

☒ CalSAWS M&E

Distribution Date:	July 18, 2024
To:	PPOC.All
CIT Name:	CalSAWS Training Manuals Updates
From:	CalSAWS Project

PPOCs, please forward to the appropriate impacted staff in your county:

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| <input type="checkbox"/> General
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Description: (Including any step-by-step instructions)	<p>Purpose</p> <p>The purpose of this CIT is to inform Counties that the CalSAWS Training Manuals for CalWORKs, CalFresh, Medi-Cal and General Eligibility have been updated for releases 22.09-24.05 and are now available on the CalSAWS Web Portal. The Service Arrangements for Employment Services Training Manual was reviewed for updates, but there were no SCRs implemented between 23.11 and 24.05 that impacted this manual.</p> <p>Background</p> <p>At migration to CalSAWS, the former C-IV Counties requested the project develop and maintain training courses to support County induction training. The Consortium Training team developed the draft course design and previewed it at the Training Committee meeting on 1/5/2022, after which the team began course development. The CalSAWS Training Manual for CalFresh was released via CIT 0030-23, General Eligibility was released via CIT 0254-23, Medi-Cal was released via CIT 0303-23, CalWORKs was released via CIT 0338-23, and Service Arrangements for Employment Services was released via CIT 0047-24.</p> <p>Additional Information</p>
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	<p>The CalWORKs, CalFresh, Medi-Cal and General Eligibility Training Manuals have been updated to match functionality for releases 22.09-24.05. The Training Manuals align the functionality of the CalSAWS Training Production and Training Staging environments and are designed to be used with golden cases built in the Training Staging environment by the counties. A Course Golden Case Scenario document is included with each manual which gives County trainers the necessary information to build the golden cases used in the Training Manual.</p> <p>The Service Arrangements for Employment Services Training Manual was reviewed for updates, but there were no SCRs implemented between 23.11 and 24.05 that impacted this manual.</p> <p>The release schedule for course updates for 2024 is included below:</p> <table data-bbox="675 621 1172 814"> <tr> <th>Release</th><th>Distribution Date</th></tr> <tr> <td>22.09-24.05</td><td>7/10/2024</td></tr> <tr> <td>24.07</td><td>8/19/2024</td></tr> <tr> <td>24.09</td><td>10/21/2024</td></tr> <tr> <td>24.11</td><td>12/23/2024</td></tr> </table> <p>Note: In the CalSAWS Training Production environment, Users can log in and access cases for their own County only. Data creation and management for these courses is a county responsibility.</p> <p>County Action</p> <p>The Training Manuals for CalWORKs, CalFresh, Medi-Cal and General Eligibility, which include content up to the 24.05 release, are now available on the CalSAWS Web Portal at:</p> <p>[REDACTED]</p> <p>If you have questions on this CIT, please reach out to the Primary Contact and cc your Regional Managers.</p>	Release	Distribution Date	22.09-24.05	7/10/2024	24.07	8/19/2024	24.09	10/21/2024	24.11	12/23/2024
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22.09-24.05	7/10/2024										
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24.11	12/23/2024										
Primary Project Contact:	<p>Ashley Arnold Consortium Training & DEI Manager (916)-862-1769 ArnoldA@CalSAWS.org</p>										
Backup Project Contact:	<p>Jayna Longstreet Consortium Trainer (916) 282-3832 LongstreetJ@CalSAWS.org</p>										
Attachments:											
Web Portal Link:	[REDACTED]										

	<p>OR</p> <p>You may also retrieve the CIT document and attachments by following these steps:</p> <ol style="list-style-type: none">1. Click on the CRFIs & CITs link at the top of the page.2. Click on the "CalSAWS Information Transmittal (CIT)" folder.3. Click on the "2024" folder.4. Click on the appropriate CIT # folder.
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