## **PPOCs:** Please send the completed request to CER@CalSAWS.org and cc your RM.

Submission	06/21/2024
Date	
Title	Auto complete the Received task when the Customer Reporting
	Detail page is updated from Received to Reviewed – Ready to Run
	EDBC or Incomplete.

Region #: 6	County: Los Angeles	
<b>Submitter</b> :	Email:	<b>Phone:</b>
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Program(s) Impacted:			
Adoptive Services	ARC	🔀 CalFresh	Cal-Learn
CalWORKS / RCA	CAPI	Child Care	
Foster Care	🖾 GA/GR	GAIN/REP/WTW	GROW
Kin-GAP	🔀 Medi-Cal / RMA		
Other – specify			

Area(s) Impacted:			
Call Center	Case Assignment	Central Print	Client Correspondence
Eligibility	Fiscal / Collections	Hearings	Imaging
Lobby Management	Reports	Resource Data Bank	Schedule Appt
Security	Self Service Portal	Special Investigation	🔀 Task Mgmt
Time Limits	Training		
Interface(s) - specify			
Other – specify			

## CalSAWS | Enhancement Request (CER)

Justification / Request Summary: Auto close tasks related to the report types in the Customer Reporting List page when the status of the report is updated from Received to Reviewed- Ready to Run EDBC or Incomplete.

Issue: Staff are required to manually Completed the associated Assigned/In Process tasks even though the work has already been completed. In some instances the worker forgets to manually complete the task, this causes loss time when a worker reviews a task already worked.

Proposed Recommendation: Auto close tasks related to the report types in the Customer Reporting List page when the status of the report is updated from Received to Reviewed- Ready to Run EDBC or Incomplete. The Task History page shall capture the worker information that flipped the status of the report type from Received to Reviewed- Ready to Run EDBC or Incomplete.

Prioirity/Implementation Consideration(s):

CalSAWS Response:			
CER Tracking #: (automatically generate by JIRA)	SCR #		
Rejected By:	Date:		
Rejection Reason(s) or other Comments:			

Manager \_\_\_\_\_ Date \_\_\_\_\_ Date \_\_\_\_\_