

☒ CalSAWS M&E ☐ CalWIN Migration

<b>Distribution Date:</b>	April 26, 2024
<b>To:</b>	PPOC.All; Consortium.RegionalManagers.All; Fiscal.Admin.Mgmt.All
<b>CIT Name:</b>	<b>July 2024 Postage Rate Changes</b>
<b>From:</b>	CalSAWS Project

**PPOCs, please forward to the appropriate impacted staff in your county:**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> General                 | <input type="checkbox"/> Reports              |
| <input type="checkbox"/> Policy                             | <input type="checkbox"/> Fiscal               |
| <input type="checkbox"/> CW                                 | <input type="checkbox"/> Caseload Movement    |
| <input type="checkbox"/> CF                                 | <input type="checkbox"/> Management           |
| <input type="checkbox"/> MC                                 | <input checked="" type="checkbox"/> Fiscal    |
| <input type="checkbox"/> CMSP                               | <input type="checkbox"/> Security             |
| <input type="checkbox"/> FC/KG/AAP                          | <input type="checkbox"/> Batch and Interfaces |
| <input type="checkbox"/> Child Care                         | <input type="checkbox"/> Imaging              |
| <input type="checkbox"/> WtW                                | <input type="checkbox"/> Migration            |
| <input type="checkbox"/> Other Program(s) _____             | <input type="checkbox"/> Conversion           |
| <input type="checkbox"/> BenefitsCal                        | <input type="checkbox"/> Technical            |
| <input checked="" type="checkbox"/> Customer Correspondence | <input type="checkbox"/> Training             |
| <input checked="" type="checkbox"/> Central Print           | <input type="checkbox"/> Help Desk            |

Description:	<b>Purpose</b> The purpose of this CIT is to provide all California counties with updated postage rate information to facilitate client correspondence postage cost management.		
	<b>Background</b> The United States Postal Service (USPS) periodically updates postage rates for domestic mail pieces. The most recent rate change was on January 21, 2024. The next rate change is scheduled for July 14, 2024. Planned rates for frequently used weights are shown in the table below. The rates for other weights may be found on the USPS website. <a href="#">USPS notification of rate changes effective 7/14/24</a>		
	<b>Description</b>	<b>Effective 1/22/24</b>	<b>Proposed 7/14/24</b>

<b>Standard Mail</b>	Automation	Automation
1 oz. – 3.5 oz.	\$0.547	\$0.593
<b>Flat Mail</b>	Automation*	Automation*
3 oz. Flat Mail	\$1.527 or \$1.724	\$1.672 or \$1.895
4 oz. Flat Mail	\$1.767 or \$1.964	\$1.942 or \$2.165
5 oz. Flat Mail	\$2.007 or \$2.204	\$2.222 or \$2.445
6 oz. Flat Mail	\$2.247 or \$2.444	\$2.502 or \$2.725
7 oz. Flat Mail	\$2.487 or \$2.684	\$2.782 or \$3.005
8 oz. Flat Mail	\$2.727 or \$2.924	\$3.062 or \$3.285
9 oz. Flat Mail	\$2.967 or \$3.164	\$3.342 or \$3.565
10 oz. Flat Mail	\$3.207 or \$3.404	\$3.642 or \$3.865
11 oz. Flat Mail	\$3.447 or \$3.644	\$3.942 or \$4.165
12 oz. Flat Mail	\$3.687 or \$3.884	\$4.242 or \$4.465
13 oz. Flat Mail	\$3.927 or \$4.124	\$4.542 or \$4.765

Return Mail - envelopes/boxes containing returned mail - sent to county

Description	Effective 1/22/24	Proposed 7/14/24
Flat Rate Envelopes	9.85	9.85
Legal Flat Rate Envelope	10.15	10.15
Padded Flat Rate Envelope	10.60	10.60
Small Flat Rate Box	10.40	10.40
Medium Flat Rate Boxes	18.40	18.40
Large Flat Rate Boxes	24.75	24.75
APO/FPO/DPO Large Flat Rate Box	23.00	23.00

\*The rate for flat mail is impacted by the number of mail pieces destined for a zip code area and whether the contents of the mail piece are hand inserted versus machine inserted.

Note: USPS uses 3 decimal points for all postal rates.

**Additional Information:**

After the July 14, 2024, postal rate change, the next change is expected to be in January 2025. Rate changes are expected to occur twice a year.

**County Action:**

All Counties should plan for postage rate increases to occur in 2024 and following years.

	<p><b>Per CIT 0181-21 [REDACTED], the postage account should initially be funded with an estimated three months of postage and be replenished monthly with no less than the actual postage used in the prior month.</b> The amount of postage used, and the remaining balance are available to each county's designated contact via the Central Print Portal. A Central Print Customer Liaison is also available to assist with information on the current postage balance and replenishment needs.</p> <p>If you have questions on this CIT, please reach out to the Primary Contact and cc your Regional Managers.</p>
Primary Project Contact: (Name and email address)	<p>Geoff Cosner  <a href="mailto:CosnerG@CalSAWS.org">CosnerG@CalSAWS.org</a></p>
Backup Project Contact: (Name and email address)	<p>Julie Holmes  <a href="mailto:HolmesJ@CalSAWS.org">HolmesJ@CalSAWS.org</a></p>
Attachments:	None
Web Portal Link:	<p>[REDACTED]</p> <p>OR</p> <p>You may also retrieve the CIT document and attachments by following these steps:</p> <ol style="list-style-type: none"> <li>1. Click on the CRFIs &amp; CITs link at the top of the page.</li> <li>2. Click on the "CalSAWS Information Transmittal (CIT)" folder.</li> <li>3. Click on the "2024" folder.</li> <li>4. Click on the appropriate CIT # folder.</li> </ol>