



Change Order No. 8 Work Order No. 4: additional premise item scope for SFY 24/25

The purpose of this Work Order is to outline the scope, timeframe, staffing, and costs to perform Quality Assurance (QA) reviews for system changes and functionality updates related to three premise items.

Scope

ClearBest will conduct quality reviews of the delivered work products, services, and test outcomes related to premise items and report findings monthly via Monthly Status reports. The following premise items are included in this Change Order 8, Work Order 04:

- ABAWDs Fiscal Responsibility Act of 2023
- CalWORKS Overpayments - Revised CA 812 Report (SB 726)
- CARES
- CF Simplification
- CW Work Requirements (AB 2300)
- Family Reunification (AB 135)
- HAP Eviction (SB 1083)
- Work Registration CalFresh Disqualification Notice
- CF Notice of Provider Determination
- Transitional Housing Supplement (THS)
- Telephone Consumer Protection Act - Text Messaging Consent

The premise items listed above are associated with Twenty-Seven (27) System Change Requests (SCRs). QA Services to complete the premise item assessments include:

1. Participation in meetings, discussions, and walkthroughs pertaining to the premise items deliverables, work products, and milestones.
2. Reporting on the QA activities, findings, recommendations, issues, risks, mitigation strategies, and outcomes from the assessment of Accenture's, Deloitte's, and/or Gainwell's:
 - General and technical design, including participation in design discussions with State sponsors, the Consortium, development of System Change Requests (SCRs), and review and approval of SCR's via Change Control Board processes.
 - Developed enhancements.
 - Testing of enhancements.
 - Updates to job aids, online help, and web-based training.
 - Management of the enhancement process from concept/design through implementation.

Creation of QA assessment reports will be based on our approved approach and methodology identified in the ClearBest Deliverable #05 – DD&I Deliverable Review and Assessment Plan. Reporting will be included within the Deliverable #65 – QA Status Report (Monthly).

3. Reporting on QA findings at the CalSAWS Weekly Status Meetings, Project Steering Committee (PSC), Joint Powers Authority (JPA) Board Meetings, and other stakeholder meetings as required.

Staffing and Cost

To perform the QA Assessments of the premise items, ClearBest is assigning resources based on the level of effort for each premise item. Each premise item will be billed individually on a time and material basis. The not-to-exceed estimated effort for the premise items Statement of Work is as follows:

ABAWDs Fiscal Responsibility Act of 2023			
QA Staff Role	Hours	Rate	Cost
QA Business Analyst/Tester	344	\$114	\$39,216
QA Specialist II	53	\$134	\$7,102
QA Technical Lead	18	\$139	\$2,502
Subtotal	415		\$48,820

CalWORKS Overpayments - Revised CA 812 Report (SB726)			
QA Staff Role	Hours	Rate	Cost
QA Business Analyst/Tester	99	\$114	\$11,286
Subtotal	99		\$11,286

CARES (FCED)			
QA Staff Role	Hours	Rate	Cost
QA Business Analyst/Tester	2863	\$114	\$326,382
QA Specialist I	2562	\$124	\$317,688
QA Specialist II	586	\$134	\$78,524
QA Technical Lead	713	\$139	\$99,107
Subtotal	6,724		\$821,701

CF Simplification			
QA Staff Role	Hours	Rate	Cost
QA Business Analyst/Tester	742	\$114	\$84,588
QA Specialist II	92	\$134	\$12,328
QA Technical Lead	93	\$139	\$12,927
Subtotal	927		\$109,843

CW Work Requirements (AB 2300)			
QA Staff Role	Hours	Rate	Cost
QA Business Analyst/Tester	176	\$114	\$20,064
QA Specialist II	36	\$134	\$4,824
QA Technical Lead	38	\$139	\$5,282
Subtotal	250		\$30,170

Family Reunification (AB 135)			
QA Staff Role	Hours	Rate	Cost
QA Business Analyst/Tester	726	\$114	\$82,764
QA Specialist II	97	\$134	\$12,998
QA Technical Lead	96	\$139	\$13,344
Subtotal	919		\$109,106

HAP Eviction (SB 1083)			
QA Staff Role	Hours	Rate	Cost
QA Business Analyst/Tester	109	\$114	\$12,426
Subtotal	109		\$12,426

Work Registration CalFresh Disqualification Notice			
QA Staff Role	Hours	Rate	Cost
QA Business Analyst/Tester	109	\$114	\$12,426
Subtotal	109		\$12,426

CF Notice of Provider Determination			
QA Staff Role	Hours	Rate	Cost
QA Business Analyst/Tester	167	\$114	\$19,038
QA Specialist II	21	\$134	\$2,814
QA Technical Lead	23	\$139	\$3,197
Subtotal	211		\$25,049

Transitional Housing Supplement (THS)			
QA Staff Role	Hours	Rate	Cost
QA Business Analyst/Tester	64	\$114	\$7,296
Subtotal	64		\$7,296

Telephone Consumer Protection Act - Text Messaging Consent			
QA Staff Role	Hours	Rate	Cost
QA Business Analyst/Tester	2013	\$114	\$229,482
QA Specialist II	252	\$134	\$33,768
QA Technical Lead	252	\$139	\$35,028



Subtotal	2,517	\$298,278
Total	12,344	\$1,486,401

Costs by SFY

The cost schedules to support the QA Services associated with the three premise items have been incorporated into the Quality Assurance Project Cost Schedules and are attached. The total cost of Change Order 8 Work Order 4 is not to exceed \$1,486,401. The following provides the estimated costs by SFY:

PREMISE ITEM	SFY 24/25	TOTAL
ABAWDs Fiscal Responsibility Act of 2023	\$48,820	\$48,820
CalWORKS Overpayments - Revised CA 812 Report (SB 726)	\$11,286	\$11,286
CARES	\$821,701	\$821,701
CF Simplification	\$109,843	\$109,843
CW Work Requirements (AB 2300)	\$30,170	\$30,170
Family Reunification (AB 135)	\$109,106	\$109,106
HAP Eviction (SB 1083)	\$12,426	\$12,426
Work Registration CalFresh Disqualification Notice	\$12,426	\$12,426
CF Notice of Provider Determination	\$25,049	\$25,049
Transitional Housing Supplement (THS)	\$7,296	\$7,296
Telephone Consumer Protection Act - Text Messaging Consent	\$298,278	\$298,278
TOTAL	\$1,486,401	\$1,486,401

Work Order Approval

IN WITNESS WHEREOF, the Parties have set their hands hereunto as of the Execution Dates set forth below.

CalSAWS Consortium

By: _____
Printed Name: Michael Sylvester
Title: Board Chair
Date: _____

ClearBest, Incorporation

By: _____
Printed Name: Wendy Battermann
Title: President
Date: _____

CalSAWS Consortium

By: _____
Printed Name: Julia Erdkamp
Title: Executive Director
Date: _____



APPROVED AS TO FORM:

By: _____

Jeff Mitchell

Consortium Legal Counsel

Date: _____