**CalSAWS BenefitsCal M&O RFP #01-2024**

**ADDENDUM 4 RELEASE ANNOUNCEMENT**

September 17, 2024

To All Interested Vendors:

The CalSAWS Consortium announces the release of Addendum 4 to the CalSAWS BenefitsCal M&O RFP #01-2024 for your review and consideration.

Attached you will find the following files:

1. CalSAWS BenefitsCal MO RFP 01-2024 09172024 Addendum 4 Announcement.docx
2. CalSAWS BenefitsCal MO RFP 01-2024 09172024 Addendum 4.zip
* CalSAWS BenefitsCal MO RFP 01-2024 09172024 Addendum 4 Clean.docx
* CalSAWS BenefitsCal MO RFP 01-2024 09172024 Addendum 4 TC.docx
* RFP Attachment 10.1.5 - Staff Qualifications Product Manager 09172024.xls

In addition to date changes in RFP Section 1.11, Section 11.1.3.1 has also been revised to clearly reflect expectations for Key Staff to work on a full-time basis during the base contract term. If Bidder proposals did not include full-time participation for Key Staff, Bidders must resubmit Attachment 13 – Staff Loading Worksheets and Attachment 5 – Price Proposal Schedules.

For Bidder proposals which did incorporate full-time Key Staff, resubmission of Attachment 13 and corresponding Price Proposal Schedules are not required; in this case, Bidders must provide a statement of confirmation to the Consortium RFP/Proposal Contact that its Business and Price Proposals include full-time Key Staff during the base contract term. Bidders are requested to provide that confirmation as soon as possible.

Within RFP Addendum 3 the Product Manager Key Staff Minimum Qualification requirement (S16) was modified, however the Attachment 10 – Key Staff Qualifications form was not updated to reflect the new requirement language.

* **Original S16 requirement** - "Bachelor’s Degree in relevant design discipline, (e.g., product road mapping, cross-functional collaboration, data-driven decision-making, user experience, product lifecycle management), or certification from similar accelerated learning program."
* **RFP Addendum 3 S16 requirement** - "Bachelor's Degree in relevant disciplines such as Computer Science, Information Technology, Engineering, Business Administration, or relevant certification from a similar program such as Product Management."

Bidders’ Key Staff Qualifications will be evaluated pursuant to the revised language in the RFP Addendum 3. There is no need for Bidders to resubmit Attachment 10.1.5.

This communication will become part of the official procurement record.

The due date for revisions to Attachments 5 and 13 is Tuesday, September 24, 2024 by 3:00 PM, Pacific Time.

Thank you for your interest in the CalSAWS BenefitsCal M&O RFP 01-2024 procurement.

Please Reply All to confirm receipt of this email and direct any questions to the Consortium RFP/Proposal Contact.

Thank you

CalSAWS Procurement Team