

Distribution Date:	August 22, 2024
To:	PPOC.All; Consortium.RegionalManagers.All; Committee.SelfServicePortal.All
CIT Name:	Automation of e-Application Status, Updates and Reminders
From:	CalSAWS Project

PPOCs, please forward to the appropriate impacted staff in your county:

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|---|---|
| <input checked="" type="checkbox"/> General
<input checked="" type="checkbox"/> Policy
<input checked="" type="checkbox"/> CW
<input checked="" type="checkbox"/> CF
<input checked="" type="checkbox"/> MC
<input type="checkbox"/> CMSP
<input type="checkbox"/> FC/KG/AAP
<input type="checkbox"/> Child Care
<input type="checkbox"/> WtW
<input checked="" type="checkbox"/> Other Program(s) __GA/GR____
<input checked="" type="checkbox"/> BenefitsCal
<input type="checkbox"/> Customer Correspondence
<input type="checkbox"/> OCAT
<input type="checkbox"/> Other _____ | <input type="checkbox"/> Reports
<input type="checkbox"/> Fiscal
<input type="checkbox"/> Caseload Movement
<input type="checkbox"/> Management
<input type="checkbox"/> Fiscal
<input type="checkbox"/> Security
<input checked="" type="checkbox"/> Batch and Interfaces
<input type="checkbox"/> Imaging
<input type="checkbox"/> Migration
<input type="checkbox"/> Conversion
<input type="checkbox"/> Technical
<input type="checkbox"/> Training
<input checked="" type="checkbox"/> Help Desk |
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Description:	<p>Purpose</p> <p>The purpose of this CIT is to inform counties the lists associated with CA-280100 BenefitsCal Documentation – List of e-Applications in production in Data Transfer Status has been posted. This list was requested by the Self-Service Portal Committee due to CA-279612 DCR for existing E-Applications with Data Transfer status.</p> <p>This CIT also reminds counties of the release of CA-202347 Automate E-Application Status scheduled for the evening of August 29, 2024. This SCR creates a new batch job which will run nightly Monday – Saturday and will automatically update the e-Application Status from 'Data Transfer' to 'Transferred to System' when EDBC for all the program(s) applied for through the e-Application are processed (Active, Denied, or Discontinued, etc.) on or after the e-Application date.</p> <p>Background</p> <p>Currently, updating the e-Application Status from a 'Data Transfer' to a 'Transferred to System' status requires county staff to manually access the e-Application and update the e-Application Status field once they have completed review of the data the customer provided as part of their e-Application on the associated Data Collection pages. Often times this extra step goes uncompleted once a worker has run EDBC for the programs applied for.</p> <p>If customers submit any following e-Applications, county staff are unable to link the new e-Application to a case due to the previous e-Application not having been</p>
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	<p>updated from a 'Data Transfer' status. This causes delays in the case creation process for counties.</p> <p>Additional Information A one-time Data Change Request (DCR) will be run prior to implementation of the new batch job to ensure there is no negative impact to overnight batch processes due to the volume of impacted e-Applications during a first time run of the batch. CA-279612 DCR for existing E-Applications with Data Transfer status will run Sunday evening on August 24, 2024, to ensure the volume of data updates is completed.</p> <p>When e-Applications are linked to a case the Data Collection pages display any e-Data submitted by the applicant as part of their application. Updating the status of the linked e-Application releases all the e-Data associated to that e-Application that was not saved as part of the Data Collection process. For details, please refer to the Self-Service Portal – e-Applications Job Aid.</p> <p>County Action The lists associated with CA-280100 have been posted to the CalSAWS Web Portal in the following location:</p> <p>[REDACTED]</p> <p>The lists generated as part of CA-280100 list the e-Applications that will be updated through the CA-279612 DCR. This list was generated as information only and counties are not expected to take any action and should follow their county's business processes and take any necessary actions if appropriate.</p> <p>The lists have the standard and additional columns as noted. Standard columns include Case Name, Case Number, County, Unit, Unit Name, Office Name and Worker ID. Additional columns include E-Application Number, E-Application Submission Date and E-Application Status.</p> <p>If you have questions on this CIT, please reach out to the Primary Contact and cc your Regional Managers.</p>
Primary Project Contact:)	Dymas Pena CalSAWS Business Analyst Policy & Design Team PenaD@CalSAWS.org
Backup Project Contact:	Cathy Vaisau CalSAWS Business Analyst Policy & Design Team VaisauC@CalSAWS.org
Attachments:	
Web Portal Link:	<p>[REDACTED]</p> <p>OR</p> <p>You may also retrieve the CIT document and attachments by following these steps:</p> <ol style="list-style-type: none"> 1. Click on the CRFIs & CITs link at the top of the page.

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| | <ol style="list-style-type: none">2. Click on the "CalSAWS Information Transmittal (CIT)" folder.3. Click on the "2024" folder.4. Click on the appropriate CIT # folder. |
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