

# CalSAWS

California Statewide Automated Welfare System

## **Design Document**

CA-226480

Change the CW and CF income type Jury Duty  
Per Diem Classification

<b>CalSAWS</b>	<b>DOCUMENT APPROVAL HISTORY</b>	
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## 1 OVERVIEW

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### 1.1 Current Design

Currently in CalSAWS, income type 'Jury Duty – Per Diem' is classified as 'Earned' for the CalWORKs (CW) Program and both 'Jury Duty – Per Diem' and 'Jury Duty–Mileage' are classified as 'Exempt' for the CalFresh (CF) program. Also, there is no different treatment for Jury Duty incomes disbursed for multiple days for either program.

### 1.2 Requests

As per the CRPC 2235, income type 'Jury Duty – Per Diem' needs to be changed to 'Unearned' for the CW and CF Programs and 'Jury Duty–Mileage' income type needs to be changed to 'Unearned' when the income is disbursed for a single day. When the incomes are disbursed for 2 days or more, the 'Jury Duty – Per Diem' and 'Jury Duty–Mileage' income types would be treated as 'Earned' income for CW and CF programs.

### 1.3 Overview of Recommendations

1. Update Income Detail Page to display 'Disbursed for 2 or More Days' checkbox for 'Jury Duty – Per Diem' and 'Jury Duty–Mileage' income types.
2. Update the Transaction History Detail page for the Income Detail record to track the 'Disbursed for 2 or More Days' field.
3. Code Table Change Request (CTCR) to modify 'Jury Duty – Per Diem' income type with CalWORKs and CalFresh Classifications of 'Unearned'.
4. Code Table Change Request (CTCR) to modify 'Jury Duty–Mileage' income type with CalFresh Classification of 'Unearned'.
5. Add new rule to designate 'Jury Duty – Per Diem' and 'Jury Duty–Mileage' as 'Earned' income if the income is disbursed 2 days or more.

### 1.4 Assumptions

1. Any CW and CF EDBC's ran for benefit months prior to the implementation of this SCR will apply the income treatment update.

2. 'Jury Duty–Mileage' income type (CT186\_44) has a CW Classification value of 'Unearned'.
3. Worker will be responsible for selecting the 'Disbursed for 2 or More Days' checkbox for 'Jury Duty – Per Diem' and 'Jury Duty–Mileage' income types when appropriate.
4. Worker will be responsible 'end dating' the 'Jury Duty – Per Diem' and 'Jury Duty–Mileage' incomes.
5. All existing functionalities will remain unchanged unless called out as part of this SCR.
6. There are no changes to income treatment for any of the other cash programs including but not limited to GA/GR Automated Solution and RCA.
7. Worker will be responsible for subtracting the first \$30 and enter the remaining \$ amount to be counted.

## 2 RECOMMENDATIONS

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### 2.1 Income Detail

#### 2.1.1 Overview

The Income Detail page allows user to add, edit, view or remove the income details of any particular income type for each participant/beneficiary with income. As part of CRPC 2235, income type 'Jury Duty – Per Diem' needs to be changed to 'Unearned' for the CW and CF Programs and 'Jury Duty–Mileage' income type needs to be changed to 'Unearned' when the income is disbursed for a single day. When the incomes are disbursed for 2 days or more, the 'Jury Duty – Per Diem' and 'Jury Duty–Mileage' income types would be treated as 'Earned' income for CW and CF programs. This SCR will add a new field to the Income Detail page for users to indicate if the income are disbursed for 2 days or more.

## 2.1.2 Income Detail Mockup

### Income Detail

\* - Indicates required fields

Save and Add Another

Save and Return

Cancel

Name: \*

- Select -

Retrieve Information

Category:

Miscellaneous

Type: \*

Jury Duty - Mileage

Disbursed for 2 or More Days

Source:

Frequency: \*

- Select -

Description:

Figure 2.1.2.a – Income Detail page in Create mode.

### Income Detail

\* - Indicates required fields

Save and Add Another

Save and Return

Cancel

Name: \*

- Select -

Retrieve Information

Category:

Miscellaneous

Type: \*

Jury Duty - Per Diem

Disbursed for 2 or More Days

Source:

Frequency: \*

- Select -

Description:

Figure 2.1.1.b – Income Detail page in Create mode.

### Income Detail

\*- Indicates required fields

Images Save and Return Cancel

**Name: \***  
Doe, John 49M

**Category:** Miscellaneous      **Type: \*** Jury Duty - Mileage       Disbursed for 2 or More Days

**Source:**

**Frequency: \***  
Monthly

**Description:**

Figure 2.1.2 – Income Detail page in Edit mode.

### Income Detail

\*- Indicates required fields

Images Next Edit Close

**Name: \***  
Doe, John 49M

**Category:** Miscellaneous      **Type: \*** Jury Duty - Mileage      Disbursed for 2 or More Days

**Source:**

**Frequency: \***  
Monthly

**Description:**

Figure 2.1.3.a – Income Detail page in View mode.

### Income Detail

\*- Indicates required fields

Images Next Edit Close

**Name: \***  
Doe, John 49M

**Category:** Miscellaneous      **Type: \*** Jury Duty - Per Diem       Disbursed for 2 or More Days

**Source:**

**Frequency: \***  
Monthly

**Description:**

Figure 2.1.3.b – Income Detail page in View mode.

### 2.1.3 Description of Changes

1. Add a new dynamic check-box field on the Income Detail page.
  - a. Check-box field will only be display when the Category is 'Miscellaneous' and the Type is either 'Jury Duty – Per Diem' or 'Jury Duty – Mileage'.
  - b. Check-box field will be labeled as 'Disbursed for 2 or More Days' and will be editable when the Income Detail page is in Edit mode.
  - c. The default for the check-box field when the page is in create mode and for existing records (records that were created prior to the implementation for this SCR where the Category is 'Miscellaneous' and the Type is 'Jury Duty – Mileage' or 'Jury Duty – Per Diem') will be left unchecked.

### 2.1.4 Page Location

- **Global: Eligibility**
- **Local: Customer Information**
- **Task: Income**

### 2.1.5 Security Updates

N/A

### 2.1.6 Page Mapping

Update Page Mapping to include the new field that is being added.

### 2.1.7 Accessibility

The following Accessibility enhancements have been identified:

- Table header text should not be empty.

### 2.1.8 Page Usage/Data Volume Impacts

N/A

## 2.2 Transaction History Detail

### 2.2.1 Overview

The Transaction History Detail page for the Income Detail record allows user to view and track the history of changes for the Income Detail record. This SCR is to update the Transaction History Detail page for the



Income Detail record to track the 'Disbursed for 2 or More Days' field that is being added as part of this SCR (Section 2.1).

### 2.2.2 Transaction History Detail Mockup

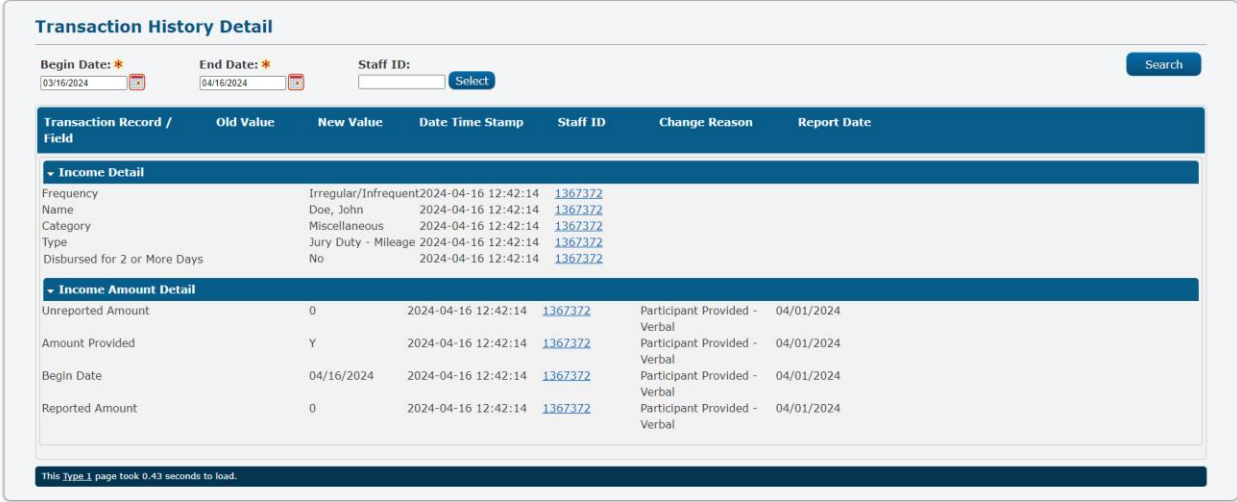


Figure 2.2.1.a – Transaction History Detail.

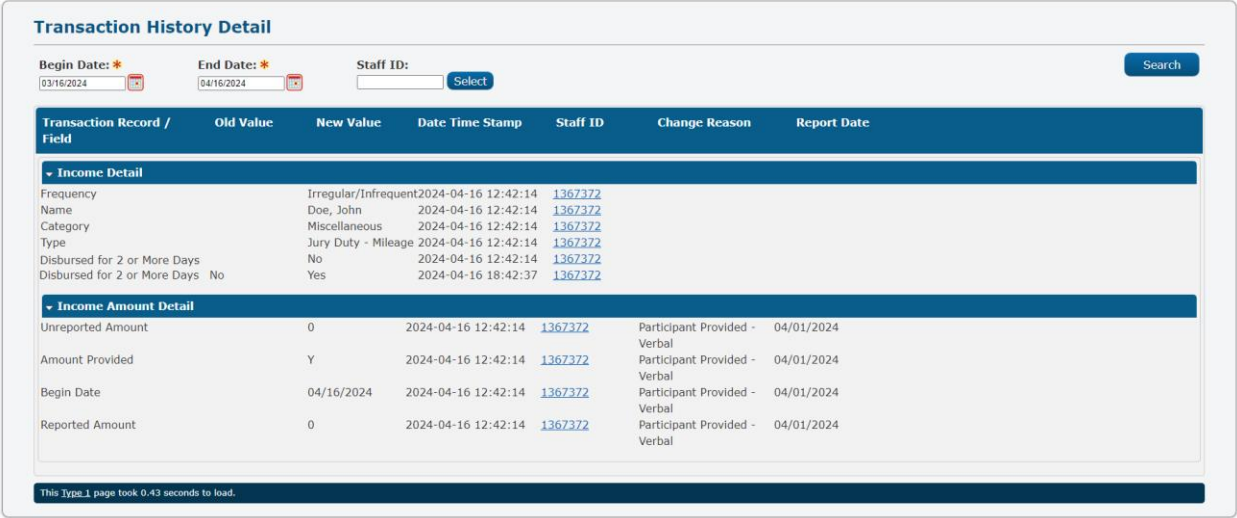


Figure 2.2.1.b – Transaction History Detail.

### 2.2.3 Description of Changes

1. Update the Transaction History Detail page for the Income Detail record to display the newly added field 'Disbursed for 2 or More Days'.
  - a. When the check-box is not checked it will display as 'No' on the Transaction History Detail page.
  - b. When the checkbox is checked it will display as 'Yes' on the Transaction History Detail page.

**Note:** The 'Disbursed for 2 or More Days' will not be captured on the Transaction History Detail page for existing records (these are records that were created prior to the implementation of this SCRs) unless the record is updated (edited and saved) after the implementation of this SCR.

### 2.2.4 Page Location

- **Global: Eligibility**
- **Local: Customer Information**
- **Task: Income**

### 2.2.5 Security Updates

N/A

### 2.2.6 Page Mapping

N/A

### 2.2.7 Accessibility

Accessibility assessment for the Transaction History Detail page for Income Detail was already assessed under SCR CA-245051.

### 2.2.8 Page Usage/Data Volume Impacts

N/A

## 2.3 Modify Jury Duty Income Types for the CW and CF Programs

### 2.3.1 Overview

Modify the income type "Jury Duty –Per Diem" under the Category 'Miscellaneous' as Unearned for the CalWORKs and CalFresh programs. This will be the default classification for this income type when 'Disbursed for 2 or More Days' check box (see Section 2.1) is not selected on the Income Detail page.

	Name	Category	Type	Source	Begin Date	End Date	
<input type="checkbox"/>	<a href="#">Dunphy, Male 31M</a>	Miscellaneous	Jury Duty - Per Diem		08/01/2023		<input type="button" value="Edit"/> <input type="button" value="View History"/>

**Figure 2.1.1.1 – “Jury Duty –Per Diem” Income Type under Income List**

### 2.3.2 Description of Changes

1. Apply a CTCR to update Jury Duty–Per Diem (CT186\_43) income type REFER\_TABLE\_3\_DESCR (CW Classification) and REFER\_TABLE\_6\_DESCR (FS Classification) values as 'Unearned'.
2. Apply a CTCR to update Jury Duty–Mileage (CT186\_44) income type REFER\_TABLE\_6\_DESCR (FS Classification) value as 'Unearned.'
3. Add new rule where the CW Classification and FS (CalFresh) Classification of Jury Duty–Per Diem (CT186\_43) and Jury Duty–Mileage (CT186\_44) income types will be 'Earned' and Earned Income disregard logic will apply when the 'Disbursed for 2 or More Days' check box on the Income Detail page is selected. If the check box is not selected, the REFER\_TABLE\_3\_DESCR (CW Classification) and REFER\_TABLE\_6\_DESCR (FS Classification) in CT186 would apply.

### 2.3.3 Programs Impacted

CalWORKs, CalFresh

## 2.4 Automated Regression Test

### 2.4.1 Overview

Create automated regression test scripts to verify the 'Disbursed for 2 or More Days' option is available for income types 'Jury Duty-Per Diem' and 'Jury Duty-Mileage', that this value is displayed on the Transaction History Detail page, and that CalFresh and CalWORKs EDBC counts such income as 'Earned' income when this field is selected and 'Unearned' income when it is not selected.

### 2.4.2 Description of Changes

1. Create regression scripts to verify that the 'Disbursed for 2 or More Days' checkbox is available on the Income Detail page for the following income types:
  - a. Jury Duty-Per Diem
  - b. Jury Duty-Mileage
2. Create regression scripts to verify that the appropriate 'Disbursed for 2 or More Days' value displays on the Transaction History Detail page when the Income Detail page is saved for an applicable record:
  - a. 'No' when the checkbox was not selected
  - b. 'Yes' when the checkbox was selected

3. Create regression scripts to verify that CalFresh EDBC counts income of the following types as 'Earned' income when the 'Disbursed for 2 or More Days' checkbox is selected:
  - a. Jury Duty-Per Diem
  - b. Jury Duty-Mileage
4. Create regression scripts to verify that CalFresh EDBC counts income of the following types as 'Unearned' income when the 'Disbursed for 2 or More Days' checkbox is not selected:
  - a. Jury Duty-Per Diem
  - b. Jury Duty-Mileage
5. Create regression scripts to verify that CalWORKs EDBC counts income of the following types as 'Earned' income when the 'Disbursed for 2 or More Days' checkbox is selected:
  - a. Jury Duty-Per Diem
  - b. Jury Duty-Mileage
6. Create regression scripts to verify that CalWORKs EDBC counts income of the following types as 'Unearned' income when the 'Disbursed for 2 or More Days' checkbox is not selected:
  - a. Jury Duty-Per Diem
  - b. Jury Duty-Mileage
7. Create regression scripts to verify that a page mapping for the 'Disbursed for 2 or More Days' field is listed for the Income Detail page.

### 3 REQUIREMENTS

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#### 3.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.8.2.12	The LRS shall process eligibility determination and benefit calculation for all assistances units that are affected by any change(s).	This SCR will update EDBC to treat income types 'Jury Duty – Per Diem' and 'Jury Duty–Mileage' as 'Unearned' income.