

*California Statewide Automated Welfare
System (CalSAWS)*

**County Purchase SJ-01-2023
San Joaquin County – Kiosk Hardware Refresh
(Quantity 1)**

CalSAWS Consortium
 San Joaquin County Purchase SJ-01-2023

I. Overview:

Pursuant to Section 4.6 of Exhibit X (Maintenance and Operations (“M&O”) Extension) of the Amended Restated and Revised Leader Replacement System Agreement dated August 16, 2019 (the “Base Agreement”) between CalSAWS Consortium and Accenture LLP (“Accenture”), San Joaquin County (“County”) has requested asset-tagging, imaging, and installation for County-provided refresh equipment for the County’s existing kiosk, as further described in this County order form (the “County Purchase”). This County Purchase includes Software Charges for the new equipment, Administrative Charges for equipment asset-tagging, transportation, and installation for the County-provided refresh equipment, as well as Regulatory and Administrative (“R&A”) Change Budget Services for imaging and configuration, as well as testing and installation support.

The scope of this County Purchase includes the following:

- Software Charges
 - (1) Microsoft Windows Server Client Access License ("CAL") per Device License
- Administrative Charges
- R&A Change Budget Services

Assumptions:

- *General Assumptions*
 - The charges set forth in Section III below (the “Total Charges”) are an estimate and are subject to changes at the time of ordering. The final charges will be provided to the Consortium at the time of invoicing.
 - This County Purchase does not include any new equipment, scanner covers, or monitor brackets for the kiosks, as the County will be responsible for providing such equipment.
 - The models of the kiosk refresh equipment procured by the County must be those approved by the Consortium, as the kiosk will be CalSAWS Managed equipment.
 - Equipment specifications are located on the CalSAWS Web Portal (CalSAWS Web Portal > Resources > CalSAWS Hardware Specs).
 - The County will be responsible for shipping the County-provided kiosk refresh equipment and break/fix equipment to the CalSAWS Remote Depot in Rancho Cordova, California, where Accenture staff will asset-tag the equipment and image the workstations. Once those activities have been completed, Accenture staff will transport the equipment to the County for installation.

CalSAWS Consortium
San Joaquin County Purchase SJ-01-2023

- All kiosk refresh and break/fix equipment must be located at the CalSAWS Remote Depot at the outset of this project.
- The County will be responsible for storing all equipment until installation. The County-provided storage facility must be capable of holding all equipment at the outset of this project.
- Accenture staff will be responsible for the deployment and installation of the County-provided refresh equipment.
- The table below lists the addresses of each site and total quantity of Managed kiosks that will be refreshed at each site:

Site Address	Quantity of Managed Kiosks	Total Kiosks
102 S. San Joaquin Street, Stockton, CA 95202	1	1
Total	1	1

- After installation, future moves of the kiosk to different County offices would result in additional Administrative Charges and R&A Change Budget Services. These charges would be provided to the County via a separate County Purchase.
- Software Charges will be invoiced upon receipt of the software, as software will be electronically delivered by the software vendor.
- The Consortium will retain ownership of all software licenses purchased under this County Purchase.
- Because the County-provided equipment is intended for refresh, no new software licenses (with the exception of Microsoft CoreCAL licenses) or Production Operations Charges are included in this County Purchase, as the refresh equipment will assume the software license and Production Operations Charges of the piece of equipment it replaces.
 - If the County would like to deploy any of the refresh equipment intended for refresh or break/fix as growth, additional R&A Change Budget Services and monthly recurring Production Operations Charges per Managed device would apply. These additional charges would be provided to the County in a separate County Purchase.
- Administrative Charges will be invoiced in full upon receipt of the hardware at the CalSAWS Remote Depot in Rancho Cordova, California.
 - Equipment must be received at the CalSAWS Remote Depot in Rancho Cordova, California by May 31, 2024 in order for Administrative Charges to be invoiced to the County for State Fiscal Year ("SFY") 2023/24. Otherwise, these charges will be invoiced to the County for SFY 2024/25 and will require a revision to this County Purchase.
- Administrative Charges are included in this County Purchase for Accenture staff to perform the following tasks:
 - Asset-tag refresh equipment and break/fix equipment.

CalSAWS Consortium
 San Joaquin County Purchase SJ-01-2023

- Transport the refresh equipment and break/fix equipment from the CalSAWS Remote Depot in Rancho Cordova, California to County site.
- De-installation of the existing equipment and installation of the refresh equipment.
- Accenture staff will scrub the retiring Managed workstation of any CalSAWS data as part of the decommissioning process and remove the Managed workstation from the CalSAWS inventory tracked in the ServiceNow ticketing tool.
- R&A Change Budget Services will be worked and invoiced on a time and materials ("T&M") basis. Invoices for such charges will be submitted to the Consortium monthly in arrears, and the Consortium will, in turn, invoice the County. R&A Change Budget Services are included in this County Purchase for Accenture staff to perform the following tasks:
 - Provide up to two (2) hours for configuration of the kiosk refresh equipment and imaging of the desktop computers. This estimate is based on up to two (2) hours per kiosk for configuration.
 - The image will be based on the Microsoft Windows 10 operating system.
 - Provide up to two (2) hours of testing and installation support for the kiosk hardware refresh. This estimate is based on up to two (2) hours per kiosk.
 - Provide up to one (1) hour for administration of the County Purchase order. This includes the management of the County Purchase work plan, coordination with CalSAWS teams and the County, tracking of the County Purchase progress, and providing status updates.
 - Accenture staff will perform such work during normal business hours of 8:00 a.m. – 5:00 p.m., Monday through Friday (with the exception of County holidays).
 - R&A Change Budget Services will be worked and invoiced in State Fiscal Year ("SFY") 2023/24, through May 31, 2024. If the County requests for hours to be performed during SFY 2024/25, then a revision to this County Purchase would be required.
 - Accenture and County will monitor the hours for R&A Change Budget Services and discuss the addition of more hours if necessary. Any additional hours required for R&A Change Budget Services would result in additional charges. These additional charges would be provided to the County in a separate County Purchase.
 - This County Purchase does not include R&A Change Budget Services for flow design support for the refresh kiosk hardware, as there will not be a change to the flow on the kiosk as part of this kiosk hardware refresh.

CalSAWS Consortium
 San Joaquin County Purchase SJ-01-2023

- Any additional hours requested by the County for flow design support for the refresh would result in additional R&A Change Budget Services. These additional charges would require a revision to this County Purchase.
 - Accenture will work with the County to determine the schedule for installation and deployment of the workstations following approval of this County Purchase.
 - The schedule shall not coincide with the CalSAWS DD&I Project schedule for migrating the CalWIN Counties from the CalWIN System to the CalSAWS System.
 - This estimate is based on a staggered side deployment approach for the devices that shall not coincide with the CalSAWS DD&I Project schedule for migrating the CalWIN Counties to the CalSAWS System.
 - The County must (1) approve this County Purchase and (2) provide the corresponding approved Advance Planning Document (“APD”) or alternative form of authorized spending from the Office of Technology and Systems Integration (“OTSI”) that supports this purchase by February 29, 2024 in order to proceed with this purchase. Otherwise, the estimates provided in this County Purchase will not be valid and a new County Purchase will be required.
- *Assumptions regarding hardware de-installation/installation*
 - Installation of the kiosk refresh equipment on this order does not include the following:
 - Permits, bonds, and/or fees;
 - Hazardous material abatement;
 - Independent testing fees other than specified;
 - Electronic voice/data connectivity equipment (i.e., network components or phone systems);
 - Network drops to access points;
 - Electrical cabling;
 - Facility remediation;
 - Heating, ventilation, and air conditioning;
 - Battery backup or other type systems;
 - Outside plant conduit installation or repair;
 - Trenching in, restoration of, cutting, or patching of asphalt, concrete, or landscape.
 - The County-provided refresh equipment will be delivered by the County to the CalSAWS Remote Depot in Rancho Cordova, California, where Accenture staff will un-package and verify the model of each component. All equipment will be asset-tagged, except for enclosure/chassis hardware, and the asset information will be entered into ServiceNow. Accenture staff will be responsible for imaging the refresh workstation.

CalSAWS Consortium
 San Joaquin County Purchase SJ-01-2023

After these activities have been completed, Accenture staff will re-package the equipment and transport to the County.

- Accenture staff will report any defective equipment to the County for replacement.
- Accenture staff will be responsible for de-installation of the existing kiosk components, as well as installation of the County-provided refresh kiosk components.
- Accenture staff will work with the County to determine a schedule for de-installation and installation of the equipment following approval of this County Purchase.
- Accenture staff will perform all hardware delivery and de-installations/installations during normal business hours, between the hours of 8:00 a.m. – 5:00 p.m., Monday through Friday (with the exception of County holidays).
 - If the County requests such work be completed after business hours, then additional Administrative Charges and R&A Change Budget Services would apply and would require a revision to this County Purchase.
- The County will provide Accenture staff with suitable parking spots on site, including an enclosed parking facility overnight and employee parking during the day.
- The County will provide Accenture staff with the appropriate access badges or escorts throughout the duration of the project.
 - During the time of the de-installations/installations, the County will provide sufficient personnel on site to accompany and support Accenture staff with the work effort (coordination at the sites, coordination with the users, etc.).
- Accenture staff will require access to all equipment, including areas inaccessible to unauthorized personnel.
- County staff will be responsible for ensuring that Accenture staff can access all equipment (i.e., removal of decorations must be performed by County staff prior to installation/de-installation).
- The County will provide Accenture staff with a conference room or similar secured area at the installation site for staging of the new equipment and storage of the retiring equipment prior to their disposal.
- Accenture staff will shut down the retiring equipment, de-install the equipment, and store in a conference room or similar secured area at the installation site.
- This County Purchase does not include new power strips. Accenture staff will use existing power strips.
- Accenture staff will require access to fax machines at the end of each day to submit asset information for equipment inventory and tracking.
- County staff will be responsible for trash removal and recycling.

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San Joaquin County Purchase SJ-01-2023

II. Schedule:

The charges associated with this County Purchase will be incurred during SFY 2023/24.

III. Total Charges:

The following table outlines the Total Charges for this County Purchase.

Total County Purchase Charges	SFY 2023/24	SFY 2024/25	Total Charges
Administrative Charges	\$1,063.00	\$0.00	\$1,063.00
R&A Change Budget Services	\$849.93	\$0.00	\$849.93
Hardware and Software Charges	\$333.22	\$0.00	\$333.22
Hardware Charges	\$0.00	\$0.00	\$0.00
Hardware Maintenance and Support Charges	\$0.00	\$0.00	\$0.00
Software Charges	\$333.22	\$0.00	\$333.22
Software Maintenance and Support Charges	\$0.00	\$0.00	\$0.00
Production Operations Charges	\$0.00	\$0.00	\$0.00
One Time Charges	\$0.00	\$0.00	\$0.00
Recurring Charges - Production Operations	\$0.00	\$0.00	\$0.00
Recurring Charges - Technical Infrastructure Services	\$0.00	\$0.00	\$0.00
Total Charges	\$2,246.15	\$0.00	\$2,246.15

IV. References:

This purchase will be tracked via ServiceNow Request RITM0030812.

V. Attachment 1 to the County Purchase SJ-01-2023 – Pricing Schedules


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San Joaquin County Purchase SJ-01-2023

COUNTY PURCHASE APPROVAL


Subject: County Purchase - SJ-01-2023

The subject document is accepted as allowing Accenture LLP to proceed with the subject County Purchase.

San Joaquin County


By: 
DocuSigned by:
0DB255D4D95447E...
Printed Name: Concepcion S Gayotin
Title: Deputy Director
Date: 2/19/2024

Approved As to Form
San Joaquin County Counsel

By: 
DocuSigned by:
6B02CCB5CC614D7...
Printed Name: Kimberly Johnson
Title: Assistant County Counsel
Date: 2/14/2024

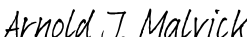
Notice Address:
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Stockton, CA 95201-3006

CalSAWS Consortium

By: 
Holly Murphy (Mar 20, 2024 13:33 PDT)
Printed Name: Holly Murphy
Title: CalSAWS PMO Director
Date: Mar 20, 2024

Notice Address:
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620 Roseville Parkway
Roseville, CA 95747

Accenture LLP

By: 
Arnold J. Malvick (Mar 20, 2024 11:07 PDT)
Printed Name: Arnold J. Malvick
Title: Accenture Project Executive
Date: Mar 20, 2024