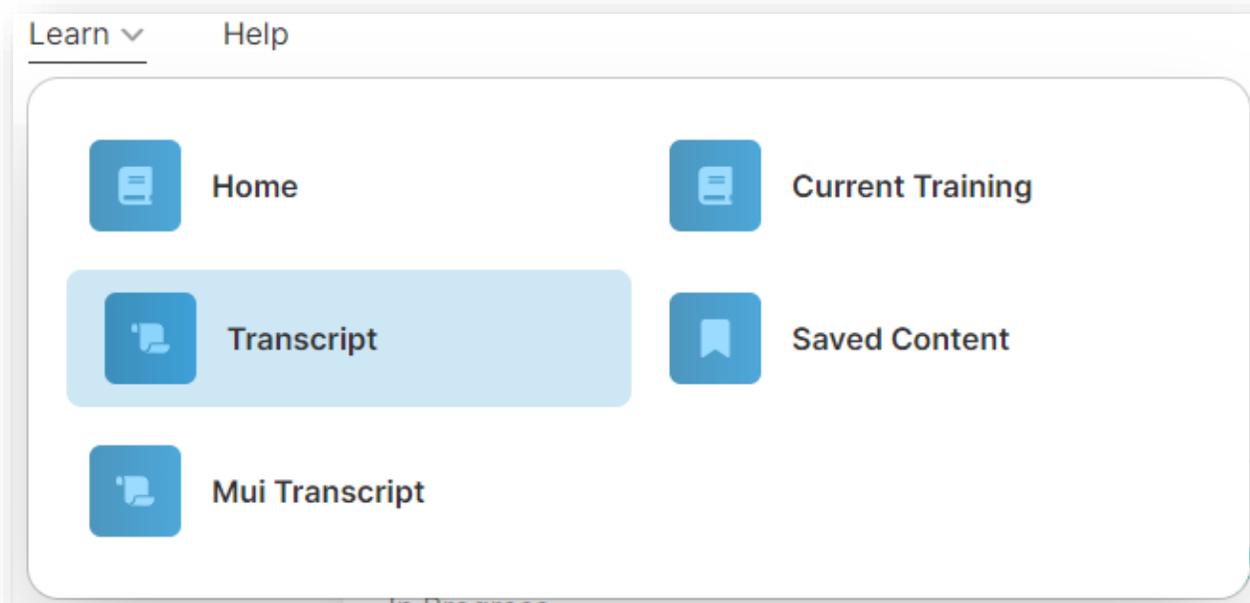
Learning History

TITLE	CONTENT TYPE	PROGRESS STATUS
CalSAWS Quick Guide - Application Registration	Online	Started
JA ABAWD	Document	Started
CalSAWS 24.01 Release Tour	Video	Started
CalSAWS Quick Guide - Homeless Assistance - Permanent - EDBC	Online	Started
CalSAWS Quick Guide - Homeless Assistance - Temporary - EDBC 2022.02.14	Online	Started

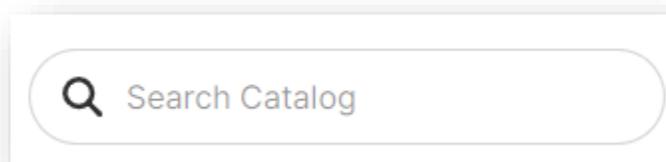
View All

Navigating the LMS:

To navigate to other pages in the LMS click **Learn** on the tool bar to see your navigation options.



You can search the Catalog by entering a topic or course name in the **Catalog Search** field.



Restoring the Classic View:

To return to the original Home Page, click your **Avatar** on the upper right of the page and click the **Classic View** link.

