

California Statewide Automated Welfare System (CalSAWS)

County Purchase SD-01-2024 San Diego County – Request for Purpose-Built, Curated Data Set (“PBDS”) Access from CalSAWS Amazon Simple Storage Solution (“Amazon S3”) Location

I. Overview:

Pursuant to Section 4.6 of Exhibit X (Maintenance and Operations (“M&O”) Extension) of the Amended Restated and Revised Leader Replacement System Agreement dated August 16, 2019 (the “Base Agreement”) between CalSAWS Consortium and Accenture LLP (“Accenture”), San Diego County (“County”) has requested access to the County’s data within the purpose-built, curated data set (“PBDS”) that currently resides in a CalSAWS Amazon Simple Storage Solution (“Amazon S3”) location, as further described in this County order form (the “County Purchase”).

II. Scope:

The County identified a business need for Accenture to provide access to the PBDS to help meet data and reporting goals after the County’s migration to the CalSAWS System. This County Purchase describes the Regulatory and Administrative (“R&A”) Change Budget Services for Accenture to provide technical consulting support to build the related infrastructure for, provide access to, and support the County’s egress of CalSAWS purpose-built data from Amazon S3.

The one-time R&A Change Budget Services include up to 204 hours to assist the County with the following:

- Designing and building the infrastructure to support egress of the County’s data from Amazon S3 via S3 replication;
- Designing and building any data table exclusions as required by CalSAWS security; and
- Providing as-needed hypercare and change support.

This County Purchase also includes one-time R&A Change Budget Services of up to twenty (20) hours, as well as recurring R&A Change Budget Services of up to five (5) hours per month for administration of the County Purchase order. This includes management of the County Purchase work plan, coordination with CalSAWS teams and the County, tracking of the County Purchase progress, and providing status updates.

This County Purchase includes up to twenty (20) hours per month for recurring R&A Change Budget Services for Accenture staff to resolve defects specific to this solution.

The scope of this County Purchase includes the following:

- One-Time R&A Change Budget Services
- Recurring R&A Change Budget Services

III. Assumptions:

- The charges set forth in Section V below (the “Total Charges”) are based on the scope of work outlined in this County Purchase. Any changes in scope must be mutually agreed upon by Accenture and the County in writing and may result in additional charges. These additional charges will be executed as a revision to this County Purchase.

- One-Time R&A Change Budget Services will be worked and invoiced on a time and materials (“T&M”) basis up to a maximum of 224 hours. Invoices for such charges will be submitted to the Consortium monthly in arrears, and the Consortium will, in turn, invoice the County. The County will be invoiced for actual hours worked.
 - Up to 124 hours will be worked and invoiced in State Fiscal Year (“SFY”) 2023/24, estimated to commence May 1, 2024 pending approval of this County Purchase, and continue through the end of SFY 2023/24, May 31, 2024. If the County requests more hours for SFY 2023/24, a revision to this County Purchase would be required.
 - Up to 100 hours will be worked and invoiced in SFY 2024/25, estimated to commence June 1, 2024 and continue through January 31, 2025. If the County requests more hours for SFY 2024/25, a revision to this County Purchase would be required.
 - This County Purchase includes up to twenty (20) hours for administration of the County Purchase order. This includes management of the County Purchase work plan, coordination with CalSAWS teams and the County, tracking of the County Purchase progress, and providing status updates.
 - If the County requests offshore/onshore staffing mix changes, then a revision to this County Purchase would be required.
 - Accenture and County will monitor the hours for R&A Change Budget Services and discuss the addition of more hours with the County if necessary. Any additional hours required for R&A Change Budget Services would result in additional charges. These additional charges would be provided to the County in a separate County Purchase.
- Recurring R&A Change Budget Services are included in this County Purchase for Accenture to resolve defects specific to this solution, as well as for administration of the County Purchase order. Recurring R&A Change Budget Services will be worked and invoiced on a T&M basis and are estimated to commence June 1, 2024 and continue through January 31, 2025. These charges are based on an estimate of up to twenty-five (25) hours per month.
 - Up to 200 hours will be worked and invoiced in SFY 2024/25, estimated to commence June 1, 2024 and continue through January 31, 2025. If the County requests more hours for SFY 2024/25, a revision to this County Purchase would be required.
 - This County Purchase includes up to five (5) hours per month for administration of the County Purchase order. This includes management of the County Purchase work plan, coordination with CalSAWS teams and the County, tracking of the County Purchase progress, and providing status updates.
 - If the County requests offshore/onshore staffing mix changes, then a revision to this County Purchase would be required.
 - Accenture and County will monitor the hours for Recurring R&A Change Budget Services and discuss the addition of more hours with the County if necessary. Any additional hours required for Recurring R&A Change Budget Services would result in additional charges. These additional charges would be provided to the County in a separate County Purchase. If a CalSAWS change impacts this County Purchase so that the work effort needed to adapt the PBDS exceeds the budget in this County Purchase, a separate County Purchase would be required.

- Accenture will work with the County to develop a schedule for this project upon approval of this County Purchase.
- The County will identify and provide the appropriate County staff to support project activities throughout the term of this County Purchase.
- The County will be responsible for assigning a County contact for security activities, such as access requests to the County's Amazon Web Services ("AWS") account or security incidents.
- The County will be responsible for creating and maintaining the AWS account where PBDS data will be transferred to from CalSAWS account.
- Changes to access paths and methods will be reviewed and approved through the Consortium Technical Change Advisory Board prior to implementation.
- Access credentials will be rotated by County in accordance with Consortium Security Policy.
- The County's access to CalSAWS Amazon S3 is read/egress only.
- The County will raise all defect or enhancement requests via the ServiceNow ticketing tool.
- The County will be responsible for any AWS costs associated with egress of the data from the PBDS. These costs will vary based on data volume and frequency.
- This County Purchase does not include any incremental charges for network infrastructure. If future changes to the CalSAWS System impact this County Purchase and would result in the need for additional network infrastructure costs, these additional charges would be provided to the County in a separate County Purchase.
- The Performance Requirements set forth in Schedule 7 (Performance Requirements) to Exhibit X (CalSAWS M&O Extension) of the Base Agreement will not apply to this County Purchase.
- The County must (1) approve this County Purchase and (2) provide the corresponding approved Advance Planning Document ("APD") or alternative form of authorized spending from the Office of Technology and Solutions Integration ("OTSI") that supports this purchase by April 26, 2024 to proceed with this purchase. Otherwise, the estimates provided in this County Purchase will not be valid and a new County Purchase will be required.

IV. Schedule:

The charges associated with this County Purchase will be incurred during SFYs 2023/24 and 2024/25.

V. Total Charges:

The following table outlines the total charges for this County Purchase.

Total County Purchase Charges	SFY 23/24	SFY 24/25	Total Charges
One-Time R&A Change Budget Services	\$21,685.52	\$15,393.00	\$37,078.52
Recurring R&A Change Budget Services	\$0.00	\$31,243.20	\$31,243.20
Hardware and Software Charges	\$0.00	\$0.00	\$0.00
Hardware Charges	\$0.00	\$0.00	\$0.00
Hardware Maintenance and Support Charges	\$0.00	\$0.00	\$0.00
Software Charges	\$0.00	\$0.00	\$0.00
Software Maintenance and Support Charges	\$0.00	\$0.00	\$0.00
Production Operations Charges	\$0.00	\$0.00	\$0.00
One Time Charges	\$0.00	\$0.00	\$0.00
Recurring Charges	\$0.00	\$0.00	\$0.00
Total Charges	\$21,685.52	\$46,636.20	\$68,321.72

VI. Attachment 1 to the County Purchase SD-01-2024 - Pricing Schedules

COUNTY PURCHASE APPROVAL

Subject: County Purchase - SD-01-2024

The subject document is accepted as allowing Accenture LLP to proceed with the subject County Purchase.

San Diego County

By: 

Printed Name: Rick Warr

Title: (Director or Deputy Director)

Date: 5-14-24

Approved as to Form:

San Diego County Counsel

By: 

Printed Name: Kyle Sand

Title: Sr. Deputy County Counsel

Date: 5/8/24

Notice Address:

Health and Human Services agency
1255 Imperial Avenue
San Diego, CA 92101

CalSAWS Consortium

By:  Holly Murphy (Jul 5, 2024 14:36 PDT)

Printed Name: Holly Murphy

Title: CalSAWS PMO Director

Date: Jul 5, 2024

Notice Address:

CalSAWS Consortium
620 Roseville Parkway
Roseville, CA 95747

Accenture LLP

By:  Arnold J. Malvick (Jul 5, 2024 14:15 PDT)

Printed Name: Arnold J. Malvick

Title: Accenture Project Executive

Date: Jul 5, 2024