CalSAWS Central Print Bi-Weekly Status Report

Reporting Period: April 8, 2024, to April 21, 2024

Table of Contents
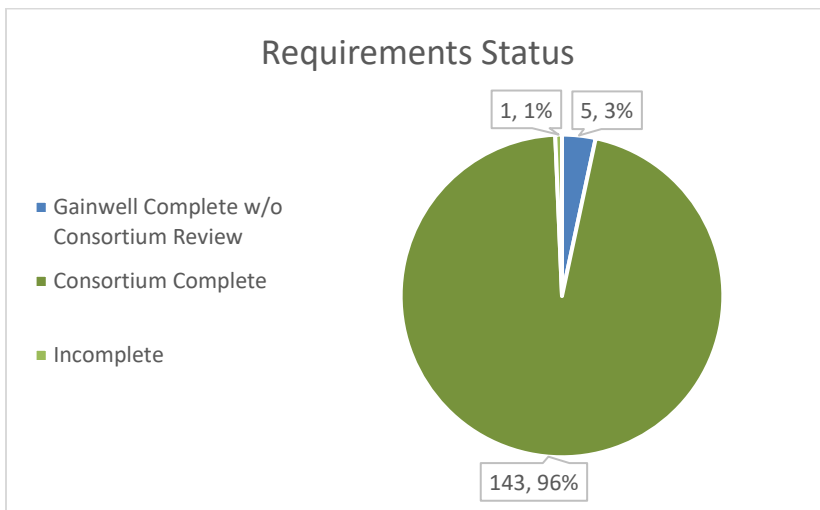
1.0   CalSAWS Central Print Project

1.1   Highlights of the Reporting Period

Table 1.1-1 – CalSAWS Central Print Status Agenda Topics

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
1.1	• Continued processing of print for all 58 CalSAWS counties. • Continued Return Mail processing for 6 counties.

Requirements Verification
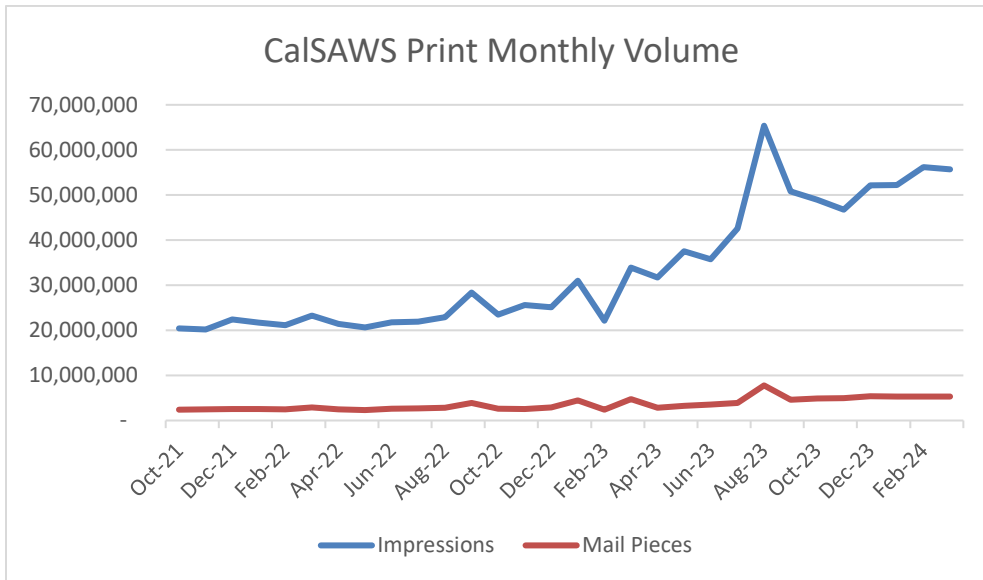► No updates.

Maintenance and Operations
► Continued ongoing operations for all 58 counties.
► Completed processing of CW/CF RE packets for LA County.
► Completed processing of CW/CF RE packets for 57 counties.
► Began processing of MC RE packets for all counties.
► Continued Return Mail processing activities for Lake, Napa, Placer, San Diego, San Luis

Obispo, and Solano.

Comprehensive Testing
► No Update

Project Action Items – Overdue
► This table lists overdue action items, including the owner and due date.

ID	Description	Owner	Due Date
None	**No overdue actions items**		

Table 1.1-8 – Overdue Action Items

1.2 Project Deliverable Summary

Deliverable Activity is summarized within the tables below. Note that only the initial submission of the Monthly Status Report is listed in the table below. Each remaining Monthly Status Report will be submitted as an FDEL only per the date in the approved FDED and is not included in the list below.

Deliverable Status

DEL #	DELIVERABLE NAME	STATUS	Next Deadline
01.36	Monthly Status Report – March 2024	Completed	Del 01.37 due 5/5/24.

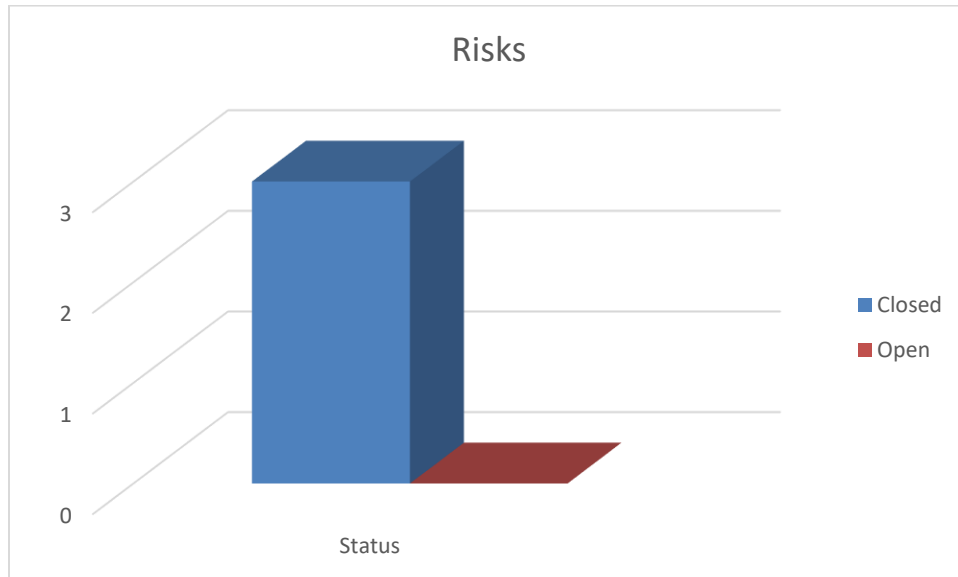**Table 1.2-2 – Upcoming Deliverable Deadlines**

Project Risks and Issues

ID	Title	Details	Status	Impact	Severity	Date Logged
N/A						

The following chart shows the number of risks currently open and previously closed, if applicable.

The following chart shows the number of issues currently open and previously closed, if applicable.

► Not applicable – No open or closed issues as of this status reporting period.

1.3   CRFI/CIT Communications Information

The following table outlines CalSAWS Information Transmittals (CITs) sent for the reporting period.

There were no CalSAWS Information Transmittals (CITs) submitted during the reporting period.

CIT ID	To	Subject	Category	Distribution Date
N/A				

Table 1.4-1 – CITs

There were no CalSAWS Requests for Information (CRFIs) submitted during the reporting period.

CRFI ID	To	Subject	Distribution Date	Status	Response Due Date
N/A					

Table 1.4-2 – CRFIs

1.4   Activities for the Next Reporting Period

Requirements Verification
► No Update

Maintenance and Operations
► Continue ongoing operations for all 58 counties.
► Complete processing of MC RE correspondences.
► Complete processing of Balderas, CW, and MC Reminder notices.
► Complete processing of SAR7/QR7 correspondences.
► Continue Return Mail processing activities for Lake, Napa, Placer, San Diego, San Luis Obispo, and Solano.

1.5   Deviations from Plan/Adjustments

► No deviations.

1.6   Postage Status

► Postage Status at the end of prior month.

This section includes a summary of the postage fund status for each County.

Legend

🟢	County has over two months of estimated funds on account.
🟡	County has between one and two months of estimated funds on account.
🔴	County has one month or less of estimated funds on account.
⚫	Not applicable (County has not started postage funding yet per plan or is not in scope).

Status	County	Status	County
🔴	Alameda	🟢	Alpine
🟢	Amador	🟢	Butte
🔴	Calaveras	🔴	Colusa
🟢	Contra Costa	🟢	Del Norte
🟢	El Dorado	🟢	Fresno

Status	County	Status	County
🟡	Glenn	🔴	Humboldt
🟢	Imperial	🔴	Inyo
🟢	Kern	🟢	Kings
🟢	Lake	🟢	Lassen
🟡	Los Angeles	🔴	Madera
🟢	Marin	🟢	Mariposa
🟢	Mendocino	🟢	Merced
🟢	Modoc	🔴	Mono
🟢	Monterey	🟢	Napa
🟢	Nevada	🟢	Orange
🟢	Placer	🟢	Plumas
🟢	Riverside	🟢	Sacramento
🟡	San Benito	🟢	San Bernardino
🟢	San Diego	🟢	San Francisco
🔴	San Joaquin	🟢	San Luis Obispo
🟢	San Mateo	🟢	Santa Barbara
🟢	Santa Clara	🟢	Santa Cruz
🟢	Shasta	🟢	Sierra
🟢	Siskiyou	🟢	Solano
🟢	Sonoma	🟢	Stanislaus
🟢	Sutter	🟢	Tehama
🟡	Trinity	🟢	Tulare
🟡	Tuolumne	🟢	Ventura
🟢	Yolo	🟢	Yuba

Note: Counties in Red and Yellow have been contacted to request additional funds.