CalSAWS
CalSAWS Consortium, CalSAWS System

accenture

Memorandum	**CalSAWS Project**
	Regulations:ACL 24-==XX==, ACL 24-55, ACIN-I-==XX==-24
	Meeting: N/A
To:	PPOCs, RMs, Committee Members
From:	CalSAWS Project
Audience:	PPOCs, RMs, Committee Members, CalSAWS Project

Memorandum Purpose:

This memorandum is intended to convey the batch EDBC scope, county actions and schedule for the referenced program changes.

Scope:

Per ACL 24-==XX==, SCR CA-257180 will implement the CalWORKs Tier 1 and Tier 2 IRT increase rates on 09/05/2024.

Per ACL 24-55, SCR CA-257180 will implement the CalWORKs MAP increase rates on 09/05/2024.

Per ACIN I-==XX==-24 and Nutrition Service SNAP COLA Memo FY 2025, SCR CA-257180 will implement the CalFresh COLA increase rates on 09/05/2024.

To minimize the work required by the counties, the project will begin running EDBCs on 09/07/2024. The EDBCs and NOAs are expected to run from 9/07/2024 – 09/10/2024.

CalWORKs MAP, Tier1 and Tier 2 IRT, CalFresh COLA Batch EDBC Processing will start on 09/07/2024 with SCR CA-257179:

1. **Batch:**
    a. Run batch EDBC beginning 09/07/2024 for the benefit month of 10/2024 including past RE due date cases for:
        i. All cases with an active or ineligible Foster Care program with ARC aid codes 2T, 2S, or 2U effective for 10/2024 in single program mode. Exclude the following cases:
            1. EDBC will not be triggered on programs with a Non-standard rate in effect in the benefit month.
            2. EDBC will not run if a regular EDBC has already been processed for the benefit month since SCR CA-257180 went into production.
            3. EDBC will not run for 'Yellow Banner' programs. NOTE: Counties can check 'Yellow Banner' programs daily with the latest Qlik report.
        ii. Run the above population with Run Reason 'CW/CF COLA' (CT744_CF).

iii. Run the above population with Sub Type code 'CW/CF COLA' (CT942_C1)

b. Run batch EDBC beginning 09/07/2024 for the benefit month of 10/2024 for:

    i. All cases with an active or ineligible CalWORKs or RCA program in targeted program mode. Targeting program mode will include CF and NB programs on the CW/CF combo cases.

        Exclude the following cases:

1. The benefit month is past the latest RE due date for the program.
2. The program has a SAR7 Due Month of 09/2024, and the report status is Generated, Sent, Received, or Incomplete.
3. A regular EDBC has already been processed for the benefit month since SCR CA-257180 went to production.
4. EDBC will not run for 'Yellow Banner' programs. NOTE: Counties can check 'Yellow Banner' programs daily with the latest Qlik report.

    ii. Run the above population with Run Reason 'CW/CF COLA' (CT744_CF).

    iii. Run the above population with Sub Type code 'CW/CF COLA' (CT942_C1)

NOTE: Batch shall process recommendation b. only after the completion of recommendation a. This is to ensure that active Foster Care programs are accurately updated prior to the processing of CalFresh program.
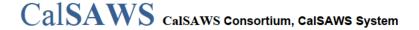
c. Run batch EDBC beginning 9/07/2024 for the benefit month of 10/2024 for:

    i. All active or ineligible CF (including TCF) programs in targeted program mode and include NB program.

        Exclude the following cases:

1. The benefit month is past the latest RE due date for the program.
2. The program has a SAR7 Due Month of 09/2024, and the report status is Generated, Sent, Received, or Incomplete.
3. EDBC has already been processed for the benefit month since SCR CA-257180 went to production.
4. EDBC will not run for 'Yellow Banner' programs. NOTE: Counties can check 'Yellow Banner' programs daily with the latest Qlik report.

    ii. Run the above population with run reason 'CF COLA' (CT744_FS).

    iii. Run the above population with Sub Type code 'CF COLA' (CT942_C3).

NOTE: Batch shall process recommendation c. only after the completion of recommendation b. This is to ensure that an active CalFresh program with household members active on a different CalWORKs case gets processed accurately.

2. **NOAs:**

The SAR 2 will be generating via EDBC and an operational DCR will be implemented to prevent multiple SAR2s from generating per single case with this COLA run.

TEMP 2250 will be mass mailed with the SCR CA-281371 targeted for 09/12/2024.

Notices will be generated with each County EDBC population and sent to the Central Printing facility at the time the County EDBCs and NOAs are completed/generated (09/07/2024 -09/10/2024).

3. **Journal:**
   A journal entry will be created for each program run by the batch EDBC process. This will be the standard journal entry added by the batch EDBC process. The long description will read:

   a. Foster Care EDBCs run with Sub Type code 'CW/CF COLA':
      "Batch EDBC ran for <month, year>. Batch EDBC Ran for <Effective Month>. Batch EDBC processed for the program for following reasons: CW/CF COLA. "

   b. CalWORKs and CalFresh EDBCs run with Sub Type code 'CW/CF COLA':
      "Batch EDBC ran for <month, year>. Batch EDBC Ran for <Effective Month>. Batch EDBC processed for the program for following reasons: CW/CF COLA. "

   c. CalFresh EDBCs run with Sub Type code 'CF COLA':
      "Batch EDBC ran for <month, year>. Batch EDBC Ran for <Effective Month>. Batch EDBC processed for the program for following reasons: "CF COLA. "

4. **List Details:**

   The project will post the following lists to the web portal in the following location:

   The **non-Foster Care program** lists will be posted to the following location: ████
   ██

   The **Foster Care program** lists for **a,b,d,e** and **h** below will be posted to the following location: ██
   ████████████

List	County Action
a. List of Cases Discontinued by Batch EDBC Process. Include additional columns to indicate program type and program closure reason	These cases are likely the result of household changes or ongoing data collection which were not yet processed through EDBC. Since the purpose of this Batch EDBC process was not to discontinue households, review these cases to verify the closure was accurate.

List	County Action
b. List of Cases Where Batch EDBC Process Closed a Person. Include an additional column to indicate program type	These cases are likely the result of household changes or ongoing data collection which was not yet processed through EDBC. Since the purpose of this Batch EDBC process was not to close persons, review these cases to verify the closure was accurate.
c. List of CW Cases that Resulted in a Benefit Reduction. Include additional columns to indicate each benefit reduction type in a separate column (Household/AU Size Change, Income Change, Proration Change, Over Payment Adjustment Change)	These cases are likely the result of household changes or ongoing data collection which was not yet processed through EDBC. Since the purpose of this Batch EDBC process was not to reduce benefits, review these cases to verify the benefit reduction was accurate.
d. List of Cases That Resulted in Read-Only EDBC Include additional columns to indicate program type and read-only reason	Since Batch EDBC couldn't automatically apply the intended change to these cases, users may process EDBC to apply intended changes, if applicable.
e. List of Cases Skipped in Batch Run. Include additional columns to indicate the program type and skip reason.	Since Batch EDBC couldn't automatically apply the intended change to these cases, users may process EDBC to apply intended changes if applicable. **Reminder**: When processing EDBC on these cases, remember to run for **both** CalWORKs and CalFresh.
f. List of Cases Discontinued Or Denied for Over Income Prior to COLA Increase. CW and/or CF cases that meet the following criteria: i. EDBC run between 7/31/2024 and prior to deployment of CTCR SCR CA-257180 for the benefit month of 10/2024 has a denial or discontinuance reason of "Over Income" or "Over Income-$0 Allotment". Include additional columns to indicate program type and program status reason	The October benefit month may have been ran prior to COLA increases being added into Production. Review these CW And CF cases and take corrective action, if necessary.

List	County Action
g. List of Cases with at least one overridden EDBC for COLA Months. CW/RCA and/or CF cases that meet the following criteria: i. There is at least one overridden EDBC effective for the current or the Prior Benefit month ii. Batch EDBC is run for the COLA Month (10/2023) iii. Program is CalFresh, CalWORKs, RCA or Nutritional Benefit Include additional column to indicate program type.	Review these cases and take corrective action, including manually generating the appropriate NOA, as appropriate. **NOTE:** The case information will display only once on the list even if more than one month may be impacted.
h. List of Cases Excluded From COLA Batch Run Include additional columns to indicate program type and reason for exclusion description.	This case listing is to inform counties which cases were excluded from the COLA population due to the exclusion criteria detailed in the section labeled **Batch** above. Users can review these cases and make any intended changes including processing EDBC. Note: The 'yellow banner' population included in exclusion criteria in the section labeled **Batch** above can be viewed in the Qlik dashboard report "Converted Case Review Dashboard' and will not be part of this listing.

Development Schedule
1. Deliver the FC/CW/CF driving query and list queries to the System Test team on 08/22/2024.
2. System Testing of the FC/CW/CF batch process will occur between 08/22/2024 and 09/06/2024.
3. FC/CW/CF batch EDBC processing will begin in production on 09/07/2024.

Things to remember about these batch EDBC processes:
- All impacts from Defects and SCRs which have not been implemented will continue to occur during the batch processing.
- There are multiple reasons why a program may not be successfully run through batch EDBC processing. Some examples include: No Worker Assigned, Overridden Program Case, and Pending Program/Person/Application. Please review tasks and the Batch Eligibility Report daily.
- The EDBCs will have an EDBC Source of 'Batch EDBC Rules'.

- When a user runs EDBC on a case where a prior pending month exists, the EDBC will have a type of Read-Only. When running Batch EDBC that restriction does not apply and these EDBCs will not be Read-Only.
- Any updates or lack of updates made/not made to cases will impact the Batch EDBC results. This means programs may be discontinued (due to non-compliances, etc.) unexpectedly.

County Action:
- Review cases included in the lists and take necessary action.
- Review the Batch Eligibility Report and action cases which could not be processed. This report is an on-request report available under Global: Reports > Local: On Request > Task: Administrative. If you do not see this report, please contact your Security Administrator for rights. To see cases not processed select a status of 'Not Processed' on the Reports Parameters pages.
- Counties can check 'yellow banner' programs daily with the latest Qlik report.

Schedule Considerations:
- CalSAWS will not be down when the batch processing begins on Saturday, September 07, 2024.
- There will be no interruption to the regularly scheduled batch jobs during the COLA batch processing.
- Approximately 3.1 + million active programs will be processed during the FC/CW/CF batch EDBC process in CalSAWS for the benefit month of 10/2024.
- Approximately 50,000 programs processed per hour via batch EDBC.

Timeline:
- FC/CW/CF Batch EDBC processing and NOA generation will begin on 09/07/2024 and continue thru 09/10/2024.

CalSAWS CalSAWS Consortium, CalSAWS System

accenture

September 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	**2** No Batch (Labor Day)	**3** 1. SAR 7 Discontinuance 2. Foster Care Payroll: 55 Counties 3. MAGI MC RE EDR Sweep	**4**	**5** CW/CF COLA CTCR Rate Update	**6** 1. CW/CF RE appt Day 1 (LA County) 2. Non-Transition Food stamps NEC - Generate and Balance	**7** CW/CF COLA Batch run/NOA generation will begin. 1. CW/CF RE appt Day 2 (LA County) 2. CW/CF RE appt Day 1 (57 Counties) 3. Non-MAGI Stable Income RE EDBC 4. Negative action Non incarcerated
8 CW/CF COLA Batch run/NOA generation will continue	**9** CW/CF COLA Batch run/NOA generation will continue 1. Foster Care Payroll: Alameda & Sacramento Counties 2. Foster Care Payroll: LA County 3. CW/CF RE appt Day 2 (57 Counties)	**10** CW/CF COLA Batch run/NOA generation will conclude.	**11** MAGI/Mixed Age EDR	**12** NA 960X Non Magi Redeter(MC 210), Magi Redeter(MC 216), Mixed Redeter(MC 217) Medi-Cal RE Packet	**13** 1. MAGI/Mixed/Non-MAGI Age EDBC 2. Mixed/MAGI Auto-Disc EDR	**14**
15	**16** 1. Medi-Cal Reminder-1 2. CW/CF RE Packets	**17** 1. CMSP Disc Sweep 2. NA RE X notice 3. Mixed/MAGI MC Auto-Disc EDBC 4. End of Postpartum EDR 5. Negative action Non incarcerated	**18** 1. Batch 10-Day Cutoff. 2. Medi-Cal Auto-Rescind Authorization 3. AAP Payroll: LA County 4. End of Postpartum EDBC	**19**	**20** 1. Main Payroll (LA County Day 1)	**21** 1. Main Payroll (LA County Day 2)
22 MEDS Recon (Former CalWIN Counties) 24.09 Release	**23** MEDS Renewal	**24** 1. Main Payroll (56 Counties Day 1) 2. KG Payroll (LA County 3. Find Balderas Cases	**25** 1. Main Payroll (56 Counties Day 2) 2. SAR 7 Generation	**26** 1. Main Payroll (Riverside County Day 1) 2. Medi-Cal Reminder-2	**27** Main Payroll (Riverside County Day 2)	**28**
29	**30** CW/CF Redetermination					