

☒ CalSAWS M&E☐ CalWIN Migration

<b>Distribution Date:</b>	May 30, 2024
<b>To:</b>	CalSAWS Primary Point of Contacts and the Public
<b>CIT Name:</b>	<b>Recruitment of CalSAWS Project Staff</b> <b>Closing on June 28, 2024</b>
<b>From:</b>	CalSAWS Project

**PPOCs, please forward to the appropriate impacted staff in your county:**

☒ General☐ Policy☐ CW☐ CF☐ MC☐ CMSP☐ FC/KG/AAP☐ Child Care☐ WtW☐ Other Program(s) \_\_\_\_\_☐ BenefitsCal☐ Customer Correspondence☐ Other \_\_\_\_\_☐ Reports☐ Fiscal☐ Caseload Movement☐ Management☐ Fiscal☐ Security☐ Batch and Interfaces☐ Imaging☐ Migration☐ Conversion☐ Technical☐ Training☐ Help Desk

**Description:**  
(Including any  
step-by-step  
instructions)

### Purpose

The CalSAWS project is currently recruiting for both limited-term and long-term positions as defined below.

1. Long-term positions are positions that continue with no prescribed end date.
2. Limited-term positions have an anticipated end date:
  - These positions will be assigned to support transition activities or backfill long-term project staff who are working transition assignments and will return to their long-term position at the end of their limited-term assignment.
  - The anticipated start and end dates for limited-term positions will be discussed as part of the interview process but will range from six-months to 12-months.

### Open Positions

This recruitment is for the following open positions:

- Limited-Term Transition Manager
- Limited-Term Security Analyst II
- Long-Term Business Analyst Lead
- Long-Term Technical Analyst II
- Long-Term Technical Analyst I

The candidate's employer will determine the employee's salary and benefits.

### **Background**

In June 2019, the fifty-eight (58) counties of California State formed the California Statewide Automated Welfare System (CalSAWS) Consortium as a Joint Powers Authority (JPA) to represent the interests of all 58 counties and govern the CalSAWS portfolio, including financial, contracting, resourcing and strategic direction of CalSAWS projects.

As of October 2023, all counties have been migrated to a unified statewide system and are now in 58-county maintenance and operations. CalSAWS will soon transition from its current systems integrator to new contracts/vendors for the infrastructure and maintenance and enhancements scope of work. This transition will occur in phases that will take place over a six to 12-month period.

The Consortium is now recruiting staff resources to support both long-term and limited-term initiatives planned for the CalSAWS project.

### **Additional Information**

#### **Open Positions**

This recruitment is for the following open positions:

- Limited-Term Transition Manager
- Limited-Term Security Analyst II
- Limited-Term Technical Analyst I
- Long-Term Business Analyst Lead
- Long-Term Technical Analyst II
- Long-Term Technical Analyst I

The candidate's employer will determine the employee's salary and benefits.

#### **How to Apply**

The CalSAWS Project will accept completed Request for Consideration forms from all candidates through **June 28, 2024**. SAWS experience is highly desirable. All submissions will be reviewed, with interviews scheduled for the most qualified candidates.

**County Candidates:** County employee candidates should discuss possible staffing options with their county management. Counties will determine whether they can support staff applying for positions, including county position and pay range. The Consortium can help provide additional information as needed.

Please complete the Request for Consideration, including management's signature, scan and send the completed document, *along with a resume*, to [Careers@CalSAWS.org](mailto:Careers@CalSAWS.org).

**Public Candidates:** For public candidates (or candidates whose county is not able to support a staff member on the project), the CalSAWS Consortium contracts with Regional Government Services (RGS) to provide staff for the consortium.

Please complete and email your Request for Consideration to [Careers@CalSAWS.org](mailto:Careers@CalSAWS.org) along with a resume.

This recruitment closes **June 28, 2024**.

	If you have questions on this CIT, please reach out to the Primary Contact and cc your Regional Managers.
Primary Project Contact: (Name and email address)	Jennifer Smith <a href="mailto:SmithJA@CalSAWS.org">SmithJA@CalSAWS.org</a>
Backup Project Contact: (Name and email address)	Holly Murphy 916-549-5696 <a href="mailto:MurphyH@CalSAWS.org">MurphyH@CalSAWS.org</a>
Attachments:	Request for Consideration Form Position Descriptions
Web Portal Link:	<a href="#">CIT Folder</a>  OR  You may also retrieve the CIT document and attachments by following these steps: <ol style="list-style-type: none"> <li>1. Click on the CRFIs &amp; CITs link at the top of the page.</li> <li>2. Click on the "CalSAWS Information Transmittal (CIT)" folder.</li> <li>3. Click on the "2024" folder.</li> <li>4. Click on the appropriate CIT # folder.</li> </ol>

# **Frequently Asked Questions**

## **1. Who may apply for these positions?**

This recruitment is open to California counties' staff and the public, preferably with SAWS experience. Candidates should review the open job descriptions for further information regarding the type of assignment, salary range, etc.

## **2. What if I currently work for a county, or as a member of the CalSAWS Project, and wish to remain with my current employer if I am selected?**

Internal project or external county candidates are welcome to remain with their current employer, provided that the county or entity will support them working at the CalSAWS project(s). Candidates should discuss personnel options with their current employer, including potential salary. Each employer determines the appropriate employee classification, salary, and benefit package. CalSAWS can provide additional information to the counties to assist with this discussion.

## **3. What if I don't work for a SAWS project, a county, or my county is not able to support me on the Project should I be selected?**

We certainly appreciate when counties can support their staff in these projects, but we also understand that it is not always possible for counties to provide staff to the Project.

The CalSAWS Consortium contracts with Regional Government Services (RGS) to provide the personnel administration for some current CalSAWS Project staff. This option will continue to be available for this recruitment.

## **4. Tell me more about the RGS option.**

Regional Government Services (RGS) is a Joint Powers Authority that provides human resources and personnel administration for public agencies and municipalities. RGS has been a good partner to the CalSAWS Consortium who has contracted with RGS since 2009 and continues to utilize this resource for CalSAWS Design, Development and Implementation (DD&I) and CalSAWS Maintenance and Operations (M&O). Payroll and benefits with RGS are comparable to working for a county; however, there is no reciprocity for years of service as there is between most counties with respect to retirement. RGS offers comparable pay and benefit packages for employees, which includes an employer retirement contribution and 401k offerings.

## **5. What about travel since this is a statewide project?**

All positions may be subject to some short-term travel in order to conduct project business with the State and counties. Positions assigned to the Customer Engagement team are expected to travel to counties throughout the State on a frequent basis. The CalSAWS project office is currently located in Roseville and is expected to open an office in Norwalk in the near future.

There are short-term travel funds available for project staff who travel out to the counties or other project sites, as required. Staff will follow their employers' short-term travel policy to cover travel expenses. CalSAWS can provide additional information, as needed.

Currently, CalSAWS accommodates remote/telework with onsite expectations as needed for certain meetings.

