

## CalSAWS | Agenda for the CalSAWS Consortium Joint Meeting of the Member Representatives and Board of Directors

Date: Thursday, June 27, 2024	Location: CalSAWS Cypress Conference Room 620 Roseville Parkway Roseville, CA 95747
Time: 9:00 a.m. – 11:00 a.m.	Conference Call: 1-888-788-0099 Meeting ID: 950 7727 6342 Webcast Link: <a href="#">JPA Zoom Link</a>

**CONVENE MEETING OF THE BOARD OF DIRECTORS** – All scheduled items will be heard in the Cypress conference room of CalSAWS located at 620 Roseville Parkway, Roseville, CA 95747. The Public Session of this meeting shall be accessible via teleconference/webcast. The call-in number is: 1-888-788-0099, enter Meeting ID 950 7727 6342 or join the webcast by clicking [JPA Zoom Link](#).

In addition to the location listed above, the following locations will be available for attendance in-person and/or via Zoom:

- 20 North San Pedro Rd., San Rafael, CA 94903
- 1000 S. Main St, Salinas, CA 93901
- 2751 Napa Valley Corporate Dr Suite B201-02, Napa, CA 94558
- 1111 San Felipe Road, Suite 205 Hollister, CA 95023
- 170 Otis St., San Francisco, CA 94103
- 333 W Julian St., San Jose, CA 95510
- 1000 Emeline, Santa Cruz, CA 95060
- 365 Tuolumne St., Vallejo, CA 94590
- 3725 Westwind Blvd., Santa Rosa CA 95403
- 1290 Tavern Road, Ste. 229, Mammoth Lakes, CA 93546
- 20075 Cedar Road North, Sonora, CA 95370
- 251 Webster St., Colusa, CA 95932
- 880 Northcrest Dr., Crescent City, CA 95531
- 1400 Chestnut, Suite A, Susanville, CA 96130
- 310 S. Main Street, Red Bluff, CA 96080
- 120 N. Main Street Alturas, CA 96101
- 15975 Anderson Ranch Parkway, Lower Lake, CA 95457
- 737 S State St., Ukiah, CA 95482
- 604 E Walker Street, Orland, CA 95963
- 818 S. Main Street, Yreka, CA 96097
- 507 F St. Eureka, CA, 95501
- 2430 Breslauer Way, Redding, CA 96001
- 51 Industrial Parkway, Weaverville, CA 96093
- 205 W. Pontiac Way, Clovis, CA 93612
- 100 E. California Ave, Bakersfield, CA 93307
- 1400 W. Lacey Blvd., Bldg. 8, Hanford, CA 93230
- 1626 Sunrise Ave., Administration Bldg. 4 Room D201, Madera, CA 93638
- 5362 Lemee Ln., Mariposa, CA 95338
- 2115 West Wardrobe Avenue, Merced, CA 95341
- 102 South San Joaquin Street, Stockton, CA 95201
- 3433 S. Higuera St., San Luis Obispo, CA 93403
- 5957 S. Mooney Blvd, Visalia, CA 93277
- 855 Partridge Dr. Ventura, CA 93003
- 1255 Imperial Ave., Ste. 446, San Diego, CA 92101
- 385 N. Arrowhead Ave., San Bernardino, CA 92415

- 12860 Crossroads Parkway South, City of Industry, CA 91746
- 955 Overland Court, Suite 100, San Dimas, CA 91773

PUBLIC SESSION

---

**9:00 a.m. – Convene Joint Meetings of the Member Representatives and Board of Directors (“Board”), of the CalSAWS Consortium (“CalSAWS”).**

Topic	Lead	Time
1. Call Joint Meetings of the Member Representatives and Board of Directors (“Board”) of the CalSAWS Consortium (“CalSAWS”) to Order.	Michael Sylvester	5 min
2. Confirmation of quorum, agenda review, and protocols. <ul style="list-style-type: none"> <li>• Quorum of Member Representatives</li> <li>• Quorum of Board of Directors</li> <li>• Agenda Review</li> <li>• Protocols               <ul style="list-style-type: none"> <li>○ To unmute:                   <ul style="list-style-type: none"> <li>▪ When connected via computer – click the microphone icon.</li> <li>▪ When connected via telephone – press *6.</li> </ul> </li> </ul> </li> </ul>	Michael Sylvester Julia Erdkamp	5 min
3. PUBLIC COMMENT: Public opportunity to speak on any Item NOT on the Agenda. Public comments are limited to no more than three minutes per speaker, except that a speaker using a translator shall be allowed up to six minutes. Note: The public may also speak on any Item ON the Agenda by waiting until that item is read, then requesting recognition from the Chair to speak.	Michael Sylvester	

**CalSAWS Member Representatives Action Items**

4. Nominations, Elections, and Appointments of the JPA Board and Project Steering Committee Members for Fiscal Year 2024/2025. <ul style="list-style-type: none"> <li>a. Pursuant to the JPA Agreement Article II, section 2.04, subsections (c) and (d), the Directors from Regions 1 through 5 shall be selected from the Member Representatives from their respective Regions. Regions 1 and 4 shall each select two (2) Directors, Regions 2 and 3 shall each select one (1) Director, and Region 5 shall select three (3) Directors. Region 6, represented by Los Angeles County, shall have three (3) Directors, who shall be the three (3) Member Representatives from Region 6.               <ul style="list-style-type: none"> <li>i. Present the nomination slate from the Regional Nomination conference calls, gather any further nominations from the floor, and proceed to elect the JPA Board of Directors for those Regions for the period of July 1, 2024, through June 30, 2025.</li> <li>ii. Introduce the Directors appointed by Region 6 for the period of July 1, 2024 through June 30, 2025.</li> </ul> </li> <li>b. Pursuant to the JPA Bylaws Article VIII, Paragraph A., each Region will nominate one or more candidates from among its Deputy Directors, or small county equivalents, to serve on the Project Steering Committee. Regions 1 and 4 will each appoint two (2) Project Steering Committee members, Regions 2 and 3 will each appoint one (1) Project Steering</li> </ul>	Michael Sylvester Julia Erdkamp	10 min
--	------------------------------------	--------



Topic	Lead	Time
<p>Committee member, and Regions 5 and 6 will each appoint three (3) Project Steering Committee members.</p> <ul style="list-style-type: none"> <li>i. Present the nomination slate from the Regional Nomination conference calls, gather any further nominations from the floor, and proceed to elect the Project Steering Committee for the period of July 1, 2024 through June 30, 2025.</li> <li>ii. Introduce the Project Steering Committee Members appointed by Region 6 for the period of July 1, 2024 through June 30, 2025.</li> </ul>		

CalSAWS Member Representatives Informational Item		
<p>5. Pursuant to the JPA Agreement Article II, Section 2.04 (b) the State shall have the right to select a representative to serve on the Board as the Ex-Officio representative of the State.</p> <ul style="list-style-type: none"> <li>a. Introduce Director of OSI, Adam Dondro, as the Ex-Officio representative of the State.</li> </ul>	<p>Michael Sylvester Julia Erdkamp</p>	<p>5 min</p>

CalSAWS JPA Board Action Items		
<p>6. Pursuant to the JPA Agreement, Article III, Section 3.01, the Board of Directors shall elect from among its Directors, a Chair and Vice-Chair.</p> <ul style="list-style-type: none"> <li>a. Seek nominations and creation of slate for Board of Directors Chair and Vice-Chair for the period of July 1, 2024, through June 30, 2025.</li> <li>b. Proceed to elect the Chair and Vice-Chair for the period of July 1, 2024, through June 30, 2025.</li> </ul>	<p>Michael Sylvester Julia Erdkamp</p>	<p>5 min</p>
<p>7. Approval of SFY 2024/25 CalSAWS Project Budget including the CalSAWS Implementation Advance Planning Document (IAPD) Update, County Purchases/Separate Services, Premise Item Funding, and the Administrative Budget for Unfunded costs.</p>	<p>Michael Sylvester Holly Murphy</p>	<p>10 min</p>
<p>8. Consent Calendar</p> <ul style="list-style-type: none"> <li>a. Approval of the May 10, 2024, JPA Board Meeting Minutes and review of action items.</li> <li>b. Seeking Board authorization for the completion of Signature/Fund Custodian Authorization Forms required by San Bernardino County Auditor-Controller/Treasurer/Tax Collector for State Fiscal Year 2024/25: <ul style="list-style-type: none"> <li>i. Approve the completion of the form in the name of the CalSAWS Chair, authorizing the Chair to approve payments to be made by the Controller for CalSAWS.</li> <li>ii. Approve the completion of the form in the name of the CalSAWS Vice-Chair, authorizing the Vice-Chair to approve payments to be made by the Controller for CalSAWS.</li> <li>iii. Approve completion of the form in the name of the CalSAWS JPA Secretary, authorizing the JPA Secretary to approve invoices to be paid by the Controller for CalSAWS.</li> <li>iv. Approve completion of the form in the name of CalSAWS Section Director, Holly Murphy, authorizing Holly Murphy to approve invoices to be paid by the Controller for CalSAWS, in the absence of the CalSAWS JPA Secretary.</li> </ul> </li> </ul>	<p>Michael Sylvester Julia Erdkamp</p>	<p>5 min</p>

Topic	Lead	Time
v. Approve completion of the form in the name of CalSAWS Section Director, Laura Chavez, authorizing Laura Chavez to approve invoices to be paid by the Controller for CalSAWS, in the absence of the CalSAWS JPA Secretary.		
vi. Approve completion of the form in the name of CalSAWS Section Director, Thomas Hartman, authorizing Thomas Hartman to approve invoices to be paid by the Controller for CalSAWS, in the absence of the CalSAWS JPA Secretary.		
vii. Approve completion of the form in the name of Director Diana Alexander, authorizing Diana Alexander to approve invoices to be paid by the Controller for CalSAWS.		

### Member Representatives Informational Items

9. CalSAWS Annual Audit Summary	Holly Murphy	5 min
10. Reports Status Update	Sean Swift	10 min
11. Fresno GenAI Overview	Sarah Cordano-Parks Michael Frazier	20 min
12. Release and Policy Updates <ul style="list-style-type: none"> <li>Upcoming Releases</li> </ul>	Lisa Salas Michele Peterson	15 min
13. BenefitsCal Update <ul style="list-style-type: none"> <li>ABAWD Update</li> <li>Release Highlights</li> </ul>	Lynn Bridwell Onur Senman	10 min
14. DEI Update	Ashley Arnold Aymon Sukkar	10 min
15. Procurement Update	Tom Hartman	5 min
16. Adjourn joint meetings of the CalSAWS Member Representatives and JPA Board of Directors.	Michael Sylvester	

The agenda and supporting documents are available for review during regular business hours at 620 Roseville Parkway, Roseville, CA 95747. All items on the consent agenda will be considered in a single motion unless separate action is requested by a Board Member or member of the public.

In accordance with the Ralph M. Brown Act, this meeting agenda is posted at least 72 hours prior to the regularly scheduled meeting date in the lobby of the locations noted above.

The meeting facility is accessible to persons with disabilities. If an assisted listening device or other service will be needed in order to participate in the public meeting, a request should be made through the Secretary of the Board at least three (3) business days prior to the Board meeting. The Secretary's telephone number is (916) 282-3834. The Secretary's office is located at 620 Roseville Parkway, Roseville, CA 95747.