

11.11 ATTACHMENT 11 – KEY STAFF REFERENCE FORM

Instructions:

For each Key Staff role, provide two (2) Individual References from two different Projects cited in the **Attachment 10, Part 2 - Key Staff Minimum Qualification Table**, unless only one (1) project is used that meet the MQs identified in this RFP. If only one (1) cited project meets the MQs, then two references from that project are required. Each Individual Reference must clearly identify the Customer/Client Reference individual and that individual's Agency, Department, Organization or Company where Key Staff performed the experience.

The Individual references must be submitted within the Business Proposal as defined within RFP Section 6 - Proposal Structure and Submission including signature of the customer/client reference.

References:

Provide two customer/client references from customers/clients who have first-hand knowledge of the job skills, experience, and abilities cited in the résumé.

The Consortium reserves the right to contact individuals, entities, or organizations who have had contracts or relationships with the Key Staff proposed for this effort, whether or not they are identified as references, to verify that the person has successfully performed their contractual obligations on other similar projects.

KEY STAFF REFERENCE FORM	
Key Staff Name: Krishna Bitragunta	
Part 1 – Reference’s Information This information should match the information provided in <i>Attachment 10 – Key Staff Resumes/Qualifications</i> .	
Customer/Client Reference Name:	Rodney Baba
Customer/Client Reference Title	Architect, Sutter Health
Agency, Department, Organization or Company where Staff member performed:	Sutter Health Privacy and Information Security
Project Title on which Staff member performed	Security Architecture and Risk Assessment
Reference Phone Number:	(408) 410-5419
Reference E-mail Address:	baba.rodney@gmail.com

Instruction for References: The Contractor Staff above has listed you as a reference and is requesting for you to complete this Staff Reference Form. Please provide your comments and the appropriate rating based on your experience with the proposed Staff.

Step 1: Complete Columns 1-2 in Part 2 by marking “yes” or “no” and providing an explanation if needed.

Step 2: Complete Part 3 and provide your performance ratings.

Step 3: At the bottom of the page, print your name, your company’s name, then sign and date.

Step 4: Return the completed, signed Staff Reference Form to Contractor.

Part 2 – The Reference Must Complete This Table.	
COLUMN 1	COLUMN 2
Did the Contractor provide you with a copy of the completed <i>Attachment 10 – Key Staff Resumes /Qualifications</i> for the Contractor’s Staff named at the top of this page prior to your completion of this form?	Did the Contractor’s Staff named at the top of this page perform the services described in <i>Attachment 10 – Key Staff Resumes /Qualifications</i> , including the functions as described and the time period provided on the project(s) that lists you as a contact?
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (If “No” checked, explain here.)

Part 3 – The Reference Must Complete This Table.
The Reference shall complete performance and abilities statements for the proposed candidate and overall performance rating.
Performance and Ability Statements
<p>1. Describe the performance of the Contractor’s Staff during this engagement.</p> <p>Krishna has excellent grasp of technology and security skills. He was one of the trusted.</p>
<p>2. Describe the ability of the Contractor’s Staff to perform the contractually, required work in a timely manner.</p>

He has always met the deadlines and willing to take on more work than any one in team.

3. Describe the verbal and written communication skills of the Contractor's Staff.

He has great writing skills and has developed several technical documents and had created many executive briefs

4. Describe the ability of the Contractor's Staff to engage in positive working relationships with other coworkers.

He has demonstrated that he was willing to work with others and educate them when needed and get things done.

5. Describe the knowledge of the Contractor's Staff in the required areas of expertise.

He has demonstrated skills in areas of security architecture, cloud security, risk assessment, regulatory and compliance areas.

6. How well did the Contractor handled engagement with end users and User input.

He documented meticulously all requirements from the business and technical in Jira Stories.

7. Would you rehire this person?

Yes. Definitely.

8. Optional Comments:

He is a great candidate and highly recommend him.

On a scale of 1-10, with 1 being the lowest and 10 being the highest, how would you rate this individual's overall performance?

9/10

By signing this form, the Reference is certifying that all information provided on this form is correct.

Rodney Baba

Name of Reference (print)

Rodney Baba

Signature of Reference

Sutter Health

Name of Company Reference (print)

7/24/2024

Date

KEY STAFF REFERENCE FORM	
Key Staff Name: Krishna Bitragunta	
Part 1 – Reference's Information This information should match the information provided in Attachment 10 – Key Staff Resumes/Qualifications .	
Customer/Client Reference Name:	Chris Berry
Customer/Client Reference Title	Security Consultant/Manager
Agency, Department, Organization or Company where Staff member performed:	Community Colleges of California, Office of the Chancellor
Project Title on which Staff member performed	ISPA audit remediation
Reference Phone Number:	916-531-6748
Reference E-mail Address:	Chris.berry@pingtrue.com

Instruction for References: The Contractor Staff above has listed you as a reference and is requesting for you to complete this Staff Reference Form. Please provide your comments and the appropriate rating based on your experience with the proposed Staff.

Step 1: Complete Columns 1-2 in Part 2 by marking "yes" or "no" and providing an explanation if needed.

Step 2: Complete Part 3 and provide your performance ratings.

Step 3: At the bottom of the page, print your name, your company's name, then sign and date.

Step 4: Return the completed, signed Staff Reference Form to Contractor.

Part 2 – The Reference Must Complete This Table.	
COLUMN 1	COLUMN 2
Did the Contractor provide you with a copy of the completed Attachment 10 – Key Staff Resumes /Qualifications for the Contractor's Staff named at the top of this page prior to your completion of this form?	Did the Contractor's Staff named at the top of this page perform the services described in Attachment 10 – Key Staff Resumes /Qualifications , including the functions as described and the time period provided on the project(s) that lists you as a contact?
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (If "No" checked, explain here.)

Part 3 – The Reference Must Complete This Table.
The Reference shall complete performance and abilities statements for the proposed candidate and overall performance rating.
Performance and Ability Statements
1. Describe the performance of the Contractor's Staff during this engagement. Excellent. Far exceeded than set goals in deliverables.

Part 3 – The Reference Must Complete This Table.

The Reference shall complete performance and abilities statements for the proposed candidate and overall performance rating.

2. Describe the ability of the Contractor's Staff to perform the contractually, required work in a timely manner.

Krishna has not only created what was minimum necessary but went far and above in creating supporting documents training the staff and delivered other tasks that are out of his responsibilities.

3. Describe the verbal and written communication skills of the Contractor's Staff.

He has a weekly CIO call to go over the progress and has demonstrated excellent written and verbal skills

4. Describe the ability of the Contractor's Staff to engage in positive working relationships with other coworkers.

Everyone liked him as he is willing to help others all the time.

5. Describe the knowledge of the Contractor's Staff in the required areas of expertise.

He has great experience in privacy and security domains. He has not only the hands on skills but also excellent program management skills.

6. How well did the Contractor handled engagement with end users and User input.

He was always clear in what the expectations but also very validating via meeting notes to ensure everyone is on same page.

7. Would you rehire this person?

Part 3 – The Reference Must Complete This Table.

The Reference shall complete performance and abilities statements for the proposed candidate and overall performance rating.

Undoubtedly.

8. Optional Comments:

He is 100% reliable and is a great candidate to consider.
10 out of 10

On a scale of 1-10, with 1 being the lowest and 10 being the highest, how would you rate this individual's overall performance?

10

By signing this form, the Reference is certifying that all information provided on this form is correct.

Chris Berry
Name of Reference (print)

Chancellor's Office
Name of Company Reference (print)

Chris Berry
Signature of Reference

7/23/2024
Date