

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-204905

Modify the Disabled (EDBC determined)
Exemption Batch Job

CalSAWS	DOCUMENT APPROVAL HISTORY	
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1 OVERVIEW

This SCR will update the trigger conditions of the Welfare-to-Work (WTW) Exempt batch.

1.1 Current Design

Currently, staff are not required to update an End Date on the Medical Condition page. When a medical condition record is created for a CW participant, the system applies a Disabled (EDBC determined) or SSDI (EDBC determined) Exempt Status reasons on the WTW or REP Work Registration page with no expected end date or end date. This issue is resulting in participants being exempted indefinitely due to disability and the participants are not being registered into the WTW or REP program when the exemption ends. As a result, the issue is that for participants who report a permanent disability or who are granted a WTW/REP disability exemption are not being evaluated on an annual basis.

In addition, the current batch job is erroneously granting the disability exemption based on disability types used for other programs (e.g., CalFresh, Medi-Cal, Kin-GAP) and to children. ACL 15-08 requires the participant's disability exemption to be reviewed at least annually (e.g., redetermination) for chronic or permanent conditions.

Cases are not meeting federal WPR since they are erroneously being exempted due to an ongoing disability. In addition, current medical verification may not be on file to substantiate the disability. Participants who are erroneously exempted due to disability may not be receiving services through the WTW/REP Program or be accurately tracked through State and departmental reports and are erroneously receiving a disability clock stopper.

1.2 Requests

1. Populate 'Expected End Date' for 'Exempt' Disabled (EDBC determined) or SSDI (EDBC determined) Work Registration Detail records created for future end dated Medical Condition records.
2. Modify the criteria for the current Disabled (EDBC determined) exemption batch.
3. Modify the criteria for the current Reevaluate (EDBC determined) exemption batch.

4. Generate listing of WTW/REP exempt individuals with high dated or future end dated Medical Conditions.
5. Add new Automated Actions to create a Task for 'Exempt' Work Registration Detail records with a Begin Date that is 11 or more months in the past.

1.3 Overview of Recommendations

1. Update the EDBC auto generate work registration logic to populate 'Expected End Date' for 'Exempt' Work Registration Detail records with status reasons Disabled (EDBC determined) or SSDI (EDBC determined) created for WTW/REP participants with future end dated Medical Condition records.
2. Modify the criteria for the current Disabled (EDBC determined) exemption batch (PB00E190).
3. Modify the criteria for the current Reevaluate (EDBC determined) exemption batch (PB00E189).
4. Generate list of cases with exempt WTW/REP participants with high dated or future end dated Medical Condition records.
5. Create a new Automated Action to alert the worker when an 'Exempt' Work Registration record is 11 months or older.
6. Create a new Automated Action to alert the worker when a Work Registration record with a Medical Condition exemption is 11 months or older.

1.4 Assumptions

1. EDBC already has logic that 'end dates' the 'Exempt' Work Registration records for records where the Medical Condition 'End Date' field has been populated.
2. After the worker receives the reminder task, it is the worker's responsibility to either enter or update the 'End Date' of the Medical Condition Record and/or update 'Expected End Date' of the exempt Work Registration record.
3. The functionality introduced with this SCR will take effect upon implementation.
4. On a scenario that a case has an existing medical condition record and the Work Registration is already in exempt status, the batch does not auto trigger EDBC if worker added an End date to the medical condition record.
5. Change reason logic will be updated with SCR CA-234705 which will allow the user to apply mid period data changes such as end dating Medical Condition records to end work registration exemptions immediately.
6. If the user updates the Medical Condition end date after the exempt Work Registration record is generated, the 'Expected End Date' will not be auto updated on the Work Registration page.
7. No change expected to the existing work registration exemption hierarchy. The 'SSDI (EDBC determined)' work registration exemption will be considered before the 'Disabled (EDBC determined)' work registration exemption when there are multiple medical conditions.

2 RECOMMENDATIONS

2.1 Modify EDBC Exempt Work Registration Auto Creation Logic

2.1.1 Overview

The EDBC auto generation logic currently creates work registration 'Exempt' records with status reasons 'Disabled (EDBC determined)' or 'SSDI (EDBC determined)' on the Work Registration Detail page for WTW or REP participants with active, high-dated, or future end dated Medical Condition records. It does not currently populate Work Registration 'Expected End Date' for future end dated Medical Condition records.

The request is to modify the 'Exempt' Work Registration auto generation logic to populate the 'Expected End Date' on the Work Registration Detail page for work registration records created for active, future end dated (by user) Medical Condition records.

The screenshot displays the 'Medical Condition Detail' form. At the top, there is a header bar with the title 'Medical Condition Detail' and three buttons: 'Images', 'Edit', and 'Close'. Below the header, a red asterisk indicates required fields. The form is divided into several sections. The first section, 'Change Reason', shows 'Participant Provided - Verbal' and 'Reported Date: 08/31/2023' with a 'View' button. The second section contains fields for 'Name: *' (Mom, WTW CW 25F), 'Medical Condition Category: Active', 'Medical Condition Type: *' (Incapacity - Verifiable and at Least 30 Days), and 'Verified: *' (Verified) with a 'View' button. The third section contains three questions, each with a 'No' answer: 'Does this person need care so that someone else can work or attend school? * No', 'Does this person need help with activities of daily living through personal assistance or a medical facility? * No', and 'Does this person work and have medical expenses that are needed to help them keep working? * No'. Each question has a 'Description:' field below it. The fourth section contains three date fields: 'Begin Date: *' (08/01/2023), 'End Date: 08/01/2024', and 'Expected Length of Condition:'.

Medical Condition Detail		
*- Indicates required fields		
Change Reason		
Change Reason: Participant Provided - Verbal	Reported Date: 08/31/2023	View
Name: * Mom, WTW CW 25F	Medical Condition Category: Active	DDSD Re-Exam Date:
Verified: * Verified View	Medical Condition Type: * Incapacity - Verifiable and at Least 30 Days	
Does this person need care so that someone else can work or attend school? * No		
Does this person need help with activities of daily living through personal assistance or a medical facility? * No		
Description:		
Does this person work and have medical expenses that are needed to help them keep working? * No		
Description:		
Begin Date: * 08/01/2023	End Date: 08/01/2024	Expected Length of Condition:

Figure 2.1.1.1 – Active Medical Record with a future end date entered by the user that is greater than current system date

Work Registration Detail

*- Indicates required fields

Edit Close

Name: * Mom, WTCW 25F	Type: * WTW
Status: * Exempt	Status Reason: * Disabled (EDBC determined)
Volunteer: * No	Excluded: * No
Begin Date: * 08/01/2023	End Date: Expected End Date:

Figure 2.1.1.2 – Exempt Work Registration with Status Reason ‘Disabled (EDBC determined)’ created for WTW participant with active, future end dated Medical Condition record (No Expected End Date) – Before SCR

Work Registration Detail

*- Indicates required fields

Edit Close

Name: * Mom, WTCW 25F	Type: * WTW
Status: * Exempt	Status Reason: * Disabled (EDBC determined)
Volunteer: * No	Excluded: * No
Begin Date: * 08/01/2023	End Date: Expected End Date: 08/01/2024

Figure 2.1.1.3 – Exempt Work Registration with Status Reason ‘Disabled (EDBC determined)’ created for WTW participant with active, future end dated Medical Condition record (Expected End Date equal to future end date of the Medical Condition record) – After SCR

2.1.2 Description of Changes

1. Update existing EDBC Auto Program Action Work Registration generation logic to populate Work Registration **Expected End Date** to be equal to the latest user entered **end date** of the Medical Condition record that autogenerates the Work Registration ‘Exempt’ record with status reason of ‘Disabled (EDBC determined)’ or ‘SSDI (EDBC determined)’.

2.1.3 Programs Impacted

WTW
REP

2.2 Modify the criteria for the current Disabled (EDBC determined) exemption batch (PB00E190).

2.2.1 Overview

Modify the criteria for the current Disabled (EDBC determined) exemption batch to only grant this exemption on the Work Registration page for WTW/REP participants based on the conditions in the following section.

This batch (PB00E190) is currently turned off.

The current trigger condition of the batch is below:

1. CalWORKs/RCA Program is Active as of batch run date.
2. The person status is active as of batch run date.
3. There is a Verification record of type medical condition with the status of Verified.
4. The Work Registration record for this person is not in Exempt status.
5. There is a medical condition record with a Category of Active.

2.2.2 Description of Change (PB00E190)

Modify the criteria for the current Disabled (EDBC determined) exemption batch to only grant this exemption on the Work Registration page for WTW/REP participants when the following conditions are met:

- CalWORKs/RCA Program is Active as of the following month (benefit month).
- Individual is CW/RCA Active as of the Batch Run Date with any Role code.
- Medical Condition Category is Active,
- Medical Condition (Category of Active) Type is in one of the following:
 - a. Incapacity – Verifiable and at least 30 days
 - b. SP-DDSD Blind
 - c. SP-DDSD Disabled
 - d. SSA Disabled
 - e. SSA Blind
 - f. SSI Blind
- The Work Registration record for this person is not in Exempt status.
- There is a Verification record of type medical condition with the status of Verified.
- End Date of the Medical Condition record is in the future date as compared to the batch date or High Date.

Create a Batch Schedule Change Request (BSCR) to turn on PB00E190.

Note: This batch sweep job will use the updated Exempt Work Registration Auto Creation EDBC logic detailed in Section 2.1 which will populate Expected End Date field.

2.2.3 Execution Frequency

Monthly - Batch 10-day cutoff.

2.2.4 Key Scheduling Dependencies

Before Batch EDBC Processing job.

2.2.5 Counties Impacted

All Counties.

2.2.6 Category

Core.

2.2.7 Data Volume/Performance

N/A.

2.2.8 Failure Procedure/Operational Instructions

Batch Support Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc...)

2.3 Modify the criteria for the current Reevaluate (EDBC determined) exemption batch (PB00E189).

2.3.1 Overview

Modify the criteria for the current Reevaluate (EDBC determined) exemption batch to end date the exemption on the Work Registration page for WTW/REP participants based on the conditions in the following section.

The current trigger condition of the batch is below:

1. CalWORKs/RCA Program is Active as of batch run date.
2. The person status is active as of batch run date.

3. There is a Work Registration record with a type of WTW/REP.
4. Work Registration status is Exempt.
5. Work Registration Status Reason code is Physically/Mentally Incapacitated or Disabled (EDBC determined)
6. There is a Verification record of type medical condition with the status of Verified.
7. There is a medical condition record with a Category of Active.
8. The medical condition record End Date is on or before the last day of the month.
9. There is no future Mandatory Work Registration record in the future.
10. There is no future medical condition for the person.

2.3.2 Description of Change (PB00E189)

Modify the criteria for the current Disabled (EDBC determined) exemption batch to only grant this exemption on the Work Registration page for WTW/REP participants when the following conditions are met:

- CalWORKs/RCA Program is Active as of the following month (benefit month),
- Individual is CW/RCA Active as of batch run date.
- Work Registration status is Exempt.
- Work Registration Status Reason code is Disabled (EDBC determined) or 'SSDI (EDBC determined)'
- Medical Condition Category is Active,
- Medical Condition Type is one of the following:
 - a. Incapacity – Verifiable and at least 30 days
 - b. SP-DDSD Blind
 - c. SP-DDSD Disabled
 - d. SSA Disabled
 - e. SSA Blind
 - f. SSI Blind
- The medical condition record End Date is on or before the last day of the current month.
- There is no future Mandatory Work Registration record in the future.
- There is no future medical condition record for the person.
- There is a Verification record of type medical condition with the status of Verified.

Note: The existing EDBC logic will update the 'Exempt' work registration record end date as of the end of the current month. If there are no effective medical condition records, it will create a 'Mandatory' work registration record beginning the first of the following month.

2.3.3 Execution Frequency

No Change (Batch 10-day cutoff).

2.3.4 Key Scheduling Dependencies

No Change.

2.3.5 Counties Impacted

All Counties.

2.3.6 Category

Core.

2.3.7 Data Volume/Performance

N/A.

2.3.8 Failure Procedure/Operational Instructions

Batch Support Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc...)

2.4 Work Registration: Exempt for 11 Months Automated Action

2.4.1 Overview

This section outlines the modifications required to support the new Automated Action in the CalSAWS System.

2.4.2 Automated Action Detail Mockup

Automated Action Detail

Edit

Close

Action Information

Name:

Work Registration: Exempt for 11 Months

Type:

Create Task

Status: *

Inactive

Program(s):

RE, WT

Run Date:

1st day of each month(Mon-Sat)

Source:

Batch

Scenario:

An Exempt Work Registration with a Status Reason of 'Physically/Mentally Incapacitated', 'Disabled (EDBC determined)', 'SSDI (EDBC determined)' or 'Federal Soc Sec Disability Ins (SSDI)' has a Begin Date that is 11 or more months in the past and an End Date has not been entered.

Task Information

Task Type: *

Due Date:

Default Due Date

Default Due Date:

5 business days

Initial Assignment:

Default Assignment

Default Assignment:

Current Program Worker

Sibling Assignment:

No

Long Description:

An Exempt Work Registration record has a Begin Date that is 11 or more months in the past and an End Date has not been entered. Review and update the Work Registration End Date accordingly.

Edit

Close

Figure 2.4.2-1 – Automated Action Detail View Mode

Automated Action Detail

Save And Return
Cancel

Action Information

Name: Work Registration: Exempt for 11 Months	Type: Create Task	Status: * Inactive
Program(s): RE, WT	Run Date: 1st day of each month(Mon-Sat)	Source: Batch

Scenario:
An Exempt Work Registration with a Status Reason of 'Physically/Mentally Incapacitated', 'Disabled (EDBC determined)', 'SSDI (EDBC determined)' or 'Federal Soc Sec Disability Ins (SSDI)' has a Begin Date that is 11 or more months in the past and an End Date has not been entered.

Task Information

Task Type: *
- Select -

Due Date: Default Due Date	Default Due Date: 5 Business Days
Initial Assignment: Default Assignment	Default Assignment: Current Program Worker

Sibling Assignment:
No

Long Description:
An Exempt Work Registration record has a Begin Date that is 11 or more months in the past and an End Date has not been entered. Review and update the Work Registration End Date accordingly.

Save And Return
Cancel

Figure 2.4.2-2 – Automated Action Detail Edit Mode

2.4.3 Description of Changes

Implement a Work Registration: Exempt for 11 Months Automated Action. The Automated Action will have an initial status of Inactive and a blank Task Type. If a county Activates an Automated Action, a Task Type will be required at that time.

1. Work Registration: Exempt for 11 Months
 - a. Action Information
 - i. Name: Work Registration: Exempt for 11 Months
 - ii. Type: Create Task
 - iii. Status: Inactive
 - iv. Program(s): RE, WT
 - v. Run Date: 1st day of each month(Mon-Sat)
 - vi. Source: Batch

- vii. Scenario: An Exempt Work Registration with a Status Reason of 'Physically/Mentally Incapacitated', 'Disabled (EDBC determined)', 'SSDI (EDBC determined)' or 'Federal Soc Sec Disability Ins (SSDI)' has a Begin Date that is 11 or more months in the past and an End Date has not been entered.

b. Task Information

- i. Task Type: BLANK
- ii. Task Sub-Type: BLANK
- iii. Due Date: Default Due Date
- iv. Default Due Date: 5 business days
- v. Initial Assignment: Default Assignment
- vi. Default Assignment: Current Program Worker
- vii. Sibling Assignment: No
- viii. Long Description: An Exempt Work Registration record has a Begin Date that is 11 or more months in the past and an End Date has not been entered. Review and update the Work Registration End Date accordingly.

2.4.4 Page Validations

N/A

2.4.5 Page Location

Automated Action Detail Page:

- **Global:** Tools
- **Local:** Admin
- **Task:** Automated Actions > Task Admin
Click on the hyperlink of the "Work Registration: Exempt for 11 Months" Automated Action result displayed in the Automated Actions Search to navigate to the Automated Action Detail page. The Task Navigation will display if the user profile contains the "AutomatedActionsListView" security right.

2.4.6 Security Updates

N/A

2.4.7 Page Mapping

N/A

2.4.8 Accessibility

The following accessibility enhancements have been identified:

- IDs used in Accessible Rich Internet Applications (ARIA) and labels must be unique.

2.4.9 Page Usage/Data Volume Impacts

N/A

2.5 Medical Condition: Exemption for 11 Months Automated Action

2.5.1 Overview

This section outlines the modifications required to support the new Automated Action in the CalSAWS System.

2.5.2 Automated Action Detail Mockup

Automated Action Detail

Edit
Close

Action Information

Name: Medical Condition: Exemption for 11 Months	Type: Create Task	Status: * Inactive
Program(s): RE, WT	Run Date: 1st day of each month(Mon-Sat)	Source: Batch
Scenario: A Medical Condition exemption has a Begin Date that is 11 or more months in the past and an End Date has not been entered.		

Task Information

Task Type: *	
Due Date: Default Due Date	Default Due Date: 5 business days
Initial Assignment: Default Assignment	Default Assignment: Current Program Worker
Sibling Assignment: No	
Long Description: A Medical Condition exemption has a Begin Date that is 11 or more months in the past and an End Date has not been entered. Review and update the Medical Condition End Date accordingly.	

Edit
Close

Figure 2.5.2-1 – Automated Action Detail View Mode

Automated Action Detail

Save And Return
Cancel

Action Information

Name: Medical Condition: Exemption for 11 Months	Type: Create Task	Status: * Inactive
Program(s): RE, WT	Run Date: 1st day of each month(Mon-Sat)	Source: Batch
Scenario: A Medical Condition exemption has a Begin Date that is 11 or more months in the past and an End Date has not been entered.		

Task Information

Task Type: * - Select -		Default Due Date: 5 Business Days
Due Date: Default Due Date	Default Assignment: Current Program Worker	
Initial Assignment: Default Assignment		
Sibling Assignment: No		
Long Description: A Medical Condition exemption has a Begin Date that is 11 or more months in the past and an End Date has not been entered. Review and update the Medical Condition End Date accordingly.		

Save And Return
Cancel

Figure 2.5.2-2 – Automated Action Detail Edit Mode

2.5.3 Description of Changes

Implement a Medical Condition: Exemption for 11 Months Automated Action. The Automated Action will have an initial status of Inactive and a blank Task Type. If a county Activates an Automated Action, a Task Type will be required at that time.

1. Medical Condition: Exemption for 11 Months
 - a. Action Information
 - i. Name: Medical Condition: Exemption for 11 Months
 - ii. Type: Create Task
 - iii. Status: Inactive
 - iv. Program(s): RE, WT
 - v. Run Date: 1st day of each month(Mon-Sat)
 - vi. Source: Batch

vii. Scenario: A Medical Condition exemption has a Begin Date that is 11 or more months in the past and an End Date has not been entered.

b. Task Information

- i. Task Type: BLANK
- ii. Task Sub-Type: BLANK
- iii. Due Date: Default Due Date
- iv. Default Due Date: 5 business days
- v. Initial Assignment: Default Assignment
- vi. Default Assignment: Current Program Worker
- vii. Sibling Assignment: No
- viii. Long Description: A Medical Condition exemption has a Begin Date that is 11 or more months in the past and an End Date has not been entered. Review and update the Medical Condition End Date accordingly.

2.5.4 Page Validations

N/A

2.5.5 Page Location

Automated Action Detail Page:

- **Global:** Tools
- **Local:** Admin
- **Task:** Automated Actions > Task Admin
 - Click on the hyperlink of the "Medical Condition: Exemption for 11 Months" Automated Action result displayed in the Automated Actions Search to navigate to the Automated Action Detail page. The Task Navigation will display if the user profile contains the "AutomatedActionsListView" security right.

2.5.6 Security Updates

N/A

2.5.7 Page Mapping

N/A

2.5.8 Accessibility

The following accessibility enhancements have been identified:

- IDs used in Accessible Rich Internet Applications (ARIA) and labels must be unique.

2.5.9 Page Usage/Data Volume Impacts

N/A

2.6 Work Registration: Exempt for 11 Months Automated Action Batch Job

2.6.1 Overview

This section describes the behavior of a new batch process that will invoke the “Work Registration: Exempt for 11 Months” Automated Action.

2.6.2 Description of Change

Implement a new batch process to run the 1st day of each month and invoke the “Work Registration: Exempt for 11 Months” Automated Action.

The batch processing will confirm that the participant is in a WTW or REP program that is NOT in a ‘Deregistered’ status. Processing will also evaluate the Work Registration Detail page of the participant for entries with a Type of ‘WTW’ or ‘REP’ that are ‘Exempt’ with a Status Reason of ‘Disabled (EDBC determined)’, ‘Physically/Mentally Incapacitated’, ‘SSDI (EDBC determined)’, and ‘Federal Soc Sec Disability Ins (SSDI)’ and the current date is the current date is 11 or more months from the Begin Date and the Work Registration entry does not have an End Date.

If a Task exists for the Case/Program in an Assigned or In-Process Status that originated from this Automated Action, a new Task will not be created.

If a Task is closed by a Worker and the Work Registration End Date is not completed, the next run of the batch process will re-trigger and create a new Task.

2.6.3 Execution Frequency

The batch job will be scheduled to the first day of each month.

2.6.4 Key Scheduling Dependencies

None.

2.6.5 Counties Impacted

All CalSAWS Counties.

2.6.6 Category

Non-Core.

2.6.7 Data Volume/Performance

There are no expected data volume/performance concerns.

2.6.8 Failure Procedure/Operational Instructions

Batch Support Operations staff will evaluate failures and determine the appropriate resolution.

2.7 Medical Condition: Exemption for 11 Months Automated Action Batch Job

2.7.1 Overview

This section describes the behavior of a new batch process that will invoke the "Medical Condition: Exemption for 11 Months" Automated Action.

2.7.2 Description of Change

Implement a new batch process to run the 1st day of each month and invoke the "Medical Condition: Exemption for 11 Months" Automated Action.

The batch processing will confirm that the participant is in a WTW or REP program that is NOT in a 'Deregistered' status. Processing will also evaluate the Medical Condition Detail page of the participant for entries which have a Medical Condition type of 'Incapacity – Verifiable and at least 30 days', 'SP-DDSD Blind', 'SP-DDSD Disabled', 'SSA Disabled', 'SSA Blind', 'SSI Blind'. The Batch will also evaluate the Begin Dates of the records which are 11 or more months from the current date with no 'End Date'.

If a Task exists for the Case/Program in an Assigned or In-Process Status that originated from this Automated Action, a new Task will not be created.

If a Task is closed by a Worker and the Medical Condition End Date is not completed, the next run of the batch process will re-trigger and create a new Task.

2.7.3 Execution Frequency

The batch job will be scheduled to the first day of each month.

2.7.4 Key Scheduling Dependencies

None.

2.7.5 Counties Impacted

All CalSAWS Counties.

2.7.6 Category

Non-Core.

2.7.7 Data Volume/Performance

There are no expected data volume/performance concerns.

2.7.8 Failure Procedure/Operational Instructions

Batch Support Operations staff will evaluate failures and determine the appropriate resolution.

2.8 Automated Regression Test

2.8.1 Overview

Create new automated regression test scripts to verify the static details of the new Automated Actions.

2.8.2 Description of Change

1. Create new regression scripts to verify the static details displayed on the Automated Action Detail page for each of the following actions:
 - a. Work Registration: Exempt for 11 Months
 - b. Medical Condition: Exemption for 11 Months

Technical Note: Editable field values, such as Status, Task Type, and Due Date, are out of scope and will not be verified.

3 REQUIREMENTS

3.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.28.2.5	The LRS shall include table-driven values for work participation program and Cal-Learn case management, as specified by	This SCR will assists users with maintaining WTW and REP exemptions by informing them

	COUNTY, that are maintainable by COUNTY specified Users without technical skills, including: a. Work participation program component(s); b. Cal-Learn program component(s); c. Activity statuses; d. Activity reasons; e. Exemptions; f. Non-compliance reasons; g. Good cause reasons; h. Employment situations; i. Employment history; j. Education information, including educational level, status, and grade point average; and k. Deferral	of the expected end of an exemption and running batch EDBC when the exemption is ended.
--	---	---

4 OUTREACH

4.1 Lists

List Name: List of Cases with Disabled WTW/REP Participant

List Criteria: Cases with participants that meet the following criteria:

- Active on CW or RCA program
- Have a high dated or future end dated (greater than current system date) active Medical Condition record with the following medical condition types:
 - 'Incapacity-Verifiable and at Least 30 days'
 - 'SP-DDSD Blind'
 - 'SP-DDSD Disabled'
 - 'SSA Disabled'
 - 'SSA Blind'
 - 'SSI Blind'
- Have a high dated Work Registration with the following values:
 - Status is 'Exempt'
 - Type is 'WTW' or 'REP'
 - Status Reason is 'Disabled (EDBC determined)' or 'SSDI (EDBC determined)'.

Standard Columns:

- Case Name
- Case Number
- County

- Unit
- Unit Name
- Office Name
- Worker ID

Additional Column(s):

- Program Code (WTW, REP, CW, RCA)
- Participant Name (Last Name, First Name)
- Medical Condition Type
- Medical Condition Begin Date
- Medical Condition End Date (**Note:** Can be blank if high dated)
- Exempt Work Registration Status Reason
- Exempt Work Registration Begin Date
- Exempt Work Registration Expected End Date (**Note:** Can be blank if high dated)
- WTW/REP Program Worker Office Name
- WTW/REP Program Worker ID

Frequency: One-time

The list will be posted to the following location: CalSAWS Web Portal>System Changes>SCR and SIR Lists>2024>CA-204905

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-215801

Additional 5L aid Code Updates for FC NOAs

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Sujit Neupane
	Reviewed By	[individual(s) from Build and Test teams that reviewed document]

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
09/06/2023	1.0	Initial Draft	Sujit Neupane
02/21/2024	1.1	Updated recommendations to include only approval NOA	Sujit Neupane
02/28/2024	1.2	Updated based on Committee Comments	Tiffany Huckaby
05/14/2024	1.3	Design clarification on NOA Title	Sujit Neupane
05/24/2024	1.4	Automated Regression Test recommendation added (section 2.5)	William Baretsky

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1 OVERVIEW

This effort is to update what generates for aid code '5L' at approval. The current approval NOA that generates for '5L' is out of date and should instead generate a RFA 105.

1.1 Current Design

The verbiage that generates for '5L' approvals is outdated.

1.2 Requests

Add and update the NOA reason fragments related to "Emergency Caregiver Funding Approval".

1.3 Overview of Recommendations

1. Add a new Approval reason fragment for Emergency Caregiver Funding Approval NOA.
2. Update the existing Emergency Caregiver Funding Approval NOA reason fragment to not generate when aid code is '5L'.
3. Add a new message fragment for Emergency Caregiver Funding Approval NOA.
4. Add a new action fragment for Emergency Caregiver Funding Approval NOA.

1.4 Assumptions

1. SCR CA-212926 will add discontinuance reasons related to RFA 105A. According to ACL 19-84, RFA 100 and RFA 100A are to be used only for cases prior to 7/1/2019.

2 RECOMMENDATIONS

2.1 Add a new Approval reason fragment for Emergency Caregiver Funding Approval NOA

2.1.1 Overview

Add a new Approval NOA reason fragment and generate it only when aid code is 5L for Foster Care program. This verbiage is from the State version of the RFA 105.

Note: This request is to update specifically NOAs for the '5L' aid code. The '5K' aid code will be updated with CA-212926 along with updating RFA 100 to RFA 100A.

State Form/NOA: RFA 105 (11/19)

NOA Template: FC_NOA_TEMPLATE (Fragment ID: 3030)

Program(s): Foster Care

Action Type(s): Approval

Fragment Level: Program

Repeatable: No

Include NA Back 9: Yes

- **Includes standard NA Back 9 variable population:** Yes

Forms/NOAs Generated with this NOA: N/A

Languages: English and Spanish

2.1.2 Form/NOA Verbiage

Create Fragment XDP

Create a new XDP for this reason fragment.

NOA Mockups/Examples: See Supporting Documents #1

Description	Text	Formatting*
Static	The county has approved the child or NMD <PersonName> for cash aid under the Emergency Caregiver Funding program. The child or NMD was placed in your home on <MonthDayYear> and the RFA 01A has been submitted or the TAH process has been initiated:	Arial Font Size 10

	<p>The cash aid payment for your first month of aid is based on the date the child or NMD was placed in your home.</p> <p>The cash aid payment for your first month of aid is <BenefitAmount>.</p> <p>The cash aid payment for your first month of aid may only be for a part of the month based on the date the child or NMD was placed with you.</p> <p>Thereafter your monthly cash aid amount will be <SecondMonthBenefitAmount> until you become ineligible.</p>	
--	---	--

*English only, Spanish will generate based on project standards for that language.

2.1.3 Form/NOA Variable Population

1. Add Fragment Variable Population

Variable Name	Population	Formatting*
<PersonName>	Name of the Child or NMD who is getting the cash aid	Arial Font Size 10
<MonthDayYear>	The date when the child or NMD was placed in the home for Emergency Caregiver Funding program	Arial Font Size 10
<BenefitAmount>	Cash aid amount for the first month of aid	Arial Font Size 10
<SecondMonthBenefitAmount>	Cash aid amount for rest of the months except first month	Arial Font Size 10

*English only, Spanish will generate based on project standards for that language.

Variables Requiring Translations: N/A

*Technical Note: Refer to reason fragment FC_AP_RFA_APPROVAL_T903, ID: 7542 for variable population.

2. **Add Fragment Regulations**

Welfare and Institutions Code Sections: 11461.36. All County Letter 19-84.

3. **Add NOA Title and Footer Reference for new Reason**

The following are the references that will be included for the new reason fragment when aid code is '5L'.

NOA Reference on Document List Page: EMERGENCY CAREGIVER FUNDING APPROVAL

NOA Title: NOTICE OF ACTION

ISSUANCE EMERGENCY CAREGIVER FUNDING

NOA Title Requires Translations: Yes. Spanish is already available in State website.

NOA Footer: RFA 105 (11/19)

NOA Footer Requires Translations: N

2.1.4 **Form/NOA Generation Conditions**

Add Fragment Generation

Generate this reason fragment when the following conditions are true:

- The program type is Foster Care
AND
- The aid code is '5L'
AND
- There is no existing EDBC for the current or prior Benefit month.
OR
there is at least one existing EDBC for the current Benefit month and in the most recently run and saved EDBC the program was not active for the current placement.
OR
there is not a prior EDBC for the current Benefit Month but there is at least one EDBC for the prior Benefit Month and in the most recently run and saved EDBC for that month the program was not active for the current placement.

Note: This should match the current generation conditions of the existing RFA 100 (FC_AP_RFA_APPROVAL_T903). No change other than this fragment based on RFA 105 will start generating instead of the existing of the RFA 100. See Recommendation 2.2 for suppression of the existing RFA 100.

Action Fragment: Add action fragment which is getting added in recommendation 2.4.

Message Fragment: Add message fragment which is getting added in recommendation 2.3.

Ordering on NOA: This reason fragment should generate after the action fragment.

2.2 Update the existing Emergency Caregiver Funding Approval NOA reason fragment to not generate when aid code is '5L'

2.2.1 Overview

Update the existing Emergency Caregiver Funding Approval NOA reason to not generate for '5L' aid code.

Reason Fragment Name and ID: FC_AP_RFA_APPROVAL_T903, ID: 7542

State Form/NOA: RFA 100 (9/18)

Current NOA Template: FC_NOA_TEMPLATE (Fragment ID: 3030)

Current Program(s): Foster Care

Current Action Type(s): Approval

Current Fragment Level: Program

Currently Repeatable: No

Include NA Back 9: Yes

Current Forms/NOAs Generated with this NOA: N/A

Existing Languages: English, Spanish

2.2.2 Form/NOA Verbiage

There is no change to the verbiage.

2.2.3 Form/NOA Variable Population

There is no change to the variable population.

2.2.4 Form/NOA Generation

Currently it generates for Foster Care program when aid code is '5L' or '5K'. With this effort, do not generate this reason fragment anymore for aid code '5L'.

2.3 Add a new message fragment for Emergency Caregiver Funding Approval NOA

2.3.1 Overview

Add a new NOA message fragment for Emergency Caregiver Funding Approval (RFA 105).

State Form/NOA: RFA 105 (11/19)

Program(s): Foster Care

Action Type(s): Approval

Fragment Level: Program

Repeatable: No

Languages: English and Spanish

2.3.2 Form/NOA Verbiage

Create Fragment XDP

Create a new XDP for this new message fragment.

NOA Mockups/Examples: See Supporting Documents #1

Description	Text	Formatting*
Static	Here's why: Senate Bill 80 (Ch. 27, Statutes 2019) authorizes funding for emergency caregivers who have received placement of children or NMDs prior to RFA approval or prior to TAH approval.	Arial Font Size 10

*English only, Spanish will generate based on project standards for that language.

2.3.3 Form/NOA Variable Population

There is no variable population for this message fragment.

2.3.4 Form/NOA Generation Conditions

Add Fragment Generation

This message fragment generates with the reason fragment added in recommendation 2.1.

Ordering on NOA: This message fragment generates after the reason fragment.

2.4 Add a new action fragment for Emergency Caregiver Funding Approval NOA

2.4.1 Overview

Add a new NOA action fragment for Emergency Caregiver Funding Approval (RFA 105) NOA.

State Form/NOA: RFA 105 (11/19)

Program(s): Foster Care

Action Type(s): Approval

Fragment Level: Program

Repeatable: No

Languages: English and Spanish

2.4.2 Form/NOA Verbiage

Create Fragment XDP

Create a new XDP for this action fragment.

NOA Mockups/Examples: See Supporting Documents #1

Description	Text	Formatting*
Static	For caregivers of children or non-minor dependents (NMD) placed on an emergency basis or on a compelling reason prior to and pending Resource Family Approval (RFA) or pending approval as a Tribally Approved Home (TAH).	Arial Font Size 10, Bold

*English only, Spanish will generate based on project standards for that language.

2.4.3 Form/NOA Variable Population

There is no variable population for this fragment.

2.4.4 Form/NOA Generation Conditions

Add Fragment Generation

This action fragment generates with the reason fragment added in recommendation 2.1.

Ordering on NOA: It should be the first fragment in the NOA and should generate before the reason fragment.

2.5 Automated Regression Test

2.5.1 Overview

Create new automated regression test scripts to verify the NOA title when a Foster Care application is approved with aid code 5L.

2.5.2 Description of Changes

Create a new regression script to verify that when a Foster Care application is approved with aid code 5L, the Document Name of the approval NOA displayed on the Distributed Documents Search page is the following:
EMERGENCY CAREGIVER FUNDING APPROVAL

3 SUPPORTING DOCUMENTS

Note: The back of the NOA will generate with the current CalSAWS NA Back 9.

Number	Functional Area	Description	Attachment
1.	NOA	NOA Mockup with new action, reason and message verbiages for emergency care giver funding approval	FC_AP_ECF_APPROVAL_Mockup.pdf

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-248713

Conditional CAPI

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Tom Lazio, Connor O'Donnell
	Reviewed By	

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
10/12/2023	1.0	Initial Draft	T. Lazio, C. O'Donnell
12/20/2023	2.0	<ul style="list-style-type: none"> - Updated Mockups 2.3.1 and 2.3.2 - Updated Section 2.3.3 (items 3 and 4) - Outreach Section 5.1 – removed 'Case Flag Title Description' from Additional Columns. 	T. Lazio, C. O'Donnell
01/25/2024	3.0	<ul style="list-style-type: none"> - Updated verbiage in Overview and Section 1.4. - Removed Assumption # 6 since it is covered in 2.4.2.e. - Updated 2.3.3.3 to include Disability Type and Refused SSIAP Services as hidden fields on SSIAP detail page. 	T. Lazio
02/01/2024	4.0	<ul style="list-style-type: none"> - Updated Mockup 2.3.2 - Added Section 2.3.3.3 and 2.3.3.5.b - Updated Section 2.4.2.1.e 	T. Lazio C. O'Donnell
05/08/2024	5.0	Content Revision 1: <ul style="list-style-type: none"> • Added #5 and #6 to Section 1.3. • Updated Recommendation 2.2.3 to clarify when the Conditional CAPI field will appear. • Added Recommendations 2.4.2.3 and 2.4.2.4. • Added clarification to the Note portion of 2.5.3 and 2.6.3. 	T. Lazio C. O'Donnell
05/23/2024	6.0	Content Revision 2:	T. Lazio

		<ul style="list-style-type: none"> Added the following Accessibility sections: <ul style="list-style-type: none"> 2.5.6 (CAPI Manual EDBC) 2.6.6 (CAPI Program Configuration Override List) 	
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1 OVERVIEW

Per ACL 08-03, individuals who become naturalized citizens while receiving Cash Assistance Program for Immigrants (CAPI) benefits can continue receiving payments on a conditional basis if they sign a Request for Conditional CAPI form (SOC 830), apply for SSI in a timely manner, and fully cooperate in the application and appeal process of the Social Security Administration (SSA).

The purpose of this SCR is to update existing CAPI EDBC functionality to allow the continuation of CAPI benefit payments for naturalized citizens who signs the conditional CAPI (SOC 830) and are in the process of SSI application approval and/or appeal.

1.1 Current Design

When a CAPI recipient becomes a 'Naturalized US Citizen', CAPI benefit payments are discontinued.

1.2 Requests

Allow CAPI benefits to continue for 'naturalized' citizens who signs conditional CAPI (SOC 830) and are in the process of SSI application approval and/or appeal.

1.3 Overview of Recommendations

1. Add 'Conditional CAPI' field to Case Summary and CAPI Detail pages.
2. Add data collection fields and required field logic to SSIAP (Supplemental Security Income Advocacy Program) Detail Page.
3. Update CAPI EDBC functionality to continue benefits for naturalized citizens with 'pending' SSI applications.
4. Update CAPI EDBC logic to set 'Conditional CAPI' field to 'Yes' on CAPI program case summary page when conditional CAPI criteria is met.
5. Display 'Conditional CAPI' field in the CAPI EDBC Summary Page.
6. Add page mapping for the CAPI EDBC Summary Page.
7. Add 'Conditional CAPI' field to CAPI EDBC (Manual) Detail Page.
8. Add 'Conditional CAPI' field to Program Configuration Override List Detail for CAPI EDBC override.
9. Data change to update Conditional CAPI field default value for existing cases.
10. Generate case listing for CAPI cases with 'Conditional CAPI' case flag.

1.4 Assumptions

1. Fields not mentioned to be modified within the description of changes will retain their current functionality and logic.

2. The user will be responsible for running EDBC to discontinue conditional CAPI for 'Naturalized Citizen' if SSI application is approved or rejected and/or the SSI appeal is approved or denied.
3. CAPI Interim Assistance Reimbursement (IAR) payments are collected under GR/CAPI recoverable accounts created automatically through batch job PBXXF207 (GRCAPIRecoveryBatch) for counties that are opted in.
4. SOC 830 (Request for Conditional CAPI After Naturalization Pending SSI/SSP Eligibility Determination) form is available in the correspondence template repository.
5. While receiving conditional CAPI all other CAPI eligibility rules will apply. A naturalized citizen receiving conditional CAPI cannot be reinstated into CAPI once CAPI benefits have been terminated.
6. The user will be responsible for setting up recovery accounts for conditional CAPI overpayments due to applicant failure to comply with the SSI application and/or appeal process.
7. Existing CAPI discontinuance NOAs will be used for CAPI participants who are discontinued from conditional CAPI or they don't meet the requirements for conditional CAPI.
8. The user will be responsible for rescinding the CAPI program that is discontinued for 'US Citizen' when a SOC 830 form is signed after the discontinuance but before the 30-day application period has expired.
9. No report changes with this SCR.

2 RECOMMENDATIONS

2.1 Case Summary Page

2.1.1 Overview

The Case Summary page needs to be updated to include an indicator as to whether the CAPI program has qualified for Conditional CAPI.

2.1.2 Case Summary Mockup

▼ CAPI

Worker:	Connor O'Donnell	Primary Applicant/Recipient:	Smith, John 19M
Worker ID:	36AS009100	Language:	English
Program Status:	Pending	Phone Number:	
		Email:	
FBU:	1	Payee:	Smith, John 19M
		Application Date:	12/11/2023
		Conditional CAPI:	No

Name	Role	Role Reason	Status	Status Reason
Smith, John 19M	MEM		Pending	

View Details

Figure 2.1.1 – Case Summary Mockup

2.1.3 Description of Changes

1. Add a new field to the Case Summary page titled 'Conditional CAPI' directly below the 'Application Date' field. This field will default to 'No' upon case creation. It can be set to 'Yes' via EDBC as described in Section 2.4.2.2. This field is the same value that is being added to the CAPI Detail page described in Section 2.2.3.

2.1.4 Page Location

- **Global: Case Info**
- **Local: Case Summary**
- **Task: Case Summary**

2.1.5 Security Updates

N/A

2.1.6 Page Mapping

Update page mapping for the new field.

2.1.7 Accessibility

No issues found.

2.1.8 Page Usage/Data Volume Impacts

N/A

2.2 CAPI Detail Page

2.2.1 Overview

The CAPI Detail page needs to be updated to include an indicator as to whether the CAPI program has qualified for Conditional CAPI.

2.2.2 CAPI Detail Mockup

CAPI Detail

*- Indicates required fields

View History

Issuance Method

Edit

Close

Date: *

01/01/2024

Program Information

Status: *

Pending

Status Reason:

Source: *

In Person

Application Date: *

[12/11/2023](#)

Automatically Reassign When Activated:

No

Conditional CAPI:

No

Figure 2.2.1 – CAPI Detail Mockup

2.2.3 Description of Changes

1. Add a new field to the CAPI Detail page titled 'Conditional CAPI' directly below the 'Automatically Reassign When Activated' field. This field will default to 'No' upon case creation. It can be set to 'Yes' via EDBC as described in Section 2.4.2.2. **This field will appear as a read-only value on the page in both View Mode and Edit Mode.** This field is the same value that is being added to the Case Summary page described in Section 2.1.3.

2.2.4 Page Location

- **Global: Case Info**
- **Local: Case Summary**

- **Task: CAPI Detail**

2.2.5 Security Updates

N/A

2.2.6 Page Mapping

Update page mapping for the new field.

2.2.7 Accessibility

No issues found.

2.2.8 Page Usage/Data Volume Impacts

N/A

2.3 SSIAP Detail Page

2.3.1 Overview

The SSIAP Detail page needs to be updated to indicate whether the individual applying for aid has signed the SOC 830 and applied for SSI in a timely manner.

2.3.2 SSIAP Detail Mockup

General Information

Worker Number * Select

SSI Type: * Mandatory

Is the SOC 830 Signed?:

Referred to Advocate Date: * 11/10/2023

Disability Type: * Medical

SSI Level:

Refused SSIAP Services: * No

Other/Self Representative:

Screened for Advocacy Services Date:

SSI Advocate Participation:

IAP Advocate:

SSI Application Initiated:

Disposed:

Participant has their Own Lawyer:

Cooperated within the Time Limit:

Follow-Up:

Follow-Up Date:

Doctor's Recommendation:

Verified: * Pending View

Application / Reconsideration

Application

Application Signed Date:

Title II Decision:

Application Reapplied:

SSI Application Result:

Figure 2.3.1 – SSIAP Detail Mockup ('Is the SOC 830 Signed' not set to 'Yes')

General Information

Worker Number *

Select

SSI Type: *

Mandatory

Is the SOC 830 Signed?:

Yes

SOC 830 Signed Date: *

11/10/2023

Naturalization Report Date: *

10/28/2023

SSI Level:

Other/Self Representative:

Screened for Advocacy Services Date:

SSI Advocate Participation:

IAP Advocate:

SSI Application Initiated:

Disposed:

Participant has their Own Lawyer:

Cooperated within the Time Limit:

Follow-Up:

Follow-Up Date:

Doctor's Recommendation:

Verified: *

Verified

View

Application / Reconsideration

Application

Application Signed Date:

Title II Decision:

Application Reapplied:

SSI Application Result:

Approved

Figure 2.3.2 – SSIAP Detail Mockup ('Is the SOC 830 Signed' set to 'Yes')

2.3.3 Description of Changes

1. Add a new select field titled 'Is the SOC 830 Signed' directly above the 'Referred to Advocate Date' field. The field will have the following options:
 - a. Blank space
 - b. 'No'
 - c. 'Yes'

2. Add a new date field titled 'SOC 830 Signed Date' directly below the 'Is the SOC 830 Signed' field. This field will dynamically appear and be required only when 'Is the SOC 830 Signed' is set to 'Yes'.
3. Add a new date field titled 'Naturalization Report Date' next to the 'SOC 830 Signed Date' field. This field will dynamically appear and be required only when 'Is the SOC 830 Signed' is set to 'Yes'.
4. Update the logic of the following fields to be hidden and not required when 'Is the SOC 830 Signed' is set to 'Yes'. The fields will otherwise remain visible and required:
 - a. Referred to Advocate Date
 - b. Disability Type
 - c. Refused SSIAP Services
5. Add the following validation:
 - a. SSI Application Result Validation
 - i. Condition: When 'Is the SOC 830 Signed' is set to 'Yes', the 'SSI Application Result' field must have a value selected.
 - ii. Message: "SSI Application Result – When 'Is the SOC 830 Signed' has a value of 'Yes', 'SSI Application Result' must have a value selected".
 - b. SOC 830 Signed Date Validation
 - i. Condition: The 'SOC 830 Signed Date' date entry must be on or after the 'Naturalization Report Date' date entry.
 - ii. Message: "SOC 830 Signed Date – The 'SOC 830 Signed Date' date entry must be on or after the 'Naturalization Report Date' date entry".

2.3.4 Page Location

- **Global: Eligibility**
- **Local: Customer Information**
- **Task: SSIAP**

2.3.5 Security Updates

N/A

2.3.6 Page Mapping

Update page mapping for new fields.

2.3.7 Accessibility

No issues found.

2.3.8 Page Usage/Data Volume Impacts

N/A

2.4 Update CAPI EDBC Functionality

2.4.1 Overview

When a CAPI recipient becomes a naturalized citizen, EDBC automatically discontinues benefits. However, per policy a naturalized citizen can request continuation of CAPI benefits by signing a request form for conditional CAPI (SOC 830) while their SSI application is still pending or while their appeal of an SSI eligibility rejection determination is still pending.

This SCR will update existing CAPI EDBC functionality to allow CAPI benefits to continue for naturalized citizens who have a signed SOC 830 and have a pending SSI application and/or appeal.

2.4.2 Description of Changes

1. Update existing CAPI EDBC logic to set 'Conditional CAPI' field to 'Yes' on CAPI program Case Summary and CAPI Detail pages when all the following are true:
 - a. Participant received CAPI benefits in the prior month.
 - b. There exists a SSIAP record for the participant that is effective any date within the benefit month.
 - c. Participant's Citizenship type is 'Naturalized US Citizen'. See Appendix.
 - d. 'Is the SOC 830 signed?' = 'Yes' on SSIAP detail page.
 - e. The 'SOC 830 Signed Date' must be within 30 days of the 'Naturalization Report Date' on the SSIAP detail page.

- AND -

One of the following is true:

- f. SSI Application Result is 'Pending' on SSIAP detail page.

- OR -
- g. SSI Appeals Council Decision on SSIAP detail page equals one of the following:
 - i. Pending
 - ii. Pending Other
 - iii. Pending Self

Note: The 'Conditional CAPI' field default value will be 'No'.

2. Update CAPI EDBC logic to grant CAPI benefits to recipients who meet the criteria from recommendation 1 above.

3. The 'Conditional CAPI' field should be displayed in CAPI EDBC Summary Page as shown below:

CAPI EDBC Summary

* - Indicates required fields

Close

Begin Month	End Month	Run Date	Run Status	Accepted By
01/2024		01/12/2024	Accepted - Saved	Montie Jeffirs

EDBC Information

Non-Reporting Household Exemption:

Change Reporting

Reporting Type Reason:

Type: Regular

Recalculation:

No

Program Configuration

System Determination

EDBC Source: Online EDBC Rules

Conditional CAPI: Yes

Aid Code: 6T - CAPI-Limited Term

Program Status: Active

Figure 2.4.3.1 – CAPI EDBC Summary Page After SCR is Implemented

4. Add page mapping for the CAPI EDBC Summary Page.

2.4.3 Programs Impacted

CAPI

2.5 Update CAPI EDBC (Manual) Detail Page

2.5.1 Overview

The 'Conditional CAPI' option should be available for the user to choose on the CAPI EDBC (Manual) Detail page when performing a Manual CAPI EDBC.

2.5.2 CAPI EDBC (Manual) Detail Page Example

CAPI EDBC (Manual)

*- Indicates required fields

Accept Cancel

Begin Month	End Month	Run Date	Run Status	Accepted By
01/2024		12/06/2023	Not Accepted	Thomas Lazio

EDBC Information

Type: Regular

Recalculation: No

Program Configuration

Override Reason: New Policy

Conditional CAPI

No

No

Yes

Program Determination

EDBC Source: Manual

Aid Code:

Program Status: Active

Figure 2.5.2.1 – CAPI EDBC (Manual) Detail Page After SCR is Implemented

2.5.3 Description of Changes

1. Update the CAPI EDBC (Manual) Detail page with 'Conditional CAPI' dropdown field with the following options:
 - i. No
 - ii. Yes

Note: Default value will be set to 'No' in the 'Program Configuration' section where the user can update the dropdown field value. The 'Conditional CAPI' dropdown field will be displayed in the CAPI EDBC (Manual) page as shown in **Figure 2.5.2.1** above.

2.5.4 Programs Impacted

CAPI

2.5.5 Page Mapping

Update page mapping for new fields.

2.5.6 Accessibility

The following Accessibility enhancements have been identified:

- Certain ARIA roles must contain particular children.

2.6 Update Override CAPI EDBC Page

2.6.1 Overview

The 'Conditional CAPI' option should be available for the user to choose on the Program Configuration Override List Detail page when overriding a CAPI EDBC.

2.6.2 Program Configuration Override List Detail Page Example (CAPI EDBC)

The screenshot displays the 'Program Configuration Override List' page. At the top, there is a header bar with the title 'Program Configuration Override List' and two buttons: 'Save and Return' and 'Cancel'. Below the header, a red asterisk icon is followed by the text '*- Indicates required fields'. The main form area is divided into two sections: 'System Determination' and 'User Override'. The 'System Determination' section contains the following fields: 'EDBC Override Reason:' with a dropdown menu showing 'Administrative Decision', 'EDBC Source Code:' with the value 'Online EDBC Rules', 'Conditional CAPI:' with the value 'No', 'Aid Code:' with the value '6T - CAPI-Limited Term', 'Program Status:' with the value 'Active', and 'Program Status Reason:' which is empty. The 'User Override' section contains the following fields: 'Conditional CAPI:' with a dropdown menu showing 'No', 'Aid Code:' with a dropdown menu showing 'No' and 'Yes', 'Program Status:' with a dropdown menu, 'Program Status:' with a dropdown menu, and 'Program Status Reason:' with a text input field. A 'Clear' button is located to the right of the 'Aid Code:' field.

System Determination	
EDBC Source Code:	Online EDBC Rules
Conditional CAPI:	No
Aid Code:	6T - CAPI-Limited Term
Program Status:	Active
Program Status Reason:	

User Override	
Conditional CAPI:	No
Aid Code:	No Yes
Program Status:	
Program Status:	
Program Status Reason:	

Figure 2.6.2.1 – Program Configuration Override List Detail Page (CAPI EDBC) After SCR is Implemented

2.6.3 Description of Changes

1. Update the Program Configuration Override List Detail page (CAPI EDBC) with 'Conditional CAPI' dropdown field with the following options:

- i. No
- ii. Yes

Note: Default value will be set to 'No' in the 'User Override' section where the user can update the dropdown field value. The 'Conditional CAPI' dropdown field will be displayed in the Program Configuration Override List Detail page as shown in **Figure 2.6.2.1** above.

2.6.4 Programs Impacted

CAPI

2.6.5 Page Mapping

Update page mapping for new fields.

2.6.6 Accessibility

The following Accessibility enhancements have been identified:

- Certain ARIA roles must contain particular children.
- Table header text should not be empty.

2.7 Data Change – Add Conditional CAPI

2.7.1 Overview

With the addition of the Conditional CAPI field, existing CAPI cases need to be updated to have the default value of 'No'.

2.7.2 Description of Change

1. Update all existing CAPI cases to have their Conditional CAPI value (added in Section 2.2) set to 'No'.

2.7.3 Estimated Number of Records Impacted/Performance

79,619

2.8 Automated Regression Test

2.8.1 Overview

Create new automated regression test scripts to verify the 'Conditional CAPI' options when running EDBC for the CAPI program, options on the SSIAP Detail page, and display on the Case Summary and CAPI Detail pages.

2.8.2 Description of Change

Create new regression scripts to provide the following coverage:

1. Verify the 'Conditional CAPI' field displays on the Case Summary page, with the following values:
 - a. 'No' for a new CAPI program in 'Pending' status
 - b. 'No' for a CAPI program in 'Active' status that was not determined to be conditionally eligible as outlined in Section 2.4.2
 - c. 'Yes' for a CAPI program in 'Active' status that was determined to be conditionally eligible as outlined in Section 2.4.2
 - d. 'Yes' for a CAPI program in 'Discontinued' status that was previously determined to be conditionally eligible as outlined in Section 2.4.2
2. Verify the 'Conditional CAPI' field displays on the CAPI Detail page, with the same value as the same field displayed on the Case Summary page in each scenario outlined in the previous recommendation.
3. Verify the following on the SSIAP Detail page:
 - a. The 'Is the SOC 830 Signed' field displays in create and edit modes, with the following values available for selection:
 - i. -Select-
 - ii. No
 - iii. Yes
 - b. The 'SOC 830 Signed Date' field displays in create and edit modes only when 'Yes' is selected from the 'Is the SOC 830 Signed' field.
 - c. The 'Referred to Advocate Date' field is not required when 'Yes' is selected from the 'Is the SOC 830 Signed' field.
 - d. The 'SSI Application Result' field is required when 'Yes' is selected from the 'Is the SOC 830 Signed' field.
4. Verify the 'Conditional CAPI' field is available on the CAPI EDBC (Manual) Detail page in create mode, with 'No' and 'Yes' values available for selection. Verify that EDBC results can be accepted and saved with each value selected.
5. Verify the 'Conditional CAPI' field is available on the Program Configuration List page when overriding a CAPI EDBC result, with 'No' and 'Yes' values available for selection. Verify that EDBC results can be accepted and saved with each value selected.

3 REQUIREMENTS

3.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.8.2.14	The LRS shall determine which individuals must be included in the eligibility	This SCR will update CAPI EDBC rules to allow naturalized

	determination and take appropriate action(s), based on program rules.	citizens who apply for conditional CAPI to continue benefits while SSI application is still pending.
--	---	--

4 APPENDIX

As of 11/14/2023, the list below shows the Document Types for the Citizenship Status Detail page that result in the CAPI participant being a 'Naturalized US Citizen':

- Certificate of Citizenship-N-550, N-570, N-571 or N-578
- I-179 or I-197 - US Citizen Identification Card
- US Passport

5 OUTREACH

5.1 Lists

List Name: CAPI Cases With 'Conditional CAPI' Case Flags

List Criteria: All CAPI cases that meet the following criteria:

- CAPI program exists on the case.
- There exists a case flag record with one of the following title descriptions:
 - Conditional CAPI
 - Conditional CAPI Flag
 - Conditional CAPI-Naturalized
 - _zzzCAPI-Conditional CAPI

Standard Columns:

- Case Name
- Case Number
- County
- Unit
- Unit Name
- Office Name
- Worker ID

Additional Column(s):

- Program Status (**Note:** As of current system date)
- Program Status Reason (**Note:** Can be null)
- Case Flag Begin Date
- Case Flag End Date (**Note:** Can be null)

Frequency: One-Time

The list will be posted to the following location: CalSAWS Web Portal>System Changes>SCR and SIR Lists>2024>CA-248713

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-273273

Update MC RE Packets Variable Population
Logic

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Phong Xiong, Justin Bourbonniere
	Reviewed By	

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
04/27/2023	1.0	Initial Draft	Phong Xiong
07/06/2023	2.0	New Draft	Phong Xiong
02/23/2024	3.0	Update Draft	Justin Bourbonniere, Gillian Bendicio (Section 2.4)
03/05/2024	3.1	Move Requirement #1 to CA-275013 per BAs	Justin Bourbonniere
04/02/2024	3.2	Design Clarification – Clarifying the threshold language translations for some of the variables.	Phong Xiong
04/24/2023	4.0	Content Revision – Removing the sections that are no longer relevant to the scope of the SCR.	Phong Xiong
05/22/2023	5.0	Content Revision 2 – Add additional expense subtypes under Shelter and Utilities expense types.	Phong Xiong

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1 OVERVIEW

The effort of this SCR will be to update the following MC RE Packets: MAGI Redetermination Packet (MAGI RE Packet), Non-MAGI Redetermination Packet (Non-MAGI RE Packet), Mixed Household Redetermination Packet (Mixed Household RE Packet). Information which does not affect Medi-Cal should not prepopulate on the MC RE Packets. Variable population will be translated into the correct languages.

1.1 Current Design

Currently Medi-Cal Renewal paperwork auto-populates with expense information, including rent, mortgage, shelter expenses, property taxes, home insurance, or utility information which do not affect the MC.

There is variable population in the Household Members, Tax Household, Income and OHC Coverage Expenses sections that need to be translated into the correct languages.

1.2 Requests

For the following MC RE Packets:

- MAGI Redetermination Packet (MAGI RE Packet)
- Non-MAGI Redetermination Packet (Non-MAGI RE Packet)
- Mixed Household Redetermination Packet (Mixed Household RE Packet)

1. When the RE paperwork pre-populates it should not include rent, mortgage, property taxes, shelter expenses, home insurance, or utility information.

*Remove rent expense from MC RE paperwork. Request details in attached CER CA-264634.

2. Add translations for existing text variables.

1.3 Overview of Recommendations

For the following MC RE Packets:

- MAGI Redetermination Packet (MAGI RE Packet)
- Non-MAGI Redetermination Packet (Non-MAGI RE Packet)
- Mixed Household Redetermination Packet (Mixed Household RE Packet)

1. When the RE paperwork pre-populates it should not include rent, mortgage, property taxes, shelter expenses, home insurance, or utility information.

*Remove rent expense from MC RE paperwork. Request details in attached CER CA-264634.

2. Add translations for existing text variables.

3. Update the Self-Service Portal (SSP) Forms Status Batch job logic to not send the rent, mortgage, property taxes, home insurance, or utility information to the SSP.

1.4 Assumptions

1. All other logic associated to the MC RE Packets listed in this document are not changed unless explicitly specified in the recommendation sections.

2 RECOMMENDATIONS

2.1 Updates to Existing MAGI RE Packet for LA County and Migration Counties Recommendation

2.1.1 Overview

This recommendation is to update the variable population logic of the existing MAGI RE Packet to no longer populate expenses that does not affect a person's MC eligibility. There are separate packets for LA County and Migration Counties. However, only the MC 216 that is within both the MAGI RE Packet for LA County and for Migration counties have variable population logic. Ensure that the populated variables are translated into threshold languages for both LA and non-LA Packets.

Current Program: Medi-Cal

Current Forms Category: Application

Current Languages: English, Spanish, Arabic, Armenian, Cambodian, Chinese, Farsi, Hmong, Korean, Lao, Russian, Tagalog, Vietnamese, Hindi, Japanese, Mien, Punjabi, Thai, and Ukrainian.

Current Imaging Category: Customer Reporting

Current Imaging Form Name: MAGI RE Packet

Template Repository Visibility: Los Angeles County, Migration Counties

2.1.2 Form Verbiage

There are no changes to this section for the MAGI RE Packet.

2.1.3 Form Variable Population

1. Remove expense types of rent, mortgage, property taxes, shelter expenses, home insurance, and utility information from populating on Expense section of the packet.
 - a. Rent (Shelter Expense Category)
 - b. Mortgage (Shelter Expense Category)
 - c. Home Taxes (Shelter Expense Category)
 - d. Home Insurance (Shelter Expense Category)
 - e. Gas (Utilities Expense Category)
 - f. Electricity (Utilities Expense Category)
 - g. Water (Utilities Expense Category)
 - h. Flat Rate Utility Payments (Utilities Expense Category)
 - i. Garbage/Trash Collection Fees (Utilities Expense Category)
 - j. Utility Installation Costs (Utilities Expense Category)
 - k. Room and Board

- l. Room
- m. Association/Mandatory Fees (Shelter Expense Category)
- n. Homeless-Past Due Rent (Shelter Expense Category)
- o. Homeless-Security Deposit (Shelter Expense Category)
- p. Other (explain): (Shelter Expense Category)
- q. Heating and Cooking Fuel (Propane, Wood) (Utilities Expense Category)
- r. Other Utilities (explain): (Utilities Expense Category)
- s. Sewage (Utilities Expense Category)
- t. Telephone (Utilities Expense Category)

Technical Note: Expense types are found on CT198.

- 2. Populate translated variables in threshold languages for both LA and non-LA Packets when pre-populated in their respective threshold languages. (See appendix section for additional technical details.)
- 3. Add translations for the TAX_FILING_STATUS 'Primary Tax Filer' in the six new threshold languages (Hindi, Japanese, Mien, Punjabi, Thai, and Ukrainian).
 - a. **Technical note:** Update to CT306 with new translation.

Note: These same changes must also be done to the MC 216 stand-alone form.

2.1.4 Form Generation Conditions

There are no changes to this section for the MAGI RE Packet.

2.2 Updates to Existing Non-MAGI RE Packet for LA County and Migration Counties Recommendation

2.2.1 Overview

This recommendation is to update the variable population logic of the existing Non-MAGI RE Packet to no longer populate expenses that does not affect a person's MC eligibility. There are separate packets for LA County and Migration Counties. However, only the MC 210 RV that is within both the MAGI RE Packet for LA County and for Migration counties have variable population logic. Ensure that the populated variables are translated into threshold languages for both LA and non-LA Packets

Current Program: Medi-Cal

Current Forms Category: Application

Current Languages: English, Spanish, Arabic, Armenian, Cambodian, Chinese, Farsi, Hmong, Korean, Lao, Russian, Tagalog, Vietnamese, Hindi, Japanese, Mien, Punjabi, Thai, and Ukrainian.

Current Imaging Category: Customer Reporting

Current Imaging Form Name: Non-MAGI RE Packet

Template Repository Visibility: Los Angeles County, Migration Counties

2.2.2 Form Verbiage

There are no changes to this section for the Non-MAGI RE Packet.

2.2.3 Form Variable Population

1. Remove expense types of rent, mortgage, property taxes, shelter expenses, home insurance, and utility information from populating on Expense section of the packet.

- a. Rent (Shelter Expense Category)
- b. Mortgage (Shelter Expense Category)
- c. Home Taxes (Shelter Expense Category)
- d. Home Insurance (Shelter Expense Category)
- e. Gas (Utilities Expense Category)
- f. Electricity (Utilities Expense Category)
- g. Water (Utilities Expense Category)
- h. Flat Rate Utility Payments (Utilities Expense Category)
- i. Garbage/Trash Collection Fees (Utilities Expense Category)
- j. Utility Installation Costs (Utilities Expense Category)
- k. Room and Board
- l. Room
- m. Association/Mandatory Fees (Shelter Expense Category)
- n. Homeless-Past Due Rent (Shelter Expense Category)
- o. Homeless-Security Deposit (Shelter Expense Category)
- p. Other (explain): (Shelter Expense Category)
- q. Heating and Cooking Fuel (Propane, Wood) (Utilities Expense Category)
- r. Other Utilities (explain): (Utilities Expense Category)
- s. Sewage (Utilities Expense Category)
- t. Telephone (Utilities Expense Category)

Technical Note: Expense types are found on CT198.

2. Populate translated variables in threshold languages for both LA and non-LA Packets when pre-populated in their respective threshold languages. (See appendix section for additional technical details.)
3. Add translations for the TAX_FILING_STATUS 'Primary Tax Filer' in the six new threshold languages (Hindi, Japanese, Mien, Punjabi, Thai, and Ukrainian).
 - a. **Technical note:** Update to CT306 with new translation.

Note: These same changes must also be done to the MC 210 RV stand-alone form.

2.2.4 Form Generation Conditions

There are no changes to this section for the Non-MAGI RE Packet.

2.3 Updates to Existing Mixed Household RE Packet for LA County and Migration Counties Recommendation

2.3.1 Overview

This recommendation is to update the variable population logic of the existing Mixed Household RE Packet to no longer populate expenses that does not affect a person's MC eligibility. There are separate packets for LA County and Migration Counties. However, only the MC 217 that is within both the MAGI RE Packet for LA County and for Migration counties have variable population logic. Ensure that the populated variables are translated into threshold languages for both LA and non-LA Packets

Current Program: Medi-Cal

Current Forms Category: Application

Current Languages: English, Spanish, Arabic, Armenian, Cambodian, Chinese, Farsi, Hmong, Korean, Lao, Russian, Tagalog, Vietnamese, Hindi, Japanese, Mien, Punjabi, Thai, and Ukrainian.

Current Imaging Category: Customer Reporting

Current Imaging Form Name: Mixed Household RE Packet

Template Repository Visibility: Los Angeles County, Migration Counties

2.3.2 Form Verbiage

There are no changes to this section for the Mixed Household RE Packet.

2.3.3 Form Variable Population

1. Remove expense types of rent, mortgage, property taxes, shelter expenses, home insurance, and utility information from populating on Expense section of the packet.
 - a. Rent (Shelter Expense Category)
 - b. Mortgage (Shelter Expense Category)
 - c. Home Taxes (Shelter Expense Category)
 - d. Home Insurance (Shelter Expense Category)
 - e. Gas (Utilities Expense Category)
 - f. Electricity (Utilities Expense Category)
 - g. Water (Utilities Expense Category)
 - h. Flat Rate Utility Payments (Utilities Expense Category)
 - i. Garbage/Trash Collection Fees (Utilities Expense Category)
 - j. Utility Installation Costs (Utilities Expense Category)

- k. Room and Board
- l. Room
- m. Association/Mandatory Fees (Shelter Expense Category)
- n. Homeless-Past Due Rent (Shelter Expense Category)
- o. Homeless-Security Deposit (Shelter Expense Category)
- p. Other (explain): (Shelter Expense Category)
- q. Heating and Cooking Fuel (Propane, Wood) (Utilities Expense Category)
- r. Other Utilities (explain): (Utilities Expense Category)
- s. Sewage (Utilities Expense Category)
- t. Telephone (Utilities Expense Category)

Technical Note: Expense types are found on CT198.

2. Populate translated variables in threshold languages for both LA and non-LA Packets when pre-populated in their respective threshold languages. (See appendix section for additional technical details.)
3. Add translations for the TAX_FILING_STATUS 'Primary Tax Filer' in the six new threshold languages (Hindi, Japanese, Mien, Punjabi, Thai, and Ukrainian).
 - a. **Technical note:** Update to CT306 with new translation.

Note: These same changes must also be done to the MC 217 stand-alone form.

2.3.4 Form Generation Conditions

There are no changes to this section for the Mixed Household RE Packet.

2.4 Update the Form Status batch job to stop sending rent, mortgage, property taxes, shelter expenses, home insurance, or utility information to the portal for MC 210 RV, MC 216, and MC 217

2.4.1 Overview

The Form Status batch (PB00C3XX) sends the Expenses information of a case to the portal so that the portal is able to display pre-populate the Review section of the MC 210 RV, MC 216, and MC 217.

2.4.2 Description of Change

1. Modify the batch job to remove the logic that retrieves and sends the case's rent, mortgage, property taxes, home insurance, or utility information to the portal for the following forms:
 - o MC 210 RV
 - o MC 216

- MC 217

2.4.3 Execution Frequency

No Change. Mon-Sat.

2.4.4 Key Scheduling Dependencies

No Change.

2.4.5 Counties Impacted

CalSAWS Counties.

2.4.6 Data Volume/Performance

N/A

2.4.7 Interface Partner

BenefitsCal Portal

2.4.8 Failure Procedure/Operational Instructions

Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc.)

3 REQUIREMENTS

3.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.18.3.7 CAR-1243	The LRS shall identify case actions that require a notice, NOA, form, letter, stuffer, or flyer, and shall generate that appropriate notice, NOA, form, letter, stuffer, or flyer, using variable case-specific information.	Updating the variable population logic to no longer send specific expenses.

4 APPENDIX

This Appendix section shows the variables referenced in sections 2.1.3, 2.2.3, and 2.3.3.

Variable name	CODE_DETL	Requires Translation
HH_RELATIONS	CT 166	No
TAX_FILING_STATUS	CT 306	No
INCOME_SOURCE	CT 186	Yes
INCOME_FREQUENCY	CT 199	No
EXPN_TYPE	CT 198	No
EXPN_FREQ	CT 199	No
PLAN_TO_FILE	Hardcoded in Java	Yes
EXPECTED_TO_FILE	Hardcoded in Java	Yes

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-274767

Data Move for Archive Phase 2 Journal and
MEDS Alert

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	ZhaoA
	Reviewed By	KrishnamoorthyK

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
3/13/2024	1.0	Initial Draft	ZhaoA
3/19/2024	1.0	BA and internal review	ZhaoA

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1 OVERVIEW

Currently, CalSAWS hosts journal and MEDS Alert data in a primary Oracle database. This data is not archived as part of changes in SCR CA-263291 to a secondary PostgreSQL DB.

This SCR will introduce a new PostgreSQL database to host journal data and one to host MEDS Alert data. To distinguish between this effort and archival, for the following tables, all data is hosted in the new databases, there is no criteria checked to move that data, and there is no way to “retrieve” the data back to the Oracle database as in SCR CA-263291:

JOURNAL Tables	MEDS Alert Tables
JOURNAL_ENTRY	MEDS_ALERT
JOURNAL_ENTRY_APPEND	MEDS_ALERT_CONFIG_HST
RPTD_CASE_CHNG	MEDS_ALERT_DETL
JOURNAL_TEMPL	MEDS_ALERT_MSG
JOURNAL_TEMPL_GRP	MEDS_ALERT_CONFIG
JOURNAL_TEMPL_SECT	
JOURNAL_ITEM	
JOURNAL_SECT_ITEM	
JOURNAL_SECT	
JOURNAL_TEMPL_GRP_SECT	

The CalSAWS application will be updated to interact with the new databases as part of SCR CA-266070 (Journal) and SCR CA-270446 (MEDS Alert), which are targeted for the 24.05 release. Before these SCRs are enabled in production, the data must be copied to the new databases. Once the SCRs are enabled, the tables will be dropped from the Oracle database. For details on changes the application and enablement, refer to SCR CA-266070 and SCR CA-270446.

1.1 Current Design

Currently, CalSAWS hosts all journal and MEDS alert data in the Oracle database.

1.2 Requests

Introduce two new secondary PostgreSQL databases to host journal and MEDS alert data respectively. Develop batch jobs to copy the data from the Oracle database to the new PostgreSQL databases.

1.3 Overview of Recommendations

1. Add a secondary PostgreSQL database to CalSAWS for journal data.
2. Add a secondary PostgreSQL database to CalSAWS for MEDS alert data.
3. Create batch jobs to copy data from Oracle database to the new PostgreSQL databases.

1.4 Assumptions

1. Existing components of the CalSAWS application will not be updated to interact with the new PostgreSQL databases as part of this SCR. They will be updated as part of SCR CA-266070 and CA-270446, which is targeted for 24.05.
2. Changes to the CalSAWS application will be deployed but not enabled in production as part of the 24.05 SCRs. The functionality will be enabled once consortium approves. Changes to enable the functionality will be delivered through SCR CA-275489 and SCR CA-275490.
3. There are no changes to online pages or worker process.
4. Until functionality is fully enabled, journal and MEDS alert data will exist in both the Oracle and new PostgreSQL databases.

2 RECOMMENDATIONS

2.1 New Database

2.1.1 Overview

Install one new Amazon RDS PostgreSQL database instance for journal data and one for MEDS Alert data. The following tables will be created in these databases.

JOURNAL Tables	MEDS Alert Tables
JOURNAL_ENTRY	MEDS_ALERT
JOURNAL_ENTRY_APPEND	MEDS_ALERT_CONFIG_HST
RPTD_CASE_CHNG	MEDS_ALERT_DETL
JOURNAL_TEMPL	MEDS_ALERT_MSG
JOURNAL_TEMPL_GRP	MEDS_ALERT_CONFIG
JOURNAL_TEMPL_SECT	
JOURNAL_ITEM	
JOURNAL_SECT_ITEM	

JOURNAL_SECT	
JOURNAL_TEMPL_GRP_SECT	

Table 1 – Tables to be moved to the new databases

2.1.2 Description of Change

1. Install one new Amazon RDS PostgreSQL database instance for journal data.
2. Install one new Amazon RDS PostgreSQL database instance for MEDS Alert data.
3. Create DBCRs to add the tables from Table 1 to the new databases.

2.2 Create New Batch Jobs (PB00MJXX, PB00MAXX)

2.2.1 Overview

Create new batch jobs (PB00MJXX for journal, PB00MAXX for MEDS alert) to copy journal and MEDS Alert data to the new databases. The jobs will be parameterized on start and end date of records to target subsets of data to copy per run. Each job will target one table to copy. Tables will be assigned multiple thread jobs based on the size of the tables.

JOURNAL_ENTRY table is significantly larger than all other tables to be copied. For all other tables, the jobs will run once prior to enablement to avoid copying records which are later manipulated (i.e. updated, deleted, etc.). The jobs to copy the JOURNAL_ENTRY table will be run daily until enablement to both copy data to the new database and keep that data in sync. Per policy, journals cannot be modified, therefore JOURNAL_ENTRY records are not updated. However, JOURNAL_ENTRY records can be deleted through the case purge process.

To handle case purge, the copy job will not copy data for cases currently staged for case purge, which have not been overridden by a worker to suppress the case purge. By 5/1/2024, workers are required to override any cases they want to suppress from case purge. Between 5/1/2024 and the enablement of the new journal functionality, any remaining records which have yet to be copied must be processed by the copy job.

2.2.2 Description of Change

1. BPCR – Create a new batch job (PB00MJXX for journal, PB00MAXX for MEDS alert) with configurations for the source database type, the destination database type, the threshold archival age, county code, case creation start date, and case creation end date.

2. DBCR – Create a new status code column in copied tables to track records already copied.
3. Implement the batch job to copy the data from a table specified in the batch property and records from the table created between the start and end date batch properties. If the table copied is JOURNAL_ENTRY, exclude the records which link to a case staged for purge that has not been overridden.
4. Disable triggers and constraints in the new database to allow parallel copy of data.

2.2.3 Execution Frequency

JOURNAL_ENTRY Jobs: Daily

Other: On Request

2.2.4 Key Scheduling Dependencies

N/A.

2.2.5 Counties Impacted

All counties.

2.2.6 Category

Non-Core.

2.2.7 Data Volume/Performance

N/A

2.2.8 Failure Procedure/Operational Instructions

N/A

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment

4 OUTREACH

4.1 Lists

N/A