

**CalSAWS Consortium JPA Board of Directors**

**Meeting Minutes**

**September 27, 2024**

**9:30 a.m.**

**Location:** CalSAWS Roseville  
620 Roseville Parkway  
Roseville, CA 95747

**Members Present In-Person:**

State – Ex-Officio Member, Adam Dondro, Office of Systems Integration

Region 1 – Vice-Chair, Marla Stuart, Contra Costa County Employment & Human Services  
Department

Region 2 – Member, Greg Geisler, Placer County Health and Human Services

Region 6 – Chair, Michael Sylvester, Los Angeles County Department of Public Social Services

**Members Present Via Teleconference:**

Region 4 – Member, Francena Martinez, Tulare County Human Services

Region 5 – Member, James Locurto, San Bernardino County Transitional Assistance Department

Region 5 – Member, Melissa Livingston, Ventura County Human Services Agency

Region 6 – Member, Kristin Stranger, Los Angeles County Department of Public Social Services

**Members Absent:**

Region 1 – Member, Kelley Curtis, Solano County Health and Social Services

Region 3 – Member, Bill Wathen, Glenn County Health and Human Services

Region 4 – Member, Chris Woods, San Joaquin County Human Services Agency

Region 5 – Member, Veronica Rodriguez, Orange County Human Services

Region 6 – Member, Cynthia McCoy-Miller, Los Angeles County Department of Children &  
Family Services

**Board Alternates Present Via Teleconference:**

Region 3 – Alternate Member, Bekkie Emery, Tehama County Social Services

Region 4 – Alternate Member, Deborah Martinez, Madera County Department of  
Social Services

Region 6 – Alternate Member, Rogelio Tapia, Los Angeles County Department of Children &  
Family Services

**Facilitator:**

Julia Erdkamp, CalSAWS Executive Director

**1. JPA Board Chair, Michael Sylvester, convened the meeting at 9:33 a.m.**

**2. Confirmation of Quorum and Agenda Review.**

**3. Public opportunity to speak on any Item NOT on the agenda.**

- None

**CLOSED SESSION**

**Entered Closed Session: 9:38 a.m.**

**4. Conference with Legal Counsel – Existing Litigation (one item), Bid Appeal of Accenture LLP,  
RFP 01-2022.**

**Adjourned Closed Session: 10:08 a.m.**

**Reconvened Open Session: 10:10 a.m.**

**5. Announcement of action taken in Closed Session, if any.**

**Summary:** Nothing to report.

## **Action Items**

**6. Approval of Gainwell Technologies, LLC CalSAWS Infrastructure Services Agreement, which includes goods and services required for ongoing monitoring, upgrading and maintaining the CalSAWS Information Technology infrastructure.**

**Summary:** The Consortium is seeking Board approval of Gainwell Technologies, LLC CalSAWS Infrastructure Services Agreement, which includes goods and services required for ongoing monitoring, upgrading and maintaining the CalSAWS Information Technology infrastructure.

Motion to Approve, was made by Member, Greg Geisler.

Motion was seconded by Vice-Chair, Marla Stuart.

Alternate Member, Bekkie Emery, voted to approve.

Alternate Member, Deborah Martinez, voted to approve.

Member, Francena Martinez, voted to approve.

Member, James Locurto, voted to approve.

Member, Melissa Livingston, voted to approve.

Member, Kristin Stranger, voted to approve.

Chair, Michael Sylvester, voted to approve.

Alternate Member, Rogelio Tapia, voted to approve.

Members, Kelley Curtis, Bill Wathen, Chris Woods, Veronica Rodriguez, and Cynthia McCoy-Miller were absent from vote.

Vote was taken via roll call and the Motion passed.

**7. Approval of Consent Items**

- a. Approval of the Minutes and review of the Action Items from the August 16, 2024, JPA Board of Directors Meeting.**
- b. Approval of the Medi-Cal Privacy and Security Agreement between the Department of Health Care Services (DHCS) and the California Statewide Automated Welfare System (CalSAWS).**
- c. Approval of Accenture Change Notice 35, which includes administrative adjustments for WAN and operations, extension of monthly second-cut database, SFY shifts, and four (4) county purchases.**
- d. Approval of Deloitte Portal Mobile Work Order 15, which is a request to add one (1) premise item for GetCalFresh Parity.**
- e. Approval of Deloitte Portal Mobile Work Order 16, which includes a request to add two (2) premise items for Family Reunification (AB 135) and CalFresh Disaster Application (CF 385).**

**Summary:** The Consortium is seeking Board approval of Consent Items.

Motion to Approve, was made by Vice-Chair, Marla Stuart.

Motion was seconded by Member, Greg Geisler.

Alternate Member, Bekkie Emery, voted to approve.

Alternate Member, Deborah Martinez, voted to approve.

Member, Francena Martinez, voted to approve.

Member, James Locurto, voted to approve.

Member, Melissa Livingston, voted to approve.

Member, Kristin Stranger, voted to approve.  
Chair, Michael Sylvester, voted to approve.  
Alternate Member, Rogelio Tapia, voted to approve.  
Members, Kelley Curtis, Bill Wathen, Chris Woods, Veronica Rodriguez, and Cynthia McCoy-Miller were absent from vote.  
Vote was taken via roll call and the Motion passed.

## **Informational Items**

### **8. Proposed CalSAWS Reorganization**

**Summary:** Julia Erdkamp discussed proposal for CalSAWS Reorganization.

\*Public comment made by Jennifer Tracy.

### **9. Performance Trends**

**Summary:** Arnold Malvick, Rachel Frey, and Sara Kiewet provided an overview of Performance Trends.

\*Action item – Provide additional information regarding imaging OCR issue at the next JPA Meeting.

### **10. BenefitsCal Update**

- **ROI Workgroup Update**
- **BenefitsCal Adoption and Approach going forward**

**Summary:** Lynn Bridwell, Rachel Frey, Onur Senman, and Blake Weyland provided an update on BenefitsCal.

\*Public comment made by Jennifer Tracy (chat).

### **11. Release and Policy Update**

- **CalSAWS Release Highlights**

**Summary:** Lisa Salas provided an update on Release and Policy.

### **12. Reports Status Update**

**Summary:** Sean Swift provided an update on Reports Status.

### **13. Fresno GenAI Update**

**Summary:** Regina Zmuidzinas Aguilar provided an update on Fresno GenAI.

\*Action item –Provide granular data for what is included in the 18% that is being changed by workers; trend analysis on percentage of changes; and what details counties should be collecting to prepare for when they are able to utilize the functionality.

### **14. M&E Risks**

**Summary:** Holly Murphy, Peggy Macias, Lynn Bridwell, Sean Swift, Arnold Malvick, and Lisa Salas provided an overview of M&E Risks.

**15. Procurement Update**

- **M&O Procurement**
- **BenefitsCal Procurement**

**Summary:** Betty Uzupis provided an update on Procurement.

**16. Adjourn Meeting**

- JPA Board Chair Michael Sylvester adjourned the meeting at 11:35 a.m.

Action Items	Assigned to	Due Date	Status
1. Provide a quarterly update on recruitment with the Fiscal Report.	Holly Murphy	November 2024	Ongoing
2. Report back to the Board with comprehensive recommendations for Diversity, Equity, and Inclusion (DEI).	Ashley Arnold	January 2025	Ongoing
3. Present defect statistics for Onshore vs. Offshore work beginning in May and quarterly thereafter.	Arnold Malvick	November 2024	Ongoing
4. Provide CalSAWS System stability, tickets, and defect stats routinely, including Hyland SLAs.	Arnold Malvick	November 2024	Ongoing
5. Present strategies on increasing usage of BenefitsCal and research why people are not using it. Create an outreach effort to non-participants to determine why they are not using BenefitsCal.	Lynn Bridwell	October 2024	Open
6. Provide CalSAWS reorganization information.	Julia Erdkamp	September 2024	Closed
7. BenefitsCal: Confirm that the YouTube videos are in English and Spanish. Continue improving the User Centered Design process and outcomes.	Rachel Frey Lynn Bridwell	September 2024	Closed
8. Provide Kevin Aslanian information regarding the defects on slide 29. Share SCRs with Kevin Aslanian.	Sean Swift	September 2024	Closed

Action Items	Assigned to	Due Date	Status
9. Provide additional information regarding imaging OCR issue at the next JPA Meeting.	Sara Kiewet	October 2024	Open
10. Provide granular data for what is included in the 18% that is being changed by workers; trend analysis on percentage of changes; and what details counties should be collecting to prepare for when they are able to utilize the functionality.	Regina Zmuidzinas Aguilar	TBD	Open

**Next Meeting**

In-Person/Zoom  
 Friday, October 18, 2024  
 9:30 a.m. – 11:30 a.m.  
 CalSAWS Roseville  
 620 Roseville Parkway  
 Roseville, CA 95747