

CalSAWS	DATE	Thursday, June 20, 2024
	TIME	1:30 PM
	LOCATION	Teams Virtual Meeting
	SUBJECT	Change Control Board (CCB) Meeting
	INVITEES	Regional Managers, Design Leads, Tech Leads, Release Management Leads, Quality Assurance, State Partners, Consortium Management
	NEXT CCB MEETING DATE	Wednesday, July 3, 2024
	RELEASE SCHEDULE LOCATION	https://www.calsaws.org/system-updates/

System Change Requests (SCRs)

Release	Priority Release	SCR #	DESIGN APPROVAL	Hours	Funding Source	Emergency Approval	Team Responsible	Committee Review	Non-Committee Review	X-Ref SCR
RWR	24.05.x2	CA-214330	Update AAP Change NOAs based on newest State version of NA 791	987	Premise	Production Deployment	Client Correspondence	Foster Care/Kin GAP/AAP		
RWR	24.05.x4	CA-248781	Update the DPA 19 to the 6/22 version in English and Threshold Languages	342	Other	Production Deployment	Client Correspondence	Correspondence	Approved by Caroline Bui 5/31/2024	
RWR	24.05.x4	CA-250219	Add Available Translations for NA 824 to CalSAWS.	155	Other	Production Deployment	Client Correspondence	Correspondence, Welfare to Work/WPR	Reviewed/approved Gingko Luna 6/4/2024	
RWR	24.05.x3	CA-267452	GAGR AS - Alameda Co. - Add XAN 534	151	CalSAWS M&E	Start Build	Client Correspondence	GA/GR	Approved by Dena DeLapp on 03/05/2024	CA-229078
24.05	24.06.06	CA-206352	Documentation: Add Homeless Assistance NOA M44-211A (12/19) to Template Repository	13	Premise	Production Deployment	Client Correspondence	Correspondence	5/24/2024 Approved Maria Arceo.	CIV-7859
24.05	24.06.06	CA-247632	Documentation: Add M44-211B (10/21) NOA to the template Repository	25	Premise	Production Deployment	Client Correspondence	Correspondence	Approved 6/04/2024 Maria Arceo.	
24.05	24.06.13	CA-257178	ACL 24-37 Cost of Living Adjustment (COLA) Increase to the Minimum Basic Standards of Adeq	128	CalSAWS M&E	Production Deployment	Eligibility	CalWORKs/CalFresh	Approved by Norma Meza on 5/20/24	
24.05	24.05.30	CA-262266	RPA - Automated EBT Replacement Implementation: Contra Costa County	51	Change Notice	Production Deployment	Voice Bots / RPA	IVR & Contact Center	Approved by Karen Raponnotti, 1/27/23	
24.05	24.05.30	CA-262267	RPA - Automated EBT Replacement Implementation: Orange County	51	Change Notice	Production Deployment	Voice Bots / RPA	IVR & Contact Center	Approved by Karen Raponnotti, 1/27/23	
24.05	24.05.30	CA-262274	RPA - Automated EBT Replacement Implementation: Sutter County	51	Change Notice	Production Deployment	Voice Bots / RPA	IVR & Contact Center	Approved by Karen Raponnotti, 1/27/23	
24.05	24.05.30	CA-262276	RPA - Automated EBT Replacement Implementation: Solano County	51	Change Notice	Production Deployment	Voice Bots / RPA	IVR & Contact Center	Approved by Karen Raponnotti, 1/27/23	
24.05	24.06.xx	CA-262340	RPA - Automated EBT Replacement Implementation: San Bernardino County	54	Change Notice	Production Deployment	Voice Bots / RPA	IVR & Contact Center	Approved by Karen Raponnotti, 1/27/23	
24.05	24.05.30	CA-274461	Setup a batch process for Alameda IEVS Data Match File	135	CalSAWS M&E	Production Deployment	Batch Operations	IEVS	Non-Committee Approval by John Pratt on April 16, 2024	
24.05	24.06.20	CA-274808	Migrate External Party Access line to the Contact Center Shared Functions AWS account	100	CalSAWS M&O	Start Build	Contact Center	IVR & Contact Center	Approved by Logan Pratt 06/10/2024	
24.05	24.05.23	CA-274814	Migrate Web Chat and Click to Call functionality to the Contact Center Shared Functions AWS	80	CalSAWS M&O	Production Deployment	Contact Center	IVR & Contact Center	Approved by Mike Tombakian, 5/23/2024	
24.05	24.06.20	CA-274824	Migrate DCFS Contact Center to the LA County Contact Center AWS account	100	CalSAWS M&O	Start Build	Contact Center	IVR & Contact Center	Approved by Logan Pratt on 06/07/2024	
24.05	24.06.06	CA-274845	Deploy AWS IVR Webchat infrastructure for Placer County	55	CalSAWS M&O	Production Deployment	Contact Center	IVR & Contact Center	Approved by Mike Tombakian, 04/18/2024	
24.05	24.05.31	CA-274978	ISA-23: MS Tenant Configuration Settings Backup & Monitoring Process Development	300	Other	Production Deployment	Tech Support	Tech	IAPDU Tech Change reviewed by Holly Murphy. Approved by La	
24.05	24.05.31	CA-274981	CSAC-29: Intune Mobile and Modern Device Management	360	Other	Production Deployment	Tech Support	Tech	IAPDU Tech Change reviewed by Holly Murphy. Approved by La	
24.05	24.06.06	CA-275046	Documentation: Add E-Signature Functionality to Existing Forms	26	Premise	Production Deployment	Client Correspondence	Correspondence	5/24/2024 Approved Maria Arceo.	
24.05	24.06.02	CA-275811	Butte County - Update EGain custom attributes	25	CalSAWS M&O	Production Deployment	Contact Center	IVR & Contact Center	Approved by Mike Tombakian, 4/29/2024	
24.05	24.05.29	CA-275814	Humboldt County - Update EGain custom attributes	25	CalSAWS M&O	Production Deployment	Contact Center	IVR & Contact Center	Approved by Mike Tombakian, 4/29/2024	
24.05	24.05.23	CA-275912	San Bernardino County - Update EGain custom attributes	25	CalSAWS M&O	Production Deployment	Contact Center	IVR & Contact Center	Approved by Mike Tombakian, 4/29/2024	
24.05	24.06.xx	CA-275916	Santa Barbara County - Update EGain custom attributes	25	CalSAWS M&O	Production Deployment	Contact Center	IVR & Contact Center	Approved by Mike Tombakian, 4/29/2024	
24.05	24.06.06	CA-276625	Functional Design Document (FDD) for Reports - Group 1	250	CalSAWS M&E	Start Build	Reports	State/Fiscal Reports		
24.05	24.05.23	CA-276779	Enable Webchat and Click to Call for San Diego County	25	CalSAWS M&O	Production Deployment	Contact Center	IVR & Contact Center	Approved by Logan Pratt 04/22/2024	
24.05	TBD	CA-277328	External Agency -Chrome 3rd party cookies	50	CalSAWS M&E	Production Deployment	Imaging	Imaging	Rhiannon Chin 5/14/24	
24.05	24.06.07	CA-277621	PROD and CT ForgeRock API Client for Nevada (29)	8	CalSAWS M&E	Production Deployment	Tech Forge Rock	Tech	Approved by Pete Quijada on 05/08/2024	
24.05	24.06.06	CA-277668	SMT IVR Revert Changes	20	CalSAWS M&O	Production Deployment	Contact Center	IVR & Contact Center	Approved by Mike Tombakian, 5/31/2024	
24.05	24.06.02	CA-278103	Part 1: Update Schedule for Batches Impacted by CalHEERS Release 24.6	14	Premise	Production Deployment	CalHEERS	Medi-Cal/CMSP	Non-Committee Approval	CH-248898
24.05	24.06.03	CA-278108	Update Alternate Name information for multiple counties	16	CalSAWS M&E	Production Deployment	Online	Other	5/24/2024 Approved Maria Arceo. Send as FYI to the affected co	
24.05	24.06.20	CA-278180	Update Nevada County Direct Deposit Monthly Outbound file with updated Bank information	50	CalSAWS M&E	Production Deployment	Fiscal	Fiscal	Acacia Daniels (Nevada) - Approved - 05/21/2024	
24.05	24.06.06	CA-278264	BICSuite - Update Riverside Holiday Calendar to add Juneteenth Holiday	12	CalSAWS M&E	Production Deployment	Batch Operations	Fiscal	Sheryl Eppler - Approved - 05/24/2024	
24.05	24.06.13	CA-278519	CalSAWS Batch Job JB00E169M	31	CalSAWS M&E	Production Deployment	Batch/Interfaces	Other	Non-Committee approval by John Pratt on May 29, 2024	
24.06	24.07.03	CA-257219	ACL 24-37 - Batch EDBC - Cost of Living Adjustment (COLA) for Income In-Kind (IIK) for 2024-20	306	CalSAWS M&E	Production Deployment	Eligibility	CalWORKs/CalFresh	Approved by Norma Meza on 5/20/24	
24.06	24.06.20	CA-274807	Migrate Non-CSC to the Contact Center Shared Functions account	200	CalSAWS M&O	Production Deployment	Contact Center	IVR & Contact Center	Approved by Mike Tombakian 5/9/24	
24.06	24.06.27	CA-276920	Virtual Assistant Expansion- Release 24.06.27 (Release 21)	400	CalSAWS M&E	Start Build	Virtual Assistant	Other	Approved by Lucy Her on 06.04.24	
24.06	24.07.19	CA-277279	Training: Update the 034 - Task Management Overview WBT for CA-263040	80	CalSAWS M&E	Start Build	Training	Other	Approved by Michele Peterson on 5/21/2024	
24.06	24.06.28	CA-278312	Add new user type for Child Care Portal and Changes to DA HelpDesk Roles	90	CalSAWS M&O	Start Build	Tech Forge Rock	Tech	Approved by Grady Howe on 06/04/2024	
24.06	24.07.17	CA-278559	Automated Regression Test: Disaster Services Pages	60	CalSAWS M&E	Start Build	Automated Test	Other		
24.07		CA-267774	CCSAS - Suppress All Members Updates On The Related PA, DP, AP When Good Cause Is Grant	252	CalSAWS M&E	Start Build	Batch/Interfaces	CalWORKs/CalFresh		
24.07	24.08.29	CA-271068	Configure Client Correspondence to allow the option to display Worker Names - Forms	1750	Other	No	Client Correspondence	Correspondence		CSPM-73941
24.07	24.07.XX	CA-274112	Fresno County - Update Rush Warrant Template and Rush Warrant testing	145	CalSAWS M&E	Production Deployment	Client Correspondence	Fiscal	Gohar Samarjian approved 5/3/24	CA-273702
24.07		CA-275496	Online Help: Update JA Self-Service Portal (SSP) - e-Notifications	12	CalSAWS M&E	Start Build	Training	Other	Approved by Elizabeth Palm on 4/19/2024	
24.07	24.07.25	CA-275855	Consolidate the Integrated Payroll Summary Report	710	CalSAWS M&E	Start Build	Reports	State/Fiscal Reports	Approved by Claudia Pinto 5/23/2024	
24.07		CA-276096	Update Benefit Type Determination logic for Reactivated Expungements	199	CalSAWS M&E	Production Deployment	Fiscal	Fiscal	Sheryl Eppler - Approved - 04/05/2024	
24.07		CA-276445	Review of Page Mapping for 24.07 release	55	CalSAWS M&E	Start Build	Online	Other	Approved by Dymas Pena on 5/30/2024.	
24.07		CA-276588	ACWDL 22-24 - Update EDBC Rules to prevent granting Accelerated Enrollment (8E) to Medi-C	382	Premise	Start Build	CalHEERS	Medi-Cal/CMSP		CH-216356
24.07	24.07.xx	CA-277381	Design - Contact Center 2.0 Prototype	540	CalSAWS M&E	Start Build	Contact Center	Tech	Approved by Laura C. on 5/23/2024	
24.07		CA-278143	Online Help: Update the Forms Overview for the 24.07 Baseline Release	35	CalSAWS M&E	Start Build	Training	Other	Approved by Jayna Longstreet 3/19/2024	
24.07		CA-278240	Online Help: Update the 2024 Reports Calendar Schedule for the 24.07 Baseline Release	30	CalSAWS M&E	Start Build	Training	Other	Approved by Jayna Longstreet 03/07/2024	
24.09		CA-264181	Allow Deactivation of Task Banks	910	CalSAWS M&E	Start Build	Task Management	Task Management		CSPM-73908
24.09		CA-268429	Tulare - Display CFET Program	21	CalSAWS M&E	No	Online	Welfare to Work/WPR	Approved by Mayra Cardenas Tulare County 05/08/2024 - En	
24.09		CA-272279	MEDS: Update CITIZEN/ALIEN Indicator required on RECON transaction	309	CalSAWS M&E	Start Build	Batch/Interfaces	MEDS	Lucia Torres-Perez on 6/3/2024	
24.09		CA-273720	Disable "Use Office Address" Checkbox for San Diego	77	CalSAWS M&E	No	Online	Usability	*Approved By: - Lucero Martinez - 5/17/2024	
24.09		CA-274173	CalOAR - Update criteria for WTW_ATT (Variable #33) per SIRFRA 3936	173	CalSAWS M&E	Start Build	Batch/Interfaces	Ad Hoc		
24.09		CA-274174	CalOAR - Update criteria for SCH_NACT (variable #38) per SIRFRA 3949	446	CalSAWS M&E	Start Build	Batch/Interfaces	Welfare to Work/WPR		
24.09		CA-274175	CalOAR - Update criteria for PAR_ACT (variable #40) per SIRFRA 3951	180	CalSAWS M&E	Start Build	Batch/Interfaces	Welfare to Work/WPR		
24.09		CA-274939	CalOAR - Update logic for FS_WTW (Variable #31)	293	CalSAWS M&E	Start Build	Batch/Interfaces	Welfare to Work/WPR		
24.09		CA-275312	Update Batch PB00E472 to Not Run on County Holiday	80	CalSAWS M&E	Production Deployment	Batch/Interfaces	CalWORKs/CalFresh, Correspondence, Other	Approved by Caroline Bui on 5/23/2024	
24.09		CA-276504	Cal-OAR - SIRFRA #3963 - Update the main CW population to include IPV and Immunization Pe	312	CalSAWS M&E	Start Build	Batch/Interfaces	Welfare to Work/WPR		
24.11		CA-267005	Add GA/GR In-Kind Chart Amounts for Requesting Counties	295	CalSAWS M&E	No	Eligibility	GA/GR		
24.11		CA-271707	Enhance Pickup Location To Be Available for Multiple payees Under A Program	938	CalSAWS M&E	No	Fiscal	Fiscal	Bernadette Casino approved 5/10/24	CA-271065, CA-272373
25.01		CA-274976	IAPDU - TLM-06 : OS Upgrade - Cisco Routers/Switches/Firewalls	975	Other	No	Network	Tech	IAPDU Tech Change reviewed by Holly Murphy	

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	INVITEES	Regional Managers, Design Leads, Tech Leads, Release Management Leads, Quality Assurance, State Partners, Consortium Management
	NEXT CCB MEETING DATE	Wednesday, July 3, 2024
	RELEASE SCHEDULE LOCATION	https://www.calsaws.org/system-updates/

Content Revisions (CRs)

Release	Priority Release	SCR #	DESIGN APPROVAL	Hours	Funding Source	Emergency Approval	Team Responsible	Committee Review	Non-Committee Review	CR Change Type	X-Ref	SCR
RWR	24.05.x3	CA-255556	Update LA County Address on CalSAWS WFP&I Forms and Letter's header w/new	350	CalSAWS M&E	Production Deployment	Client Correspondence	Other	Approved 4/22/2024 Maria Arceo. Send Jira Design as FYI to LA County	[Recommendation]		
24.03	24.05.30	CA-258123	Discovery - Remote Connectivity Solution for Sierra Managed Laptops	65	County Purchase	No	Network	Tech	Approved by Pete on behalf of Laura on 3/21/2023	[Release]		
24.03	24.05.30	CA-258133	Discovery - Remote Connectivity Solution for Kern Managed Laptops	65	CalSAWS M&E	No	Network	Tech	Approved by Pete on behalf of Laura on 3/21/2023	[Release]		
24.03	24.05.30	CA-258134	Discovery - Remote Connectivity Solution for Imperial Managed Laptops	65	CalSAWS M&E	No	Network	Tech	Approved by Pete on behalf of Laura on 3/21/2023	[Release]		
24.03	24.05.17	CA-271040	Training: Maintenance of 007 Eligibility CalWORKs WBTs based on CA-270479	455	CalSAWS M&E	Start Build	Training	Other	Approved by Karen Rapponotti on 11/30/2023	[Estimate]		
24.03	24.07.xx	CA-274767	Data Copy for Archive Phase 2 Journal and MEDS Alert	4361	Other	Start Build	POD-Data Growth	Other	Marlene Rangel approved 3/29/24	[Release]		
24.03	24.09	CA-275881	Turn on RS 50 for all Counties	8	CalSAWS M&E	Production Deployment	Reports	State/Fiscal Reports	Approved by Claudia Pinto 03/28/2024	[Release]		
24.05	24.06.03	CA-215801	Additional 5L aid Code Updates for FC NOAs	225	Premise	Start Build	Client Correspondence	Foster Care/Kin GAP/AAP		[Recommendation, Estimate]	CIV-107099	
24.05	24.07.25	CA-268936	CalSAWS Virtual Assistant API Refactoring	2000	Other	Start Build	Virtual Assistant	Tech		[Release]		
24.05	24.07.19	CA-271133	Training: Maintenance of 008 Eligibility Medi-Cal WBTs based on CA-270479	500	CalSAWS M&E	Start Build	Training	Other	Approved by Karen Rapponotti on 11/30/2023	[Estimate, Release]		
24.05	24.05.30	CA-273273	ACWDL 20-21 - Update MC RE Packets Variable Population Logic	526	Other	Production Deployment	Client Correspondence	Medi-Cal Correspondence		[Recommendation, Estimate]	CSPM-73697	
24.05	24.06.28	CA-273664	Move Token Clean Up Process from AM to DS	60	CalSAWS M&O	Production Deployment	Tech Forge Rock	Tech	Approved by Grady Howe on 02/07/2024	[Release]		
24.05	24.06.28	CA-273736	Change ForgeRock AuthID Storage from Server-Side to Client-Side	60	CalSAWS M&O	Production Deployment	Tech Forge Rock	Tech	Approved by Grady Howe on 02/07/2024	[Release]		
24.05	24.06.28	CA-275154	Archive Phase 1 - County and System Test Validation	1709	Other	Start Build	POD-Data Growth	Other	Marlene Rangel approved 3/29/24	[Estimate]		
24.05	24.06.03	CA-275480	FC KG AAP Accessibility page changes	801	Premise	Start Build	Online	Usability	Karen J. Rapponotti - Agree - 03/23/2024	[Recommendation]		
24.05	24.06.28	CA-275932	AM Security Advisory #202401 Patch and Activities	50	CalSAWS M&O	Start Build	Tech Forge Rock	Tech	Approved by Grady Howe on 4/2/2024	[Release]		
24.05	24.06.28	CA-277287	Self Service Kiosk Login Journey Fix	60	CalSAWS M&O	Start Build	Tech Forge Rock	Tech	Approved by Laura Chavez on 05/02/2024	[Release]		
24.06	24.06.27	CA-275518	Phase 1: Fresno GenAI Call Summary Assist	14070	County Purchase	Start Build	Contact Center	IVR & Contact Center	Approved by Mike Tombakian on 05/07/2024	[Recommendation]		
24.07		CA-204905	Modify the Disabled (EDBC determined) Exemption Batch Job	1254	CalSAWS M&E	No	Batch/Interfaces	Welfare to Work/WPR		[Recommendation]		
24.07		CA-248713	Conditional CAPI	1430	CalSAWS M&E	No	Eligibility	CAPI		[Recommendation]		
24.07	24.07.xx	CA-273205	Enhance Imaging to store unique BenefitsCal receipt number	50	CalSAWS M&E	No	Imaging	Imaging		[Release]	CSPM-72078	
24.07		CA-274328	Plumas County Opt-in to CalSAWS E2Lite	56	CalSAWS M&E	Start Build	Batch/Interfaces	Welfare to Work/WPR	Approved By: Victor Nunez - <2/21/24>	[Estimate, Release]		
25.07		CA-232169	ACL 23-57 - CFAP Expansion	29655	Premise	Start Build	Eligibility	CalWORKs/CalFresh		[Release]		

CalSAWS CCB Questions and Answers for 06/20/2024

SCR Number	County/Region	Question	Answer	Team Responsible
CA-248781	Stanislaus/Region 4	Add the title of the form to the SCR: APPOINTMENT OF AUTHORIZED REPRESENTATIVE DPA 19(06/22)	Most Client Correspondence SCRs currently in production do not include the full form name in the Summary nor the Design Document; it is typically specified within the Recommendations. CCB Prep has also provided general guidance to the teams in the past to limit the length of document names to accommodate document conversion to PDF.	CCB Prep Team
CA-206352	Stanislaus/Region 4	Add the title of the form to the SCR: Temporary Shelter and Permanent Housing, Approve M44-21 1A (12/19)	Most Client Correspondence SCRs currently in production do not include the full form name in the Summary nor the Design Document; it is typically specified within the Recommendations. CCB Prep has also provided general guidance to the teams in the past to limit the length of document names to accommodate document conversion to PDF.	CCB Prep Team
CA-232169	Stanislaus/Region 4	CA-232169 - Under Recommendations: The Effective date still reflects 2025 will it be updated to 2027? "October 1, 2027, CFAP eligibility will expand to noncitizens age 55 or older, regardless of immigration status, including, but not limited to:" The ACL and SCR both correctly state October 1, 2025 as the effective date. Please clarify why 2027 is mentioned in your question.	The SCR was submitted for Content Revision to update the Fix version from 25.07 to 27.07	CCB Prep Team

CaSAWS CCB Meeting Minutes for 6/20/2024

The following questions were received

SCR #	County/Region	Question	Response
CA-248781	Stanislaus/Region 4	Add the title of the form to the SCR: APPOINTMENT OF AUTHORIZED REPRESENTATIVE DPA 19(06/22)	Most Client Correspondence SCRs currently in production do not include the full form name in the Summary nor the Design Document; it is typically specified within the
CA-206352	Stanislaus/Region 4	Add the title of the form to the SCR: Temporary Shelter and Permanent Housing, Approve M44-211A (12/19)	Most Client Correspondence SCRs currently in production do not include the full form name in the Summary nor the Design Document; it is typically specified within the
CA-232169	Stanislaus/Region 4	CA-232169 - Under Recommendations: The Effective date still reflects 2025 will it be updated to 2027? "October 1, 2027, CFAP eligibility will expand to noncitizens age 55 or older, regardless of immigration status, including, but not limited to:"	The SCR was submitted for Content Revision to update the Fix version from 25.07 to 27.07

Approvals Received		Notes
Region	Approved	
1	X	All Region sbmitted the CCB Approval during the CCB meeting except for Region 6 Submitted the region approval via email.
2	X	The following SCR CA-275916, CA-274808 and CA-262340, their Fix version has been updated to be more appropriate and to avoid a future Content Revision.
3	X	SCRs CA-258133, and CA-258134 were removed from the CCB packet due to that they were incorrectly added to the CCB packet.
4	X	
5	X	
6	X	