

Distribution Date	October 21, 2024
To	PPOC.All
CC	Consortium.RegionalManagers.All; Consortium.SectionDirectors;
CIT Name	CalSAWS Training Manual Updates for 24.09

PPOCs, please forward to the appropriate impact staff in your county:

☒ General

☐ Policy

☒ CW☒ CF☒ MC☐ CMSP☐ FC/KG/AAP☐ Child Care☐ WtW☐ Other Program(s)\_\_\_\_\_

☐ BenefitsCal

☐ Customer Correspondence

☐ OCAT

☐ Other\_\_\_\_\_

☐ Reports

☐ Fiscal☐ Caseload Movement☐ Management

☐ Batch and Interfaces

☐ Fiscal

☐ GA/GR

☐ Help Desk

☐ Imaging

☐ Security

☐ Task Management

☐ Technical

☒ Training

Description	<p><b>Purpose</b></p> <p>The purpose of this CIT is to inform Counties that the CalSAWS Training Manuals for CalWORKs, CalFresh, Medi-Cal and General Eligibility have been updated for the 24.09 release and are now available on the CalSAWS Web Portal.</p> <p><b>Background</b></p> <p>The Consortium Training Team develops and maintains Training Manuals for CalWORKs, CalFresh, Medi-Cal, General Eligibility and Service Arrangements for Employment Services to be used by the Counties in their induction trainings.</p> <p><b>Additional Information</b></p> <p>The Service Arrangements for Employment Services Training Manual was reviewed for updates, but there were no SCRs implemented in 24.09 that impacted this manual.</p> <p>In the CalSAWS Training Production environment, users can log in and access cases for their own County only. Data creation and management for these courses is a county responsibility.</p> <p><b>County Actions</b></p>
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	<p>Counties can begin to use the updated Training Manuals for CalWORKs, CalFresh, Medi-Cal and General Eligibility. The updated Training Manuals are now available on the CalSAWS Web Portal at:</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>If you have questions on this CIT, please reach out to the Primary Contact and cc your Regional Managers.</p>
Primary Project Contact	Ashley Arnold <a href="mailto:ArnoldA@CalSAWS.org">ArnoldA@CalSAWS.org</a>
Backup Project Contact	Jayna Longstreet <a href="mailto:LongstreetJ@CalSAWS.org">LongstreetJ@CalSAWS.org</a>
Attachments	None
Web Portal Link	<p>[REDACTED]</p> <p>OR</p> <p>You may also retrieve the CIT document and attachments by following these steps:</p> <ol style="list-style-type: none"><li>1. Click on the CRFIs &amp; CITs link at the top of the page.</li><li>2. Click on the "CalSAWS Information Transmittal (CIT)" folder.</li><li>3. Click on the "2024" folder.</li><li>4. Click on the appropriate CIT # folder.</li></ol>