



Change Order No. 8 Work Order No. 6: Additional Premise Item Scope for SFY 24/25

The purpose of this Work Order is to outline the scope, timeframe, staffing, and costs to perform Quality Assurance (QA) reviews for system changes and functionality updates related to seven (7) premise items.

Scope

ClearBest will conduct quality reviews of the delivered work products, services, and test outcomes related to premise items and report findings monthly via Monthly Status reports. The following premise items are included in this Change Order 8, Work Order 06:

- CalFresh Eligibility Disqualifications for Certain Convicted Felons
- CalFresh Restaurant Meals
- CalFresh Notice of Denial or Pending Status
- CalFresh Reinstatement Approval & Denial Notice Revisions
- Update CalFresh Discontinuance of Gambling Wins
- CalFresh and CalWORKs Implementation of New Forms and CDSS Rights Contact Information Update
- Resume Pre-Pandemic Medi-Cal Operations

The premise items listed above are associated with twelve (12) System Change Requests (SCRs). QA Services to complete the premise item assessments include:

1. Participation in meetings, discussions, and walkthroughs pertaining to the premise items deliverables, work products, and milestones.
2. Reporting on the QA activities, findings, recommendations, issues, risks, mitigation strategies, and outcomes from the assessment of Accenture's, Deloitte's, and/or Gainwell's:
 - General and technical design, including participation in design discussions with State sponsors, the Consortium, development of System Change Requests (SCRs), and review and approval of SCR's via Change Control Board processes.
 - Developed enhancements.
 - Testing of enhancements.
 - Updates to job aids, online help, and web-based training.
 - Management of the enhancement process from concept/design through implementation.

Creation of QA assessment reports will be based on our approved approach and methodology identified in the ClearBest Deliverable #05 – DD&I Deliverable Review and Assessment Plan. Reporting will be included within the Deliverable #65 – QA Status Report (Monthly).

3. Reporting on QA findings at the CalSAWS Weekly Status Meetings, Project Steering Committee (PSC), Joint Powers Authority (JPA) Board Meetings, and other stakeholder meetings as required.

Staffing and Cost



To perform the QA Assessments of the premise items, ClearBest is assigning resources based on the level of effort for each premise item. Each premise item will be billed individually on a time and material basis. The not-to-exceed estimated effort for the premise items Statement of Work is as follows:

CalFresh Eligibility Disqualifications for Certain Convicted Felons			
QA Staff Role	Hours	Rate	Cost
QA Business Analyst/Tester	436	\$114	\$49,704
QA Specialist II	63	\$134	\$8,442
QA Technical Lead	63	\$139	\$8,757
Subtotal	562		\$66,903

CalFresh Restaurant Meals			
QA Staff Role	Hours	Rate	Cost
QA Business Analyst/Tester	285	\$114	\$32,490
QA Specialist II	36	\$134	\$4,824
QA Technical Lead	36	\$139	\$5,004
Subtotal	357		\$42,318

CalFresh Notice of Denial or Pending Status			
QA Staff Role	Hours	Rate	Cost
QA Business Analyst/Tester	236	\$114	\$26,904
QA Specialist II	30	\$134	\$4,020
QA Technical Lead	30	\$139	\$4,170
Subtotal	296		\$35,094

CalFresh Reinstatement Approval & Denial Notice Revisions			
QA Staff Role	Hours	Rate	Cost
QA Business Analyst/Tester	330	\$114	\$37,620
QA Specialist II	41	\$134	\$5,494
QA Technical Lead	41	\$139	\$5,699
Subtotal	412		\$48,813

Update CalFresh Discontinuance of Gambling Wins			
QA Staff Role	Hours	Rate	Cost
QA Business Analyst/Tester	45	\$114	\$5,130
Subtotal	45		\$5,130

CalFresh and CalWORKs Implementation of New Forms and CDSS Rights Contact Information Update			
QA Staff Role	Hours	Rate	Cost
QA Business Analyst/Tester	107	\$114	\$12,198



QA Specialist II	16	\$134	\$2,144
QA Technical Lead	28	\$139	\$3,892
Subtotal	151		\$18,234

Resume Pre-Pandemic Medi-Cal Operations			
QA Staff Role	Hours	Rate	Cost
QA Business Analyst/Tester	293	\$114	\$33,402
QA Specialist II	36	\$134	\$4,824
QA Technical Lead	36	\$139	\$5,004
Subtotal	365		\$43,230

Total	2188		\$259,722
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Costs by SFY

The cost schedules to support the QA Services associated with the seven (7) premise items have been incorporated into the Quality Assurance Project Cost Schedules and are attached. The total cost of Change Order 8 Work Order 6 is not to exceed \$259,722. The following provides the estimated costs by SFY:

PREMISE ITEM	SFY 24/25	TOTAL
CalFresh Eligibility Disqualifications for Certain Convicted Felons	\$66,903	\$66,903
CalFresh Restaurant Meals	\$42,318	\$42,318
CalFresh Notice of Denial or Pending Status	\$35,094	\$35,094
CalFresh Reinstatement Approval & Denial Notice Revisions	\$48,813	\$48,813
CalFresh Discontinuance of Gambling Wins - Update	\$5,130	\$5,130
CalFresh and CalWORKs Implementation of New Forms and CDSS Rights Contact Information Update	\$18,234	\$18,234
Resume Pre-Pandemic Medi-Cal Operations	\$43,230	\$43,230
TOTAL	\$259,722	\$259,722

Work Order Approval

IN WITNESS WHEREOF, the Parties have set their hands hereunto as of the Execution Dates set forth below.

CalSAWS Consortium

By: _____
 Printed Name: Michael Sylvester
 Title: Board Chair
 Date: _____

ClearBest, Incorporation

By: _____
 Printed Name: Wendy Battermann
 Title: President
 Date: _____



CalSAWS Consortium

By: _____
Printed Name: Julia Erdkamp
Title: Executive Director
Date: _____

APPROVED AS TO FORM:

By: _____
Jeff Mitchell
Consortium Legal Counsel
Date: _____