

CalSAWS | Agenda

Meeting: CalSAWS Training Committee
Location: Microsoft Teams – Virtual Meeting
Date: January 8, 2025
Time: 9:00 AM – 10:00 AM

Attendees:

Region 1: Marcos Villanueva

Region 2: Melinda Martin

Region 3: Apple Coan, Darlene Lawson, Chelcie Starks

Region 4: Ashley Coyle, Dawn Narayan, Nhia Yang, Ambra Prince

Region 5: Carl Simmons for Trinity Hemstedt

Region 6: Laura Carmouche for Duc Bui

CalSAWS: Cris Garcia, Elizabeth Palm, Jayna Longstreet, Sami Varney, Yolanda Banuelos, Melissas Thomas, Jennifer Hobbs, Bobbi Wibbenhorst

Lead	Topic	Notes
Cris Garcia	Training Environment Touchpoint	<ul style="list-style-type: none">Completed the training refresh. CalSAWS has not received any tickets as of this AM.Any issues reach out to Cristina Garcia.Baseline code deployment 1/24-1/26.After 6 PM until 26th training staging and training production will be unavailable. An alert will be sent out Monday or Tuesday prior.
Jayna Longstreet	Refresh Schedule Posting	<ul style="list-style-type: none">See attachment. Also posted on the portal under Training, Training environments.
Jayna Longstreet	Meeting schedule for 2025 <ul style="list-style-type: none">July 2, 2025	<ul style="list-style-type: none">July 2, 2025, next meetingThis committee meets quarterly now, we voted to push out a week due to holiday.
Jayna Longstreet	CER CA-284877	<ul style="list-style-type: none">Enhancement Request- from Santa Clara County they update the security profiles. Several counties indicated they do not update profiles.Santa Clara assigns numbers x-x to Admin, x-x to Elig. x-x to Welfare to Work.
Jayna Longstreet	Training Manual Development Status Update	<ul style="list-style-type: none">Staffing- capacity is not there to develop Foster Care, Employment Services.Migrating 24.11 – new template

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		<ul style="list-style-type: none"> ■ 25.03 should be migrated ■ During induction- they update to El Dorado County's policies ■ County share- We use training manuals during induction for certain topics. We also have our own created scenarios/activities, so we pick specific modules from the manuals. ■ OC uses them as a framework and appreciates the practice setup to build CalSAWS Practice Labs. We customize practices for our trainees but often use what is created as a jump off point. ■ Fresno usually runs about 10-12 eligibility induction cohorts and on average 3 employment services cohorts annually. Our packets typically get updated during each induction session.
Jayna Longstreet	County Collaboration Check-In <ul style="list-style-type: none"> ■ List moved and updated ■ Topic suggestion list 	<ul style="list-style-type: none"> ■ This is a county lead project opposed to CalSAWS ■ See County share folder ■ A meeting is scheduled for 3/10/2025 ■ Request to extend the invitation to counties who asked to participate

Follow Up

#	Action Item	Who	Due
1	Move July Committee Meeting to 7/9/2025	Jayna Longstreet	1/31/2025
2			

#	Decision Made	Who	Date
1	Will push the July 2025 meeting out a week due to holiday	Jayna/CalSAWS	1/8/2025
2			