# CalSAWS Quality Assurance Bi-Weekly Status Report

Reporting Period: August 26, 2024, to September 8, 2024

CalSAWS Quality Assurance

Bi-Weekly Status Report Period: August 26, 2024, to September 8, 2024

1.0	Quality Assurance	3
1.1	CalSAWS Bi-Weekly Status Agenda Topics	3
1.2	Deliverables Management	4
1.3	Highlights for the Reporting Period	6
1.4	Activities for the Next Reporting Period	11
1.5	Deviations from Plan/Adjustments	15
	Table of Tables	
Table	e 1-1 – CalSAWS Quality Assurance Status Agenda Topics	3
	e 1-2 – Overall Summary of CalSAWS M&O Deliverable Status	
	e 1-3 – Overall Summary of Gainwell M&O Deliverable Status	
	e 1-4 - Transition Readiness	
	e 1-5 – Overall Summary of OCAT Deliverable Status	
Table	e 1-6 – Overall Summary of BenefitsCal Deliverable Status	5
Table	e 1-7 – Weekly M&O System Change Request (SCR) Updates	9
Table	e 1-8 – CalSAWS Release 24.09 Independent Test Progress	10
Table	e 1-9 Priority Release/RWR Issues Completed for QA Review/Test	11

Bi-Weekly Status Report Period: August 26, 2024, to September 8, 2024

# 1.0 Quality Assurance

# 1.1 CalSAWS Bi-Weekly Status Agenda Topics

Table 1-1 – CalSAWS Quality Assurance Status Agenda Topics

able 1-1 – CalSAWS Quality Assurance Status Agenda Topics					
STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC				
QA PMO	<ul> <li>Participated in Region 3 and 6 Management Site Visits</li> <li>Participated in Region 5 Management Site Visit Planning</li> <li>Participated in M&amp;E Transition-In Master Plan DED Walkthrough</li> <li>Participated in Infrastructure Test &amp; Validation Plan DEL Walkthrough</li> <li>Participated in BenefitsCal Architecture review</li> <li>Participated in OCAT Ops and Release Management meeting</li> <li>Submitted the CalSAWS Post Implementation Evaluation Report (PIER)</li> <li>Facilitated CalSAWS Committee Meeting Strike Team Leadership Session(s)</li> <li>Facilitated September System Change Request (SCR) training preparation</li> <li>Facilitated sponsor discussion on SCR training soft skills focus areas</li> </ul>				
QA Technical	<ul> <li>Reviewed Release 24.09 performance plan and results</li> <li>Attended onsite visit for Los Angeles Contact Center</li> <li>Participated in CalSAWS Imaging status and performance meetings</li> <li>Participated in CalSAWS production service interruption meetings</li> <li>Participated in CalSAWS Contact Center and Fresno Gen Al meetings</li> <li>Continued review of CalSAWS Change Advisory Board (CAB) tickets</li> <li>Continued review of partner System Security Plans (SSPs)</li> </ul>				
QA Functional/Test	<ul> <li>Continued Release 24.09 test execution and review of SCRs and defects</li> <li>Continued Release 24.09 validation of Training Job Aids and Online Help</li> <li>Continued validation of Web-based Training (WBT) and CalSAWS Functional Presentation (CFP) SCRs</li> <li>Continued Client Correspondence validation</li> <li>Participated in CalSAWS State/Fiscal Report support</li> <li>Monitored FCED test execution, requirements, and test plan</li> <li>Participated in WDTIP Sprint design and data conversion discussions</li> </ul>				

Bi-Weekly Status Report Period: August 26, 2024, to September 8, 2024

# 1.2 Deliverables Management

Table 1-2 – Overall Summary of CalSAWS M&O Deliverable Status

DEL #	verall Summary of CalSAWS M&O Deliveral  DELIVERABLE NAME	JIC JICIO	STATUS
65.07	QA Monthly Status Report – August 2024		• Submitted FDEL on September 9, 2024
WP-4.10	QA Work Plan – August 2024		• Submitted FDEL on September 9, 2024
66.07	QA Test Monthly Report – August 2024		• Submitted FDEL on September 9, 2024
67.03	Quarterly QA Security Report		• Submit DDEL by September 27, 2024
68.07	SLA and Performance Review Report - August 2024		• Submit FDEL by September 16, 2024
WP-76.7	Capacity Management Plan		• Submit FDEL comments by September 11, 2024
WP-76.8	Change Management Plan		<ul> <li>Submit FDEL comments by September 11, 2024</li> </ul>
WP-76.9	Network Management Plan		<ul> <li>Submit FDEL comments by September 11, 2024</li> </ul>
WP-76.10	Operations Management Plan		<ul> <li>Submit FDEL comments by September 11, 2024</li> </ul>
WP-76.11	Performance Management Plan		<ul> <li>Submit FDEL comments by September 11, 2024</li> </ul>
WP-76.12	Procurement and Assets Management Plan		• Submit FDEL comments by September 11, 2024
WP-76.13	Project Office Plan		• Submit FDEL comments by September 11, 2024
WP-76.14	County Site Plan		• Submit FDEL comments by September 11, 2024

CalSAWS Quality Assurance

Bi-Weekly Status Report Period: August 26, 2024, to September 8, 2024

DEL#	DELIVERABLE NAME		STATUS		
WP-76.16	Security Management Plan		• Submit FDEL comments by September 11, 2024		
78	CalSAWS PCD Appendix A - Communications Management Plan		Submit FDEL comments by September 11, 2024		

# Table 1-3 – Overall Summary of Gainwell M&O Deliverable Status

DEL#	DELIVERABLE NAME	STATUS
	None to report for this period	

#### Table 1-4 - Transition Readiness

DEL#	DELIVERABLE NAME	STATUS		
ME-D01	Assessment of Infrastructure Transition-In Master Plan		• Submit DDED comments by September 13, 2024	
I-D04	Assessment of Infrastructure Transition-In Test & Validation Plan		Submitted DDEL comments on September 10, 2024	

# Table 1-5 – Overall Summary of OCAT Deliverable Status

DEL#	DELIVERABLE NAME	STATUS
69.07	OCAT – Monthly Status Report – August 2024	• Submitted FDEL on September 9, 2024

# Table 1-6 – Overall Summary of BenefitsCal Deliverable Status

DEL#	DELIVERABLE NAME		STATUS
WP-26.26	BenefitsCal - CX Monthly Report – Aug/Sep 2024	, and the same of	
WP-27.31	BenefitsCal – Monthly M&O Report - August 2024		Submit DDEL comments by September 16, 2024
WP-28.29	BenefitsCal – Work Plan Monthly Updates – August 2024		• Submit FDEL comments by September 16, 2024

CalSAWS Quality Assurance

Bi-Weekly Status Report Period: August 26, 2024, to September 8, 2024

WP-32.10	BenefitsCal - BOM Review and License Renewal Jul - Sep 2024	Submit FDEL comments by October 11, 2024
WP-33.10	BenefitsCal – Certificate Review Jul – Sep 2024	Submit FDEL comments by October 11, 2024

[1] **Status: Red:** Behind schedule and requires escalation; **Amber:** Potential delay/monitor with no material schedule impact; **Green:** On schedule, performing as planned

# 1.3 Highlights for the Reporting Period

## 1.3.1 Project Management

- ▶ Participated in BenefitsCal Architecture review on August 26 and 28, 2024
- Participate in Region 3 Management Site Visit on August 27, 2024
- Participate in CalSAWS PMO Status reviews on August 27 and September 3, 2024
- ▶ Participate in Contact Center reviews on August 27, 28, and September 4, 2024
- Participate in Region 5 Management Site Visit Planning on August 28, 2024
- ▶ Participate in M&E Transition-In Master Plan DED Walkthrough on August 28, 2024
- Participate in CalSAWS Chief Technology Officer (CTO) applicant interviews on August 29 - 30, 2024
- ▶ Participate in Region 6 Management Site Visit on August 29, 2024
- ▶ Participate in CalSAWS Imaging Review on September 3, 2024
- Participate in Infrastructure Test & Validation Plan DEL Walkthrough on August 3, 2024
- ▶ Participate in CalSAWS Section Directors' meeting on September 4, 2024
- Participate in OCAT Ops and Release Management meeting on September 4, 2024
- Continue Transition Planning support
- Submitted CalSAWS Post Implementation Evaluation Report (PIER) on August 30, 2024
- Created CalSAWS templates and presentation content for All Staff Meeting to be held September 11, 2024
- Collaboration Model, Strike Teams, and Special Projects
  - o Facilitated September SCR Training preparation session on August 26, 2024
  - Closed August SCR Training poll and distributed results on August 27, 2024
  - o Finalized list of Committee Meeting Strike Team members on August 27, 2024
  - o Drafted Committee Meeting Strike Team kickoff agenda on August 30, 2024
  - Facilitated Exec Sponsor Committee Meeting Strike Team kickoff plan on September 4, 2024
  - Revised Committee Meeting Strike Team materials and incremental strategy on September 5, 2024
  - Facilitated SCR training Exec Sponsor soft skills focus area discussion on September 5, 2024

#### 1.3.2 Technical

- ► Participated in eGain and Calabrio Single Sign-On (SSO) review meetings
- Participated in Release 24.09 Project Integrated Readiness Status meetings

CalSAWS Quality Assurance

Bi-Weekly Status Report Period: August 26, 2024, to September 8, 2024

- ▶ Participated in CalSAWS Weekly Technical meeting on August 26, 2024
- ▶ Participated in CalSAWS Performance Report Meeting on August 27, 2024
- ▶ Participated in Tech Change Advisory Board (CAB) on August 28 and September 4, 2024
- ▶ Participated in CalSAWS Bi-Weekly meeting on August 28, 2024
- ▶ Participated in Code Standards and Security Defects review on August 29, 2024
- ▶ Participated in Monthly Over 15 Seconds Report Review meeting on August 29, 2024
- ▶ Participated in Weekly Architecture discussion on August 29 and September 5, 2024
- ▶ Participated in Environment Integration Management Review on August 29, 2024
- Participated in ServiceNow/ForgeRock Integration meeting on September 3, 2024
- ▶ Participated in ForgeRock Max Session Limit Review meeting on September 4, 2024
- Participated in CalSAWS Section Directors meeting on September 4, 2024
- ▶ Participated in Weekly CalSAWS/CARES Technical meeting on September 4, 2024
- ▶ Participated in CA-270693 Time Limits API Review on September 5, 2024
- ▶ BenefitsCal
  - Participated in BenefitsCal Operation Review meetings
  - o Participated in DD&I and M&O meetings
- ▶ Batch
  - o Participated in CalSAWS Batch review on August 29 and September 5, 2024
- ▶ Contact Center
  - Participated in reoccurring Bots meetings
  - Participated in CSC Support meetings
  - o Participated in Fresno Generative AI Call Summary meetings
  - o Participated in eGain Dashboard and Reporting meetings
  - o Participated in Los Angeles Telephonic Signature meetings
  - o Participated in Los Angeles eGain Reporting review meetings
  - o Participated in Contact Center 2.0 Touchpoint meeting on August 27, 2024
  - Participated in Amazon Connect-Language Support Implementation Review meeting on August 27 and September 3, 2024
  - Participated in CalSAWS Contact Center status on August 28 and September 4, 2024
  - Participated in Voice Bots and RPA Joint Status meeting on September 4, 2024

#### ► Security

- Participated in ForgeRock Operations Sync meeting
- o Continued review of Deloitte and Gainwell System Security Plans (SSPs)
- o Participated in Gainwell CloudCheckr Security meeting on August 26, 2024
- Participated in Ernst & Young CloudCheckr Security meeting on August 26 and September 3, 2024
- o Reviewed Deloitte and Gainwell SSP on August 28 and September 4, 2024
- o Participated in Accenture Security Status meeting on August 29, 2024
- o Participated in Deloitte CloudCheckr Security meeting on August 29, 2024
- o Participated in Accenture CloudCheckr Security meeting on August 29, 2024
- o Participated in Security Risk Management Group on August 29, 2024

#### ▶ Central Print

- Participated in Central Print weekly status meetings on August 26, 2024
- ► Lobby Management
  - o Participated in Lobby Management Modernization Review on August 21, 2024
- Service Management

CalSAWS Quality Assurance

Bi-Weekly Status Report Period: August 26, 2024, to September 8, 2024

- o Participated in Configuration Management Plan review on August 26, 2024
- o Participated in Helpdesk Operations Meeting on August 28, 2024
- o Participated in Monthly Helpdesk Committee meeting on August 29, 2024
- o Participated in ServiceNow Process Improvement review on August 29, 2024

# 1.3.3 Imaging

- Participated in Imaging Status call on September 3, 2024
- Participated in Monthly Hyland Imaging SLA Data Review on September 5, 2024

#### 1.3.4 Functional

- Supported September SCRB and SPG Scorecard review cycles
- ► Client Correspondence
  - o Participated in weekly Correspondence Design review meetings

#### ► FCED

- Participated in Daily Scrum standup meetings
- o Participated in weekly FCED All Team Stand-Up
- Participated in Daily Test Execution meetings
- o Participated in Core Constituent Design review meetings
- o Participated in CARES/CalSAWS Technical sync meetings
- o Participated in Interface Integration test scenarios reviews
- Participated in FCED Schedule sync meetings
- o Participated in CARES/CalSAWS UAT Schedule meeting on August 27, 2024
- o Participated in CARES/CalSAWS Test meeting on August 29 and September 5, 2024
- o Participated in CalSAWS CARES Placement meeting on August 29, 2024
- Participated in FCED Business Workgroup on August 29 and September 5, 2024
- ► General Assistance/General Relief (GA/GR)
  - o Participated in GA/GR Correspondence web-service discussions
- Lobby Management
  - o Participated in Tehama Lobby Device Planning on August 27, 2024
  - Participated in weekly Lobby Modernization Design discussion sessions

#### ▶ Medi-Cal/CMSP

- Participated in CalHEERS CalSAWS Test Daily Connect
- o Participated in Medi-Cal Correspondence SCRs Design status meetings
- o Participated in weekly CalHEERS SAWS Integration review meetings
- o Participated in CWDA CalHEERS meetings on August 29, 2024
- o Participated in the following JAD Sessions
  - o CR 230703: 2024 1095/3895 Interface Changes
  - o CR 252582: Notices Update for Release 25.02
  - o CR 252587: Design Change Request (DCR) for Release 25.06
  - o CR 265866: Modify Verify Current Income (VCI) Call Rate
  - o CR 266495: Enroller Portal/Salesforce Enhancements for Release 25.02
  - o CR 274413: Identity Processing (IDP) Phase 2 Enhancements
  - o CR 274416: Covered California (CCA) Chatbot Retrieving Tax Forms
  - o CR 278587: Accelerated Enrollment Enhancement
  - CR 280659: Adopt A/B testing tool to provide detailed usage analytics
  - CR 280660: Family Planning, Access, Care, and Treatment Phase 2 Enhancements
  - o CR 285410: Lawful presence Bot updates for DACA individuals

CalSAWS Quality Assurance

Bi-Weekly Status Report Period: August 26, 2024, to September 8, 2024

o CR 285589: Release 25.02 UI Enhancements

# ▶ Reports

- o Participated in Management Reports Committee meeting on August 27, 2024
- o Participated in State/Fiscal Reports planning on August 29 and September 5, 2024
- o Participated in State/Fiscal Reports meeting on August 29, 2024

# ► Telephone Consumer Protection Act

- o Participated in SCR design reviews on August 28 and September 4, 2024
- Participated in CalSAWS Outbound Customer Campaigns Workgroup Bi-Monthly Meeting on September 3, 2024

#### ▶ WDTIP

- Participated in Daily Scrum standup meetings
- Participated in WDTIP Weekly Workgroup meetings with State representatives
- o Participated in WDTIP Workgroup status meetings
- o Participated in Weekly EDD Technical meetings
- o Participated in WDTIP Sprint retrospective on August 28, 2024

#### Others

- o Participated in SCR CA-233160 Family Reunification Funding Design Discussion
- Participated in Virtual Assistant Design review sessions
- o Participated in Design Managers Status meeting on August 27, 2024
- o Participated in Tax Intercept Committee meeting on August 28, 2024
- o Participated in Collections Committee meeting on August 28, 2024
- o Participated in weekly CW/CF Eligibility Status meetings
- o Participated in weekly Task Management SCR review meetings
- ► Reviewed sixty-two (62) Design documents, targeting Critical and High priority designs for review and other SCRs at the Consortium's direction.

Table 1-7 – Weekly M&O System Change Request (SCR) Updates

Release	SCRs in QA Review
RWR	16
24.07	16
24.09	10
24.11	8
25.01	6
25.03	2
25.05	1
25.07	1
TBD	2
Grand Total	62

#### BenefitsCal

- o Participated in Daily Transaction Failures meetings
- Participated in Bi-Weekly Enhancement and M&O meetings
- o Participated in Program Manager meeting on August 28, 2024
- o Participated in CalSAWS BenefitsCal Scrum on August 28 and September 4, 2024
- Participated in GetCalFresh Parity List meeting on August 28, 2024

CalSAWS Quality Assurance

Bi-Weekly Status Report Period: August 26, 2024, to September 8, 2024

- Participated in BenefitsCal ABAWD Time Limits API Swagger reviews on August 29 and September 3, 2024
- o Participated in CBO ROI discussion with ForgeRock on September 4, 2024
- o Participated in Journal for Cancelled Appointments review on September 4, 2024
- o Participated in Update Application Status API design review on September 5, 2024
- Customer Engagement
  - Continued to monitor Yellow Banner processing status

#### 1.3.5 Test

- ► CalSAWS Release 24.11
  - o Received Consortium approval for scorecard on September 5, 2024.
- ► CalSAWS Release 24.09
  - Continued QA Review of System Test scripts for high impact SCRs
  - Continued test execution and defect retesting activities
  - Continued QA Review for a subset of High Impact Production Defects

Table 1-8 - CalSAWS Release 24.09 Independent Test Progress

Test Cycle	Total Scenarios	Not Executed	In Progress	Passed	Failed	Blocked
CalSAWS Release 24.09 - ClearBest QA Independent Test Results	154	0% (0)	2% (3)	92% (141)	6% (10)	0% (0)



## ▶ BenefitsCal Activities

- Completed Release 24.08.29 test activities
- o Reviewed Release 24.08.29 Release notes
- o Completed Priority Release 24.08.30 test activities
- Began Priority Release 24.09.19 test activities
- Began Monthly Release 24.09.26 test activities
- Monitored BenefitsCal releases M&O and M&E updates

CalSAWS Quality Assurance

Bi-Weekly Status Report Period: August 26, 2024, to September 8, 2024

# Priority Release/RWR Activities

- Monitored priority releases/RWR defects and SCR test activities
- o Completed test activities on the following SCRs/Defects:

Table 1-9 -- Priority Release/RWR Issues Completed for QA Review/Test

	Scheduled	
Defect/SCR #	Release	Type of Testing
CA-275549 ACL 23-92 - Update EBT 2259 Transactions	24.08.29	QA Review
Section to be Dynamic - Phase 2		
CA-279576 Add Pregnancy and the Pregnancy special	24.07.x3	QA Review
Needs (PSN)Payment NOAs to Template Repository		
CA-265030 Revision Updates for the MC 221 LA and MC 222	24.07.x3	QA Review
LA in the Template Repository		
CA-279181 Add NA 692 to Template Repository	24.07.x3	QA Review
CA-277672 Add MC 239 TMC-1 and MC 239 TMC -2 to the	24.07.x3	QA Review
Template Repository		

#### Training

- o Completed Release 24.08.30 WBT validation activities: 2 SCRs completed
- Began Release 24.09.06 WBT validation activities: 1 SCR in progress
- Continued Release 24.09 Job Aid/Online Help SCR validation activities
- Other Consortium Support Test Activities
  - Monitored test support for priority releases
  - o Participated in Integrated Test Team meeting on August 27 and September 3, 2024
  - o Participated in Test Touchpoint meeting on August 28 and September 4, 2024
  - o Participated in Code Standardization/Security Defects meeting on August 29, 2024

#### 1.3.6 OCAT

- ▶ Participated in OCAT/ForgeRock Profile Sync Issue meeting on September 3, 2024
- Participated in OCAT Operations and Release meeting on September 4, 2024

# 1.4 Activities for the Next Reporting Period

## 1.4.1 Project Management

- Participate in Release 24.09 T-2 Readiness Review on September 9, 2024
- Participate in CalSAWS PMO Status reviews on September 10 and 17, 2024
- Participate in Contact Center reviews on September 10, 11, and September 18, 2024
- Participate in Monthly Highland Imaging SLA Review on September 10, 2024
- Participate in Release 24.09 T-1 Readiness Review on September 16, 2024
- Participate in CalSAWS Imaging Review on September 17, 2024
- Participate in CalSAWS Section Directors' meeting on September 18, 2024
- Participate in Release 24.09 Green Light Review on September 18, 2024
- Participate in OCAT Ops and Release Management meeting on September 18, 2024
- Participate in CalSAWS Project Steering Committee on September 19, 2024
- Continue supporting Transition Planning
- Present new CalSAWS templates at All Staff Meeting and create help videos to support staff in overall use of templates, style sheets, colors, and samples

CalSAWS Quality Assurance

Bi-Weekly Status Report Period: August 26, 2024, to September 8, 2024

## ► Collaboration Model, Strike Teams

- o Facilitate September SCR Training preparation session on September 9, 2024
- Facilitate executive review of Committee Meeting Strike Team Leadership Strategy session materials on September 10, 2024
- Facilitate Committee Meeting Strike Team Leadership Strategy session on September 12, 2024

#### 1.4.2 Technical

- Participate in Calabrio SSO Effort Updates meetings
- Participate in eGain SSO Effort status meetings
- ► Participate in Release 24.09 Project Integrated Readiness Status meetings
- ▶ Participate in Bi-Weekly FCED Review meeting on September 9, 2024
- Participate in CalSAWS Weekly Technical meeting on September 9 and 16, 2024
- ▶ Participate in ServiceNow/ForgeRock Integration review on September 10, 2024
- ▶ Participate in Tech CAB on September 11 and 18, 2024
- ▶ Participate in CalSAWS Bi-Weekly Status meeting on September 11, 2024
- ▶ Participate in Weekly Architecture discussions on September 12 and 19, 2024
- ▶ Participate in Environment Integration Management review on September 12, 2024
- ▶ Participate in CalSAWS Section Directors Meeting on September 18, 2024
- ▶ Participate in CalSAWS Architectural Standards Review on September 18, 2024
- ▶ Participate in CalSAWS PSC Meeting on September 19, 2024
- ▶ Participate in CARES/CalSAWS testing meeting on September 19, 2024
- ▶ Participate in October Disaster Recovery test meeting on September 19, 2024
- ▶ BenefitsCal
  - o Participate in BenefitsCal Operations Review meetings
  - Participate in DD&I and M&O review meetings

#### ► Batch

o Participate in CalSAWS Batch review on September 5 and 12, 2024

# ▶ Contact Center

- o Participate in Fresno GenAl Call Summary meetings
- o Participate in Robotic Process Automation (RPA) Daily review meetings
- Participate in reoccurring Bots meetings
- Participate in CalSAWS Contact Center reviews
- o Participate in eGain meetings
- Participate in Los Angeles County CCB and Afterhours IVR Design Sessions
- Participate in CSC Support meetings
- o Participate in GenAl for Call Summary Assist meetings
- o Participate in CalSAWS Virtual Assistant (VA) Weekly Reviews
- Participate in CalSAWS Bi-Weekly Amazon Connect-Language Support Implementation Review meetings
- Participate in Contact Center Management review on September 9, 2024
- Participate in Contact Center Status Meeting on September 11 and 18, 2024
- o Participate in Voice Bots & RPA Joint Status meeting on September 18, 2024

#### Security

- o Continue Deloitte and Gainwell SSP reviews
- Participate in Deloitte and Gainwell SSP review on September 11 and 18, 2024
- o Participate in Deloitte CloudCheckr Security review on September 12, 2024

CalSAWS Quality Assurance

Bi-Weekly Status Report Period: August 26, 2024, to September 8, 2024

- Participate in Accenture CloudCheckr Security review on September 12 and 19, 2024
- Participate in Accenture Security Status meeting on September 12, 2024
- o Participate in Ernst & Young CloudCheckr Security meeting on September 16, 2024
- o Participate in Gainwell CloudCheckr Security meeting on September 16, 2024
- o Participate in ForgeRock Operations Bi-Weekly meeting on September 18, 2024
- Service Management
  - o Participate in ServiceNow Process Improvement review on September 12, 2024
- ► Central Print
  - o Participate in Central Print Weekly meetings on September 9 and 16, 2024
- ▶ Lobby Management
  - Participate in Lobby Device Planning meetings

# 1.4.3 Imaging

- ▶ Participate in Monthly Customer Success for CalSAWS with Hyland meeting on September 10, 2024
- Participate in Imaging Status meeting on September 17, 2024
- ▶ Participate in CalSAWS Imaging Committee meeting on September 19, 2024

# 1.4.4 Functional

- ► Continue supporting September SCRB and SPG Scorecard review cycles
- ► Client Correspondence
  - o Participate in Weekly Correspondence Design review meetings
- ► FCED
  - Participate in Daily Scrum standup meetings
  - o Participate in Weekly FCED All Team standup meetings
  - o Participate in Daily Test Execution meetings
  - o Participate in Weekly Core Constituent Design review meetings
  - o Participate in Weekly CARES/CalSAWS Technical sync meetings
  - o Participate in Weekly Interface Integration test scenarios review meetings
  - o Participate in Bi-Weekly FCED Schedule sync meetings
  - o Participate in Bi-Weekly FCED User Group meetings
  - Participate in Weekly CARES/CalSAWS Test meetings
  - o Participate in Weekly FCED Business Workgroup meetings
  - o Participate in CARES Data Conversion discussion on September 19, 2024
  - o Participate in FCED Governance Committee meeting on September 20, 2024
- General Assistance/General Relief (GA/GR)
  - o Participate in Weekly GA/GR Correspondence web-service discussions
  - Participate in SCR CA-262963 Updating GROW Orientation Attendance Design discussion meeting on September 12, 2024
- ▶ Lobby Management
  - o Participate in Weekly SCR CA-213363 Lobby Modernization Design discussions
  - o Participate in Siskiyou Lobby Device Planning meeting on September 10, 2024
  - o Participate in Lobby Management Status meeting on September 10, 2024

#### ▶ Medi-Cal/CMSP

- Participate in Daily CalHEERS CalSAWS Test Connect meetings
- o Participate in Weekly Medi-Cal Correspondence SCRs Design status meetings
- Participate in Bi-Weekly CalHEERS SAWS Integration review meetings

CalSAWS Quality Assurance

Bi-Weekly Status Report Period: August 26, 2024, to September 8, 2024

- Participate in Weekly CWDA CalHEERS meetings
- o Participate in SCR CA-279244 Alternate Format Options Design discussion
- Participate in the following JAD Sessions
  - o CR 199832: Automatic Plan Selection (SB 260) Phase 2
  - o CR 216717: BREfS Initiative #7 Carry Forward Enhancements
  - o CR 250226: Enhance Consumer Take Away Pages
  - o CR 253663: Enhancements to Awaiting Review and Disposition Functionality
  - o CR 256174: Enhance processing of 1095 and 3895 architectures
  - o CR 259588: Enhance Issuer Portal for Carrier onboarding
  - o CR 265866: Modify Verify Current Income (VCI) Call Rate
  - o CR 266495: Enroller Portal/Salesforce Enhancements for Release 25.02
  - o CR 269494: Enhance User Access
  - o CR 272295: CalHEERS Banner Messaging
  - o CR 272413: Alternative Formats Phase 2 Enhancements
  - o CR 273150: Disposition Enhancements Discovery
  - CR 274416: Covered California (CCA) Chatbot Retrieving Tax Forms
  - o CR 278590: Noticing for Authorized Representatives
  - CR 283798: Data Extracts for SAS Viya
  - o CR 283907: Masking Sensitive Data Elements
  - o CR 285589: Release 25.02 UI Enhancements

#### ▶ Reports

- Participate in Weekly State/Fiscal Reports planning meetings
- o Participate in in Reports risk update discussion on September 10, 2024
- o Participate in State/Fiscal Reports meeting on September 12, 2024
- ► Telephone Consumer Protection Act
  - o Participate in SCR design discussion meetings on September 11 and 18, 2024

#### ▶ WDTIP

- o Participate in Daily Scrum standup meetings
- o Participate in Weekly WDTIP Workgroup meetings with State representatives
- o Participate in Weekly EDD Technical meetings
- o Participate in Sprint Retrospective meeting on September 17, 2024

#### ▶ Others

- o Participate in Weekly CA-233160 Family Reunification Design review sessions
- o Participate in Bi-Weekly Virtual Assistant Design review sessions
- o Participate in Weekly Design Managers Status meetings
- o Participate in Weekly AppDev Leads meetings
- o Participate in Weekly CalWORKs/CalFresh Eligibility Status meetings
- o Participate in Weekly Task Management SCR review meetings
- o Participate in CalWORKs/CalFresh Committee meeting on September 11, 2024
- o Participate in the Env Integration Review on September 12, 2024
- o Participate in Welfare-to-Work Committee meeting on September 19, 2024

#### BenefitsCal

- Participate in Daily Transaction Failures meetings
- o Participate in Bi-Weekly Enhancement and M&O check-in meetings
- o Participate in Weekly Scope Review for upcoming BenefitsCal releases
- Participate in Program Manager meeting on September 11 and 18, 2024
- o Participate in BenefitsCal Scrum meeting on September 11 and 18, 2024
- Participate in BenefitsCal User-Centered Design meeting on September 18, 2024

CalSAWS Quality Assurance

Bi-Weekly Status Report Period: August 26, 2024, to September 8, 2024

- Customer Engagement
  - o Continue to monitor Yellow Banner processing statistics

#### 1.4.5 Test

- ► CalSAWS Release 24.11
  - Begin test preparation activities
- ► CalSAWS Release 24.09
  - Continue QA Review of System Test scripts for high impact SCRs
  - Continue test execution activities
  - Continue QA Review for a subset of High Impact production defects
- ▶ BenefitsCal Activities
  - Complete Release 24.09.19 Priority Release test activities
  - o Continue Release 24.09.26 Monthly Release test activities
- Begin Release 24.09.30 Priority Release test activities
- ▶ Priority Release/RWR Activities
  - Monitor priority releases/RWR defects and SCR test activities
- ▶ Training
  - o Continue WBT/CFP SCR validation activities
  - o Continue Release 24.09 Job Aid/Online Help SCR validation activities
- ▶ Other Consortium Support Test Activities
  - Participate in Integrated Test Team meeting on September 10 and 17, 2024
  - o Participate in Test Touchpoint meeting on September 11 and 18, 2024

#### 1.4.6 OCAT

- Participate in OCAT Monthly SLA Reporting meeting on September 9, 2024
- ▶ Participate in OCAT Operations and Release meeting on September 18, 2024

# 1.5 Deviations from Plan/Adjustments

▶ None