☒ **CalSAWS M&E**          ☐ **CalWIN Migration**

| Distribution Date: | June 18, 2024 |
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| To: | PPOC.All; Committee.CalWORKs_CalFresh.All; Consortium.RegionalManagers.All |
| CIT Name: | **Family Reunification Instructions** |
| From: | CalSAWS Project |

**PPOCs, please forward to the appropriate impacted staff in your county:**

☒ General
☒ Policy
   ☒ CW
   ☐ CF
   ☐ MC
   ☐ CMSP
   ☐ FC/KG/AAP
   ☐ Child Care
   ☐ WtW
   ☐ Other Program(s)_____
☐ BenefitsCal
☐ Customer Correspondence
☐ Other_____

☐ Reports
   ☐ Fiscal
   ☐ Caseload Movement
   ☐ Management
☐ Fiscal
☐ Security
☐ Batch and Interfaces
☐ Imaging
☐ Migration
☐ Conversion
☐ Technical
☐ Training
☒ Help Desk

| Description: | **Purpose**<br>The purpose of this CIT is to provide instructions on how to override the CalWORKs EDBC results for Family Reunifications aid codes 4P/4R.<br><br>**Background**<br>CalWORKs (CW) Family Reunification services was originally implemented with ACL 02-36. The CW Family Reunification program provides ongoing CW services for limited period. CalWORKs services include Welfare to Work activities and supportive services.<br><br>**Additional information**<br>The automated functionality mentioned in ACL 23-94 has not been implemented in the CalSAWS system. SCR CA-233160 is tentatively scheduled for the 24.11 release.<br><br>**<span style="color:red">County Action</span>**<br>Follow your county process to determine CalWORKs households that are eligible to Family Reunification services and take the following steps.<br><br>CW recipients that are eligible to participate in the Family Reunification program are processed using Program Configuration Override. |
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| | For the parent(s) to receive services through the CW Family Reunification program, they are to remain active members on the CW program.<br><br>CalWORKs (CW) Family Reunification section has been updated on the Job Aid-Overriding Program Configuration. The attached document provides step-by-step instructions.<br><br>**Note**: If the case has been discontinued, follow your county process to repend the program.<br><br>If you have questions on this CIT, please reach out to the Primary Contact and cc your Regional Managers. |
| Primary Project Contact: | For CalWORKs:<br>Norma Meza<br>MezaN@CalSAWS.org |
| Backup Project Contact: | For CalWORKs/CalFresh:<br>Committee.CalWORKs_CalFresh.Facilitator@CalSAWS.org |
| Attachments: | CIT 0099-24 JA EDBC- Overriding Program Configuration.docx |
| Web Portal Link: | ▉▉▉▉<br><br>OR<br><br>You may also retrieve the CIT document and attachments by following these steps:<br>1. Click on the CRFIs & CITs link at the top of the page.<br>2. Click on the "CalSAWS Information Transmittal (CIT)" folder.<br>3. Click on the "2024" folder.<br>4. Click on the appropriate CIT # folder. |