

CalSAWS | Agenda – JPA Board

Meeting: JPA Board of Directors
Location: Library Galleria 828 I Street, Sacramento, CA 95814 – West Conference Room
Date: Friday, November 15, 2024
Time: 12:30 p.m. – 2:30 p.m.
Zoom: [JPA Zoom Link](#)
Conference: 1-888-788-0099
Meeting ID: **922 4309 8378**

CONVENE MEETING OF THE BOARD OF DIRECTORS – All scheduled items will be heard in the Cypress conference room of the CalSAWS office located at 620 Roseville Parkway. The Public Session of this meeting shall be accessible virtually via Zoom. The call-in number is: **1-888-788-0099**, enter Meeting ID **922 4309 8378**, or join the webcast by clicking [JPA Zoom Link](#).

In addition to the location listed above, the following locations will be available for attendance in-person and/or via Zoom:

- 365 Tuolumne St., Vallejo, CA 94590
- 860 E. Brier Drive, San Bernardino, CA 92315
- 12860 Crossroads Parkway South, City of Industry, CA 91746
- 102 S. San Joaquin Street, Stockton, CA 95202
- 500 N. State College Blvd., Suite 100, Orange, CA 92868
- 955 Overland Court, Suite 100, San Dimas, CA 91773

PUBLIC SESSION

12:30 p.m. – Convene Meeting of the Board of Directors (“Board”) of the CalSAWS Consortium (“CalSAWS”)

Time	Lead	Topic
12:30 PM (2 min)	Michael Sylvester	1. Call Meeting to Order
12:32 PM (3 min)	Michael Sylvester	2. Confirmation of Quorum and Agenda Review.
12:35 PM (TBD)	Michael Sylvester	3. Public Comment: Public opportunity to speak on any Item NOT on the Agenda. Public comments are limited to no more than three minutes per speaker, except that a speaker using a translator shall be allowed up to six minutes.

Time	Lead	Topic
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Note: The public may also speak on any Item ON the Agenda by waiting until that item is read, then requesting recognition from the Chair to speak.

Action Items

12:35 PM (5 min)	Michael Sylvester	4. Approval of Group Sales Agreement between CalSAWS Consortium and The Westin San Diego Gaslamp Quarter for the CalSAWS Annual Conference June 25-27, 2025, and delegation of authority to CalSAWS Executive Director to sign Catering and A/V agreements in an amount not to exceed \$150,000.
12:40 PM (5 min)	Michael Sylvester	5. Approval of Consent Items. <ul style="list-style-type: none"> a. Approval of the Minutes and review of the Action Items for the September 27, 2024, and October 18, 2024, JPA Board of Directors Meetings. b. Approval of Accenture Change Notice 36, which includes two premise Items, transition scope of work, and thirteen (13) county purchases. c. Approval of ClearBest Work Order 9, which includes one (1) Premise items, CalFresh/CalWORKs Recertification Packets.

Informational Items

12:45 PM (10 min)	Julia Erdkamp	6. Introduction of new CalSAWS staff: <ul style="list-style-type: none"> ■ Sandeep Aji – Chief Technology Officer ■ Robert Lusk – Technical & Operations Director
12:55 PM (10 Min)	Lynn Bridwell Onur Senman	7. BenefitsCal Update <ul style="list-style-type: none"> ■ ROI Update ■ BenefitsCal Adoption ■ Overview of BenefitsCal Customer Profiles
1:05 PM (15 min)	Dawn Wilder Lulu Fou	8. Infrastructure Transition-In
1:20 PM (10 min)	Peggy Macias	9. County Highlight

Time	Lead	Topic
Closed Session		
1:30 PM (55 min)	Michael Sylvester Julia Erdkamp	10. Conference with Legal Counsel – Contract Negotiations (One Item).
Reconvene Open Session		
2:25 PM (5 min)	Michael Sylvester	11. Announcement of action taken during Closed Session, if any.
2:30 PM	Michael Sylvester	12. Adjourn Meeting

The agenda and supporting documents are available for review during regular business hours at 620 Roseville Parkway, Roseville, CA 95747. All items on the consent agenda will be considered in a single motion unless separate action is requested by a Board Member or member of the public.

In accordance with the Ralph M. Brown Act, this meeting agenda is posted at least 72 hours prior to the regularly scheduled meeting date in the lobby of the locations noted above.

The meeting facility is accessible to persons with disabilities. If an assisted listening device or other service will be needed in order to participate in the public meeting, a request should be made through the Secretary of the Board at least three (3) business days prior to the Board meeting. The Secretary's telephone number is (916) 282-3834. The Secretary's office is located at 620 Roseville Parkway, Roseville, CA 95747.