

CalSAWS | Imaging Committee Agenda

Date: May 16, 2024	Location: Teams Meeting
Time: 9:00 am – 11:00 am	Meeting Called By: Rhiannon Chin

Attendees:

	NAME	NAME	NAME
<input checked="" type="checkbox"/>	R1 Jack Seng	<input checked="" type="checkbox"/> R4 Art Perez	<input checked="" type="checkbox"/> RM Matthew VanderEyck
<input checked="" type="checkbox"/>	R1 Terri Rose	<input checked="" type="checkbox"/> R4 Ashley Coyle	<input checked="" type="checkbox"/> Proj. Project Staff
<input type="checkbox"/>	R1 Raquel Gomez	<input checked="" type="checkbox"/> R4 Louis Cuellar	<input type="checkbox"/>
<input checked="" type="checkbox"/>	R1 John Daughtry	<input checked="" type="checkbox"/> R4 Kayla Pancoast	
<input type="checkbox"/>	R1	<input type="checkbox"/> R4 Tracy Wong	
<input checked="" type="checkbox"/>	R2 Will Wren-Rodriguez	<input checked="" type="checkbox"/> R5 Phi Phi Thai	
<input type="checkbox"/>	R2 Michelle Fell	<input checked="" type="checkbox"/> R5 Tony Baker	
<input checked="" type="checkbox"/>	R2 Don Post	<input checked="" type="checkbox"/> R5 Tina Forte	
<input checked="" type="checkbox"/>	R2 Elisabeth Morle	<input checked="" type="checkbox"/> R5 Felix Sanchez	
<input type="checkbox"/>	R2	<input checked="" type="checkbox"/> R5 Therese Pendleton	
<input type="checkbox"/>	R3 Crystal Kehle	<input checked="" type="checkbox"/> R6 Emily Cloward	
<input checked="" type="checkbox"/>	R3 Dayna Boggs	<input checked="" type="checkbox"/> R6 Karla Morales	
<input type="checkbox"/>	R3 Brittany Watkins	<input checked="" type="checkbox"/> R6 Mario Palacios	
<input type="checkbox"/>	R3	<input checked="" type="checkbox"/> R6 Paul Almond	
<input type="checkbox"/>	R3	<input checked="" type="checkbox"/> R6 Mohsin Khan	

Topic

Important Points

Welcome & Introductions

- Roll Call
- BenefitsCal OCR Enablement

- Roll out has been pushed back to June 10th to allow for additional testing.
- Revised CIT 0027-24 was sent out 5/15/2024.

CERs – Review and Voting

- CA-270162 “Customer Reporting Returned Mail- Undeliverable Report”
- CA-276126 “Add Received Date to the Document Repository View”

- CA-270162 “Customer Reporting Returned Mail- Undeliverable Report”
 - Provide more specific details on Returned Mail.
 - Vote due 5/24/2024.
 - Question was asked if this can be an opt in/ opt out function.
- CA-276126 “Add Received Date to the Document Repository View”
 - Has been removed from Committee Review and added to SCR CA-272699.

SCR Design Document Review

- CA-273205 “Enhance Imaging to store unique BenefitsCal receipt number”
- CA-258909 “Generate tasks for BenefitsCal doc uploads when Customer Reporting isn't updated”

- CA-273205 “Enhance Imaging to store unique BenefitsCal receipt number”
 - Add Receipt # field to Imaging, this will be on the preset filters and filter list.
 - Receipt # will display in the document properties.
 - SCR will not be retroactive. Currently there are no plans to provide a report on this.
 - Scheduled to be implemented in Release 24.07.
- CA-258909 “Generate tasks for BenefitsCal doc uploads when Customer Reporting isn't updated”
 - Allow Tasks to generate for these documents that do not update the Customer Reporting page.
 - The change primarily impacts documents uploaded from BenefitsCal but do not have barcode.
 - The task will include a note that the document was received but the Customer Reporting Status did not update to Received.
 - Scheduled to be implemented in Release 24.09.

Imaging Reports Updates

- SCR CA-275945 “Imaging Reports Updates”

- Enhance the Imaging Reports with additional detailed data.

Wrap-up Items

- Open Discussion

Next Meeting – **July 18, 2024** (Teams) 9:00 am – 11:00 am

Questions

- Can you save custom filters in the Document view?
 - No, when it was tried it caused significant reduction in system speed.
- When items in the QA & Indexing Queue are empty, when will they disappear?
 - Currently there is a defect that Hylands is investigating.
 - Should be removed nightly.
 - This process would be the same for any queue.
- Can we capture who put documents into the Reindex queues?
 - Yes, there is SCR CA-275754 for this, but will be a larger fix.
 - SCR CA-275754 "Enhance the fields in the "Add to Workflow" window"
 - When using "Add to Workflow", add a space to indicate the reason the document is being Reindexed or Removed.
 - Add a way to track/indicate the user who sent the document to Reindex.

Upcoming Imaging Draft SCR Designs

- SCR CA-275753 "Collapse Reindex Form Only into Reindex All"
 - Collapse Reindex Form Only into Reindex All, only keeping Reindex All. Move any documents from Reindex Form Only to Reindex All.
 - Then remove access to the Reindex Form Only queues and remove the routing option in the Add to Workflow button.
 - Scheduled to be implemented in Release 24.09.

 - SCR CA-275752 "Enable additional fields in Barcode Verification and Exception"
 - Enable more fields for editing in Barcode Verification and Exception.
 - Case number, Form number, Form name.
 - Scheduled to be implemented in Release 24.09.
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