



Change Order No. 8 Work Order No. 9: Additional Premise Scope

The purpose of this Work Order is to outline the scope, timeframe, staffing, and costs to perform Quality Assurance (QA) reviews for system changes and functionality updates related to premise item.

Scope

ClearBest will conduct quality reviews of the delivered work products, services, and test outcomes related to premise items and report findings monthly via Monthly Status reports. The following premise items are included in this Change Order 8, Work Order 9:

- CalFresh/CalWORKS Recertification Packets

QA Services to complete the premise item assessments include:

1. Participation in meetings, discussions, and walkthroughs pertaining to the premise items deliverables, work products, and milestones.
2. Reporting on the QA activities, findings, recommendations, issues, risks, mitigation strategies, and outcomes from Gainwell's, Accenture's, and/or Deloitte's assessments:
 - General and technical design, including participation in design discussions with state sponsors, the Consortium, development of SCRs, and review and approval of SCRs via Change Control Board processes.
 - Developed enhancements.
 - Testing of enhancements.
 - Updates to job aids, online help, and web-based training.
 - Management of the enhancement process from concept/design through implementation.

Creation of QA assessment reports will be based on our approved approach and methodology identified in the ClearBest Deliverable #05 – DD&I Deliverable Review and Assessment Plan. Reporting will be included within the Deliverable #65 – QA Status Report (Monthly).

3. Reporting on QA findings at the CalSAWS Weekly Status meetings, Project Steering Committee (PSC), Joint Powers Authority (JPA) board meetings, and other stakeholder meetings as required.

Staffing and Cost

To perform the QA Assessments of the premise items, ClearBest is assigning resources based on the level of effort for each premise item. Each premise item will be billed individually on a time and material basis. The not-to-exceed estimated effort for the premise items statement of work is as follows:

CalFresh/CalWORKS Recertification Packets			
QA Staff Role	Hours	Rate	Cost
QA Business Analyst/Tester	279	\$114	\$31,806



QA Specialist II	86	\$134	\$11,524
QA Technical Lead	86	\$139	\$11,954
Subtotal	451		\$55,284
Total	451		\$55,284

Costs by SFY

The cost schedules to support the QA Services associated with the premise item have been incorporated into the attached Quality Assurance Project Cost Schedules. The total cost of Change Order 8 Work Order 9 is not to exceed \$55,284. The following provides the estimated costs by SFY:

PREMISE ITEM	SFY 24/25	TOTAL
CalFresh/CalWORKS Recertification Packets	\$55,284	\$55,284
TOTAL	\$55,284	\$55,284



Work Order Approval

IN WITNESS WHEREOF, the Parties have set their hands hereunto as of the execution dates set forth below.

CalSAWS Consortium

By: _____
Printed Name: Michael Sylvester
Title: Board Chair
Date: _____

ClearBest, Incorporation

By: _____
Printed Name: Wendy Battermann
Title: President
Date: _____

CalSAWS Consortium

By: _____
Printed Name: Julia Erdkamp
Title: Executive Director
Date: _____

APPROVED AS TO FORM:

By: _____
Jeff Mitchell
Consortium Legal Counsel
Date: _____