

Attachment 10 includes a separate form (Excel file) for each Key Staff position and contains two (2) parts that must be completed for each proposed candidate:

**Part 1 - Resume Tab**

**Instructions:** Include a Resume for all proposed Key Staff. The template prescribes the required content that must be submitted with Proposals in response to the RFP. This format should also be used by the successful Contractor for the duration of the Agreement.

**Key Staff Background:** Provide Contractor name, Key Staff name, Role of Key Staff within the Contractor organization, duration (in years) in that Role and a description of the Key Staff's role within the organization,

**Key Skills:** Provide a summary of all skills and qualifications the proposed Key Staff candidate possesses in support of the Key Staff position.

**Education/Certifications:** Provide education and any relevant certifications. Start with the most recent.

**Relevant Experience:** This section is optional. For any Projects not cited within Part 2, contractors may provide additional Projects that illustrate experience or background to support their Key Staff candidate. Start with the most recent experience and add as many rows as necessary.

**Part 2 - Key Staff Minimum Qualification Tabs (S8 - S10)**

**Instructions:** Complete the Staff Project qualifications portion on each of the tabs of the form (all fields with a white background). All fields on the form must be completed, providing sufficient information to allow the Consortium to validate that the proposed Staff person meets the Minimum Qualifications (MQs).

For each Project, identify the name of the Project, Project/Project Role details, Description of the relevant Project Experience, and Project Contact information.

**Project/Project Role details:** Provide the Contractor name, Project start and end dates, percentage of time on the Project (100%, 50%, etc.), and name of Role on the Project.

**Description of Relevant Experience:** Provide a description that includes sufficient detail to verify that the Key Staff role/experience on the Project is relevant the MQ definition.

**Contact Information:** Provide the name, company/org name, role, email and phone number of a Client/Customer contact for this Project. Contact Information must be provided for a Project to be considered valid.

A full-time equivalent (FTE) is estimated to be approximately 1,920 hours annually. Proposed Staff may not cite full-time experience gained working simultaneously on multiple Projects.

If more than six (6) Projects must be cited in order to satisfy the MQ, insert the additional Project and Contact Information and a corresponding new summary table row.

Do not enter any data into the summary section of the tab. All summary table data will be populated from the Project details provided.

If a Project's start and/or end date is prior to the start time of the MQ or a Project does not comply with a specified Project detail, the form provides some basic "error" messaging. This messaging is informational. Contractors are responsible for the accuracy of their submissions and alignment of each Project with the details of the Minimum Qualifications (MQs).

# BENEFITS CAL PMO Lead

## PART 1 – RESUME

Contractor	Deloitte Consulting LLP	Candidate Name	Radhika Rastogi
Position in the Company	Senior Manager	Length of Time in Position	2 months
Project Position & Responsibilities	Radhika Rastogi is a Senior Manager in Deloitte's Digital Health practice, bringing over twelve years of experience in managing large-scale technology projects. She is proficient in various project management and software development methodologies, including Agile, Waterfall, and hybrid approaches. Her expertise in program and project management, product management, and organizational change management equips her to navigate the complex environments of her government clients effectively. As the PMO Lead, Radhika was responsible for the administration and operational support of the Project Management Office. Her duties included communicating tasks, reporting issues, and providing strategic direction to contractors. Radhika's professional background encompasses a diverse range of industries such as Energy, Power & Utilities, Technology & Media, and the Public Sector.		
Skills & Qualifications for Project Position	Radhika exceeds all skills, qualifications, and requirements for this project position. She has over three years of experience leading a PMO in a corporate systems integration, federal, or State organization and has been directly responsible for supporting project management activities including scope, time, cost, human resources, risk, quality, integration, and communications. Radhika holds an active Project Management Professional (PMP®) certification from the Project Management Institute, a Certified ScrumMaster (CSM) certification, and SAFe 4 Agilist certificates. She also has an MBA from Indiana University, Bloomington, and a Bachelor of Science in Information & Operations Management from the University of Southern California.		
Education (add rows as needed)			
Start	End	Degree / Course of Study	School
8/2/2016	5/31/2018	MBA, Strategic Management	Indiana University, Bloomington
1/4/2010	5/31/2013	BS, Information and Operations Management	University of Southern California

Professional Certifications or Designations (add rows as needed)		
Certification or Designation	Organization	Dates
Project Management Professional (PMP)	Project Management Institute (PMI)	3/26/2023
Certified Scrum Master	Scrum Alliance	9/1/2018
SAFe 4 Agilist	Scaled Agile	11/1/2018

Additional Relevant Experience (Add additional tables as needed)					
Project Title #1					
Position Title					
Begin Date		End Date		# of Months	0.0
Scope and Description of Responsibility					
Project Title #2					
Position Title					
Begin Date		End Date		# of Months	0.0
Scope and Description of Responsibility					
Skills Utilized and Experience Attained					

Project Title #3					
Position Title					
Begin Date		End Date		# of Months	0.0
Scope and Description of Responsibility					
Skills Utilized and Experience Attained					
Project Title #4					
Position Title					
Begin Date		End Date		# of Months	0.0
Scope and Description of Responsibility					
Skills Utilized and Experience Attained					

PART 2 – PMO LEAD MINIMUM QUALIFICATIONS SUMMARY TABLE					
Contractor	Deloitte Consulting LLP		Candidate Name	Radhika Rastogi	
Minimum Qualification - S8	A minimum of three (3) years of experience within the past five (5) years leading a PMO in a corporate systems integration organization, Federal, State, County, or Consortium organization.				
Project Name	Start Date	End Date	Percentage of Time	Duration in Months	Project Value
ETS Transformation	9/1/2022	7/31/2024	100%	23.0	23.0
Project and Portfolio Management	8/1/2021	7/31/2022	100%	12.0	12.0
Federal Draw & Reporting	5/1/2020	7/30/2021	100%	15.0	15.0
State of California	8/1/2019	2/28/2020	100%	6.9	6.9
WIC Implementation	7/1/2018	7/15/2019	100%	12.5	12.5
Totals				69.3	69.3

PART 2 – PMO LEAD MINIMUM QUALIFICATIONS PROJECT DETAILS					
Minimum Qualification - S8	A minimum of three (3) years of experience within the past five (5) years leading a PMO in a corporate systems integration organization, Federal, State, County, or Consortium organization.				
Project #1			Contact		
Company Name:	California Department of Healthcare Services		Contact Name & Role:	Lori Mattas	
Project Name:	ETS Transformation		Company/Org Name:	DHCS	
Start Date (MM/DD/YYYY):	9/1/2022	End Date (MM/DD/YYYY):	7/31/2024	Phone Number:	
Staff Role:	PMO Lead	Percentage of Time:	100%	Email:	
Description of relevant experience:	<p>As PMO Lead, Radhika oversaw a significant cultural and workforce transformation for the Enterprise Technology Services Division within California's Department of Healthcare Services. As the PMO Lead, Radhika led teams to oversee the design and implementation of a new operating model that streamlines product delivery and implements organizational structure to aligns with the goals of DHCS and ETS, develop career paths and upskilling opportunities to develop ETS staff for the future of work.</p>				

Project #2				Contact	
Company Name:	[REDACTED]			Contact Name & Role:	[REDACTED]
Project Name:	Project and Portfolio Management			Company/Org Name:	[REDACTED]
Start Date:	8/1/2021	End Date:	7/31/2022	Phone Number:	[REDACTED]
Staff Role:	Senior Product / Project Manager	Percentage of Time:	100%	Email:	[REDACTED]
Description of relevant experience:	<p>As a Senior Product/Project Manager at [REDACTED], Radhika was responsible for owning the Project and Portfolio Management scope and strategy across the enterprise. In leading the [REDACTED] PMO, Radhika was responsible for defining the voice of the customer (the 11,000 [REDACTED] employees and contractors across the world), advocating for their needs, and building a product line roadmap that accounted for business goals and needs. Radhika worked with multiple business, product, and engineering teams including Atlassian, Identity &amp; Access Management, Legal, Marketing &amp; Sales, Developer Productivity, Misinformation, Research, Platform &amp; Infrastructure, and more. In her capacity as Project Manager, Radhika introduced Agile Software Development to multiple IT teams, developed templates and process guides to support adoption, developed metrics to track progress, and implemented several CI/CD tools to streamline release management. Through these efforts, Radhika improved developer productivity by 150% in 1.5 quarters.</p>				

  

Project #3				Contact	
Company Name:	California Department of Healthcare Services			Contact Name & Role:	Cesar Ramirez
Project Name:	Federal Draw & Reporting			Company/Org Name:	DHCS
Start Date (MM/DD/YYYY):	5/1/2020	End Date:	7/30/2021	Phone Number:	[REDACTED]
Staff Role:	Product / Project Lead	Percentage of Time:	100%	Email:	[REDACTED]
Description of relevant experience:	<p>Radhika oversaw a modernization effort to update California's fee-for-service Medicaid program called CMS-64. through Radhika's leadership as the PMO Lead, the system went from supporting 5 state programs to over 40 programs to be supported by a federal reimbursement program. Under this effort, Radhika led cross functional teams to partner with program leads, prepared release planning, and implemented a custom built MVP for the final solution.</p>				

Project #4				Contact	
Company Name:	Deloitte			Contact Name & Role:	Benush Venugopal, Principal
Project Name:	State of California			Company/Org Name:	Deloitte Consulting LLP
Start Date (MM/DD/YYYY):	8/1/2019	End Date:	2/28/2020	Phone Number:	
Staff Role:	Delivery Excellence Lead	Percentage of Time:	100%	Email:	
Description of relevant experience:	<p>As the Delivery Excellence Lead over the State of California Deloitte project portfolio, Radhika developed a data driven approach and product that allowed leaders to monitor and measure the risks and opportunities on their projects around 6 categories: financial, technology, people, client, operations, and culture. She set the product vision and roadmap for a Tableau-based MVP that allowed executives to reduce Portfolio-level operational risks and enable proactive financial decisions across 40 projects for the State of California portfolio. She was able to improve portfolio transparency by 65% . Radhika also created a go-to-market strategy in coordination with cross-functional teams including Legal, Contracts Management, Sales, Quality and Risk Management, and Finance which allowed the product to be rolled-out to all 40 projects across the California project portfolio within 6 months.</p>				

  

Project #5				Contact	
Company Name:	California Department of Public Health/Office of Systems Integration			Contact Name & Role:	Jonathan Thomas
Project Name:	WIC Implementation			Company/Org Name:	CDPH
Start Date (MM/DD/YYYY):	7/1/2018	End Date:	7/15/2019	Phone Number:	
Staff Role:	PMO Lead	Percentage of Time:	100%	Email:	
Description of relevant experience:	<p>Radhika was the PMO Lead on the eWIC implementation with the prime vendor, 3Sigma. She had oversight of all project resources and deliverables as part of the 3Sigma contract. This project included stakeholders from the business (CDPH), project management executives and stakeholders from OSI and multiple control agencies including AIO, IV&amp;V, etc. In this mixed vendor environment, Radhika was responsible for managing multiple sub-contractor contracts, project schedules, and their scope including organizational change management, training, implementation readiness, and performance testing. Radhika supported 3Sigma with invoice coordination and development, schedule creation and management, status reporting, development and testing team capacity management, training and OCM material review, deliverable review and submission, and risk, issue, action item, decision management. She used the following tools in this role: MS Project, MS Visio, MS Office, Jira, MS SharePoint.</p>				

PART 2 – PMO LEAD MINIMUM QUALIFICATIONS SUMMARY TABLE					
Contractor	Deloitte Consulting LLP		Candidate Name	Radhika Rastogi	
Minimum Qualification - S9	A minimum of three (3) years of experience directly responsible for supporting activities in the following Project Management knowledge areas: scope, time, cost, human resource, risk, quality, integration and communication.				
Project Name	Start Date	End Date	Percentage of Time	Duration in Months	Project Value
ETS Transformation	9/1/2022	7/31/2024	100%	23.0	23.0
Project and Portfolio Management	8/1/2021	7/31/2022	100%	12.0	12.0
Federal Draw & Reporting	5/1/2020	7/30/2021	100%	15.0	15.0
WIC Implementation	7/1/2018	7/15/2019	100%	12.5	12.5
AES Implementation	4/1/2017	6/30/2018	100%	15.0	15.0
Totals				77.4	77.4

PART 2 – PMO LEAD MINIMUM QUALIFICATIONS PROJECT DETAILS					
Minimum Qualification - S9	A minimum of three (3) years of experience directly responsible for supporting activities in the following Project Management knowledge areas: scope, time, cost, human resource, risk, quality, integration and communication.				
Project #1				Contact	
Company Name:	California Department of Healthcare Services			Contact Name & Role:	Lori Mattas
Project Name:	ETS Transformation			Company/Org Name:	DHCS
Start Date (MM/DD/YYYY):	9/1/2022	End Date (MM/DD/YYYY):	7/31/2024	Phone Number:	
Staff Role:	PMO Lead	Percentage of Time:	100%	Email:	
Description of relevant experience:	Radhika served as the PMO Lead of the ETS Transformation project at DHCS. As part of her role, she was responsible for managing three workstreams: Modernization Approach & Strategy OCM, CalARM OCM & Training, and Executive Coaching & Alignment. Through this role, Radhika managed 8 team members, collaborated with other contractors, stakeholders, and executives to understand scope changes, develops work products that support the adoption of IT Product Delivery across the Enterprise Technology Services Division. Radhika's primary responsibility was to manage the project including project budget, scope, risk, progress towards deliverables or work products, executive status reporting, and manage quality of the work delivered to DHCS.				



Project #2					Contact
Company Name:	[REDACTED]			Contact Name & Role:	[REDACTED]
Project Name:	Project and Portfolio Management			Company/Org Name:	[REDACTED]
Start Date:	8/1/2021	End Date:	7/31/2022	Phone Number:	[REDACTED]
Staff Role:	Senior Product / Project Manager	Percentage of Time:	100%	Email:	[REDACTED]
Description of relevant experience:	<p>As a Senior Product/Project Manager at [REDACTED] Radhika was responsible for owning the Project and Portfolio Management scope and strategy across the enterprise. She was responsible for defining the voice of the customer (the 11,000 Twitter employees and contractors across the world), advocating for their needs, and building a product line roadmap that accounted for business goals and needs. Radhika worked with multiple business, product, and engineering teams including Atlassian, Identity &amp; Access Management, Legal, Marketing &amp; Sales, Developer Productivity, Misinformation, Research, Platform &amp; Infrastructure, and more. As the project manager, Radhika was responsible for her the Project and Portfolio's scope, timelines, human resources, risk mitigation, quality assurance, and internal/external communications.</p>				

Project #3				Contact	
Company Name:	California Department of Healthcare Services			Contact Name & Role:	Cesar Ramirez
Project Name:	Federal Draw & Reporting			Company/Org Name:	DHCS
Start Date (MM/DD/YYYY):	5/1/2020	End Date:	7/30/2021	Phone Number:	
Staff Role:	Product / Project Lead	Percentage of Time:	100%	Email:	
Description of relevant experience:	<p>Radhika was brought on to the DHCS Federal Draw and Reporting project as a Product/Project Lead to support Go-Live readiness and post production support. She aligned multiple scrum teams, platform team, and various DHCS business stakeholders on the readiness criteria for go live. Based on this criterion, Radhika built a implementation schedule and managed the readiness meetings to provide visibility into the readiness of the team to go-live. Some key deliverables that Radhika created included the Incident Management Plan, Implementation Plans to support on-demand releases and feature flags, and training and OCM artifacts to support people readiness. Radhika was responsible for coordinating implementation readiness and release management with the Release Manager and was able to put in a repeatable processes that were used consistently for incremental and frequent releases. She used the following tools in this role: Jira, Confluence, Figma.</p>				
Project #4				Contact	
Company Name:	California Department of Public Health/Office of Systems Integration			Contact Name & Role:	Jonathan Thomas
Project Name:	WIC Implementation			Company/Org Name:	CDPH
Start Date (MM/DD/YYYY):	7/1/2018	End Date:	7/15/2019	Phone Number:	
Staff Role:	PMO Lead	Percentage of Time:	100%	Email:	
Description of relevant experience:	<p>Radhika was the PMO Lead on the eWIC implementation with the prime vendor, 3Sigma. She had oversight of all project resources and deliverables as part of the 3Sigma contract. This project included stakeholders from the business (CDPH), project management executives and stakeholders from OSI and multiple control agencies including AIO, IV&amp;V, etc. In this mixed vendor environment, Radhika was responsible for managing multiple sub-contractor contracts, project schedules, and their scope including organizational change management, training, implementation readiness, and performance testing. Radhika supported 3Sigma with invoice coordination and development, schedule creation and management, status reporting, development and testing team capacity management, training and OCM material review, deliverable review and submission, and risk, issue, action item, decision management. She used the following tools in this role: MS Project, MS Visio, MS Office, Jira, MS SharePoint.</p>				
Project #5				Contact	
Company Name:	California Department of Public Health			Contact Name & Role:	Ann Nakamura
Project Name:	AES Implementation			Company/Org Name:	CDDS
Start Date (MM/DD/YYYY):	4/1/2017	End Date:	6/30/2018	Phone Number:	
Staff Role:	PMO Lead	Percentage of Time:	100%	Email:	
Description of relevant experience:	<p>Radhika was brought into CDPH as a PMO Lead to run the Business Process &amp; Policy changes for the new custom solution that was being developed. She was responsible for working with Program staff to understand business rules and policies for the AIDS Drug Assistance Program and how they impacted the technology solution. Radhika was responsible for scope, resources, risks, and integration with data partners. She collaborated with the program team to re-engineer process, streamline operations including the call center, and identified requirements, change impacts, and more to support execution and delivery of a technology solution. At her time at CDPH, Radhika helped create new insurance assistance programs which included writing new policies to administer the program, developed requirements and user stories, and worked with integration partners to ensure consistent data standards were being followed.</p> <p>In this role, Radhika was responsible for project management, organizational change management, and training. She used the following tools in this role: MS Visio, MS Office, Jira, Confluence, Figma, Miro, MS SharePoint.</p>				

**PART 2 – PMO LEAD MINIMUM QUALIFICATIONS SUMMARY TABLE**

Contractor -	Deloitte Consulting LLP		Candidate Name - Radhika Rastogi		
Minimum Qualification - \$10	Possess and maintain a valid Project Management Institute (PMI) Project Management Professional (PMP) certification throughout the term of this Agreement.				
Certification/Degree Title	Certification Number	Original Grant Date	Expiration Date	Online Validation Link, if not available attach a copy to the offer	
Project Management Professional	3442045	3/26/2023	3/26/2026	Attached copy	

