

## CalSAWS | Self Service Portal Committee Meeting

|                           |                               |
|---------------------------|-------------------------------|
| Date: 6/06/2023           | Location: Teams               |
| Time: 10:00 AM – 12:00 PM | Meeting Called by: Dymas Pena |

Attendees: **Region 1:** Alli Muller, Jerry Kulper, Claudia Rodriguez, JJ Evins, Josephine Chew  
**Region 2:** Tiffany Frey, Julia Scheuermann, Lana Fomichev, Mary Barker, Michelle Fell  
**Region 3:** Julia Foster, Nelia Green-Goodwin, Joyce Wright  
**Region 4:** Ana Enes, Amy Martinez, Monique Micenheimer, Robert Delsid, **Yesenia Burdick**  
**Region 5:** Artemio Moran, Belinda Lemos, Kris Call, Michelle Graham-James, Porfirio Coronel  
**Region 6:** Javier Garcia Rivera, Lilit Afrikyan, Wai Yan Lam, Kristy Rosas, Emily Cloward

### Meeting Notes: Region 6 is responsible

| Topic   | Lead               |
|---|--------------------|
| <b>Welcome</b>  |                    |
| <ul style="list-style-type: none"> <li>Meeting Notes</li> <li>Roll Call</li> </ul>  | Dymas              |
| <ul style="list-style-type: none"> <li>Release of Information Update</li> </ul>   | Joel               |
| <ul style="list-style-type: none"> <li>Unlink/Relink capability in BenefitsCal</li> </ul>   | Mufaddal/Gillian   |
| <ul style="list-style-type: none"> <li>CER CA-257319 E-Message Count on CalSAWS Home Page</li> </ul>  | Napa County        |
| <ul style="list-style-type: none"> <li>CER CA-261380 15 BenefitsCal System Security Functionality Enhancement for WTW Program Services/Information to Ensure Confidentiality</li> </ul> | Los Angeles County |
| <ul style="list-style-type: none"> <li>Open Discussion</li> </ul>   |                    |
| <ul style="list-style-type: none"> <li>Next Meeting: August 1st – Region 1 will be responsible for notes</li> </ul>   |                    |

| # | Action Item   | Assigned To | Assigned Date | Due Date  | Status   |
|---|---|-------------|---------------|-----------|----------|
| 1 | Send email to vote on CER CA-258715                                 | Dymas       | 4/4/2023      | TBD       | Resolved |
| 2 | Send email to vote on CER CA-252294                                 | Dymas       | 4/4/2023      | TBD       | Pending  |
| 3 | Ellie to provide Announcements 'click' statistics for the Committee | Ellie       | 4/4/2023      | 4/21/2023 | Resolved |

|   |   |      |          |           |          |
|---|---|------|----------|-----------|----------|
| 4 | Joel to reach out to state regarding county request for Opt-In/Opt-Out of Appointment Scheduling/Rescheduling/ Cancel through BenefitsCal | Joel | 4/4/2023 | 4/21/2023 | Resolved |
| 5 | Decision from the State regarding county request for Opt-In/Opt-Out of Appointment Scheduling/Rescheduling/ Cancel through BenefitsCal    | Joel | 4/4/2023 | TBD       | Resolved |

| # | Decision Made   | Who Made the Decision | Date      |
|---|---|-----------------------|-----------|
| 1 | Send email to vote on CER CA-258715 – no email needed. CER to be actioned by BenefitsCal Team   | Dymas                 | 6/05/2023 |
| 3 | Ellie to provide Announcements 'click' statistics for the Committee – No further action needed CER to be actioned by BenefitsCal Team by integrating this CER into CSPM - 66157   | Ellie                 | 6/05/2023 |
| 4 | Joel to reach out to state regarding county request for Opt-In/Opt-Out of Appointment Scheduling/Rescheduling/ Cancel through BenefitsCal – Lets take vote on if counties wish for this option and then reach out to state if needed with county ask.   | Joel                  | 6/05/2023 |
| 5 | Decision from the State regarding county request for Opt-In/Opt-Out of Appointment Scheduling/Rescheduling/ Cancel through BenefitsCal – Unable to find written documentation other than States ask to limit any Opt In/Out functionality to make the user experience to be the same across counties. This was a requirement for BenefitsCal held by the state. | Joel                  | 6/05/2023 |