

CalSAWS | Minutes

Meeting: JPA Board of Directors
Location: CalSAWS Roseville 620 Roseville Parkway, Roseville, CA 95747
Date: Friday, December 13, 2024
Time: 9:30 a.m.
Present: In person: Adam Dondro, State Ex-Officio – Member; Marla Stuart, Region 1 – Vice Chair; Greg Geisler, Region 2 – Member; and Michael Sylvester, Region 6 – Chair
Zoom: Kelley Curtis, Region 1 – Member; Bill Wathen, Region 3 – Member; Melissa Livingston, Region 5 – Member; Veronica Rodriguez, Region 5 – Member; Kristin Stranger, Region 6 – Member; and Cynthia McCoy-Miller, Region 6 – Member
Absent: Chris Woods, Region 4 – Member; Francena Martinez, Region 4 – Member; and James Locurto, Region 5 – Member
Facilitator: Julia Erdkamp, CalSAWS Executive Director

Topic

1. Call Meeting to Order

Summary: Chair, Michael Sylvester, called the meeting to order at 9:33 a.m.

2. Confirmation of Quorum and Agenda Review

Summary: Chair, Michael Sylvester, confirmed quorum of the Board and gave a brief overview of the agenda topics.

3. Public Comment: Public opportunity to speak on any item NOT on the Agenda. Public comments are limited to no more than three minutes per speaker, except that a speaker using a translator shall be allowed up to six minutes.

Summary: None

Entered Closed Session: 9:40 a.m.

Closed session attendance included Marla Stuart, Kelley Curtis, Greg Geisler, Bill Wathen, Chris Woods, Francena Martinez, James Locurto, Melissa Livingston, Veronice Rodriguez, Kristin Stranger, Michael Sylvester, and Cynthia McCoy-Miller.

4. Conference with Legal Counsel – Contract Negotiations (One Item).

Adjourned Closed Session: 10:26 a.m.

Reconvened Open Session: 10:30 a.m.

5. Announcement of action taken during Closed Session, if any.

Summary: Nothing to report out.

Action Items

6. Approval of Deloitte, LLP CalSAWS M&E Services Agreement, which includes goods and services required for maintenance and enhancement of application services in the CalSAWS environment.

Summary: The Consortium is seeking Board approval of Deloitte, LLP CalSAWS M&E Services Agreement, which includes goods and services required for maintenance end enhancement of application services in the CalSAWS environment.

Motion to Approve, was made by Vice-Chair, Marla Stuart.
Motion was seconded by Member, Greg Geisler.
Member, Kelley Curtis, voted to approve.
Member, Bill Wathen, voted to approve.
Member, Melissa Livingston, voted to approve.
Member, Veronica Rodriguez, voted to approve.
Member, Kristin Stranger, voted to approve.
Chair, Michael Sylvester, voted to approve.
Member, Cynthia McCoy-Miller, voted to approve.
Members, Chris Woods, Francena Martinez, and James Locurto were absent from vote.
Vote was taken via roll call and the Motion passed.

7. Approval of Consent Items:

- a. **Approval of the Minutes and review of the Action Items for the November 15, 2024, JPA Board of Directors Meetings.**
- b. **Approval of Accenture Change Notice 37, which includes transition scope of work, four (4) county purchases, and administrative adjustments.**
- c. **Approval of ClearBest Change Order No. 9, which exercises an extension of the remaining two (2) optional years.**
- d. **Approval of RGS Amendment No. 42, which includes the addition of two (2) new positions, updates to cost of benefits, and a reconciliation of FTE counts.**

Summary: The Consortium is seeking Board approval of the Consent Items.

Motion to Approve, was made by Member, Greg Geisler.
Motion was seconded by Member, Kelley Curtis.
Vice-Chair, Marla Stuart, voted to approve.
Member, Bill Wathen, voted to approve.
Member, Melissa Livingston, voted to approve.
Member, Veronica Rodriguez, voted to approve.
Member, Kristin Stranger, voted to approve.
Chair, Michael Sylvester, voted to approve.

Topic

Member, Cynthia McCoy-Miller, voted to approve.
Members, Chris Woods, Francena Martinez, and James Locurto were absent from vote.
Vote was taken via roll call and the Motion passed.

Informational Items

8. Monthly Performance Trends

Summary: Arnold Malvick, Onur Senman, and Sara Kiewet provided an overview of Monthly Performance Trends.

9. BenefitsCal Update

- ROI Update
- BenefitsCal Adoption and County Visits Update

Summary: Lynn Bridwell, Blake Weyland, and Onur Senman provided an update on BenefitsCal.

*Public comment made by Jennifer Tracy.

10. Policy Update

Summary: Lisa Salas provided an update on Policy.

11. Infrastructure Transition-In

Summary: Dawn Wilder and Holly Murphy provided an overview of Infrastructure Transition-In.

12. County Highlight

Summary: Ashley Arnold introduced a video highlighting Orange County's marketing campaign partnership with CalOptima..

13. Year in Review

Summary: Julia Erdkamp reviewed the CalSAWS 2024 highlights and statistics.

14. Adjourn Meeting

Summary: JPA Board Chair Michael Sylvester adjourned the meeting at 11:17 a.m.

Follow Up

#	Action Item	Who	Due	Status
1	Provide a quarterly update on recruitment with the Fiscal Report.	Holly Murphy	November 2024	Ongoing
2	Report back to the Board with comprehensive recommendations for Diversity, Equity, and Inclusion (DEI).	Ashley Arnold	January 2025	Ongoing
3	Present defect statistics for Onshore vs. Offshore work beginning in May and quarterly thereafter.	Arnold Malvick	November 2024	Ongoing
4	Provide CalSAWS System stability, tickets, and defect stats routinely, including Hyland SLAs.	Arnold Malvick	November 2024	Ongoing
5	Present strategies on increasing usage of BenefitsCal and research why people are not using it. Create an outreach effort to non-participants to determine why they are not using BenefitsCal.	Lynn Bridwell	November 2024	Open
6	Provide additional information regarding imaging OCR issue at the next JPA Meeting.	Sara Kiewet	October 2024	Closed
7	Provide granular data for what is included in the 18% that is being changed by workers; trend analysis on percentage of changes; and what details counties should be collecting to prepare for when they are able to utilize the functionality.	Regina Zmuidzinis Aguilar	TBD	Open
8	Hyland will provide additional data context on the value we're getting from this service and how much the transactional impact is.	Sara Kiewet	January 2025	Open

Next Meeting

In-Person/Zoom
 Thursday, January 30, 2025
 1:30 p.m. – 4:30 p.m.
 CalSAWS Roseville
 620 Roseville Parkway
 Roseville, CA 95747