CalSAWS

California Statewide Automated Welfare System

THE POWER OF 58

CA-228965

MC NOA Update Craig vs. Bonta Discontinuance NOA generation logic

	DOCUMENT APPROVAL HISTORY	
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12/19/2024	2.1	Content Revision 1: Remove Section 9 SSI Recipient Reason per Nina Butler / CDSS. Remove Section 1 Fail for PVS, this EDBC status reason is disabled.	Justin Bourbonniere

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1 OVERVIEW

Currently a regular denial notice generates when a Craig vs. Bonta program is denied. Per ACWDL 07-24, a discontinuance notice should be issued as the Craig v. Bonta individual is considered a beneficiary not an applicant. This effort will update the NOA generation logic to send a discontinuance notice instead of a denial notice when a Craig vs. Bonta individual is denied.

This effort will generate a Discontinuance NOA based on Non-MAGI denial reasons related to Craig v. Bonta when the program or person is denied and any person has an Other Program Assistance (OPA) record with aid codes 1E, 2E or 6E.

1.1 Current Design

Currently a regular denial notice generates when a Craig vs. Bonta program is denied.

1.2 Requests

1. Update the NOA generation logic to generate a Discontinuance notice instead of a denial notice when a Craig vs Bonta individual is denied.

1.3 Overview of Recommendations

1. Update the Denial: Client's Request reason generation conditions to send a discontinuance notice instead of a denial when a Craig Vs. Bonta individual is denied.
2. Update the Written Withdrawal reason generation conditions to send a discontinuance notice instead of a denial when a Craig Vs. Bonta individual is denied.
3. Update the Fail App Process reason generation conditions to send a discontinuance notice instead of a denial when a Craig Vs. Bonta individual is denied.
4. Update the Deceased reason generation conditions to send a discontinuance notice instead of a denial when a Craig Vs. Bonta individual is denied.
5. Update the California Residence reason generation conditions to send a discontinuance notice instead of a denial when a Craig Vs. Bonta individual is denied.
6. Update the FTP Third Party Liability reason generation conditions to send a discontinuance notice instead of a denial when a Craig Vs. Bonta individual is denied.

7. Update the Did not Cooperate in Med Supp reason generation conditions to send a discontinuance notice instead of a denial when a Craig Vs. Bonta individual is denied.
8. Update the Fail to Cooperate with MC Support reason generation conditions to send a discontinuance notice instead of a denial when a Craig Vs. Bonta individual is denied.
9. Update the FTP Elig Forms reason generation conditions to send a discontinuance notice instead of a denial when a Craig Vs. Bonta individual is denied.
10. Update the HIC Number Verification reason generation conditions to send a discontinuance notice instead of a denial when a Craig Vs. Bonta individual is denied.
11. Update the MC Determination - Failure for Verification reason generation conditions to send a discontinuance notice instead of a denial when a Craig Vs. Bonta individual is denied.
12. Update the Fail to Verify: Long term Care INS reason generation conditions to send a discontinuance notice instead of a denial when a Craig Vs. Bonta individual is denied.
13. Update the No Individual in AG (Age Group) W/MC Link reason generation conditions to send a discontinuance notice instead of a denial when a Craig Vs. Bonta individual is denied.
14. Update the Overlapping Aid reason generation conditions to send a discontinuance notice instead of a denial when a Craig Vs. Bonta individual is denied.
15. Update the Whereabouts Unknown reason generation conditions to send a discontinuance notice instead of a denial when a Craig Vs. Bonta individual is denied.
16. Update the SSA/SSI Denied reason generation conditions to send a discontinuance notice instead of a denial when a Craig Vs. Bonta individual is denied.
17. Update the Did not apply for Medicare reason generation conditions to send a discontinuance notice instead of a denial when a Craig Vs. Bonta individual is denied.
18. Update the Did not apply for Work Comp reason generation conditions to send a discontinuance notice instead of a denial when a Craig Vs. Bonta individual is denied.
19. Update the Did not apply for Military Benefits reason generation conditions to send a discontinuance notice instead of a denial when a Craig Vs. Bonta individual is denied.

1.4 Assumptions

1. The changes to the NOA generation condition applies to both Online and Batch EDBC.
2. These NOA discontinuance updates will not change existing generation conditions for scenarios not listed in the design document.

3. Craig vs. Bonta MAGI reasons will be addressed in a future SCR CA-285678.

2 RECOMMENDATIONS

2.1 Update the Denial: Client's Request reason generation conditions

2.1.1 Overview

This effort will update the NOA generation logic to send a discontinuance notice instead of a denial notice when a Craig vs. Bonta individual is denied when the program or person is denied and any person has an Other Program Assistance (OPA) record with aid codes 1E, 2E or 6E in the previous month when the Non-MAGI Denial reason is snippet 6512.

Reason Fragment Name and ID: MC_DN_CLIENT_REQ_FOR_DEN_M031 (Fragment ID: 6512)
State Form/NOA: MC 239
Current Program(s): Medi-Cal (Non-MAGI)
Current Action Type: Denial
Current Fragment Level: Person
Currently Repeatable: Yes
Includes NA Back 9: Yes
Existing Languages: Arabic, Armenian, Cambodian, Chinese, English, Farsi, Hmong, Korean, Lao, Russian, Spanish, Tagalog, Vietnamese

Note: This reason is associated with "Requested Disc. – Verbal, Requested Disc. – Written, Requested Disc. - Written inc. MC, and Verbal Withdrawal" Negative Action Dropdown menu options.

2.1.2 NOA Verbiage

There are no updates to this section.

2.1.3 NOA Variable Population

There are no updates to this section.

2.1.4 NOA Generation Conditions

Update Medi-Cal Denial Fragment Generation
Update the NOA logic to generate the Medi-Cal Discontinuance Fragment MC_TN_CLIENT-REQ_TERMINATION_M706 (Fragment ID: 6663) when the program or person is denied and any person has an Other Program Assistance (OPA) record with aid codes 1E, 2E or 6E in the previous month.

New Program Generation: No
New Action Type: No
Update to Fragment Level: No
Ordering on NOA: There is no change to current functionality.

<u>**Generation Conditions**</u>
Generate this fragment when all of the following is true for a program person.
- They have an active aid code of '1E', '2E' or '6E' on the Other Program Assistance (OPA) Detail page.
  OR
  The case has an additional application source of Craig v Bonta.
- The program person has been denied in the most recently run EDBC.
- There is no prior run and saved EDBC for the program.

OR
  There is at least one previously existing Medi-Cal EDBC for the same benefit month and in the most recent saved previously existing Medi-Cal EDBC the program person was not active.

OR
  There is at least one previously existing Medi-Cal EDBC for the previous benefit month and in the most recent saved previously existing Medi-Cal EDBC the program person was not active.

2.2 Update the Written Withdrawal reason generation conditions

2.2.1 Overview

This effort will update the NOA generation logic to send a discontinuance notice instead of a denial notice when a Craig vs. Bonta individual is denied when the program or person is denied and any person has an Other Program Assistance (OPA) record with aid codes 1E, 2E or 6E in the previous month when the Non-MAGI Denial reason is snippet 10913.

Reason Fragment Name and ID: MC_DN_WRITTEN_WITHDRAWAL_M908 (Fragment ID: 10913)
State Form/NOA: MC 239
Current Program(s): Medi-Cal (Non-MAGI)
Current Action Type: Denial
Current Fragment Level: Person
Currently Repeatable: Yes
Includes NA Back 9: Yes
Existing Languages: English, Spanish

Note: This reason is associated with "Written Withdrawal" Negative Action Dropdown menu option.

2.2.2 NOA Verbiage

There are no updates to this section.

2.2.3 NOA Variable Population

There are no updates to this section.

2.2.4 NOA Generation Conditions

Update Medi-Cal Denial Fragment Generation
Update the NOA logic to generate the Medi-Cal Discontinuance Fragment MC_TN_CLIENT-REQ_TERMINATION_M706 (Fragment ID: 6663) when the program or person is denied and any person has an Other Program Assistance (OPA) record with aid codes 1E, 2E or 6E in the previous month.

New Program Generation: No
New Action Type: No
Update to Fragment Level: No
Ordering on NOA: There is no change to current functionality.

Generation Conditions
See section 2.1.4 generation conditions.

2.3 Update the Fail App Process reason generation conditions

2.3.1 Overview

This effort will update the NOA generation logic to send a discontinuance notice instead of a denial notice when a Craig vs. Bonta individual is denied when the program or person is denied and any person has an Other Program Assistance (OPA) record with aid codes 1E, 2E or 6E in the previous month when the Non-MAGI Denial reason is snippet 10215.

Reason Fragment Name and ID: MC_DN_FAIL_TO_COMPLETE_DETERMINATION (Fragment ID: 10215)
State Form/NOA: MC 239
Current Program(s): Medi-Cal (Non-MAGI)
Current Action Type: Denial
Current Fragment Level: Person
Currently Repeatable: Yes
Includes NA Back 9: Yes
Existing Languages: Arabic, Armenian, Cambodian, Chinese, English, Farsi, Hmong, Korean, Lao, Russian, Spanish, Tagalog, Vietnamese

Note: This reason is associated with "Failed to Complete Determination" Negative Action Dropdown menu option.

2.3.2 NOA Verbiage

There are no updates to this section.

2.3.3 NOA Variable Population

There are no updates to this section.

2.3.4 NOA Generation Conditions

Update Medi-Cal Denial Fragment Generation
Update the NOA logic to generate the Medi-Cal Discontinuance Fragment MC_TN_FAIL_TO_COMPLETE_DETERMINATION (Fragment ID: 10216) when the program or person is denied and any person has an Other Program Assistance (OPA) record with aid codes 1E, 2E or 6E in the previous month.

New Program Generation: No
New Action Type: No
Update to Fragment Level: No
Ordering on NOA: There is no change to current functionality.

Generation Conditions
See section 2.1.4 generation conditions.

2.4 Update the Deceased reason generation conditions

2.4.1 Overview

This effort will update the NOA generation logic to send a discontinuance notice instead of a denial notice when a Craig vs. Bonta individual is denied when the program or person is denied and any person has an Other Program Assistance (OPA) record with aid codes 1E, 2E or 6E in the previous month when the Non-MAGI Denial reason is snippet 10918.

Reason Fragment Name and ID: MC_DN_DECEASED_M912 (Fragment ID: 10918)
State Form/NOA: MC 239
Current Program(s): Medi-Cal (Non-MAGI)
Current Action Type: Denial
Current Fragment Level: Person
Currently Repeatable: Yes
Includes NA Back 9: Yes
Existing Languages: English, Spanish

Note: This reason is associated with "Deceased" Negative Action Dropdown menu option.

2.4.2 NOA Verbiage

There are no updates to this section.

2.4.3 NOA Variable Population

There are no updates to this section.

2.4.4 NOA Generation Conditions

Update Medi-Cal Denial Fragment Generation
Update the NOA logic to generate the Medi-Cal Discontinuance Fragment MC_TN_INDIV_DESCEASED_M029 (Fragment ID: 6510) when the program or person is denied and any person has an Other Program Assistance (OPA) record with aid codes 1E, 2E or 6E in the previous month.

New Program Generation: No
New Action Type: No
Update to Fragment Level: No
Ordering on NOA: There is no change to current functionality.

Generation Conditions
See section 2.1.4 generation conditions.

2.5 Update the California Residence reason generation conditions

2.5.1 Overview

This effort will update the NOA generation logic to send a discontinuance notice instead of a denial notice when a Craig vs. Bonta individual is denied when the program or person is denied and any person has an Other Program Assistance (OPA) record with aid codes 1E, 2E or 6E in the previous month when the Non-MAGI Denial reason is snippet 10909.

Reason Fragment Name and ID: MC_DN_NOT_CA_RESIDENT_M905 (Fragment ID: 10909)
State Form/NOA: MC 239
Current Program(s): Medi-Cal (Non-MAGI)
Current Action Type: Denial
Current Fragment Level: Person
Currently Repeatable: Yes
Includes NA Back 9: Yes
Existing Languages: English, Spanish

Note: This reason is associated with "Not a California Resident" Negative Action Dropdown menu option.

2.5.2 NOA Verbiage

There are no updates to this section.

2.5.3 NOA Variable Population

There are no updates to this section.

2.5.4 NOA Generation Conditions

Update Medi-Cal Denial Fragment Generation
Update the NOA logic to generate the Medi-Cal Discontinuance Fragment MC_TN_NOT_CA_RESIDENT_M906 (Fragment ID: 10910) when the program or person is denied and any person has an Other Program Assistance (OPA) record with aid codes 1E, 2E or 6E in the previous month.

New Program Generation: No
New Action Type: No
Update to Fragment Level: No
Ordering on NOA: There is no change to current functionality.

Generation Conditions
See section 2.1.4 generation conditions.

2.6 Update the FTP Third Party Liability reason generation conditions

2.6.1 Overview

This effort will update the NOA generation logic to send a discontinuance notice instead of a denial notice when a Craig vs. Bonta individual is denied when the program or person is denied and any person has an Other Program Assistance (OPA) record with aid codes 1E, 2E or 6E in the previous month when the Non-MAGI Denial reason is snippet 7587.

Reason Fragment Name and ID:
MC_DN_FTP_THIRD_PARTY_LIABILITY_NON_COMP_M421 (Fragment ID: 7587)
State Form/NOA: MC 239
Current Program(s): Medi-Cal (Non-MAGI)
Current Action Type: Denial
Current Fragment Level: Person
Currently Repeatable: Yes
Includes NA Back 9: Yes
Existing Languages: Arabic, Armenian, Cambodian, Chinese, English, Farsi, Hmong, Korean, Lao, Russian, Spanish, Tagalog, Vietnamese

Note: This reason is associated with "Refused UIB, Refused VA, Refused DIB, Refused Retirement, Refused SDI, Refused Military Ben, Refused Wkr Cmp, Refused Assign Supp Rights, FTP Name/Identity, Didn't Apply Medicare, FTP Eligibility Forms, Non Co-Op Chld/Med Supp, Refused UIB, Refused DIB, Refused Retirement, Refused SDI, Refused Military Ben, Refused VA, Refused Wkr Cmp, FTP Third Party Liability, FTP-Married Filing Jointly Spouse Information" Negative Action Dropdown menu options.

2.6.2 NOA Verbiage

There are no updates to this section.

2.6.3 NOA Variable Population

There are no updates to this section.

2.6.4 NOA Generation Conditions

Update Medi-Cal Denial Fragment Generation
Update the NOA logic to generate the Medi-Cal Discontinuance Fragment MC_TN_FTP_THIRD_PARTY_LIABILITY_NON_COMP_M421 (Fragment ID: 7598) when the program or person is denied and any person has an Other Program Assistance (OPA) record with aid codes 1E, 2E or 6E in the previous month.

New Program Generation: No
New Action Type: No
Update to Fragment Level: No
Ordering on NOA: There is no change to current functionality.

Generation Conditions
See section 2.1.4 generation conditions.

2.7 Update the Did not Cooperate in Med Supp reason generation conditions

2.7.1 Overview

This effort will update the NOA generation logic to send a discontinuance notice instead of a denial notice when a Craig vs. Bonta individual is denied when the program or person is denied and any person has an Other Program Assistance (OPA) record with aid codes 1E, 2E or 6E in the previous month when the Non-MAGI Denial reason is snippet 7590.

Reason Fragment Name and ID: MC_DN_NON_COOP_CHILD_NON_COMP_M424 (Fragment ID: 7590)
State Form/NOA: MC 239

Current Program(s): Medi-Cal (Non-MAGI)
Current Action Type: Denial
Current Fragment Level: Person
Currently Repeatable: Yes
Includes NA Back 9: Yes
Existing Languages: Arabic, Armenian, Cambodian, Chinese, English, Farsi, Hmong, Korean, Lao, Russian, Spanish, Tagalog, Vietnamese

Note: This reason is associated with "Refused UIB, Refused VA, Refused DIB, Refused Retirement, Refused SDI, Refused Military Ben, Refused Wkr Cmp, Refused Assign Supp Rights, FTP Name/Identity, Didn't Apply Medicare, FTP Eligibility Forms, Non Co-Op Chld/Med Supp, Refused UIB, Refused DIB, Refused Retirement, Refused SDI, Refused Military Ben, Refused VA, Refused Wkr Cmp, FTP Third Party Liability, FTP-Married Filing Jointly Spouse Information" Negative Action Dropdown menu options.

2.7.2 NOA Verbiage

There are no updates to this section.

2.7.3 NOA Variable Population

There are no updates to this section.

2.7.4 NOA Generation Conditions

Update Medi-Cal Denial Fragment Generation
Update the NOA logic to generate the Medi-Cal Discontinuance Fragment MC_TN_NON_COOP_CHILD_NON_COMP_M424 (Fragment ID: 7601) when the program or person is denied and any person has an Other Program Assistance (OPA) record with aid codes 1E, 2E or 6E in the previous month.

New Program Generation: No
New Action Type: No
Update to Fragment Level: No
Ordering on NOA: There is no change to current functionality.

Generation Conditions
See section 2.1.4 generation conditions.

2.8   Update the Fail To Cooperate With MC Support reason generation conditions

2.8.1 Overview

This effort will update the NOA generation logic to send a discontinuance notice instead of a denial notice when a Craig vs. Bonta individual is denied when the

program or person is denied and any person has an Other Program Assistance (OPA) record with aid codes 1E, 2E or 6E in the previous month when the Non-MAGI Denial reason is snippet 6620.

Reason Fragment Name and ID: MC_DN_MC_SUPP_COOP_FAIL_M320 (Fragment ID: 6620)
State Form/NOA: MC 239
Current Program(s): Medi-Cal (Non-MAGI)
Current Action Type: Denial
Current Fragment Level: Person
Currently Repeatable: Yes
Includes NA Back 9: Yes
Existing Languages: Arabic, Armenian, Cambodian, Chinese, English, Farsi, Hmong, Korean, Lao, Russian, Spanish, Tagalog, Vietnamese

Note: This reason is associated with "QC Did not Cooperate (MC)" Negative Action Dropdown menu option.

2.8.2 NOA Verbiage

There are no updates to this section.

2.8.3 NOA Variable Population

There are no updates to this section.

2.8.4 NOA Generation Conditions

Update Medi-Cal Denial Fragment Generation
Update the NOA logic to generate the Medi-Cal Discontinuance Fragment MC_TN_MC_SUPP_COOP_FAIL_M320 (Fragment ID: 6619) when the program or person is denied and any person has an Other Program Assistance (OPA) record with aid codes 1E, 2E or 6E in the previous month.

New Program Generation: No
New Action Type: No
Update to Fragment Level: No
Ordering on NOA: There is no change to current functionality.

Generation Conditions
See section 2.1.4 generation conditions.

2.9   Update the FTP Elig Forms reason generation conditions

2.9.1 Overview

This effort will update the NOA generation logic to send a discontinuance notice instead of a denial notice when a Craig vs. Bonta individual is denied when the program or person is denied and any person has an Other Program Assistance (OPA) record with aid codes 1E, 2E or 6E in the previous month when the Non-MAGI Denial reason is snippet 7785.

Reason Fragment Name and ID: MC_DN_FTP_ELIG_FORMS_M426 (Fragment ID: 7785)
State Form/NOA: MC 239
Current Program(s): Medi-Cal (Non-MAGI)
Current Action Type: Denial
Current Fragment Level: Person
Currently Repeatable: Yes
Includes NA Back 9: Yes
Existing Languages: Arabic, Armenian, Cambodian, Chinese, English, Farsi, Hmong, Korean, Lao, Russian, Spanish, Tagalog, Vietnamese

Note: This reason is associated with "Refused UIB, Refused VA, Refused DIB, Refused Retirement, Refused SDI, Refused Military Ben, Refused Wkr Cmp, Refused Assign Supp Rights, FTP Name/Identity, Didn't Apply Medicare, FTP Eligibility Forms, Non Co-Op Chld/Med Supp, Refused UIB, Refused DIB, Refused Retirement, Refused SDI, Refused Military Ben, Refused VA, Refused Wkr Cmp, FTP Third Party Liability, FTP-Married Filing Jointly Spouse Information" Negative Action Dropdown menu options.

2.9.2 NOA Verbiage

There are no updates to this section.

2.9.3 NOA Variable Population

There are no updates to this section.

2.9.4 NOA Generation Conditions

Update Medi-Cal Denial Fragment Generation
Update the NOA logic to generate the Medi-Cal Discontinuance Fragment MC_TN_FTP_ELIG_FORMS_M426 (Fragment ID: 7786) when the program or person is denied and any person has an Other Program Assistance (OPA) record with aid codes 1E, 2E or 6E in the previous month.

New Program Generation: No
New Action Type: No
Update to Fragment Level: No
Ordering on NOA: There is no change to current functionality.

Generation Conditions
See section 2.1.4 generation conditions.

2.10 Update the HIC Number Verification reason generation conditions

2.10.1 Overview

This effort will update the NOA generation logic to send a discontinuance notice instead of a denial notice when a Craig vs. Bonta individual is denied when the program or person is denied and any person has an Other Program Assistance (OPA) record with aid codes 1E, 2E or 6E in the previous month when the Non-MAGI Denial reason is snippet 6608.

Reason Fragment Name and ID: MC_DN_HIC_NUM_VERIF_M301 (Fragment ID: 6608)
State Form/NOA: MC 239
Current Program(s): Medi-Cal (Non-MAGI)
Current Action Type: Denial
Current Fragment Level: Person
Currently Repeatable: Yes
Includes NA Back 9: Yes
Existing Languages: Arabic, Armenian, Cambodian, Chinese, English, Farsi, Hmong, Korean, Lao, Russian, Spanish, Tagalog, Vietnamese

Note: This reason is associated with "Failed to Provide HIC Number" Negative Action Dropdown menu option.

2.10.2 NOA Verbiage

There are no updates to this section.

2.10.3 NOA Variable Population

There are no updates to this section.

2.10.4 NOA Generation Conditions

Update Medi-Cal Denial Fragment Generation
Update the NOA logic to generate the Medi-Cal Discontinuance Fragment MC_TN_HIC_NUM_VERIF_M301 (Fragment ID: 6609) when the program or person is denied and any person has an Other Program Assistance (OPA) record with aid codes 1E, 2E or 6E in the previous month.

New Program Generation: No
New Action Type: No
Update to Fragment Level: No
Ordering on NOA: There is no change to current functionality.

Generation Conditions
See section 2.1.4 generation conditions.

2.11 Update the MC Determination - Failure for Verification reason generation conditions

2.11.1 Overview

This effort will update the NOA generation logic to send a discontinuance notice instead of a denial notice when a Craig vs. Bonta individual is denied when the program or person is denied and any person has an Other Program Assistance (OPA) record with aid codes 1E, 2E or 6E in the previous month when the Non-MAGI Denial reason is snippet 6895.

Reason Fragment Name and ID: MC_DN_FAIL_DETER_VERIF_M410 (Fragment ID: 6895)
State Form/NOA: MC 239
Current Program(s): Medi-Cal (Non-MAGI)
Current Action Type: Denial
Current Fragment Level: Person
Currently Repeatable: Yes
Includes NA Back 9: Yes
Existing Languages: Arabic, Armenian, Cambodian, Chinese, English, Farsi, Hmong, Korean, Lao, Russian, Spanish, Tagalog, Vietnamese

Note: This reason is associated with "SSN Enumeration, Spouse of FTP Property, Child of FTP Property, RFTHI Form Not Received, FTP Other Health Care, Spouse of FTP Income, Child of FTP Income, No Linkage - No Property Verif, FTP Property for NOA, FTP Income for NOA, Referral to sanction" Negative Action Dropdown menu options.

2.11.2 NOA Verbiage

There are no updates to this section.

2.11.3 NOA Variable Population

There are no updates to this section.

2.11.4 NOA Generation Conditions

Update Medi-Cal Denial Fragment Generation
Update the NOA logic to generate the Medi-Cal Discontinuance Fragment MC_TN_FAIL_VERIF_DETERM_M410 (Fragment ID: 6896) when the program or person is denied and any person has an Other Program Assistance (OPA) record with aid codes 1E, 2E or 6E in the previous month.

New Program Generation: No
New Action Type: No

Update to Fragment Level: No
Ordering on NOA: There is no change to current functionality.

Generation Conditions
See section 2.1.4 generation conditions.

2.12 Update the Fail To Verify: Long term Care INS reason generation conditions

2.12.1 Overview

This effort will update the NOA generation logic to send a discontinuance notice instead of a denial notice when a Craig vs. Bonta individual is denied when the program or person is denied and any person has an Other Program Assistance (OPA) record with aid codes 1E, 2E or 6E in the previous month when the Non-MAGI Denial reason is snippet 6499.

Reason Fragment Name and ID: MC_DN_LONGTERM_CARE_INS_VERIF_FAIL_M011 (Fragment ID: 6499)
State Form/NOA: MC 239
Current Program(s): Medi-Cal (Non-MAGI)
Current Action Type: Denial
Current Fragment Level: Person
Currently Repeatable: Yes
Includes NA Back 9: Yes
Existing Languages: Armenian, Cambodian, Chinese, English, Korean, Russian, Spanish, Tagalog, Vietnamese

Note: This reason is associated with "Failed to verify LTC" Negative Action Dropdown menu option.

2.12.2 NOA Verbiage

There are no updates to this section.

2.12.3 NOA Variable Population

There are no updates to this section.

2.12.4 NOA Generation Conditions

Update Medi-Cal Denial Fragment Generation
Update the NOA logic to generate the Medi-Cal Discontinuance Fragment MC_TN_LONGTERM_CARE_INS_VERIF_FAIL_M011 (Fragment ID: 6498) when the program or person is denied and any person has an Other Program Assistance (OPA) record with aid codes 1E, 2E or 6E in the previous month.

New Program Generation: No
New Action Type: No
Update to Fragment Level: No
Ordering on NOA: There is no change to current functionality.

Generation Conditions
See section 2.1.4 generation conditions.

2.13 Update the No Individual In AG (Age Group) W/MC Link reason generation conditions

2.13.1 Overview

This effort will update the NOA generation logic to send a discontinuance notice instead of a denial notice when a Craig vs. Bonta individual is denied when the program or person is denied and any person has an Other Program Assistance (OPA) record with aid codes 1E, 2E or 6E in the previous month when the Non-MAGI Denial reason is snippet 6621.

Reason Fragment Name and ID: MC_DN_NO_LINKAGE_M325 (Fragment ID: 6621)
State Form/NOA: MC 239
Current Program(s): Medi-Cal (Non-MAGI)
Current Action Type: Denial
Current Fragment Level: Person
Currently Repeatable: Yes
Includes NA Back 9: Yes
Existing Languages: Arabic, Armenian, Cambodian, Chinese, English, Farsi, Hmong, Korean, Lao, Russian, Spanish, Tagalog, Vietnamese

Note: This reason is associated with "No Linkage to MC" Negative Action Dropdown menu option.

2.13.2 NOA Verbiage

There are no updates to this section.

2.13.3 NOA Variable Population

There are no updates to this section.

2.13.4 NOA Generation Conditions

Update Medi-Cal Denial Fragment Generation
Update the NOA logic to generate the Medi-Cal Discontinuance Fragment MC_TN_PERS_NOT_LNKD_PROG_M028 (Fragment ID: 6509) when the program or person is denied and any person has an Other Program Assistance (OPA) record with aid codes 1E, 2E or 6E in the previous month.

New Program Generation: No
New Action Type: No
Update to Fragment Level: No
Ordering on NOA: There is no change to current functionality.

Generation Conditions
See section 2.1.4 generation conditions.

2.14 Update the Overlapping Aid reason generation conditions

2.14.1 Overview

This effort will update the NOA generation logic to send a discontinuance notice instead of a denial notice when a Craig vs. Bonta individual is denied when the program or person is denied and any person has an Other Program Assistance (OPA) record with aid codes 1E, 2E or 6E in the previous month when the Non-MAGI Denial reason is snippet 6626.

Reason Fragment Name and ID: MC_DN_OVERLAP_AID_M333 (Fragment ID: 6626)
State Form/NOA: MC 239
Current Program(s): Medi-Cal (Non-MAGI)
Current Action Type: Denial
Current Fragment Level: Person
Currently Repeatable: Yes
Includes NA Back 9: Yes
Existing Languages: Arabic, Armenian, Cambodian, Chinese, English, Farsi, Hmong, Korean, Lao, Russian, Spanish, Tagalog, Vietnamese

Note: This reason is associated with "On Aid Another Case, Gets Duplicate Aid" Negative Action Dropdown menu options.

2.14.2 NOA Verbiage

There are no updates to this section.

2.14.3 NOA Variable Population

There are no updates to this section.

2.14.4 NOA Generation Conditions

Update Medi-Cal Denial Fragment Generation
Update the NOA logic to generate the Medi-Cal Discontinuance Fragment MC_TN_OVERLAP_AID_M333 (Fragment ID: 6627) when the program or person

is denied and any person has an Other Program Assistance (OPA) record with aid codes 1E, 2E or 6E in the previous month.

New Program Generation: No
New Action Type: No
Update to Fragment Level: No
Ordering on NOA: There is no change to current functionality.

Generation Conditions
See section 2.1.4 generation conditions.

2.15 Update the Whereabouts Unknown reason generation conditions

2.15.1 Overview

This effort will update the NOA generation logic to send a discontinuance notice instead of a denial notice when a Craig vs. Bonta individual is denied when the program or person is denied and any person has an Other Program Assistance (OPA) record with aid codes 1E, 2E or 6E in the previous month when the Non-MAGI Denial reason is snippet 6513.

Reason Fragment Name and ID: MC_DN_WHRABTS_UNKNWN_M032 (Fragment ID: 6513)
State Form/NOA: MC 239
Current Program(s): Medi-Cal (Non-MAGI)
Current Action Type: Denial
Current Fragment Level: Person
Currently Repeatable: Yes
Includes NA Back 9: Yes
Existing Languages: Arabic, Armenian, Cambodian, Chinese, English, Farsi, Hmong, Korean, Lao, Russian, Spanish, Tagalog, Vietnamese

Note: This reason is associated with "Whereabouts Unknown" Negative Action Dropdown menu options.

2.15.2 NOA Verbiage

There are no updates to this section.

2.15.3 NOA Variable Population

There are no updates to this section.

2.15.4 NOA Generation Conditions

Update Medi-Cal Denial Fragment Generation

Update the NOA logic to generate the Medi-Cal Discontinuance Fragment MC_TN_WHRABTS_UNKNWN_M032 (Fragment ID: 6514) when the program or person is denied and any person has an Other Program Assistance (OPA) record with aid codes 1E, 2E or 6E in the previous month.

New Program Generation: No
New Action Type: No
Update to Fragment Level: No
Ordering on NOA: There is no change to current functionality.

Generation Conditions
See section 2.1.4 generation conditions.

2.16 Update the SSA/SSI Denied reason generation conditions

2.16.1 Overview

This effort will update the NOA generation logic to send a discontinuance notice instead of a denial notice when a Craig vs. Bonta individual is denied when the program or person is denied and any person has an Other Program Assistance (OPA) record with aid codes 1E, 2E or 6E in the previous month when the Non-MAGI Denial reason is snippet 10916.

Reason Fragment Name and ID: MC_DN_TN_SSA_SSI_DENIED_M911_EN (Fragment ID: 10916)
State Form/NOA: MC 239
Current Program(s): Medi-Cal (Non-MAGI)
Current Action Type: Denial
Current Fragment Level: Person
Currently Repeatable: Yes
Includes NA Back 9: Yes
Existing Languages: English, Spanish

Note: This reason is associated with "SSA/SSI Denied within 12 Months" Negative Action Dropdown menu options.

2.16.2 NOA Verbiage

There are no updates to this section.

2.16.3 NOA Variable Population

There are no updates to this section.

2.16.4 NOA Generation Conditions

Update Medi-Cal Denial Fragment Generation

Update the NOA logic to generate the Medi-Cal Discontinuance Fragment MC_DN_TN_SSA_SSI_DENIED_M911_EN (Fragment ID: 10917) when the program or person is denied and any person has an Other Program Assistance (OPA) record with aid codes 1E, 2E or 6E in the previous month.

New Program Generation: No
New Action Type: No
Update to Fragment Level: No
Ordering on NOA: There is no change to current functionality.

Generation Conditions
See section 2.1.4 generation conditions.

2.17 Update the Did not apply for Medicare reason generation conditions

2.17.1 Overview

This effort will update the NOA generation logic to send a discontinuance notice instead of a denial notice when a Craig vs. Bonta individual is denied when the program or person is denied and any person has an Other Program Assistance (OPA) record with aid codes 1E, 2E or 6E in the previous month when the Non-MAGI Denial reason is snippet 7588.

Reason Fragment Name and ID:
MC_DN_DID_NOT_APPLY_MEDICARE_NON_COMP_M422 (Fragment ID: 7588)
State Form/NOA: MC 239
Current Program(s): Medi-Cal (Non-MAGI)
Current Action Type: Denial
Current Fragment Level: Person
Currently Repeatable: Yes
Includes NA Back 9: Yes
Existing Languages: Arabic, Armenian, Cambodian, Chinese, English, Farsi, Hmong, Korean, Lao, Russian, Spanish, Tagalog, Vietnamese

Note: This reason is associated with "Didn't Apply Medicare" Negative Action Dropdown menu options.

2.17.2 NOA Verbiage

There are no updates to this section.

2.17.3 NOA Variable Population

There are no updates to this section.

2.17.4 NOA Generation Conditions

<u>Update Medi-Cal Denial Fragment Generation</u>
Update the NOA logic to generate the Medi-Cal Discontinuance Fragment
MC_TN_DID_NOT_APPLY_MEDICARE_NON_COMP_M422 (Fragment ID: 7599)
when the program or person is denied and any person has an Other Program
Assistance (OPA) record with aid codes 1E, 2E or 6E in the previous month.

New Program Generation: No
New Action Type: No
Update to Fragment Level: No
Ordering on NOA: There is no change to current functionality.

<u>Generation Conditions</u>
See section 2.1.4 generation conditions.

2.18 Update the Did not apply for Work Comp reason generation conditions

2.18.1 Overview

This effort will update the NOA generation logic to send a discontinuance notice
instead of a denial notice when a Craig vs. Bonta individual is denied when the
program or person is denied and any person has an Other Program Assistance
(OPA) record with aid codes 1E, 2E or 6E in the previous month when the Non-
MAGI Denial reason is snippet 7586.

Reason Fragment Name and ID:
MC_DN_REFUSED_WORKER_COMP_NON_COMP_M420 (Fragment ID: 7586)
State Form/NOA: MC 239
Current Program(s): Medi-Cal (Non-MAGI)
Current Action Type: Denial
Current Fragment Level: Person
Currently Repeatable: Yes
Includes NA Back 9: Yes
Existing Languages: English, Spanish

Note: This reason is associated with "Refused Wkr Cmp" Negative Action
Dropdown menu options.

2.18.2 NOA Verbiage

There are no updates to this section.

2.18.3 NOA Variable Population

There are no updates to this section.

2.18.4 NOA Generation Conditions

Update Medi-Cal Denial Fragment Generation

Update the NOA logic to generate the Medi-Cal Discontinuance Fragment MC_TN_REFUSED_WORKER_COMP_NON_COMP_M420 (Fragment ID: 7597) when the program or person is denied and any person has an Other Program Assistance (OPA) record with aid codes 1E, 2E or 6E in the previous month.

New Program Generation: No
New Action Type: No
Update to Fragment Level: No
Ordering on NOA: There is no change to current functionality.

Generation Conditions

See section 2.1.4 generation conditions.

2.19 Update the Did not apply for Military Benefits reason generation conditions

2.19.1 Overview

This effort will update the NOA generation logic to send a discontinuance notice instead of a denial notice when a Craig vs. Bonta individual is denied when the program or person is denied and any person has an Other Program Assistance (OPA) record with aid codes 1E, 2E or 6E in the previous month when the Non-MAGI Denial reason is snippet 7581.

Reason Fragment Name and ID:
MC_DN_REFUSED_MILITARY_BENEFITS_NON_COMP_M415 (Fragment ID: 7581)
State Form/NOA: MC 239
Current Program(s): Medi-Cal (Non-MAGI)
Current Action Type: Denial
Current Fragment Level: Person
Currently Repeatable: Yes
Includes NA Back 9: Yes
Existing Languages: English, Spanish

Note: This reason is associated with "Refused UIB, Refused VA, Refused DIB, Refused Retirement, Refused SDI, Refused Military Ben, Refused Wkr Cmp, Refused Assign Supp Rights, FTP Name/Identity, Didn't Apply Medicare, FTP Eligibility Forms, Non Co-Op Chld/Med Supp, Refused UIB, Refused DIB, Refused Retirement, Refused SDI, Refused Military Ben, Refused VA, Refused Wkr Cmp, FTP Third Party Liability, FTP-Married Filing Jointly Spouse Information" Negative Action Dropdown menu options.

2.19.2 NOA Verbiage

There are no updates to this section.

2.19.3 NOA Variable Population

There are no updates to this section.

2.19.4 NOA Generation Conditions

Update Medi-Cal Denial Fragment Generation
Update the NOA logic to generate the Medi-Cal Discontinuance Fragment
MC_TN_REFUSED_MILITARY_BENEFITS_NON_COMP_M415 (Fragment ID: 7592)
when the program or person is denied and any person has an Other Program
Assistance (OPA) record with aid codes 1E, 2E or 6E in the previous month.

New Program Generation: No
New Action Type: No
Update to Fragment Level: No
Ordering on NOA: There is no change to current functionality.

Generation Conditions
See section 2.1.4 generation conditions.

3 SUPPORTING DOCUMENTS

NUMBER	FUNCTIONAL AREA	DESCRIPTION	ATTACHMENT

4 REQUIREMENTS

REQ #	REQUIREMENT TEXT	HOW REQUIREMENT MET
2.18.3.3	The LRS/CalSAWS shall produce various notices, NOAs, forms, letters, stuffers, and flyers, including: … b. Redetermination, Recertification, and/or Annual Agreement notices and forms; … n. COLA notices;	Update Form Generation for Craig Vs. Bonta cases (OPA aide codes 1E, 2E and 6E).

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-233160

ACL 23-94 - Family Reunification Funding

	DOCUMENT APPROVAL HISTORY	
CalSAWS	Prepared By	Andrea R, Sivagami N, Anusha G, Vallari B, Renee G
	Reviewed By	Srinivasa M, Tiffany H, Eric Wu, Jason F, Sarah R, Norma M, Maria A, Carlos A, Justin D, Elisa M, Mathew L

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
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07/30/2024	1.1	Adding / updating the sections based on the CW/CF Committee feedback	Sivagami N, Andrea R, Kamal S
08/05/2024	1.2	Added eHIT and Duplicate MC Clean-Up Batches to the design	Renee G
08/13/2024	1.3	Added Medi-Cal EDBC rules updates	Renee G
08/26/2024	1.4	Updates made to Section 2.1, 2.2, 2.3, and 2.4	Andrea R
08/27/2024	1.5	Added clarification to Section 2.7 overview and updated TOC	Renee G
08/30/2024	1.6	Clarification updates made to Section 2.3 and 2.4	Andrea R
09/09/2024	1.7	Clarification updates made to Section 2.2.5.	Andrea R
09/13/2024	1.8	Added recommendation 2.7.2.8 for auto-test MC for the FC/KG child.	Renee G
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10/10/2024	2.0	Updated the 2.5.2.10 with more details as design clarification	Srinivasa M
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10/29/2024	2.3	Updated section 2.10 with design clarification -mentioning aid code 4P/4R will be displayed in outbound file for EW20 transactions.	NachiyappanS
10/30/2024	2.4	Updated section 2.10 with design clarification -mentioning Denial Date and Denial Reason will be displayed in outbound file for AP34	NachiyappanS

		transactions.	
11/07/2024	2.5	Updated assumptions section 1.4.21 to include the SSI/SSP exclusion and section 2.6.2.9 referred in the assumptions section 1.4.19	Srinivasa M
11/13/2024	2.6	Added new assumption to section 1.4.22 and updated section 2.22.1 with new SCR CA- 284788	Shakerjk
11/13/2024	2.7	Content Revision: Removed Section 2.26. The Sweep job looks for DERs received from the Batch MAGI Sweep (Rec 2.25) and for Active MC programs. There is no check in the EDBC Sweep for CW program. No changes required. Note added to 2.7.2.3 for additional changes to unit size and child allocations being added to future SCR CA-281424	Renee G

Table of Contents

1   OVERVIEW

Currently CalWORKs Family Reunification (FR) is being handled in CalSAWS through manual process by overriding the CalWORKs EDBC or by running CalWORKs Manual EDBC.

ACL 23-94 provides guidance to County Welfare Departments (CWDs) for the implementation of AB135, which authorizes the cash aid for up to 6 months and child services to families participating in CalWORKs FR through automation.

AB135 creates two CalWORKs FR processes:
1) FR plan that includes both cash aid and FR Services
2) FR plan that includes FR Services only.

1.1 Current Design

CalWORKs Family Reunification services are being issued by overriding the CW EDBC or by running CW Manual EDBC.

The FR Aid Codes 4P or 4R are being assigned to CW Cases manually due to the lack of FR automation.

There is no automation for batch sweep that will end CalWORKs FR that includes cash Grant or FR Services for the CW FR cases that are going to end / extend when it has reached its max six months duration.

1.2 Requests

- Effective January 2025 benefit month, automation of all participants who are members of the CW AU when all the CW eligible child(ren) are removed by CWS (Child Welfare Services) may be eligible for CW cash grant, childcare, FR services up to 6 full months.
- Automation of FR Aid codes 4P / 4R for the CW FR programs.
- CW Cash grant and / or FR Services to end at the end of 6 months unless a good cause to extend the FR Services is established.
- Effective JAN-2025 benefit month forward, FR Cash grant will be available to the Household and FR Services only can be granted retroactively.
- Create a new Batch sweep that will end CalWORKs FR cash Grant or FR Services at the end of 6 months or extend FR services only when a good cause is established until the FR Plan is ended.

- Corresponding FR NOAs and Forms in English as well as threshold languages to be available.
- As per the ACL 24-48, M82-812A (6/24), M82-812B (6/24) and M82-812C (6/24) NOAs will be automated.
- Eligible Child(ren) placed temporary out of the home period for one full calendar month, but the CW worker didn't receive the FR plan or FR end dated, the CW must be discontinued with adequate notice.

1.3 Overview of Recommendations

1. Two new online data collection pages "Family Reunification List" and "Family Reunification Detail" will be added. Changes made to "Family Reunification Detail" will be captured on "Transaction History Detail".
2. Online FR Detail Page will capture the Family Reunification Begin Month once the court establishes the FR Plan for the Family to reunite with the child(ren) and this will be added to the SAWS system by CW worker.
3. Online will add new "Temporarily Out of the Home" reason "Child removed by CWS" in the Household Status Detail Page.
4. EDBC rules will evaluate the CW FR AU size and will continue to grant the CW cash aid for up to 6 months effective JAN-2025 benefit month forward and / or FR services only retrospective.
5. EDBC will end the Cash aid at the end of 6 months and will evaluate the CW discontinuance when no good cause is selected.
6. When good cause is selected, CW Program will be active with $0 grant for the FR services to continue until the FR Plan is ended.
7. Families participating in CW FR are not eligible for cash-based Medi-Cal. When a family is assigned a FR aid code for CalWORKs, Medi-Cal EDBC will auto-test for MC eligibility and consider the children as in the home for Non-MAGI Medi-Cal budgets. Medi-Cal duplicate aid checking will not consider individuals Active in CW FR as having cash-based Medi-Cal.
8. Create a new Batch sweep that will end CalWORKs cash Grant when the Family Reunification is ended or has reached its six months duration.
9. Update the CalSAWS system to tick the CalWORKs time-on-aid (TOA) clock for clients receiving Family Reunification cash aid (Aid Code 4P/4R).
10. Automate NOA M82-812A (6/24) Start of Cash Aid for Family Reunification Case in English and Spanish.
11. Add a new automated action to notify the CW worker on the 1st of the 6th month that the FR period is ending.
12. Automate NOA M82-812B (6/24) End of Cash Aid Following Family Reunification Discontinuance - Child Returned to Home in English and Spanish.
13. Automate NOA M82-812C (6/24) Family Reunification - End of Cash Aid for Family Reunification Case in English and Spanish.
14. Add a new exception to the outbound eHIT Mapping to consider an individual Active in CW FR as not receiving MEDS-MEC and to send CW FR children as having Physical Address 'same as primary' in an EDR if their address differs from

the primary applicant and they are Pending, Active or Ineligible MEM in FC/KG.

15. Add an exception to the Duplicate MC Clean-Up Batch MAGI and EDBC jobs to exclude individuals Active on both CalWORKs Family Reunification and Medi-Cal.

1.4 Assumptions

1. County workers can utilize the existing case flag business process to track any FR cases if required.
2. SAR7, Mid-Period Changes and Redetermination business process for CW FR cases will remain unchanged.
3. No changes are within the scope of this SCR for RCA (Refugee Cash Assistance) Program.
4. The journal processing and data handling moved to a secondary database through the SCR CA-266070. The System is already updated to write new journals to the secondary database and new changes are not required for the inclusion of the new journal.
5. The fiscal funding information for the CalWORKs programs for the Aid code '4P' and '4R' will be implemented by the SCR CA-246930.
6. The system will not authorize diaper allowance for family reunification cases.
7. WDTIP will not make any update for this effort since it is under code-freeze due to the system migration.
8. CalWORKs Time Clock for Aid Code 4P/4R will be out of sync between CalSAWS and WDTIP until WDTIP Replacement System is live. WDTIP Replacement System will get all the data for 4P/4R migrated from CalSAWS.
9. No change to the CF Aid code rules logic and will follow the existing Household category logic.
10. FR Cases for CalFresh are NACF / PA Mixed and hence these CF HHs are not categorically eligible (CE).
11. CF Work Registration and ABAWD functionality will not be changed as part of this SCR.
12. Any existing CalFresh NOAs / Forms will not be changed as part of this SCR.
13. Below are Client Correspondence SCR's that are being handled for the NOA's and/or Forms:
    a. CA-277931 Automate M82-812-Family Reunification Change NOA
    b. CA-280639 Add Family Reunification NOAs and Forms in Threshold Languages
    c. CA-280229 Add Family Reunification version of Forms to Template Repository
    d. CA-277313 Add M82-812-Family Reunification/Zero Grant Change NOA
14. There is no change required to CCSAS discontinuance code, MEDS DISC code, MEDS Denial code for category 73.
15. There will be no change to TMC rules logic for individuals on Medi-Cal who are Active MEM in CalWORKs FR. The user will override Medi-Cal EDBC to grant

TMC aid code, if appropriate. Changes to TMC will be handled with future SCR CA-202682.

16. The users will follow county business practice to make the CW FR child(ren) Active MEM in FC or KG before the CW program changes to CW FR.

17. The M82-812C will be added to the Template Repository with CA-280229 as the 60-month time limit reason (second checkbox on the M82-812C) will not be automated with this effort.

18. CA-281424 **Additional Changes for ACL 23-94 - Family Reunification Automation** has been opened for future enhancements including, automation of 30-day temporary absences, ~~and~~ updates to display additional FR information, <mark>and updates to Non-MAGI Medi-Cal Unit Size/Allocation</mark>.

19. CW Tier 2 financial eligibility determination will apply to FR households. **CA-274768 Update EDBC for CW Zero Basic Grant** will update Tier 2 determination based on Net Non-Exempt Income. Recommendation 2.6.2.9 is removed from this current SCR and will be implemented as part of this SCR.

20. CA-282533 Update LA Only Batch Jobs PB19E466, PB19E467 to Allow 30 Day Absence After Removal by CWS.

21. Child(ren) getting SSI/SSP to be excluded from Family Reunification will not be in the scope of this current SCR and will be included as part of the CW FR follow SCR CA-281424.

22. SCR CA-284788 Add Family Reunification NOA in Threshold Language, will add the CW HH SIZE CHANGE NOA (CW_CH_HH_SIZE_INCR_A751) for No Benefit Change NOA in Threshold Languages.

2   RECOMMENDATIONS

2.1 Online – Household Status Detail

2.1.1 Overview

The Household Detail page allows the worker to document the 'Living in the Home Status' for a person. This SCR will update the page to document when a child was removed by CWS when the person's 'Living in the Home Status' is "Temporarily Out of the Home."

2.1.2 Household Status Detail Mockup

Household Status Detail

✳- Indicates required fields   [Save and Return]   [Cancel]

Change Reason

New Change Reason: ✳   **New Reported Date: ✳**
[Child in Foster Care/ Kin-GAP ▾]   [01/01/2025   ] 📅

Change Reason: **Reported Date:**
Participant Provided - Verbal   01/01/2024   [View]

Name: ✳
DOE, JOHN 16M

Living in the Home Status: ✳   **Please select a reason: ✳**
[Temporarily Out of the Home ▾]   [▾]

☐ Temporarily out of the state   Change in Custody
                                               Child Removed by CWS
HH Status MC Exceptions: Crisis/Special Situation
[▾]   Educational/Vocational Training
                                               Employment
Does this person plan to leave California for more than Hospital or Treatment Facility
[▾]   Incarcerated
                                               Mental Incapacity on the part of the Adult
Planned Departure Date: Other Legal Situation
[   ] 📅   Visiting
                                               Expected Return Date:
                                               [   ] 📅

Begin Date: ✳   **End Date:**
[01/01/2025] 📅   [   ] 📅

                                    [Save and Return]   [Cancel]

Last Updated On 01/01/2024 8:00:00 AM By: 1370438

Figure 2.1.1 – Household Status Detail page with new status reason

2.1.3 Description of Changes

1. Update the Household Status Detail page to add "Child Removed by CWS" as a new option on the 'Please select a reason' dropdown.
   a. The option will appear in alphabetical order on the dropdown option list.
   b. The option will only appear when the 'Living in the Home Status' is set to "Temporarily Out of the Home."
   Note: The "New Change Reason" value will not impact if the new option displays.

   Note: The page will continue to display all other Household Status Detail fields that currently display when "Temporarily Out of the Home" is selected.
2. Insert the CT211 new entry "Child Removed by CWS" with the below details.

Short Decode Name	CalWORKs	Food Stamps	Medi-Cal	GA (CalWIN)
Child Removed by CWS	Eligible	Ineligible	Eligible	Y

2.1.4 Page Location

- **Global:** Eligibility
- **Local:** Customer Information
- **Task:** Non-Financial > Household Status

2.1.5 Security Updates

N/A

2.1.6 Page Mapping

N/A

2.1.7 Accessibility

This page has been assessed for Accessibility requirements and meets the Accessibility standards.

2.1.8 Page Usage/Data Volume Impacts

N/A

2.2 Online – Family Reunification List

2.2.1 Overview

This SCR will create a new Family Reunification List page to list all Family Reunification records associated with a case and allow the worker to initiate the creation or removal process of a Family Reunification Detail record.

2.2.2 Family Reunification List Mockup

Figure 2.2.1 – Family Reunification List

Figure 2.2.2 – Family Reunification List with "No Data Found"

Figure 2.2.3 – Section of Family Reunification List with Extended Pages

2.2.3 Description of Changes

1. Create a new Family Reunification List page to document Family Reunification information for a person out of the home.
   a. Display a "Search Results Summary" section that will display Family Reunification records according to specified criteria.
      i. Display "From" and "To" month and year date pickers that will be blank by default.
         1. By default, the search results sub table will display current Family Reunification records that have not been end-dated.
         2. By default, the results will sort by the Begin Month value in descending order.
         3. The date pickers will be used to search by the Begin Month on the Family Reunification Detail record.
      ii. Display a "View" button.
         1. Clicking the view button will display all records with a Begin Month between the ranges of the months entered in the "From" and "To" fields.
         2. Add a validation when the "View" button is clicked, and the date entered on the "To" date field is before the date entered on the "From" date field.
            a. The validation will display the following message "To Date - To date must be after From date."
            Note: The validation will not display when the same date is selected on both fields.
      iii. Display results information of the current records displayed in the format "Results [First Result Number on Page] – [Last Result Number on Page] of [Total Number of Results]" on the Search

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iv. The maximum number of results displayed per page is 25.
v. Display the standard results pagination elements when applicable.
b. Display a sub table to list Family Reunification records that apply to the specified criteria. The table will contain the following columns in order:
i. A column for checkboxes to select Family Reunification records for removal
1. This column will contain checkboxes in each row.
2. Selecting the checkbox in the table header will select all checkboxes in the list.
ii. A "Begin Month" column
1. The value will be the Begin Month on the listed Family Reunification record.
a. This will display as a hyperlink that will open the associated Family Reunification Detail record in view mode when the current user has the FamilyReunificationDetailView security right.
b. This will display in read-only without the FamilyReunificationDetailView security right.
2. This column will be sortable.
iii. An "End Month" column
1. The value will be the End Month on the listed Family Reunification record.
2. This column will be sortable.
iv. A "Good Cause to Extend Services" column.
1. The value will display "Yes" when the "Good Cause to Extend Services" checkbox is checked.
2. The value will display "No" when the "Good Cause to Extend Services" checkbox is left unchecked.
3. This column will be sortable.
v. A column for the "Edit" buttons and "View History" buttons
1. This column will contain an "Edit" button for each associated Family Reunification record displayed in the same row.
a. This button will be protected by the FamilyReunificationDetailEdit security right. It will not display without this security right.
b. Clicking this button will open the associated Family Reunification Detail record in edit mode.
2. This column will contain a "View History" button for each associated Family Reunification record displayed in the same row.

a. This button will be protected by the FamilyReunificationDetailView security right. It will not display without this security right.

b. Clicking this button will open the Transaction History Detail for the associated Family Reunification Detail record in a new window.

Note: When no data exists according to specified criteria, the table will display the message, "No Data Found".

c. Display an "Add" button for the results table.

i. This button will be protected by the FamilyReunificationDetailEdit security right. It will not display without this security right.

ii. Clicking this button will open the Family Reunification Detail page.

iii. This button will display above and below the Family Reunification record results sub table.

d. Display a "Remove" button below the results table.

i. This button will be protected by the FamilyReunificationListRemove security right. It will not display without this security right.

ii. Clicking this button will remove Family Reunification records selected from the checkbox column.

iii. This button will display below the checkbox column on the Family Reunification record results sub table.

2. Create a new Task Navigation titled "Family Reunification" for the page location.

a. The Task Navigation will display in the Eligibility Global Navigation under Customer Information.

b. The Task Navigation will display below the "Living Arrgmnt" Task Navigation.

c. This page can be accessed by clicking the "Family Reunification" task when the current user has the proper security right. Note: The page should not be accessed by clicking the "Continue" button on the prior page in the Task Navigation.

3. The page will be protected by the FamilyReunificationListView security right.

2.2.4 Page Location

- **Global:** Eligibility
- **Local:** Customer Information
- **Task:** Non-Financial > Family Reunification

2.2.5 Security Updates

Note: 'Non-Financial Edit', 'Non-Financial View', and 'Information Remove' are existing security groups.

1. Security Rights

Security Right	Right Description	Right to Group Mapping
FamilyReunificationListView	View Family Reunification information for case.	Non-Financial View, Non-Financial Edit
FamilyReunificationListRemove	Remove Family Reunification information from list.	Information Remove
FamilyReunificationDetailView	View Family Reunification information for case.	Non-Financial View, Non-Financial Edit
FamilyReunificationDetailEdit	Edit Family Reunification information for case.	Non-Financial Edit

2. Security Groups

Security Group	Group Description	Group to Role Mapping
Non-Financial Edit	Edit detailed information to nonfinancial eligibility factors.	Eligibility Staff, Eligibility Supervisor, Regional Call Center Staff, Regional Call Center Supervisor
Non-Financial View	View detailed information to nonfinancial eligibility factors.	CA State All County Access, Child Care Staff, Child Care Supervisor, Child Support View Only, Collections Staff, Employment Services Staff, Employment Services Supervisor, Executive, Fiscal Staff, Fiscal Supervisor, Hearings Staff, Hearings Supervisor, Help Desk Staff, Oversight Agency Staff, Quality Assurance Staff, Quality Assurance Supervisor, Quality Control Staff, Quality Control Supervisor, Special Investigations Staff, Special Investigations Supervisor

Security Group	Group Description	Group to Role Mapping
Information Remove	Remove information from lists across data collection pages.	Eligibility Supervisor, Regional Call Center Supervisor
Non-Financial Edit	Edit detailed information to nonfinancial eligibility factors.	Eligibility Staff, Eligibility Supervisor, Regional Call Center Staff, Regional Call Center Supervisor
Non-Financial View	View detailed information to nonfinancial eligibility factors.	CA State All County Access, Child Care Staff, Child Care Supervisor, Child Support View Only, Collections Staff, Employment Services Staff, Employment Services Supervisor, Executive, Fiscal Staff, Fiscal Supervisor, Hearings Staff, Help Desk Staff, Oversight Agency Staff, Quality Assurance Staff, Quality Assurance Supervisor, Quality Control Staff, Quality Control Supervisor, Special Investigations Staff, Special Investigations Supervisor

2.2.6 Page Mapping

Create new page mapping to reflect new Family Reunification List page.

2.2.7 Accessibility

This is a new page, and the page should be assessed for Accessibility requirements and meet the Accessibility standards.

2.2.8 Page Usage/Data Volume Impacts

N/A

2.3 Online – Family Reunification Detail

2.3.1 Overview

This SCR will create new Family Reunification Detail page that will allow the worker to indicate the Begin Months and End Months of the program, whether the case qualifies for Family Reunification services only and/or has good cause to extend services beyond the standard six months.

2.3.2 Family Reunification Detail Mockup

Figure 2.3.1 – Family Reunification Detail (Create/Edit Mode)

Figure 2.3.2 – Family Reunification Detail with End Month populated (Create/Edit Mode)

Figure 2.3.3 – Family Reunification Detail with all fields populated (View Mode)

Figure 2.3.4 – Family Reunification Detail with some fields populated (View Mode)

2.3.3 Description of Changes

1. Create a Family Reunification Detail page to document a case eligible for Family Reunification
   a. The page will include the following fields:
      i. 'Begin Month'
         1. The value will be in MM/YYYY format.
         2. The saved date value will be used to document the beginning of the Family Reunification period.
         3. This field will be required.
      ii. 'End Month'
         1. The value will be in MM/YYYY format.
         2. The saved date value will be used to document the end or expected end date of the Family Reunification period.
      iii. 'End Reason'
         1. This will be a drop-down field.

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2. The field will dynamically display only when a value is entered into the End Month field.
    a. If an option is selected on the End Reason drop-down and later the End Month value is cleared, the End Reason selection will not be retained.
3. The drop-down will display the following options:
    a. [Blank]
    b. 6 Months Cash has Been Reached
    c. Child(ren) Returned Home
    d. FR Services Only Ending
    e. Non-cooperation with FR Plan

iv. 'Family Reunification Services Only'
1. This will be a checkbox field.

v. 'Good Cause to Extend Services'
1. This will be a checkbox field.
2. The saved value will be used to determine if services should be extended.

vi. 'Comments'
1. This will be a text box that will have a 2,000-character limit.
2. A constraint will be applied to enforce the 2,000-character limit upon saving.

vii. All fields will remain editable after the record is created.

b. Display the following page buttons on the Family Reunification Detail page when in create and edit mode:
i. 'Save'
1. Clicking this button will save the current record and remain on the page.
ii. 'Save and Return'
1. Clicking this button will save the current record and return back to the Family Reunification List page.
iii. 'Cancel'
1. Clicking this button will discard changes and return back to the Family Reunification List page.

c. Display the following page buttons on the Family Reunification Detail page when in view mode:
i. 'Edit'
1. This button will be protected by the FamilyReunificationDetailEdit security right. It will not display without this security right.
2. Clicking this button will open the current Family Reunification Detail record in edit mode.
ii. 'Close'
1. Clicking this button will discard changes and return back to the Family Reunification List page.

2. Add a save validation that will display when the entered End Month value is before the entered Begin Month value.
   a. The validation will display the following message "End Month – The End Month cannot be before the Begin Month."
3. Add a save validation that will display when the dates added in the Begin Month and/or End Month fields overlap with the dates added on an existing Family Reunification record on the case.
   a. The validation will display the following message "Begin Month – Cannot add more than one Family Reunification Detail record within the selected time period."

   Example 1: The validation will display on a record updated with a Begin Month of 03/2024 when there exists a record on the case with a Begin Month of 01/2024 and End Month of 06/2024.

   Example 2: The validation will display on a record with a Begin Month of 08/2024 when there exists a record on the case with an End Month of 08/2024.
4. The bottom of the page will display the "Created On" and "Last Updated On" date information of the current Family Reunification Detail record in Edit Mode and View Mode.
   a. The information will display in the following format: "Created On [MM]/[DD]/[YYYY] [HH]:[MM]:[SS] [XM] By: [ID Number Link]" followed by on the next line, "Last Updated On [MM]/[DD]/[YYYY] [HH]:[MM]:[SS] [XM] By: [ID Number Link]" (where the ID Number links the user to the Worker Detail page for that ID Number)

2.3.4 Page Location
- **Global:** Eligibility
- **Local:** Customer Information
- **Task:** Non-Financial > Family Reunification

2.3.5 Security Updates

Note: 'Non-Financial Edit' and 'Non-Financial View' are existing security groups.

1. Security Rights

Security Right	Right Description	Right to Group Mapping

FamilyReunificationDetailView	View Family Reunification information for case.	Non-Financial View, Non-Financial Edit
FamilyReunificationDetailEdit	Edit Family Reunification information for case.	Non-Financial Edit

2. Security Groups

Security Group	Group Description	Group to Role Mapping
Non-Financial Edit	Edit detailed information to nonfinancial eligibility factors.	Eligibility Staff, Eligibility Supervisor, Regional Call Center Staff, Regional Call Center Supervisor
Non-Financial View	View detailed information to nonfinancial eligibility factors.	CA State All County Access, Child Care Staff, Child Care Supervisor, Child Support View Only, Collections Staff, Employment Services Staff, Employment Services Supervisor, Executive, Fiscal Staff, Fiscal Supervisor, Hearings Staff, Help Desk Staff, Oversight Agency Staff, Quality Assurance Staff, Quality Assurance Supervisor, Quality Control Staff, Quality Control Supervisor, Special Investigations Staff, Special Investigations Supervisor

2.3.6 Page Mapping

Create new page mapping to reflect new Family Reunification Detail page.

2.3.7 Accessibility

This is a new page, and the page should be assessed for Accessibility requirements and meet the Accessibility standards.

2.3.8 Page Usage/Data Volume Impacts

N/A

2.4 Online – Transaction History Detail

2.4.1 Overview

This SCR will create a Transaction History Detail page to track changes being made to Family Reunification Detail record. The worker will be able to access the page from the "View History" button on the Family Reunification List page.

2.4.2 Transaction History Detail Mockup

Figure 2.4.1 – Transaction History Detail for Family Reunification Detail Mockup

2.4.3 Description of Changes

1. Create a Transaction History Detail page for Family Reunification Detail that will track changes being made to a Family Reunification Detail record.
   a. The page will display a section titled "Family Reunification Detail"
   b. The page will track changes to the following fields on the associated Family Reunification Detail record when applicable:
      i. Begin Month
         1. The "Old Value" and "New Value" will be in MM/DD/YYYY format. The day will be the first day of the entered month and year value.
      ii. End Month
         1. The "Old Value" and "New Value" will be in MM/DD/YYYY format. The day will be the last day of the entered month and year value.
      iii. End Reason

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1. The field value text in the "Old Value" and "New Value" columns will wrap when the text length is longer than the available width of the columns.
   iv. Family Reunification Services Only
   1. This field will display "Y" in the "Old Value" and "New Value" columns to indicate when the box was saved checked.
   2. This field will display "N" in the "Old Value" and "New Value" columns to indicate when the box was saved unchecked.
   v. Good Cause to Extend Services
   1. This field will display "Y" in the "Old Value" and "New Value" columns to indicate when the box was saved checked.
   2. This field will display "N" in the "Old Value" and "New Value" columns to indicate when the box was saved unchecked.
   vi. Comments
   1. The field value text in the "Old Value" and "New Value" columns will wrap when the text length is longer than the available width of the columns.

Note: The values may display as blank if a value had not yet been saved to the record prior or the value was removed.

2.4.4 Page Location
- **Global:** Eligibility
- **Local:** Customer Information
- **Task:** Non-Financial > Family Reunification

2.4.5 Security Updates
Note: 'Non-Financial Edit' and 'Non-Financial View' are existing security groups.
1. Security Rights

Security Right	Right Description	Right to Group Mapping
FamilyReunificationDetailView	View Family Reunification information for case.	Non-Financial View, Non-Financial Edit
FamilyReunificationDetailEdit	Edit Family Reunification information for case.	Non-Financial Edit

2. Security Groups

Security Group	Group Description	Group to Role Mapping
Non-Financial Edit	Edit detailed information to nonfinancial eligibility factors.	Eligibility Staff, Eligibility Supervisor, Regional Call Center Staff, Regional Call Center Supervisor, System Administrator
Non-Financial View	View detailed information to nonfinancial eligibility factors.	CA State All County Access, Child Care Staff, Child Care Supervisor, Child Support View Only, Collections Staff, Employment Services Staff, Employment Services Supervisor, Executive, Fiscal Staff, Fiscal Supervisor, Hearings Staff, Help Desk Staff, Oversight Agency Staff, Quality Assurance Staff, Quality Assurance Supervisor, Quality Control Staff, Quality Control Supervisor, Special Investigations Staff, Special Investigations Supervisor, View Only, System Administrator

2.4.6 Page Mapping

N/A

2.4.7 Accessibility

This page has been assessed for Accessibility requirements and meets Accessibility standards.

2.4.8 Page Usage/Data Volume Impacts

N/A

2.5 Family Reunification Eligibility Changes – CalWORKs / CalFresh

2.5.1 Overview

EDBC will evaluate for the AB 135 provision of cash aid and child services. New EDBC rules will be added and / or existing rules will be modified for evaluating and automating the Family Reunification services.

2.5.2 Description of Changes

1. New EDBC rules should be triggered when the child is Temporarily Out-of-Home with "Child Removed by CWS" as reason and exists FR Begin month in the FR Detail screen.
2. Update the EDBC rules to include the new online data collection Family Reunification Detail table entries when running EDBC for FR where 10-day notice can be provided to the participant.
3. ARCO (Annual Reporting Child Only) Cases are not eligible for CW FR. As per the policy, at least one parent or needy caretaker must have been aided at the time of child(ren) removed by CWS.
4. CW FR Cash and Services is only applicable to CalWORKs program and should not impact RCA (Refugee Cash Assistance) Program.
5. EDBC will evaluate for FR Cash and/or services starting from the FR Begin Month till the FR End Month if exists or up to 6 months if FR End month is blank.
6. If "FR Services Only" is selected from the online page, CW Program will be Active with $0 grant for up to 6 months unless "Good Cause" is selected.
7. FR Cash grant is effective from 01/2025.
    i. If FR Begin Month is on or after 01/2025 and
        a) If FR End Month is blank, EDBC will evaluate for FR Cash grant starting from FR Begin Month up to 6 months.
        b) If Good Cause is selected, FR services only will continue, with $0 cash grant
        c) If Good Cause is not selected, CW Program will be discontinued with existing discontinuance reason "No Elig. Child" program status reason.
    ii. If FR Begin Month is before 01/2025 and
        a) If FR End Month is blank, EDBC will evaluate for FR Services only till 12/2024 and FR Cash grant starting from 01/2025 up to 6 months.
        b) If Good Cause is selected, FR services only will continue, with $0 cash grant starting from 07/2025
        c) If Good Cause is not selected, CW Program will be discontinued with existing discontinuance reason "No Elig. Child" program status reason at the end of 06/2025.

8. If Good Cause is selected after 6 months period, FR services only will continue, with $0 cash aid once the case has reached six full months of cash aid.
9. If Good Cause is not selected after 6 months period, FR should be discontinued with existing discontinuance reason "No Elig. Child" program status reason.
10. Eligible Child(ren) placed Temporarily Out-of-Home with "Child Removed by CWS" as reason for one full calendar month, FR Detail page has not been completed or FR Detail record end dated and not valid for the EDBC run month, the CW must be discontinued with "No Elig. Child".

2.5.3 Data Model Updates

1. Create new entry in the CT2799 CODE_DETL Table to add CW FR Cash Aid Effective Date from 01-JAN-2025

Short Decode Name	Long Decode Name	Refer Table 1 Descr (Begin Date)	Begin Date	End Date
CW FR Cash Aid Eff Date	CalWORKs Family Reunification Cash Aid Effective Date	01-JAN-2025	Min_Date	High_Date

2.5.4 Programs Impacted
CalWORKs, CalFresh

2.5.5 Performance Impacts
None

2.6 CalWORKs / CalFresh EDBC Summary

2.6.1 Overview

CW EDBC Summary will display the automated FR Aid Codes.

2.6.2 Description of Changes

1. Add new CW EDBC rules to evaluate and automate the FR Aid Codes 4R or 4P
   a. '4R' If the family is of two Parent and all the child(ren) of the family is temporarily out-of-home with reason "Child Removed by CWS"
   b. '4P' For all the other families and if all the child(ren) of the family is temporarily out-of-home with reason "Child Removed by CWS"
2. Child(ren) in CW FR should be included in AU Size, MAP Family Unit size and MBSAC Family Unit Size for the CW EDBC
3. The Role code in the CW EDBC for the FR Child(ren) should be FM (FSO – Family Size Only) and Role Reason should be the existing CT73_Y2 'CalWORKs Family Reunification'.
4. Update the duplicate aid logic EDBC rules to bypass such that if CW FR Child(ren) is Active in FC / KG Program, Role 'UP' with Role Reason 'Gets FC' / 'Gets Kin-GAP' should not be set and should follow the above step to set Role 'FM' and Role Reason 'CalWORKs Family Reunification'.
5. Update the EDBC rules for Homeless Assistance Programs Temp-HA (HT) and/or Perm-HA (HP) to be populated with the new CW FR Aid Codes 4P / 4R.
6. Update CF EDBC logic to remove Child(ren) who are Temporary Out of Home HH Status as "Child removed by CWS". This closure must only be taken where 10-day notice can be given to the participants.
7. Update the CF EDBC rules for determining the Household category type, to not treat Family reunification CalWORKS as a PA program.
8. Update CF IRT rules to utilize the CF IRT if any of the Members are receiving CW only through Family Reunification.
9. Update CW EDBC rules such that over income should end the FR Cash grant but should continue FR Services make CW Active with $0 grant when Net Non-Exempt Income is over Family Map and Under IRT2. This recommendation is being delayed from this current SCR and refer to the assumption 1.4.19 for more details.
10. Update CW EDBC to exclude any FC/KG payments received by the child(ren) on the FR case.
11. Update the EDBC rules for Homeless Assistance Programs Temp-HA (HT) and/or Perm-HA (HP) to include child(ren) with Temporary Absence of 'Removed by CWS' when CW is active with 4R/4P.
12. Update CW EDBC to restrict CW eligibility for 4R/4P to parent/caretaker relatives who are aided at the time the child(ren) is removed. If there

are no eligible parent/caretaker relatives at the time of removal, FR will not be granted.

Note: Please refer to the Section 3 Supporting Documents for detailed information on the Batch and EDBC Scenarios.

Below are few EDBC Examples:

i. 2 Adults and 1 Child receiving CW $500. Child temporarily moved out of home for FR with reason "Child Removed by CWS" and FR Begin Month: 05/2025. EDBC will evaluate and will continue to grant $500 cash aid for next 6 months with Aid Code 4R.

ii. 1 Adult and 2 Children receiving CW $1000. All Children temporarily moved out of home for FR with reason "Child Removed by CWS" and FR Begin Month: 05/2025. EDBC will evaluate and will continue to grant $1000 cash aid for next 6 months with Aid Code 4P.

iii. 2 Adults and 1 Child receiving CW $500. Child moved out of home for FR with reason "Child Removed by CWS" and FR Begin Month: 05/2025. Good cause extension after 6 months temporary absence period is selected. CW Cash Aid for FR is issued for 6 months and stopped from 7th month, but CW is Active and FR services only will continue from 7th month.

2.6.3 CalWORKs EDBC Summary Mockup

Program Configuration

System Determination

EDBC Source: Online EDBC Rules

Aid Code: 4R - CW Family Reunification-Two Parent

Program Status: Active

Note: Overridden rows are in bold.

Name	DOB	Role	Role Reason	Status	Status Reason
DILDY, ETSUKO 50M	06/17/1974	MEM		Active	
DILDY, PEDRO 46F	10/16/1977	MEM		Active	
Dildy, Lorriane 13F	08/11/2010	FSO	CalWORKs Family Reunification	Active	
Dildy, Lorretta 12F	02/21/2012	FSO	CalWORKs Family Reunification	Active	

MBSAC Family Unit size for 2 Parent and 2 Children with FR

CalWORKs Applicant Financial Eligibility Test	Regular	
Unearned Income	$	0.00
Unearned Income Disregards	-	0.00
Net Unearned Income	=	0.00
Earned Income	$	0.00
Earned Income Disregards	-	0.00
Net Earned Income	=	0.00
Total Net Nonexempt Income	$	0.00
MBSAC Family Unit Size		4
MBSAC	$	1,476.00
Special Needs	$	0.00
Result		Pass

MAP Family Unit size and Assistance Unit (AU) size for 2 Parent and 2 Children with FR

MAP Family Unit Size		4
Family MAP	$	927.00
Family MAP Test		Pass
Family Special Needs	$	0.00
Potential Grant	$	927.00
Assistance Unit Size		4
Assistance Unit MAP	$	732.00
Assistance Unit Special Needs	$	0.00
Aid Payment	$	732.00

2.6.4 CalFresh EDBC Summary Mockup

EDBC Information

**Semi-Annual Reporting Period Begin
Month:** 07/2025

Reporting Type Reason:

Type: Regular

Recalculation: No

Regular Program Configuration

System Determination

EDBC Source: Online EDBC Rules

Aid Code:

Program Status: Active

SUAS Eligible: No

Program Type: Regular

Note: Overridden rows are in bold.

Name	DOB	Role	Role Reason	Status	Status Reason
DILDY, ETSUKO 50M	06/17/1974	MEM		Active	
DILDY, PEDRO 46F	10/16/1977	MEM		Active	
Dildy, Lorriane 13F	08/11/2010	MEM		Discontinued	Out of the Home
Dildy, Lorretta 12F	02/21/2012	MEM		Discontinued	Out of the Home

2.6.5 Programs Impacted

CalWORKs, CalFresh

2.6.6 Performance Impacts

None

2.7 Family Reunification Eligibility Changes – Medi-Cal

2.7.1 Overview

Families participating in CW FR are not eligible for cash-based Medi-Cal. When a family is assigned a FR aid code for CalWORKs, Medi-Cal EDBC will auto-test for MC eligibility and consider the children as in the home for Non-MAGI Medi-Cal budgets. Medi-Cal duplicate aid checking will not consider individuals Active in CW FR as having cash-based Medi-Cal. **Note:** Most CW FR parents will be within the MAGI limits. See Recommendation 2.27 for the MAGI Medi-Cal changes.

2.7.2 Description of Changes

Note: The definition for determining relationship as 'parent' and 'child' for Non-MAGI Medi-Cal rules are not changing with this SCR.

1. Add a new exception to the Medi-Cal EDBC 'Other Program Assistance' check rule to consider an individual who meets all of the following as NOT receiving cash-based Medi-Cal:
   a. The individual is Pending, Active or Ineligible MEM in the MC program for the EDBC benefit month, and
   b. The individual is Active or Ineligible MEM in the CW FR program (on aid code 4P, or 4R) in the same benefit month as the MC EDBC benefit month, or
   The individual has an Other Program Assistance (OPA) record for CalWORKs and aid code either 4P or 4R effective for at least one day in the MC EDBC benefit month

   This will prevent the individual from being closed in Medi-Cal as 'UP' Role for the 'Gets CW' closure reason due to the cash-based Medi-Cal.

2. Add a new exception to the Medi-Cal EDBC 'Gets Duplicate Aid' budget rule to consider an individual who meets all of the following as NOT receiving cash-based Medi-Cal:
   a. The individual is Pending, Active or Ineligible MEM in the MC program for the EDBC benefit month, and
   b. The individual is Active or Ineligible MEM in the CW FR program (on aid code 4P, or 4R) in the same benefit month as the MC EDBC benefit month, or
   The individual has an Other Program Assistance (OPA) record for CalWORKs and aid code either 4P or 4R effective for at least one day in the MC EDBC benefit month

   This will prevent the individual from failed in a Medi-Cal budget as 'Gets Duplicate Aid' reason due to the cash-based Medi-Cal.

   Technical Note: Due to other EDBC rules that are determined prior to the 'Gets Duplicate Aid' rule, the 'Gets Duplicate Aid' logic is unlikely

3. Add a new exception to the Medi-Cal EDBC 'unit size' rules to include a child as part of the parent's unit size in the existing Non-MAGI Medi-Cal budget(s) that calculate unit size when all the following are true:
    a. The parent is a Pending, Active or Ineligible MEM on the MC program for the EDBC benefit month, and
    b. The child is Active FSO with Role Reason 'CalWORKs Family Reunification' (CT73_Y2) on the CW program with aid code 4P or 4R effective in the Medi-Cal EDBC benefit month, and
    c. The child's Household Status is 'Temporarily Out-of-Home' with reason 'Child Removed by CWS' effective for at least one day of the MC EDBC benefit month, and
    d. The parent has a Customer Option of Full Medi-Cal Hierarchy = Yes effective for the EDBC benefit month

In addition to the above, count the child in the unit size even if the child is not applying for aid or is determined as 'UP' for 'Gets FC' or 'Gets KinGAP' in the MC program.

Note: Additional updates to Non-MAGI Medi-Cal Unit Size calculation and child allocations for children in CW FR will be handled with future SCR CA-281424.

4. Add a new 'CW FR Auto-Test program change' trigger to the Medi-Cal Auto-Test logic to detect and auto-test Medi-Cal when an Active CW program changes to a CW FR program as follows:
    a. A CalWORKs program changes:
        i. From Active or Ineligible on a CalWORKs aid code that includes cash-based Medi-Cal to CW FR on either aid code 4P or 4R

    Note: For Auto-test, this will be treated the same as a CalWORKs discontinuance because the individuals are losing cash-based Medi-Cal.

5. Add a new 'CW FR Auto-Test program approval' trigger to the Medi-Cal Auto-Test logic to detect and auto-test Medi-Cal when a CW program is approved directly to a CW FR program as follows:
    a. A CalWORKs program is approved:
        i. From Pending to Active on CW FR on either aid code 4P or 4R.

    Note: For Auto-test, this will be treated the same as a CalWORKs denial because there was never an approval to cash-based Medi-Cal.

6. Add a new 'CW FR Auto-Test person add' trigger to the Medi-Cal Auto-Test logic to detect and auto-test Medi-Cal when a CW program is Active, and a new person is added to the CW FR program as follows:

a. A CalWORKs program is Active on CW FR on either aid code 4P or 4R, and

b. An individual on the CalWORKs program is added to the CW program: their status goes from Pending to Active MEM or FSO with Role Reason 'CalWORKs Family Reunification' (CT73_Y2)
Note: For Auto-test, this will be treated the same as a CalWORKs denial because there was never an approval to cash-based Medi-Cal.

7. Add a new Medi-Cal EDBC rule for 'CW FR Auto-Test' as follows:
a. For any program detected by the CW FR Auto-Test Triggers in Recs 2.7.2.4-6, use existing auto-test logic to determine if the individual will be pended on a new MC program or if the individual will be pended on an existing MC Program.

Note: Existing auto-test logic will set the BDA to be the first of the month approved or changed to CW FR. If the CW program was a direct approval to CW FR, or a person add approval to an existing CW FR, the program/person will be Pending on the Medi-Cal program. If the CW was a change to CW FR, the current auto-test rules will run and evaluate for CEC or 38.

Technical Note: There is an assumption that the FSO child (with Role Reason 'CalWORKs Family Reunification') will be already Active on FC or KG when the CW program changes to CW FR. If so, then allow the existing 'Gets FC/KinGAP' logic to save them in the MC EDBC with Role 'UP' for 'Gets FC' or 'Gets KinGAP'.

8. CalSAWS Medi-Cal Auto-Test logic detects and removes individuals who are active/pending on cash-based Medi-Cal from being added to the auto-test program. Update this auto-test logic to now always auto-test all CW FR MEM/FSO individuals, including the CW FR FSO individual with Role Reason 'CalWORKs Family Reunification' (CT73_Y2).
a. Now that the CW FR FSO individual is added to the Auto-Test MC Program, update the Medi-Cal Auto-Test budgeting logic to again check if the individual is pending/active on FC/KG and close them for UP Gets FC/KinGAP, if appropriate.

2.7.3 Data Model Updates
None

2.7.4 Programs Impacted
Medi-Cal

2.7.5 Performance Impacts

None

2.8 Batch and Interface – Create a new Family Reunification Sweep

2.8.1 Overview

Currently in CalSAWS, there is no batch job that will end CalWORKs cash Grant when the Family Reunification is going to end or reached its six months duration.

2.8.2 Description of Change

1. Create a new EDBC Batch Sweep when all the following are true.
   1. CalWORKs must be active as of batch run date.
   2. The aid code for the CalWORKs program must be 4R or 4P as of batch run date. The EDBC for this aid code must be accepted & saved and regular. If aid code is not 4P or 4R then batch won't pick it up.
   3. When the FR Begin month and FR End month exists, and the FR end month is the Batch month.

      OR

      When the FR end month exists and the FR period for the household is over 6 months, but the duration of 6 months will be complete in the end of Batch month.

      OR

      When the FR begin month is populated but FR end month is not populated, and The FR begin month is on or after 01/2025 then based on the FR begin month batch sweep needs to calculate if it has reached the 6 months duration in the Batch month.

      OR

      When FR begin month is before 01/2025 and there is no FR end month then batch needs to process this case in June 2025.

   Examples:
   a. Both FR begin month and FR end month are populated and the duration is 6 months. Example: FR begin Month is 02/2025 and FR end month is 07/2025. When batch runs in July 2025 this case should be added to SYS_TRANSACT with an effective date of August 2025.
   b. Both FR begin month and FR end month is populated and the duration is less than 6 months, The FR end month is the current month. Example: FR begin month 07/2025 and FR end month is

10/2025. When batch runs in October 2025 the case should be added to SYS_TRANSACT with effective date of November 2025.

    c. Both FR begin month and FR end month is populated and the duration exceeds 6 months. Example: FR begin month is 02/2025 and FR end month is 09/2025. By end of 07/2025 the duration of 6 months would be complete so when batch runs in July 2025 the case should be added to SYS_TRANSACT table with effective date of August 2025. If the CalWORKs program is still active in September 2025, then when batch runs in September 2025 it should add this case to SYS_TRANSACT table with effective date of October 2025.

    d. On or After 01/ 2025 if FR begin month is populated but there is no FR end month. Based on the FR begin month batch sweep needs to calculate if it has reached the 6 months duration in the current month. Example: FR begin month is 03/2025. When batch runs in August 2025 the case should be added to SYS_TRANSACT with effective date of September 2025.

    e. If FR begin month is before 01/2025 and there is no FR end month then when batch runs in June 2025 the case should be added to SYS_TRANSACT with effective date of July 2025.

2. The SYS_TRANSACT record will have type code of BE.
3. The Run type code is All program mode.
4. The DISC_RSN_CODE and RUN_RSN_CODE will be blank.
5. The Batch EDBC will be triggered for the following month.
6. Use new SUB TYPE CODE (CT942_XX) to generate the auto-journal.
7. Create a new Batch Eligibility Sweep Code (CT942) (CTCR) for the journal with
    a. Short Decode Name: CalWORKs FR Cash Benefit / FR Services end or extend FR Services.
    b. Long Decode Name: CW Family Reunification Cash Benefit / FR Services will end in 10 days, or the FR Services only will be extended.
8. Create a BPCR and BSCR to schedule the new Batch job.
Notes: As per the journal architecture the short description would always say Batch EDBC ran for Month Year (as shown in screen shot below)
And the long description would start with   Batch EDBC ran for Month Year. Batch EDBC processed for the XXXXX program for following reasons:
The value in the short decode name would be displayed after colon as shown in screenshot below.

2.8.3 Execution Frequency

Monthly. Runs on the batch 10-day cutoff date.

2.8.4 Key Scheduling Dependencies

Successor: EDBC processing folder

2.8.5 Counties Impacted

All Counties

2.8.6 Category

Core.

2.8.7 Data Volume/Performance

N/A

2.8.8 Failure Procedure/Operational Instructions

Batch Support Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc.)

2.9 **Duplicate MC Clean-Up Batch** Non-MAGI

2.9.1 Overview

Add an exception to the Duplicate MC Clean-Up Batch Non-MAGI job to exclude individuals Active on both CalWORKs Family Reunification and Medi-Cal. This job is for Non-MAGI programs.

2.9.2 Description of Change

1. Add an exception to the Duplicate MC Clean-Up Batch Non-MAGI job (PB00E251) to exclude individuals from processing for duplicate aid who are Active on CalWORKs FR with aid code 4R or 4P and Active MEM on Medi-Cal for the next month (the month following the batch month).

2.9.3 Execution Frequency

No change

2.9.4 Key Scheduling Dependencies

No change

2.9.5 Counties Impacted

All counties

2.9.6 Category

Core

2.9.7 Data Volume/Performance

No expected change to data volume or performance

2.9.8 Failure Procedure/Operational Instructions

Batch Support Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc.)

2.10 Batch - Regression test MEDS outbound

2.10.1 Overview

CalSAWS sends DE 0150 (TERM DATE), DE 0185 (TERM REASON), DE 3025 (DENIAL DATE) and DE 3029 (DENIAL REASON) and aid code in the outbound file to MEDS.

When the CalWORKs program with Family Reunification is discontinued DE 0150 and DE 0185 should be sent to MEDS. When the CalWORKs program with Family Reunification is discontinued DE 3029 and DE 3025 should be sent to MEDS. When aid code changes to 4P or 4R the aid code should be sent to MEDS.

2.10.2 Description of Change

1. Regression test the DE 0150 (TERM DATE) and DE 0185 (TERM REASON) logic when the CalWORKs program with Family Reunification is discontinued. Regression test should be done for the TERM REASON No Eligible Child. There is no change on the logic to populate the DE 0150 (TERM DATE) and DE 0185 (TERM REASON).

   DE 0150 and DE 0185 is in the following MEDS transactions:
      a. MEDS EW40

2. Regression test the DE 3025 (DENIAL DATE) and DE 3029 (DENIAL REASON) logic when the CalWORKs program with Family Reunification is denied. There is no change on the logic to populate the DE 3025 (DENIAL DATE) and DE 3029 (DENIAL REASON)

   DE 3025 and DE 3029 is in the following MEDS transactions:
      a. MEDS AP34

3. Regression test the EW20 transaction, when the aid code changes to 4P or 4R for CalWORKs with family reunification the outbound file should have 4P or 4R aid code for EW20 transaction. There is no change to the logic to populate the aid code.

2.10.3 Execution Frequency

N/A.

2.10.4 Key Scheduling Dependencies

N/A.

2.10.5 Counties Impacted

All CalSAWS Counties.

2.10.6 Category

Core-Off Prime.

2.10.7 Data Volume/Performance

N/A.

2.10.8 Failure Procedure/Operational Instructions

Batch Support Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc…)

2.11 Batch - Regression test CCSAS outbound

2.11.1 Overview

CalSAWS sends Eligibility status, aid code, aid discontinuance reason and Eligibility Begin date in the CCSAS outbound file.

When the aid code changes to 4P or 4R for CalWORKs with family reunification then the Eligibility status, aid code, aid discontinuance reason and Eligibility Begin date will be populated in the CCSAS outbound file.

2.11.2 Description of Change

Regression test the Eligibility status (ELIG_STAT), aid code (AID_CODE), aid discontinuance reason (AID_DISC_REASON) and Eligibility Begin date (ELIG_EFF_BEGIN_DATE) logic when the aid code changes to 4P or 4R for CalWORKs with family reunification. There is no change on the logic to populate the Eligibility status (ELIG_STAT), aid code (AID_CODE), aid discontinuance reason (AID_DISC_REASON) and Eligibility Begin date (ELIG_EFF_BEGIN_DATE).

The elements Eligibility status (ELIG_STAT), aid code (AID_CODE), aid discontinuance reason (AID_DISC_REASON) and Eligibility Begin date (ELIG_EFF_BEGIN_DATE) would be triggered in the following CCSAS transactions:

    a. PB00F1611

2.11.3 Execution Frequency

N/A.

2.11.4 Key Scheduling Dependencies

N/A.

2.11.5 Counties Impacted

All CalSAWS Counties.

2.11.6 Category

Core-Off Prime.

2.11.7 Data Volume/Performance

N/A.

2.11.8 Failure Procedure/Operational Instructions

Batch Support Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc…)

2.12 Fiscal: Code Table Change Request

2.12.1 Overview

This code table change request will update Time Limit Reference (CT 1166) to have system tick CalWORKs clock when receiving FR cash aid.

Note:

  i. Receiving FR cash aid will not tick the federal clocks (TANF).
 ii. FR cases when receiving services only will not tick the CalWORKs clock. It will be exempted for the reason "Grant Amount $10 or Less".

2.12.2 Description of Change

1. Update Code Detail table CT 1166 to add the two following records for CalWORKs:

Short Decode Name	Refer Table 1 Descr (Program Code)	Refer Table 2 Descr (Aid Code)	Refer Table 3 Descr (Federal State Indicator)	Refer Table 4 Descr (Count TANF)	Refer Table 5 Descr (Count CW)	Refer Table 6 Descr (Count WTW)	Begin Date	End Date
CW –4R	CW	4R	S	N	Y	N	Min_Date	High_Date
CW –4P	CW	4P	S	N	Y	N	Min_Date	High_Date

2. Update Code Detail table CT 1166 to update the End_date as high_date for the records with Aid code 4P and 4R of Temporary Homeless Assistance program.

2.12.3 Estimated Number of Records Impacted/Performance

4 records impacted.

2.13   CalWORKs Program: Family Reunification Period Ending Automated Action

2.13.1 Overview

This section outlines the modifications required to support the new Automated Action in the CalSAWS System.

2.13.2 Automated Action Detail Mockup

Automated Action Detail

Edit   Close

Action Information

Name:
CalWORKs Program: Family Reunification Period Ending

Type:
Create Task

Status: *
Inactive

Program(s):
CW

Run Date:
1st day of each month(Mon-Sat)

Source:
Batch

Scenario:
An Active CalWORKs Program has a Family Reunification record that began 5 or more months ago and the Good Cause to Extend Services field is not selected.

Task Information

Task Type: *

Due Date:
Default Due Date

Default Due Date:
10 Days

Initial Assignment:
Default Assignment

Default Assignment:
Current Program Worker

Sibling Assignment:
No

Long Description:
An Active CalWORKs Program has a Family Reunification record that began 5 or more months ago and the Good Cause to Extend Services field is not selected. Review the Family Reunification Detail page.

Edit   Close

Figure 2.13.2-1 – Automated Action Detail View Mode

Automated Action Detail

	Save And Return	**Cancel**

Action Information

Name:
CalWORKs Program: Family Reunification Period Ending

Type:
Create Task

Status: ✱
Inactive ▾

Program(s):
CW

Run Date:
1st day of each month(Mon-Sat)

Source:
Batch

Scenario:
An Active CalWORKs Program has a Family Reunification record that began 5 or more months ago and the Good Cause to Extend Services field is not selected.

Task Information

Task Type: ✱
- Select - ▾

Due Date:
Default Due Date ▾

Default Due Date:
10 Days

Initial Assignment:
Default Assignment ▾

Default Assignment:
Current Program Worker

Sibling Assignment:
No ▾

Long Description:
An Active CalWORKs Program has a Family Reunification record that began 5 or more months ago and the Good Cause to Extend Services field is not selected. Review the Family Reunification Detail page.

	Save And Return	**Cancel**

Figure 2.13.2-2 – Automated Action Detail Edit Mode

2.13.3 Description of Changes

Implement a CalWORKs Program: Family Reunification Period Ending Automated Action. The Automated Action will have an initial status of Inactive and a blank Task Type. If a county Activates an Automated Action, a Task Type will be required at that time.

1. CalWORKs Program: Family Reunification Period Ending
   a. Action Information
      i. Name: CalWORKs Program: Family Reunification Period Ending
      ii. Type: Create Task
      iii. Status: Inactive
      iv. Program(s): CW

v. Run Date: 1ˢᵗ day of each month (Mon-Sat)

vi. Source: Batch

vii. Scenario: An Active CalWORKs Program has a Family Reunification record that began <mark>5 or more months</mark> ago and the Good Cause to Extend Services field is not selected.

b. Task Information

i. Task Type: BLANK

ii. Task Sub-Type: BLANK

iii. Due Date: Default Due Date

iv. Default Due Date: 10 Days

v. Initial Assignment: Default Assignment

vi. Default Assignment: Current Program Worker

vii. Sibling Assignment: No

viii. Long Description: An Active CalWORKs Program has a Family Reunification record that began 5 or more months ago and the Good Cause to Extend Services field is not selected. Review the Family Reunification Detail page.

2.13.4 Page Validations

N/A

2.13.5 Page Location

Automated Action Detail Page:

- **Global:** Tools
- **Local:** Admin
- **Task:** Automated Actions > Task Admin

Click on the hyperlink of the "CalWORKs Program: Family Reunification Period Ending" Automated Action result displayed in the Automated Actions Search to navigate to the Automated Action Detail page.

The Task Navigation will display if the user profile contains the "AutomatedActionsListView" security right.

2.13.6 Security Updates

N/A

2.13.7 Page Mapping

N/A

2.13.8 Accessibility

None.

2.13.9 Page Usage/Data Volume Impacts

N/A

2.14 CalWORKs Program: Family Reunification Period Ending Automated Action Batch Job

2.14.1 Overview

This section describes the behavior of a new batch process that will invoke the "CalWORKs Program: Family Reunification Period Ending" Automated Action.

2.14.2 Description of Change

Implement a new batch process to run the 1st day of each month and invoke the "CalWORKs Program: Family Reunification Period Ending" Automated Action.

The batch processing will retrieve cases with an active CalWORKs program and the case has a Family Reunification record with a Begin Date value that is 5 or more months in the past and the Good Cause to Extend Services field is not selected.

2.14.3 Execution Frequency

The batch job will be scheduled to the first day of each month.

2.14.4 Key Scheduling Dependencies

None.

2.14.5 Counties Impacted

All CalSAWS Counties.

2.14.6 Category

Non-Core.

2.14.7 Data Volume/Performance

There are no expected data volume/performance concerns.

2.14.8 Failure Procedure/Operational Instructions

Batch Support Operations staff will evaluate failures and determine the appropriate resolution.

2.15 Add new M82-812A "Start of Cash Aid for Family Reunification Case" NOA Action Fragment

2.15.1 Overview

Add a new NOA Action Fragment based on the new State M82-812A (6/2024).

State Form/NOA: M82-812A (6/2024)

Program(s): CalWORKs (Family Reunification)

Action Type(s): Approval

Fragment Level: Program

Repeatable: No

Languages: English and Spanish

Note: Threshold Languages will be added with SCR CA-280639

2.15.2 Form/NOA Verbiage

Create Fragment XDP

Add a new XDP NOA fragment to be included for Family Reunification NOAs.

NOA Mockups/Examples: See Supporting Documents #02

Description	Text	Formatting*
Static	As of <BEGIN_DATE>, the county has continued your household's CalWORKs cash aid because it has been approved through your family reunification plan. Your first day of CalWORKs Family Reunification cash aid is <BEGIN_DATE_FR>. You will get cash aid in the amount of $<AMT> for an assistance unit size of <AU_SIZE>. This is the same amount you were getting in CalWORKs cash aid. Here's why:	Arial Font Size 10

*English only, Spanish will generate based on project standards for that language.

2.15.3 Form/NOA Variable Population

Add Fragment Variable Population

The new Family Reunification Approval Action Fragment will have the following new variable population logic.

Variable Name	Population	Formatting*
BEGIN_DATE	First day of the EDBC Begin Month. Formatted: MM/DD/YYYY Example formatting: 01/01/2025	Arial Font Size 10
BEGIN_DATE_FR	First day of the EDBC Begin Month. Formatted: MM/DD/YYYY Example formatting: 01/01/2025	Arial Font Size 10
AMT	The Authorized Amount listed on the EDBC. Formatted: $X,XXX.XX Example formatting: $1,200.00	Arial Font Size 10
AU_SIZE	The Assistance Unit Size as listed on the EDBC. Formatted: XX Example formatting: 4	Arial Font Size 10

*English only, Spanish and threshold will generate based on project standards for that language.

Variables Requiring Translations: N/A, all numerical and/or dates values.

2.15.4 Form/NOA Generation Conditions

Add Fragment Generation

This Action Fragment will generate with the associated Family Reunification Approval NOA Reason Fragment in Recommendation 2.16.

Ordering on NOA: Generates prior to the associated Reason Fragment.

2.16 Add new M82-812A "Start of Cash Aid for Family Reunification Case" NOA Reason Fragment

2.16.1 Overview

Add a new CalWORKs NOA Reason for Family Reunification approval.

State Form/NOA: M82-812A (6/2024)
NOA Template: Existing CalWORKs NOA Template (CW_NOA_TEMPLATE)
Program(s): CalWORKs (Family Reunification)
Action Type(s): Approval
Fragment Level: Program
Repeatable: No
Include NA Back 9: Yes
Includes standard NA Back 9 variable population: Yes.
Forms/NOAs Generated with this NOA: N/A
Languages: English and Spanish

Note: Threshold Languages will be added with SCR CA-280639

2.16.2 Form/NOA Verbiage

Create Fragment XDP
Add a new XDP with the verbiage below for the new NOA reason.

NOA Mockups/Examples: See Supporting Documents #02

Description	Text	Formatting* T
Static	You are the parent or caretaker relative of a child(ren) who has been removed from your home by Child Welfare Services and you meet the following conditions: - Your child(ren) has been removed from your home and placed in out-of-home care; - You and your child(ren) were getting CalWORKs assistance when the child(ren) was removed; - The Child Welfare Services Worker has determined that Family Reunification cash aid and services are needed for reunification with your child(ren). You must continue to cooperate with the County and submit your SAR 7 report or annual redetermination packet when it is	Arial Font Size 10

| | due. Family Reunification cash aid may count towards your CalWORKs lifetime 60 month clock unless you meet an exemption.

If the Child Welfare Services Worker decides that reunification is not possible or your child(ren) is returned to your home, your CalWORKs Family Reunification case will be discontinued.

When your child(ren) is returned to your home, your Family Reunification cash aid will stop but you may be eligible for CalWORKs again. The County will help you with your redetermination of CalWORKs eligibility. | |

*English only, Spanish will generate based on project standards for that language.

2.16.3 Form/NOA Variable Population

1. **Add Fragment Regulations**
   This new NOA Reason will have the following regulations:
   MPP 82-812;

2. **Add NOA Title and Footer Reference for new Reason**
   This new NOA Reason will have the following Titles and Footer:

   NOA Reference on Distributed Documents Page: FR Extension of Cash Aid

   NOA Title: New Title –
   "Notice of Action
   CalWORKs Approval/Change
   Extension of Cash Aid"

   > *NOA Title Requires Translations:* Yes, Require translation in English and Spanish.

   NOA Footer: M82-812A (6/2024)/NA 290
   > *NOA Footer Requires Translations:* No

2.16.4 Form/NOA Generation Conditions

Add Fragment Generation

Generate the new NOA Reason for FR Approval when the following is true:

- The program is CalWORKs and is active.
- the Benefit Month is on or after January 2025

    Note: EDBC will start issuing FR benefits starting January 2025 and NOA logic is being added to match.

- Family Reunification is approved
- the aid code is '4P' or '4R'
- the prior aid code was not '4P' or '4R'

Technical note: the prior aid code/benefit month is determined as follows: either there is no prior EDBC for the current or prior EDBC benefit month OR there is a prior run and saved EDBC for the same benefit month as the current EDBC run and of those prior run and saved EDBC for the same benefit month the most recent run and saved OR there is no prior EDBC run and saved for the current benefit month but there is at least one EDBC run for the prior Benefit month and of those EDBC run for the prior Benefit month the most recently run one will be used.

If "FR Services Only" is selected from the online page, we should not generate M82-812A NOA.

Action Fragment: See Recommendation 2.15

Message Fragment: Use existing CalWORKs message that matches NA 290 (CW_AP_DN_MESSAGE1)

Ordering on NOA: The NOA reason generates after the associated Action Fragment and prior to the Message fragment as per existing NOA logic.

2.17 Add new M82-812B NOA Action Fragment – "End of Cash Aid Following Family Reunification Discontinuance - Child Returned to Home"

2.17.1 Overview

Add a new NOA Action Fragment based on the new State M82-812B (6/2024).

State Form/NOA: M82-812B (6/2024)

Program(s): CalWORKs (Family Reunification)

Action Type(s): Discontinuance

Fragment Level: Program

Repeatable: No

Languages: English and Spanish

Note: Threshold Languages will be added with SCR CA-280639

2.17.2 Form/NOA Verbiage

Create Fragment XDP

Add a new XDP NOA fragment to be included for Family Reunification NOAs.

NOA Mockups/Examples: See Supporting Documents #03

Description	Text	Formatting*
Static	As of <DISC_DATE>, your CalWORKs Family Reunification case will be closed. You will no longer get cash aid while in a Family Reunification Plan. Here's why:	Arial Font Size 10

*English only, Spanish will generate based on project standards for that language.

2.17.3 Form/NOA Variable Population

Add Fragment Variable Population

The new Family Reunification Discontinuance Action Fragment will have the following new variable population logic.

Variable Name	Population	Formatting*
DISC_DATE	the last day of the previous Benefit Month. Format: MM/DD/YYYY Example: 06/30/2024	Arial Font Size 10

*English only, Spanish will generate based on project standards for that language.

Variables Requiring Translations:

2.17.4 Form/NOA Generation Conditions

Add Fragment Generation

This Action Fragment will generate with the associated Family Reunification Discontinuance NOA Reason Fragment in Recommendation 2.19.

Ordering on NOA: Generates prior to the associated Reason Fragment.

2.18 Add new M82-812B NOA Reason Fragment – "End of Cash Aid Following Family Reunification Discontinuance - Child Returned to Home"

2.18.1 Overview

Add a new CalWORKs NOA Reason for Family Reunification Discontinuance for when Family Reunification ends.

State Form/NOA: M82-812B (6/2024)
NOA Template: Existing CalWORKs NOA Template (CW_NOA_TEMPLATE)
Program(s): CalWORKs (Family Reunification)
Action Type(s): Discontinuance
Fragment Level: Program
Repeatable: No
Include NA Back 9: Yes
Includes standard NA Back 9 variable population: Yes.
Forms/NOAs Generated with this NOA: N/A
Languages: English and Spanish

Note: Threshold Languages will be added with SCR CA-280639

2.18.2 Form/NOA Verbiage

<u>Create Fragment XDP</u>
Add a new XDP with the verbiage below for the new NOA reason.

NOA Mockups/Examples: See Supporting Documents #03

Description	Text	Formatting*
Static	Your child(ren) has been returned to the home. You may now be eligible for CalWORKs cash aid and services. The County will help with determining your CalWORKs eligibility.	Arial Font Size 10

*English only, Spanish will generate based on project standards for that language.

2.18.3 Form/NOA Variable Population

1. **<u>Add Fragment Regulations</u>**
   This new NOA Reason will have the following regulations: MPP 82-812

2. **<u>Add NOA Title and Footer Reference for new Reason</u>**
   This new NOA Reason will have the following Titles and Footer:

   NOA Reference on Distributed Documents Page: FR Ended - Child Returned to the Home

   NOA Title: New Title -
   "Notice of Action
   CalWORKs - End of Cash Aid
   Family Reunification Discontinuance
   Child Returned to the Home"

   NOA Title Requires Translations: Yes, Require translation in English and Spanish.

   NOA Footer: M82-812B (6/2024)/NA 290
   NOA Footer Requires Translations: No

2.18.4 Form/NOA Generation Conditions

<u>Add Fragment Generation</u>

Generate the new NOA Reason for FR Discontinuance when the following is true:
- The program is CalWORKs
- the prior aid code was '4P' or '4R'
- Current aid code is not '4P' or '4R'

Technical note: the prior aid code/benefit month is determined as follows: either there is no prior EDBC for the current or prior EDBC benefit month OR there is a prior run and saved EDBC for the same benefit month as the current EDBC run and of those prior run and saved EDBC for the same benefit month the most recent run and saved OR there is no prior EDBC run and saved for the current benefit month but there is at least one EDBC run for the prior Benefit month and of those EDBC run for the prior Benefit month the most recently run one will be used.

- the Benefit Month is on or after January 2025

Note: EDBC will start issuing FR benefits starting January 2025 and NOA logic is being added to match. Check FR End Month or Calculate 6 Month Period based on Begin Month

- Good Cause Extension Checkbox is not checked in Family Reunification Detail Page.

Note: This should not generate if one of the NOA reasons from M82-812C is valid. See recommendations 2.20 and 2.21.

Action Fragment: See Recommendation 2.17

Message Fragment: Use existing CalWORKs message that matches NA 290 (CW_AP_DN_MESSAGE1)

Ordering on NOA: The NOA reason generates after the associated Action Fragment and prior to the Message fragment as per existing NOA logic.

2.19 Add new M82-812C NOA Action Fragment – "Family Reunification - End of Cash Aid"

2.19.1 Overview

Add a new NOA Action Fragment based on the new State M82-812C (6/2024).

State Form/NOA: M82-812C (6/2024)

Program(s): CalWORKs (Family Reunification)

Action Type(s): Change

Fragment Level: Program

Repeatable: No

Languages: English and Spanish

Note: Threshold Languages will be added with SCR CA-280639

2.19.2 Form/NOA Verbiage

<u>Create Fragment XDP</u>
Add a new XDP NOA fragment to be included for Family Reunification NOAs.

NOA Mockups/Examples: See Supporting Documents #04

Description	Text	Formatting*
Static	As of <BEGIN_DATE>, the county is changing your cash aid you were receiving while in a family reunification plan from $<PRIOR_AMT> to $0. You may still be eligible for supportive services. For more information, contact your WTW employment Services Worker. Here's why:	Arial Font Size 10

*English only, Spanish will generate based on project standards for that language.

2.19.3 Form/NOA Variable Population

<u>Add Fragment Variable Population</u>
The new Family Reunification Change Action Fragment will have the following new variable population logic.

Variable Name	Population	Formatting*
BEGIN_DATE	The first day of the EDBC Benefit Month. Format: MM/DD/YYYY Example: 07/01/2024	Arial Font Size 10
PRIOR_AMT	The amount of Benefits received in the prior month EDBC. Format: X,XXX.XX Example: 1,200.00	Arial Font Size 10

*English only, Spanish will generate based on project standards for that language.

Variables Requiring Translations: N/A, new variables are numeric.

2.19.4 Form/NOA Generation Conditions

<u>Add Fragment Generation</u>
This Action Fragment will generate with the associated Family Reunification Change NOA Reasons Fragment in Recommendation 2.20 and 2.21.

Ordering on NOA: Generates prior to the associated Reason Fragment.

2.20 Add new M82-812C NOA Reason Fragment for "Family Reunification-End Cash Aid-Reached 6 Months"

2.20.1 Overview

Add a new CalWORKs NOA Reason for Family Reunification Change for when a Family Reunification case has reached six months of Family Reunification cash aid.

State Form/NOA: M82-812C (6/2024)
NOA Template: Existing CalWORKs NOA Template (CW_NOA_TEMPLATE)
Program(s): CalWORKs (Family Reunification)
Action Type(s): Change
Fragment Level: Program
Repeatable: No
Include NA Back 9: Yes
Includes standard NA Back 9 variable population: Yes.
Forms/NOAs Generated with this NOA: N/A
Languages: English and Spanish
Note: Threshold Languages will be added with SCR CA-280639

2.20.2 Form/NOA Verbiage

Create Fragment XDP
Add a new XDP with the verbiage below for the new NOA reason.

NOA Mockups/Examples: See Supporting Documents #04

Description	Text	Formatting*
Static	As of <BEGIN_DATE>, you have reached the maximum six months of cash aid provided under the CalWORKs Family Reunification Program and will no longer get a cash aid grant.	Arial Font Size 10

*English only, Spanish will generate based on project standards for that language.

2.20.3 Form/NOA Variable Population

1. **Add/Update Fragment Variable Population**
   Add the following new variable for the new Family Reunification NOA Reason for over six months of aid.

Variable Name	Population	Formatting*

BEGIN_DATE	The first day of the EDBC Benefit Month. Format: MM/DD/YYYY Example: 07/01/2024	Arial Font Size 10

*English only, Spanish will generate based on project standards for that language. g
Variables Requiring Translations: N/A, only variable is a date value.

2. **Add Fragment Regulations**
This new NOA Reason will have the following regulations:
MPP 82-812;

3. **Add NOA Title and Footer Reference for new Reason**
This new NOA Reason will have the following Titles and Footer:

NOA Reference on Distributed Documents Page: FR REACHED SIX MONTHS

NOA Title:
"Notice of Action
CalWORKs Change
Family Reunification
End of Cash Aid"

NOA Title Requires Translations: Yes, Require translation in English and Spanish.

NOA Footer: M82-812C (6/2024)/NA 290
NOA Footer Requires Translations: No

2.20.4 Form/NOA Generation Conditions

Add Fragment Generation
Generate the new NOA Reason for FR Change when running CalWORKs EDBC and all the following is true:
- The program is active.
- There is not a Family Reunification aid code in the recently run CalWORKs EDBC
  OR
  the Good Cause is selected on the Family Reunification Detail page.

- The EDBC Authorized Amount is $0.
- There is a run and saved previous EDBC that was run for the same EDBC month, and the Authorized Amount was not $0 and there was a Family Reunification aid code.
  OR
  There is a previously run and saved EDBC for the same benefit month and the most recently run and saved EDBC for the prior EDBC benefit month the Authorized Amount was not $0 and there was a Family Reunification aid code.
- The CalWORKs program has received 6 months of Family Reunification (6 months of a Family Reunification aid code)

Note: If more than one M82-812C NOA reason is applicable then both will generate and display on the same NOA. This NOA will suppress all existing CalWORKs Change NOAs.

Action Fragment: See Recommendation 2.19

Message Fragment: Use existing CalWORKs message that matches NA 290 (CW_AP_DN_MESSAGE1)

Ordering on NOA: The NOA reason generates after the associated Action Fragment and prior to the Message fragment as per existing NOA logic.

2.21 Add new M82-812C NOA Reason Fragment for "Family Reunification-End Cash Aid - Over Income"

2.21.1 Overview

Add a new CalWORKs NOA Reason for Family Reunification Change for when a CalWORKs program is no longer receiving a Family Reunification aid code due to being over countable income and under IRT.

State Form/NOA: M82-812C (6/2024)
NOA Template: Existing CalWORKs NOA Template (CW_NOA_TEMPLATE)
Program(s): CalWORKs (Family Reunification)
Action Type(s): Change
Fragment Level: Program
Repeatable: No
Include NA Back 9: Yes
Includes standard NA Back 9 variable population: Yes.
Forms/NOAs Generated with this NOA: N/A
Languages: English and Spanish

Note: Threshold Languages will be added with SCR CA-280639

2.21.2 Form/NOA Verbiage

Create Fragment XDP

Add a new XDP with the verbiage below for the new NOA reason.

NOA Mockups/Examples: See Supporting Documents #04

Description	Text	Formatting*
Static	Your family's net countable income exceeds the maximum aid payment of $<AMT> for an assistance unit size of <AU_SIZE> but is under the CalWORKs Tier 2 Income Reporting Threshold of $<IRT_LIMIT>.	Arial Font Size 10

*English only, Spanish will generate based on project standards for that language.

2.21.3 Form/NOA Variable Population

1. **Add/Update Fragment Variable Population**

   Add the following new variable for the new Family Reunification NOA Reason for over Income.

Variable Name	Population	Formatting*
AMT	The maximum aid payment amount. Format: X,XXX.XX Example: 1,200.00	Arial Font Size 10
AU_SIZE	The assistance unit size used in EDBC. Format: XX Example: 4	Arial Font Size 10
IRT_LIMIT	The IRT limit used in EDBC. Format: X,XXX.XX Example: 1,200.00	Arial Font Size 10

*English only, Spanish will generate based on project standards for that language.

Variables Requiring Translations: N/A, all variables are numeric.

2. **Add Fragment Regulations**
This new NOA Reason will have the following regulations:
MPP 82-812.

3. **Add NOA Title and Footer Reference for new Reason**
This new NOA Reason will have the following Titles and Footer:

NOA Reference on Distributed Documents Page: FR OVER INCOME

NOA Title: Use the title from Recommendation 2.20.3

NOA Footer: M82-812C (6/2024)/NA 290
NOA Footer Requires Translations: No

2.21.4 Form/NOA Generation Conditions

1. **Add Fragment Generation**
Generate the new NOA Reason for FR Change when running CalWORKs EDBC and all the following is true:
   - The program is active.
   - There is not a Family Reunification aid code in the recently run CalWORKs EDBC
   - The EDBC Authorized Amount is $0.
   - There is a run and saved previous EDBC that was run for the same EDBC month, and the Authorized Amount was not $0 and there was a Family Reunification aid code.
   OR
   There is a previously run and saved EDBC for the same benefit month and the most recently run and saved EDBC for the prior EDBC benefit month the Authorized Amount was not $0 and there was a Family Reunification aid code.
   - Based on the recently run EDBC results, the net countable income is more than the max aid payment but under the IRT.
Note: If more than one M82-812C NOA reason is applicable then both will generate and display on the same NOA. This NOA will suppress all existing CalWORKs Change NOAs.

Action Fragment: See Recommendation 2.19

Message Fragment: Use existing CalWORKs message that matches NA 290 (CW_AP_DN_MESSAGE1)

Ordering on NOA: The NOA reason generates after the associated Action Fragment and prior to the Message fragment as per existing NOA logic.

2.22 Update the existing CalWORKs newly added Person Reason NOA

2.22.1 Overview

When a Former Family Reunification child returns to the CalWORKs program a CalWORKs NOA needs to generate to inform the household of the change.

Reason Fragment Name and ID: CW_CH_HH_SIZE_INCR_A751 (ID: 6365)

State Form/NOA: NOA 290

Current NOA Template: Existing CalWORKs NOA Template (CW_NOA_TEMPLATE)

Current Program(s): CalWORKs

Current Action Type: Change

Current Fragment Level: Program

Currently Repeatable: No

Include NA Back 9: Yes

Current Forms/NOAs Generated with this NOA: None

Existing Languages: English, Arabic, Armenian, Cambodian, Chinese, Farsi, Hmong, Korean, Lao, Russian, Spanish, Tagalog, Vietnamese

Note: CW HH SIZE CHANGE NOA (CW_CH_HH_SIZE_INCR_A751) for No Benefit Change NOA is added in English and Spanish Language and Threshold language will be added as part of CA-284788 as the ACTION and MESSAGE fragments are yet to be created in Threshold Languages.

2.22.2 NOA/Form Verbiage

No updates to the verbiage of this NOA reason with this effort. CalSAWS will use the existing NOA reason fragment for this new scenario.

2.22.3 NOA/Form Variable Population

No updates to the variable population of this NOA reason with this effort. CalSAWS will use the existing NOA reason fragment for this new scenario.

2.22.4 NOA/Form Generation Conditions

Updates to Fragment Generation

Update the Generation of this existing CalWORKs NOA fragment to generate for the additional scenario below:

When a CalWORKs EDBC is run, and all of the following is true:

- The CalWORKs program is active in the newly run EDBC
- The newly run EDBC does not have a Family Reunification aid code.
- There is a previously run EDBC in the current benefit month and in that EDBC there was a Family Reunification aid code and a program person with status of 'FSO'
  OR
  There is not a previously run EDBC for the current benefit month and in the most recently run and saved EDBC for the prior month there was a Family Reunification aid code and a program person with status of 'FSO'.
- At least one of the program persons that were previously receiving 'FSO' in the prior EDBC (see prior bullet) has a status of member in the newly run EDBC.

New Action Type: This NOA fragment currently generates for Change Actions. With this update it will also generate for a No Change Action.

Generation Type	Does this NOA reason currently generate prior to this effort?	Is this generation type being updated with this effort?
EDBC	Yes	Yes, this will continue to generate for as it does today but will be expanded to generate for the additional generation condition listed prior to this table.
Negative Action EDBC	No	No
Batch	No	No

Action Fragment:

Based on the Action:

- Change Action: The Benefit Amount is changing between EDBC (Note this is determined as follows: if there is a prior EDBC in the same benefit month or, if no prior EDBC in the same month then the prior Benefit Month EDBC, the most recent run of that benefit month will be compared to the newly run EDBC).

Then Use Action Fragment: CW_CH_ACTION1

- No Change Action: The Benefit Amount is **not** changing between EDBC (Note this is determined as follows: if there is a prior EDBC in the same benefit month or, if no prior EDBC in the same month then the prior Benefit Month EDBC, the most recent run of that benefit month will be compared to the newly run EDBC).

    Then Use Action Fragment: CW_RC_NC_ACTION1

Message Fragment:

Based on the Action:

- Change Action (see Action Fragment Section above for conditions).
  Then use Message Fragment: CW_CH_MESSAGE1
- No Change Action (see Action Fragment Section above for conditions).
  Then use Message Fragment: CW_AP_MESSAGE5

2.23   Update the existing CalWORKs Change NOA logic

2.23.1 Overview

Current CalWORKs Change NOAs generate when there is a change in the Benefit Amount between EDBC of the same month or prior month. Family Reunification will include changes where the EDBC amount can drop to $0 and new Family Reunification NOA of M82-812C will generate. When the M82-812C is applicable the existing CalWORKs Change NOAs should be suppressed.

2.23.2 Description of Change

Add a new indicator that will suppress the existing CalWORKs NOA reasons when one of the new M82-812C NOA reasons are applicable.

2.24   eHIT

2.24.1 Overview

Add a new exception to the outbound eHIT Mapping to consider an individual Active in CW FR as not receiving MEDS-MEC and to send CW FR children as having Physical Address 'same as primary' in an EDR if their address differs from the primary applicant and they are Pending, Active or Ineligible MEM in FC/KG.

2.24.2 Description of Change

1. Add a new exception to the outbound eHIT SAWSAdminVerification mapping for 'MEDS-MEC' to consider an individual who meets all of the following as NOT receiving cash-based Medi-Cal in the CW program:
   a. The individual is Active or Ineligible MEM in the CW FR program (on aid code 4P, or 4R) in the EDR benefit, or
   The individual has an Other Program Assistance (OPA) record for CalWORKs and aid code either 4P or 4R effective for at least one day in the EDR benefit month

   This is only an exception when determining if the CW program provides cash-based Medi-Cal. Use the rest of the existing logic to determine if the individual has cash-based Medi-Cal from any other program in CalSAWS and/or OPA.

2. Add a new exception to the outbound eHIT logic to send the Physical Address as 'Same as Primary Applicant' = Yes in an EDR when a CW FR child is Active, Pending or Ineligible in Foster Care or KinGAP and all the following are true:
   a. the parent is Pending, Ineligible, Active MEM on the Medi-Cal program effective the EDR benefit month, and
   b. the parent is Active or Ineligible MEM on CW FR with aid code 4P or 4R effective the EDR benefit month, and
   c. The child is Pending, Ineligible, Active MEM on a Foster Care or KinGAP Program effective the EDR benefit month, and
   d. The child is Active FSO with Role Reason 'CalWORKs Family Reunification' (CT73_Y2) on the CW FR program with aid code 4P or 4R effective the EDR benefit month, and
   e. The child has Household Status as 'Temporarily Out-of-Home' with reason 'Child Removed by CWS' for every day in the EDR benefit month, and
   f. The child's high-dated physical address differs from the Medi-Cal Program primary applicant's physical address.

   This allows CalHEERS to consider the CW FR children part of the parent's MAGI household budget using non-tax filing rules, if appropriate.

2.24.3 Interface Partner

CalHEERS

2.24.4 eHIT Schema Version

V20

2.25   Duplicate MC Clean-Up Batch MAGI

2.25.1 Overview

Add an exception to the Duplicate MC Clean-Up Batch MAGI job to exclude individuals Active on both CalWORKs Family Reunification and Medi-Cal. This job is for either MAGI-only or Mixed MAGI/Non-MAGI programs.

2.25.2 Description of Change

2. Add an exception to the Duplicate MC Clean-Up Batch MAGI job (PB00CH104) to exclude individuals from processing for duplicate aid who are Active or Ineligible MEM/FSO with Role Reason 'CalWORKs Family Reunification' (CT73_Y2) on CalWORKs FR with aid code 4R or 4P and Active MEM on Medi-Cal.

2.25.3 Execution Frequency

No change

2.25.4 Key Scheduling Dependencies

No change

2.25.5 Counties Impacted

All counties

2.25.6 Category

Core

2.25.7 Data Volume/Performance

No expected change to data volume or performance

2.25.8 Failure Procedure/Operational Instructions

Batch Support Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc.)

2.26 Duplicate MC Clean-Up Batch EDBC

2.26.1 Overview

Add an exception to the Duplicate MC Clean-Up Batch EDBC job to exclude individuals Active on both CalWORKs Family Reunification and Medi-Cal. This job is for either MAGI-only or Mixed MAGI/Non-MAGI programs.

2.26.2 Description of Change

1. Add an exception to the Duplicate MC Clean-Up Batch EDBC job (PB00E905) to exclude individuals from processing for duplicate aid who are Active or Ineligible MEM/FSO with Role Reason 'CalWORKs Family Reunification' (CT73_Y2) on CalWORKs FR with aid code 4R or 4P and Active MEM on Medi-Cal.

2.26.3 Execution Frequency

No change

2.26.4 Key Scheduling Dependencies

No change

2.26.5 Counties Impacted

All counties

2.26.6 Category

Core

2.26.7 Data Volume/Performance

No expected change to data volume or performance

2.27 Perform regression test for existing CalFresh notices

2.27.1 Overview

This recommendation will perform regression test on existing Notices to make sure that the newly added Family Reunification functionality has not affected the existing CalFresh correspondence.

2.27.2 Description of Change

Regression test existing CalFresh NOAs and Forms (including the SAR 2) to ensure that the functionality has not changed or has been impacted by newly added Family Reunification functionality.

3   SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	Online	Security Matrix	CA-233160 Security Matrix.xls
2	NOA	M82-812A (6/24) - Start of Cash Aid for Family Reunification Cas	M82-812A.docx
3	NOA	M82-812B (6/24) - End of Cash Aid Following Family Reunification Discontinuance - Child Returned to Home	M82-812B.docx
4	NOA	M82-812C (6/24) – Family Reunification - End of Cash Aid	M82-812C.docx
5	EDBC	EDBC and Batch Scenarios	FR_Scenarios.xlsx

4   REQUIREMENTS

4.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met

5   MIGRATION IMPACTS

NONE

6 OUTREACH

6.1 Lists

Generate and post Active CW FR Case list that contains Active CW with 4P or 4R Aid Codes after the implementation of this SCR.

List Name: Active CalWORKs Family Reunification List
List Criteria: All Active CW Program Cases with 4P or 4R Aid Code
Standard Columns:
- Case Name
- Case Number
- County
- Unit
- Unit Name
- Office Name
- Worker ID

Additional Column(s):
- Aid Code
- Begin Month

Frequency: One-time after the implementation of this SCR.

The list will be posted to the following location: CalSAWS Web Portal>System Changes>SCR and SIR Lists>2024>CA-233160

7 APPENDIX

NONE

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-261385

Update Time Limit Generation for Discontinued Persons

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
11/27/2023	1.0	Initial Revision	Vicente Romero
12/27/2024	1.1	Changes to M40-107B generations to trigger when at least one month has been used And Clarifications to the Verifications to ignore verifications for records that have a date received or marked as Not Applicable	Jose Gonzales

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1. OVERVIEW

1.1. Current Design

CalSAWS currently is generating M40-107A at intake and redetermination if a previous time limit NOA was not sent to a participant and the number of time limit months used are between 1 month and 12 months. M40-107B is generating at intake and redetermination if a previous time limit NOA was sent to a participant and the person has used at least one month of aid AND has not exhausted the 60 countable months of aid. Currently both M40-107A and M40-107B are generating for individuals denied or discontinued.

CalSAWS has logic that determines statuses for "Failed to Provide" various verification statuses. This logic currently does not consider 'NA' Status nor does it consider records that have been received and set to 'NA' to set statuses. For example: it will set "Failed to Provide Income" when the verification record has been set to 'NA' or has been received. This would cause CalSAWS to generate unwanted notices due to verification records set to 'NA'.

M40-107G generates for CalWORKs program when a time limit participant reaches his/her 60th countable month. The current benefit amount is less than the prior benefit amount and there is no time limit extender for the current month or the previous month. The role reason for the participant will be 'CW Time Limit'. M40-107G is currently using potential amount instead of authorized amount.

1.2. Requests

1. Update M40-107A and M40-107B to only trigger for participants that are active in CalWORKs program.
2. Update Failed to Provide Verification rules that exist in NOAStatusReasons rule sets to ignore records with 'NA' status and records that have been received.
3. Update M40-107G to use authorized amount instead of potential benefit amount.

1.3. Overview of Recommendations

1. Update M40-107A and M40-107B to only trigger for participants that are active.
2. Update Failed to Provide Verification rules that exist in NOAStatusReasons rule sets to ignore records with 'NA' status and records that have been received.
3. Update M40-107G to use authorized amount instead of potential benefit amount.

1.4. Assumptions

1. No verbiage will be updated as part of this SCR.

2. Threshold Languages will not be added as part of this SCR.

2. RECOMMENDATIONS

1.1 Update M40-107B Time Limit Notice trigger

2.1. Overview

Update M40-107B Time on Aid NOA to trigger for participants that are currently active for CalWORKs program.

State Form/NOA: M40-107B
Known County NOA: CW_IN_TL_60_REDETERM_EXEMPTS_AND_CS_A416 (Id: 9582)
Current NOA Template: CW_TL_60_NOA_TEMPLATE (Fragment ID = 3044)
Current Program(s): CalWORKs
Current Action Type: Approval
Current Fragment Level: Program
Currently Repeatable: N
Include NA Back 9: Y
Current Forms/NOAs Generated with this NOA: CW 2184 (04/2021)
Languages: English, Spanish

2.2. NOA Reason Verbiage

No verbiage will be updated as part of this SCR.

2.3. NOA Reason Variable Population

No variable population will be updated as part of this SCR.

2.4. NOA Reason Fragment Generation

Update Fragment Generation

Update M40-107B Notice to only trigger for participants that are currently active on the CalWORKs program. Notice should not trigger for denied or discontinued participants.

3. UPDATE M40-107A TIME LIMIT NOTICE TRIGGER

3.1. Overview

Update M40-107A Time on Aid NOA to trigger for participants that are currently active on the case.

State Form/NOA: M40-107A

Known County NOA: CW_AP_IN_TL_60_REDETERM_EXEMPTS_AND_CS_A422 (Id: 9588)

Current NOA Template: CW_TL_60_NOA_TEMPLATE (Fragment ID = 3044)

Current Program(s): CalWORKs

Current Action Type: Approval

Current Fragment Level: Program

Currently Repeatable: N

Include NA Back 9: Y

Current Forms/NOAs Generated with this NOA: CW 2184 (04/2021)

Languages: English, Spanish

3.2. NOA Reason Verbiage

No verbiage will be updated as part of this SCR.

3.3. NOA Reason Variable Population

No variable population will be updated as part of this SCR.

3.4. NOA Reason Fragment Generation

Update Fragment Generation

Update M40-107A Notice to only trigger for participants that are currently active on the CalWORKs program. Notice should not trigger for denied or discontinued participants. Remove the 1 to 12 countable month restriction and replace it with the following condition:

This notice will trigger when the person has used at least one month of aid AND has not exhausted the 60 countable months of aid.

4. UPDATE FAILED TO PROVIDE VERIFICATION RULES

4.1. Overview

NOAStatusReasons ruleset holds several rules that determine if a participant should be given a status due to Failing to Provide verifications. Update these

rulesets to prevent unwanted notices from generating when a verification status has been set to 'NA'.

4.2. NOAStatusReasons Impacted Rules

Rules should not set 'Failed to Provide' status for Verification record that have a <mark>Date Received</mark> or records that have 'Not Applicable' status. Rules listed should be updated when applicable. Existing conditions should continue to work the same and should only add the two conditions added by this recommendation.

List of Impacted Rules

_500NoaStatusReasonFtpCitizenship.trl

_500NoaStatusReasonFtpExpenseDependentCare.trl

_500NoaStatusReasonFtpExpenseMedical.trl

_500NoaStatusReasonFtpExpenseShelter.trl
_500NoaStatusReasonFtpExpenseUtility.trl

_500NoaStatusReasonFtpIncomeEarned.trl

_500NoaStatusReasonFtpIncomeStudent.trl

_500NoaStatusReasonFtpIncomeUnearned.trl

_500NoaStatusReasonFtpIncomeWinnings.trl

_500NoaStatusReasonFtpMaritalStatus.trl

_500NoaStatusReasonFtpMedicalCondition.trl

_500NoaStatusReasonFtpPropertyLiquid.trl

_500NoaStatusReasonFtpPropertyVehicle.trl

_500NoaStatusReasonFtpRelationship.trl

_500NoaStatusReasonFtpResidency.trl

5. UPDATE M40-107G TIME LIMIT NOTICE

5.1. Overview

Update M40-107G Time on Aid NOA to update prior benefit amount and current benefit amount to authorized amount.

State Form/NOA: M40-107G

Known County NOA: CW_CH_TL_60_GRANT_REDUCED_EXEMPTS_CS_A414 (Id: 9580)

Current NOA Template: CW_TL_60_NOA_TEMPLATE (Fragment ID = 3044)

Current Program(s): CalWORKs

Current Action Type: Change

Current Fragment Level: Program

Currently Repeatable: N

Include NA Back 9: Y

Current Forms/NOAs Generated with this NOA: CW 2184 (04/2021)

Languages: English, Spanish

5.2. NOA Reason Verbiage

No verbiage will be updated as part of this SCR.

5.3. NOA Reason Variable Population

Variable Name	Population	Formatting
<PriorMonthCashAid Amount>	Variable should populate with the prior benefit month's authorized amount.	Arial Font 10
<NewCashAidAmoun t>	Variable should populate with the current benefit month's authorized amount.	Arial Font 10

5.4. NOA Reason Fragment Generation

No Fragment generation will be updated as part of this SCR.

6. AUTOMATED REGRESSION TEST

6.1. Overview

Create new ART scripts to confirm the changes in this SCR.

6.2. Description of Changes

1   Create a CW case. Add a Time Limit month and a Non-Compliance. Run EDBC to deny the program. Confirm that the M40-107A does not generate.

Create a CW case. Add a Time Limit month. Run EDBC to activate the program. Add a Non-Compliance. Run EDBC with the RE run reason to discontinue the case. Confirm that the M40-107B does not generate.

For each FTP rule, create a CW case with an end dated or Not Applicable record. Run EDBC and confirm that the program is activated.

7. SUPPORTING DOCUMENTS

Note: All NOAs will include the current system version of the NA BACK 9 on the back of the First page.

Number	Functional Area	Description	Attachment
1	NOA		

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-265239

Allow Receiving County to Update County for Incoming e-Applications

	DOCUMENT APPROVAL HISTORY	
CalSAWS	Prepared By	Gillian Noelle Bendicio
	Reviewed By	Rajesh Rudra, Robyn Anderson, Vallari Bathala, Marqui Simmons, Kenneth Lerch

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
8/9/2024	.1	Initial Revision	Gillian Noelle Bendicio
10/4/2024	.2	Incorporating feedback received from Self-Service Portal Committee: - Update e-Application Search Page to prioritize transferred e-Applications - Allow a second county transfer - 24 hour period restriction for county transfer - Removal of Clerical Supervisor for security role mapping	Gillian Noelle Bendicio
12/2/2024	.3	Design Clarification: Section 2.4 – The Save Button will navigate the user back to e-Application Search page	Gillian Noelle Bendicio
12/12/2024	.4	Design Clarification: Section 2.4 – Added technical note for the Save Button	Gillian Noelle Bendicio
12/19/2024	.5	Design Clarification: Section 2.2 – Updated verbiage that the Update County button displays for 24 hours to display within 1 day after the application date	Gillian Noelle Bendicio
12/27/2024	.6	Content Revision: 1. Add new requirement (Section 2.5 and 2.6) to pass the new county code during the imaging reindex call.	Gillian Noelle Bendicio
1/7/2025	.7	Added assumptions 6 and 7.	Gillian Noelle Bendicio

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1   OVERVIEW

This System Change Request (SCR) documents the changes that are required to allow the workers to update the county that an e-Application is routed to. This will also include an update to the Clearance task (if it exists) and the transfer of the e-Application documents to the new county in the imaging solution.

1.1   Current Design

Currently, when a customer applies from the Self-Service Portal (SSP), they select the county that they reside in during the application process. Once the e-Application is submitted, the e-Application is routed to the selected county's queue for clearance processing. The worker is unable to update the county for the e-Application in case the customer's address is not part of the receiving county.

1.2   Requests

1. Allow county users, with the appropriate security, to reassign the receiving county on a e-Application to the appropriate office.

2. Ensure that the document uploaded with the e-Application will be stored in the new county's case drawer once an e-Application has been linked to a case.

3. Allow the ability to task the new county when the e-Application is reassigned.

1.3   Overview of Recommendations

1. Update the e-Application Search page to list the transferred e-Applications first upon page load.
2. Create a new button on the e-Application Summary page that will start the county update process for the worker.
3. Create a new security right for the new button on the e-Application Summary page.
4. Create a new page that allows the worker to select a county and search an office within that county.
5. Create a confirmation page that assigns the e-Application to the new county and office.
6. Void the clearance task that is created for the original county and trigger a new task for the updated county associated to the e-Application if appropriate.
7. Update the imaging store service to store the documents uploaded using the e-Application information to the new county's case drawer.
8. Update the backend reindex calls to inform the imaging solution of the new county code associated with the e-Application and linked case.

1.4   Assumptions

1. Existing system functionality not mentioned in this document will retain their current behavior.

6

2. The county must have an active Clearance: e-Application Automated Action for task processing to occur when an e-Application is submitted to their county.
3. CA-269781 Update App Transfer API Logic to Return Office Details implements the ability for CalSAWS to send the new office information for the e-Application to the SSP. This SCR will utilize this functionality.
4. E-Application numbers from the SSP are assigned to the e-Application.
5. Images associated to the e-Application has no county ID associated and will be moved by the system to follow the e-Application. Once the e-Application is Linked to a Case that County Code is then associated to the images.
6. CA-214051 Imaging DDID 2513 – E-Application Metadata implemented the reindexing of e-Application documents to the appropriate case drawer. This SCR also includes moving the images to a confidential case drawer in the scenario where an e-Application is linked to a confidential case. This is not changed in this SCR.
7. The SCR does not cover a partial transfer of the e-Application to a new county. (Ex: Only CalFresh program of the e-Application is transferred, and the Medi-Cal program is retained in the original county). The new county must have offices that offer ALL programs that the e-Application is applying for to complete the update county process that is introduced in this SCR.

1.5   County Impact Quick View

Page Updates	• New button on e-Application Summary page • New pages to select and confirm new County
Security Updates	• New Security Right to access button • Note: County Admin must grant access to the new Security Right
Task Updates	• New Task logic to transfer Task to new County (if applicable)

1.6 County Business Process Considerations

Review the following areas that may require an update to County Business Process.

Identification of Incorrect County

- Review the registration process to consider at what point staff may identify that the customer applied to the wrong county
- Review how staff will identify the correct county and office

Communication to New County

- Identify how staff will communicate to the destination county and confirm the appropriate office in the new county before transferring the e-Application
- Identify how staff will communicate to the customer that their application has been transferred to a new county
- For e-Applications that include General Assistance/General Relief (GA/GR), the e-Application cannot be transferred if the new County does not accept GA/GR e-Applications.'No Data Found' will display on the Select New Office page. Consider how staff will communicate this to the new county and customer.
- Consider Application Processing timelines

Best Practices

- Gather all needed information before transferring the e-Application to a new county. e-Applications can only be transferred 2 times within 24 hours, excluding weekends and holidays.

2 RECOMMENDATIONS

2.1 e-Application Search Page

2.1.1 Overview

The e-Application Search page displays all e-Applications received by the county given the search parameters. This page will be updated to display the e-Applications that are transferred by another county at the top of the list so that the worker can process them accordingly.

2.1.2 e-Application Search Mockup

e-Application Search

✱- Indicates required fields   [Search]

e-App Status: ✱	e-App Number:
Pending Clearance ▾	[ ]
ES/IN:	**e-App Language:**
▾	▾
Search By: ✱	
All ▾	
Application Date Range	
Begin Date: ✱	**End Date:** ✱
09/01/2024 [📅]	10/01/2024 [📅]

▸ Advanced Search

Results per Page: [25 ▾] [Search]

| **Search Results Summary** | | | | | | | | | **Results 1 - 25 of 346** |

1 2 3 4 5 6 7 8 9 10 Next

☐	ES/IN	e-App Number CalHEERs Number	Applicant Name	Application Date	e-App Status	Case Number	Worker ID	Zip Code	Programs
☐	No	20001011	Moouse, Linda 34	09/05/2024	Pending Clearance				CF, GR
☐	ES	14752396	Ducky, May 35F	09/06/2024	Pending Clearance				CF
☐	ES	14750731	Bobs, Mary 32F	09/06/2024	Pending Clearance			84753	CF
☐	ES	14750988	Strawberry, Grace 30F	09/06/2024	Pending Clearance			84653	CF
☐	IN	14752491	Super, Louise 27F	09/06/2024	Pending Clearance			84420	CW

Figure 2.1.1 – e-Application Search Results with the transferred e-Applications Mockup

2.1.3 Description of Changes

1. Update the Search Results Summary to display e-Applications that were transferred by another county first as shown in Figure 2.1.1 when the page loads upon clicking search.
   a. The transferred e-Application records information should always display in bold.
   b. If the user changes the sorting logic, the transferred e-Applications will no longer display at the top. It will display depending on the sorting order that is selected by the user. (Note: the e-Application records information will still display in bold)

2.1.4 Page Location

- **Global: Case Info**
- **Local: e-Tools**
- **Task: e-Application Search Page**

2.1.5 Security Updates

No impacts to this section.

2.1.6 Page Mapping

No impacts to this section.

2.1.7 Accessibility

Page is to be evaluated and updated to comply with accessibility requirements.

2.1.8 Page Usage/Data Volume Impacts

No impacts to this section.

2.2 e-Application Summary

2.2.1 Overview

The e-Application Summary page displays the application information provided by the applicant when they apply for benefits through the SSP. The worker can access this page with the appropriate security and initiate the clearance process of an e-Application through this page. This page will be updated to allow the worker to update the county of an e-Application if they have the appropriate security rights.

2.2.2 e-Application Summary Mockup

e-Application Summary

	Images	Link e-App to Case	Update County	Edit	Close

e-App Number: 12830299	**e-App Status:** Pending Clearance	**Case Number:**
Application Date: 08/09/2024	**Signed Date:** 08/09/2024	**Transferred Date:**
Expedited Services/Immediate Need/Immediate MediCal: No	**Authorized Representative:**	**Programs:** MC, CF, CW
Office: Family Clearance Office 100 ALABAMA ST Roseville, CA 80296	**CMSP:** No	**SSA-Assisted:** No
Child Abuse:	**Domestic Abuse:**	**Elder Abuse:**
Other Emergency: No	**Does anyone in your household have a personal emergency?** No	**Indian Reservation:**
Consent for Verifications:	**Origin:** Anonymous User	**User Agency:**
Years Verification Maintained:		

Figure 2.2.1 – e-Application Summary with Update County button Mockup

e-Application Summary

| Images | Link e-App to Case | Update County | Edit | Close |

This e-Application has been transferred from Los Angeles County Office 03 - Family Clearance Office on 8/12/2024.

e-App Number: 12830299	**e-App Status:** Pending Clearance	**Case Number:**
Application Date: 08/09/2024	**Signed Date:** 08/09/2024	**Transferred Date:**
Expedited Services/Immediate Need/Immediate MediCal: No	**Authorized Representative:**	**Programs:** MC, CF, CW
Office: Clearance Office 01 200 ABC St. San Bernardino, CA 99900	**CMSP:** No	**SSA-Assisted:** No
Child Abuse:	**Domestic Abuse:**	**Elder Abuse:**
Other Emergency: No	**Does anyone in your household have a personal emergency?** No	**Indian Reservation:**
Consent for Verifications:	**Origin:** Anonymous User	**User Agency:**
Years Verification Maintained:		

Figure 2.2.2 – e-Application Summary – After Transfer Mockup

e-Application Summary

	Images	Link e-App to Case	Edit	Close

This e-Application has been transferred from San Bernardino County Office 04 - Clearance Office 01 on 8/12/2024.

e-App Number: 12830299	**e-App Status:** Pending Clearance	**Case Number:**
Application Date: 08/09/2024	**Signed Date:** 08/09/2024	**Transferred Date:**
Expedited Services/Immediate Need/Immediate MediCal: No	**Authorized Representative:**	**Programs:** MC, CF, CW
Office: Clearance - Riverside 1000 Main St. Riverside, CA 99900	**CMSP:** No	**SSA-Assisted:** No
Child Abuse:	**Domestic Abuse:**	**Elder Abuse:**
Other Emergency: No	**Does anyone in your household have a personal emergency?** No	**Indian Reservation:**
Consent for Verifications:	**Origin:** Anonymous User	**User Agency:**
Years Verification Maintained:		

Figure 2.2.3 – e-Application Summary – After Transfer without Update County access Mockup

2.2.3 Description of Changes

1. Create a new button 'Update County' (as shown in Figure 2.2.1 and 2.2.2) that will navigate the user to the Office Search page documented in Section 2.
   a. The user must have the 'EAppRerouteCounty' security right to access this button.
   b. This button will only display if all conditions are met:
      i. the 'e-App Status' field value is 'Pending Clearance'
      ii. the 'Case Number' field is blank
      iii. the e-Application has only been transferred once by another county (maximum of 2 transfers)
      iv. the current date is within 1 day after the application date (not including weekends and holidays) after the application date
         1. Example:

a. The e-Application has an application date of 10/11/2024 (Friday). The button will continue to display until 10/14/2024 (Monday) end of day.
2. Create the following new message that displays once the e-Application has been transferred to the new county (as shown in Figure 2.2.2 and 2.2.3):
    a. "This e-Application has been transferred from <County Name> County Office <Office ID> - <Office Name> on <Date of County Update>.
    b. The above message will continue to display until the e-App Status is "Transferred to System".

2.2.4 Page Location

- **Global: Case Info**
- **Local: e-Tools**
- **Task: e-Application Search Page**

2.2.5 Security Updates

1. Security Rights

Security Right	Right Description	Right to Group Mapping
EAppRerouteCounty	Grants the ability to route an e-Application to a different county.	E-App Re-route County

2. Security Groups

Security Group	Group Description	Group to Role Mapping
E-App Re-route County	Grants the ability to route an e-Application to a different county.	

2.2.6 Page Mapping

No impacts to this section.

2.2.7 Accessibility

Page is to be evaluated and updated to comply with accessibility requirements.

2.2.8 Page Usage/Data Volume Impacts

No impacts to this section.

2.3 Select New Office

2.3.1 Overview

The new Select New Office page is only accessible to workers that have access to the 'Update County' button on the e-Application Search page. This page allows them to search for an office in the destination county to route the e-Application to. **Note:** The worker can use the information available on the office search results to determine the appropriate office to route the e-Application to in the new county.

2.3.2 Select New Office Mockup

Figure 2.3.1 – Select New Office Search by Address Mockup

Figure 2.3.2 – Select New Office Search by Office Mockup

Select New Office

✳ - Indicates required fields

Cancel

▶ Refine Your Search

Search Results Summary				Results 1 - 3 of 3

Select

	Office ID ▼	Office Name ▽	Programs Offered	City	Distance from Address ▽
⦿	00	CalSAWS Project Office	CW, CF, MC	Ontario	1.0 mi
○	01	Clearance Office 1	CF, MC	Redlands	2.0 mi
○	00	Clearance Office 2	CW, CF, MC, GR	San Bernardino	3.0 mi

Select

Cancel

Figure 2.3.3 – Select Office Results Mockup

Select New Office

✳ - Indicates required fields

Cancel

▶ Refine Your Search

Office ID	Office Name	Programs Offered	City	Distance from Address
No Data Found				

Cancel

Figure 2.2.3 – Select Office No Results Mockup

Select New Office

✳- Indicates required fields

- **Zip Code** - Whole numbers must be entered in this field.

Figure 2.3.4 Select New Office – Validation

2.3.3 Description of Changes

1. Create a new page with the title 'Select Office' that displays when a user clicks on the 'Update County' button on the e-Application Summary page (as shown in Figures 2.3.1, 2.3.2, 2.3.3, and 2.3.4). This search page allows the user to locate the office located in the destination county to assign the e-Application to. This search page will have the following components:
    a. Search By
        i. This dropdown displays the search methods that the user can choose to do. It contains two values:
            1. Address
                a. This is the default search upon page load.
            2. Office
        ii. When the user selects Address as the value, the following search parameter fields will dynamically display:
            1. Address Line 1
                a. This is a required field that will capture the street address.
                b. The maximum characters for this free-text field is 30.
                c. This will be pre-populated by the applicant's physical address line 1 if it exists.
            2. City
                a. This is a required field that will capture the city.
                b. The maximum characters for this free-text field is 20.
                c. This will be pre-populated by the applicant's physical address city if it exists.
            3. State
                a. This is a required dropdown field that allows the user to select a state. The list of states is in code detail category 241.
                b. This will be pre-populated by the applicant's physical address state if it exists.
            4. Zip Code
                a. This is an optional field that will capture the zip code.
                b. The maximum characters for this free-text field is 5.
                c. This will be pre-populated by the applicant's physical address zip code if it exists.
                d. Validation message triggered by clicking the 'Search':
                    i. <u>Zip Code</u> – Whole numbers must be entered in this field.

iii. When the user selects Office as the value, the following search parameter fields will dynamically display:
1. Office ID
   a. This is an optional field that will capture the office ID of an office.
   b. The maximum characters for this free-text field is 2.
2. Office Name
   a. This is an optional field that will capture the office name of an office.
   b. The maximum characters for this free-text field is 20.

b. County
   i. This is a required dropdown field that allows the user to select a county. The list of counties is in code detail category 15.
   ii. The original county that the e-Application is associated with will not be available as an option in this dropdown.
   iii. The county selected is the county that the e-Application will be routed to.

c. Search button
   i. Clicking the Search button will initiate the search based on the information entered in the search parameter fields. The offices returned as the results must offer all programs that the e-Application is for and accept e-Applications. This is set on the Office Detail page through the 'Accepts e-Applications' field and Programs Offered field.
      1. If the Search By is Address:
         a. Return all offices in the selected county that accepts e-Applications and offers all programs that the e-Application is applying for.
      2. If the Search By is Office:
         a. If Office ID is provided, return the office in the selected county with this office ID and its information if the office accepts e-Applications and offers all programs that the e-Application is applying for.
         b. If Office Name is provided, do a partial name search and return all offices in the selected county that contain the office name entered provided that the office accepts e-Applications and offers all programs that the e-Application is applying for.
   ii. If no offices are found, the "No Data Found" text is displayed as shown in Figure 2.3.3.

d. Search Results Summary
   i. The Search Results Summary section displays the offices found based on the information that the user entered on the search parameter fields as defined above. This section has the following result columns:
      1. Select icon
         a. By clicking this icon, the user is pre-selecting the office that they will assign the e-Application to.
         b. By default, the first office is pre-selected if there are offices found based on the search parameters.
      2. Office ID
         a. The office ID of the resulting office.
         b. This column is sortable.
      3. Office Name
         a. The office name of the resulting office.
         b. This column is sortable.
      4. Programs Offered
         a. The programs offered by the office. Only the programs that support e-Applications are displayed in this column.
      5. City
         a. The city of the resulting office.
      6. Distance from Address
         a. This column is populated when the user searches by Address and the address entered is normalized.
         b. If the distance cannot be calculated from the address (example: a fake address is entered), no information is displayed.
         c. The distance is calculated using the longitude and latitude values of the address.
         d. This is a sortable column.
      7. Select button
         a. Clicking this button will navigate the user to a confirmation page to complete the e-Application county update.
      8. Cancel button
         a. Clicking this button refreshes the page and resets the search parameters to their default values.
   ii. By default, the page loads up to the first 25 offices found. When more than 25 offices are found based on the search parameters, the page will be paginated.
   iii. By default, the offices are sorted by the shortest distance to the longest distance when the "Distance from

Address" column is populated. If the "Distance from Address" is not populated, the offices are sorted by the Office ID in ascending order.

iv. If the required fields are not populated, the default validation for required fields will display upon clicking the "Search" button.

2.3.4 Page Location

- **Global: Case Info**
- **Local: e-Tools**
- **Task: e-Application Search Page**

2.3.5 Security Updates

1. Security Rights

Security Right	Right Description	Right to Group Mapping
EAppRerouteCounty	Grants the ability to route an e-Application to a different county.	E-App Re-route County

2. Security Groups

Security Group	Group Description	Group to Role Mapping
E-App Re-route County	Grants the ability to route an e-Application to a different county.	

2.3.6 Page Mapping

Create page mapping for the new page.

2.3.7 Accessibility

As this is a new page, accessibility should be taken into consideration during development and testing.

2.3.8 Page Usage/Data Volume Impacts

Currently, there are 244 offices in the system that can accept e-Applications. These offices can be returned in this search page.

2.4 e-Application County Update Confirmation

2.4.1 Overview

The e-Application County Update Confirmation page is a new page where the worker will confirm the new county and office that the e-Application is to be assigned to. This page is only accessible after the worker selects a new office and county from the "Select Office" page as documented in Section 2.2. **Important**: Once the changes are saved, the e-Application will no longer be available in the original county's e-Application Search page. The e-Application will be searchable in the new county's e-Application Search page. The e-Application can only be transferred to a new county a maximum of 2 times and must be within 24 hours of the application date.

2.4.2 e-Application County Update Mockup

e-Application County Update Confirmation

This is the original e-Application information:

e-App Number	Application Date	County	Office
12830299	08/09/2024	Los Angeles	Family Clearance Office

The system will update the e-Application information to:

e-App Number	Application Date	County	Office
12830299	08/09/2024	San Bernardino	Clearance Office 01

Click Save to continue or Cancel to undo this action.   Save   Cancel

Figure 2.4.1 – e-Application County Update Mockup

2.4.3 Description of Changes

1. Create a new page 'e-Application County Update Confirmation' (as shown in Figure 2.4.1) that confirms the changes that the user wants to

apply and apply those said changes to the application and the documents that are associated with the application. The page will have the following components:

    a. "This is the original e-Application Information" section:
        i. e-App Number
            1. This is the e-Application Number that is getting a county update. The hyperlink navigates the user to the e-Application Summary page of the e-Application in the same window.
        ii. Application Date
            1. The application date of the e-Application.
        iii. County
            1. The original county that the e-Application is associated with.
        iv. Office
            1. The office name of the original office that the e-Application is associated with.

    b. "The system will update the e-Application information to" section:
        i. e-App Number
            1. This is the e-Application Number that is getting a county update. The hyperlink navigates the user to the e-Application Summary page of the e-Application. This information is not changing.
        ii. Application Date
            1. The application date of the e-Application.
        iii. County
            1. The new county that the e-Application is updated with.
        iv. Office
            1. The office name of the office selected by the worker on the "Select Office" page (refer to Section 2.2) that the e-Application is updated with.

    c. Save button
        i. Clicking the Save button will apply the county and office changes to the e-Application and reload the 'e-Application Search' page. The updated e-Application will only be searchable in the new county's e-Application Search page. Technical Note: The previous county associated to the e-Application and the applicants' addresses in this e-Application (both physical and mailing if provided) will be updated to the new county selected. Additionally, the following actions are performed in the backend:
            1. Call the Portal-hosted App Status API to send the new office information:

a. Office ID – the new office ID is passed through the officeId parameter field.
b. Office Name – the new office name is passed through the officeDescr parameter field.

2. **Task:** If the e-Application is associated to a Task from the "Clearance: e-Application" Automated Action in the original county:
   a. If the Task Status is "Assigned" or "In Process", update the Task Status to "Void" and set the "Date Voided" attribute to the current date.
   b. Append the following verbiage into the Long Description of the Task:

   "The reference number {reference number} e-Application has been transferred to the county of residence for processing."

   The {reference number} will be replaced by what the Reference Number attribute was on the Task Detail page, specifically the e-Application number.

   c. Remove the "Reference Number" attribute as seen on the Task Detail Page from the Task. This is necessary so that the Task Type hyperlink is no longer available in the original county now that the e-Application has been transferred to another county.
   d. Invoke the "Clearance: e-Application" Automated Action for the county receiving the rerouted e-Application. If the Automated Action is Inactive in the receiving county, Task processing will stop, otherwise Task processing will continue and utilize the "New Office" attribute to evaluate for a Task Bank that can accept e-Applications if the Initial Assignment is set to Default Assignment.

d. Cancel button
   i. Clicking the Cancel button will navigate the user back to the "Select New Office" page with the search parameters in their default values.

2.4.4 Security Updates

1. Security Rights

Security Right	Right Description	Right to Group Mapping
EAppRerouteCounty	Grants the ability to route an e-Application to a different county.	E-App Re-route County

2. Security Groups

Security Group	Group Description	Group to Role Mapping
E-App Re-route County	Grants the ability to route an e-Application to a different county.	

2.4.5 Page Location

- **Global: Case Info**
- **Local: e-Tools**
- **Task: e-Application Search Page**

2.4.6 Page Mapping

Create page mapping for the new page.

2.4.7 Accessibility

As this is a new page, accessibility should be taken into consideration during development and testing.

2.4.8 Page Usage/Data Volume Impacts

No impacts to this section.

2.5 Case Member List Page

2.5.1 Overview

The Case Member List page is part of the e-Application linkage process in the CalSAWS system. The updated county worker will need to go through this page to confirm that the e-Application should be linked to a new or existing system case. After clicking the 'Save and Continue' button, the worker will be navigated to the New Programs Detail page (for a new case) or the Program Application List (for an existing case) where the e-Application has been linked to a system case.

2.5.2 Description of Changes

1. Update the backend call to the imaging solution when reindexing the e-Application images from the External Staging Drawer to the Case Drawer to pass the new county code associated to the e-Application.

2.5.3 Page Location

- **Global: Case Info**
- **Local: e-Tools**
- **Task: e-Application Search Page**

2.5.4 Security Updates

No impacts to this section.

2.5.5 Page Mapping

No impacts to this section.

2.5.6 Accessibility

Page is to be evaluated and updated to comply with accessibility requirements.

2.5.7 Page Usage/Data Volume Impacts

No impacts to this section.

2.6 PO00C153 – Reindex E-Applications Batch Job

2.6.1 Overview

The Reindex E-Applications batch job reindexes the images associated to the e-Application to the case drawer of the case that the e-Application is linked to in case of failures. This batch job will be updated to pass the new county code to the reindex call.

2.6.2 Description of Change

1. Update the backend call to the imaging solution when reindexing the e-Application images from the External Staging Drawer to the Case Drawer to pass the new county code associated to the e-Application.

2.6.3 Execution Frequency

Real Time

2.6.4 Key Scheduling Dependencies

No impact to this section.

2.6.5 Counties Impacted

CalSAWS counties.

2.6.6 Category

No impact to this section.

2.6.7 Data Volume/Performance

No impact to this section.

2.6.8 Interface Partner

Self-Service Portal

Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc.)

2.7 Store Document Application Programming Interface (API)

2.7.1 Overview

The Store Document API is a RESTful web service that uploads an image to the imaging solution in a specific location. For e-Applications where they have not yet been linked to case, the documents are uploaded in the external staging drawer. For when the e-Application has been linked to a CalSAWS case, the documents are uploaded to the case's county drawer. This SCR is updating logic of the API to ensure that the documents uploaded for a transferred e-Application, will be routed to the new county.

2.7.2 Description of Change

1. Update the control logic when the county code custom key parameter does not match the county associated to the case to use the case's county information if the store request is for the e-Application.

2.7.3 Execution Frequency

Real Time

2.7.4 Key Scheduling Dependencies

No impact to this section.

2.7.5 Counties Impacted

CalSAWS counties.

2.7.6 Category

No impact to this section.

2.7.7 Data Volume/Performance

No impact to this section.

2.7.8 Interface Partner

Self-Service Portal

2.7.9 Failure Procedure/Operational Instructions

Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc.)

2.8 Automated Regression Test

2.8.1 Overview

Create new regression test scripts based on the system test scenarios for the permanent functional changes outlined above.

2.8.2 Description of Change

1. Evaluate each system test scenario for the potential of automation. Known exclusionary criteria:
   a. Temporary or one-time changes (ex., Data Change Requests, operational batch job execution)
   b. Technical limitations (ex., visual comparison of a static document against a template)
   c. Security restrictions (ex., access to an external service requiring Multi-Factor Authentication)
   d. Required manual intervention (ex., physical printing, document scanning, forced service outage)
2. For each scenario determined to be an automation candidate, modify the system test scenario to be executable as part of the Regression Test Suite. This may include the following:
   a. Repeatability: The script must be able to execute multiple times between data refreshes
   b. Targetability: The script must fully and accurately verify the actual result against the expected result of the scenario

3   SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	Security	CA-265239 Security Matrix	SCR 265239 Security Matrix.xls

4 REQUIREMENTS

4.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.27.1.7	The LRS shall expose an interface for Data received from the Los Angeles Self Service Portal to the appropriate screens within the LRS Application Software, so that COUNTY-specified Users do not need to reenter such Data. - e-Government	Select Office page auto populates with the customer's physical address when provided to help the worker search for the appropriate office to transfer the e-Application to.

4.2 Migration Requirements

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met

5 APPENDIX

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-265301

Cal-OAR File County Preview Reports

	DOCUMENT APPROVAL HISTORY	
CalSAWS	Prepared By	Ellie Zhao
	Reviewed By	Thao Ta, Balakumar Murthy, Edgars Reinholds, Howard Suksanti

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
06/07/2024	1.0	Initial Document	Ellie Zhao; Shining Liu
11/15/2024	1.1	Design clarification – modified section 2.7 and removed section 2.8 on back-end changes for clarity	Shining Liu
12/10/2024	1.2	Content Revision – removed references to specific number of back-end jobs to support preview reports in Section 2.7 and updated technical notes in Section 5.1	Shining Liu
12/17/2024	1.3	Content Revision – modified report periods, run dates and submission dates, updated mockup attachments, mockup screenshots, and the Cal-OAR Frequencies Date Mapping file to sync with the reports schedule	Ellie Zhao
01/10/2024	1.4	Design Clarification – removed events related sentences from all the base population sections as it's not part of the requirement and fixed typo in header label for "Expected State Submission Date"	Ellie Zhao

Table of Contents

1   OVERVIEW

The purpose of this SCR is to provide the counties a preview of the Cal-OAR (CalWORKs Outcomes and Accountability Review) data for them to be able to review before it gets submitted to the state. Currently, the Cal-OAR file is sent to the state and is not seen by the counties, which counties have requested the ability to preview their data before submission. This SCR creates 6 brand new monthly reports in which counties can access to review the data: CalOAR19 County Preview Report, CalOAR19A County Preview Report, CalOAR19B County Preview Report, CalOAR19C County Preview Report, CalOAR19D County Preview Report and CalOAR19E County Preview Report.

These reports contain details on Performance Measures of how the state and CWDs are performing overtime.

1.1   Current Design

The counties currently do not have a way to review the data for Cal-OAR prior to the file submission to CDSS.

1.2   Requests

Implement 6 new reports that would allow the counties to have the ability to review the Cal-OAR data prior to submission to CDSS for quality assurance.

1.3   Overview of Recommendations

1. Create 6 new scheduled monthly reports:
   a. CalOAR19 County Preview Report
   b. CalOAR19A County Preview Report
   c. CalOAR19B County Preview Report
   d. CalOAR19C County Preview Report
   e. CalOAR19D County Preview Report
   f. CalOAR19E County Preview Report
2. Create new batch sweep jobs and staging table that will be used to populate the preview reports monthly.

1.4   Assumptions

1. There are currently queries for the data files that get submitted to the State. The logic from these queries will be used for generating data for these reports. Batch & Interfaces team will populate data into a new sweep table for the Reports team to ingest data for these reports (See section 2.7 ~~to 2.8~~ for more details.)
   - Additional data presentation transformation is to be done on the reports based on the corresponding Response Option decoded values (See details for specific columns under Sheet Column Definitions table below)
2. The base population design of this report is subject to updates from the Cal-OAR data files in other SCRs. If the columns on the staging table populated by

batch does not change, then the report will pick up the data automatically if there are logic changes in the Cal-OAR data files. If there are changes to the database table columns, then the report will need to be updated to pick up the column changes.

3. Based on previous defect for data file (CA-271281), the volume of data may consist of more records of data that one single Excel sheet may be able to handle. The developer will implement pagination logic to handle the scenario when the rows of data exceed the limit for a single Excel sheet to continue the data into a new Excel sheet.

4. For Spoken Language, only one spoken language is captured by the system. Due to that, the second and third spoken language columns are removed from these preview reports as it would have always display static values as 'Language (Other) or not available' since it's not being captured by the system.

5. The existing logic in the Cal-OAR batch sweep jobs to generate data to CDSS is not affected by changes or additions in this SCR.

6. Participant Name column will be added to all 6 preview reports as part of this SCR. Note: This column is not part of the data files that get submitted to CDSS.

7. Historical versions of each report monthly data refresh will be kept in the CalSAWS application. Note: The number of versions vary among the different reports based on the different data file submission due date (Refer to each report 'Description of Change' section for more details.)

2 RECOMMENDATIONS

2.1 CalOAR19 County Preview Report

2.1.1 Overview

Implement a new monthly scheduled CalOAR19 County Preview Report. This report is for the monthly data file: CalOAR19.

2.1.2 CalOAR19 County Preview Report Mockup

Case Number	Participant Name	Client ID Number	MEDS Primary Aid Code	Non-MOE Aid Code Reason	Date of Birth	Program Entry Date	Program Exit Date	Sex	Gender Identity	Sexual Orientation	Race and/or ethnicity 1	Race and/or ethnicity 2	Race and/or ethnicity 3

CalSAWS CalOAR19 County Preview Report
Los Angeles
Run Date: MAY-07-25 03:50 AM
Report Month: 04/2025
Expected State Submission Date: 08/01/2025
CalOAR19

Figure 2.1.2.1 – CalOAR19 Sheet (Part 1)

Spoken Language	Single-Parent AU Type		WTW Program Status	WTW Sanction with Reduction in Aid	Ancillary Services Need Indicated	Ancillary Services Received	Scheduled to Attend Orientation	Attended Orientation

Figure 2.1.2.2 – CalOAR19 Sheet (Part 2)

2.1.3 Description of Change

1. Implement a new monthly scheduled CalOAR19 County Preview Report
    I.   Note: This report will be generated 4 times to accommodate each of the following versions to refresh the data for each report month until submission due date and to keep historical run versions:
        i.   CalOAR19 County Preview Report - 1
            o   This is the 1st data refresh for the report month
            o   This generates for run date -1 month as report month
        ii. CalOAR19 County Preview Report - 2
            o   This is the 2nd data refresh for the report month
            o   This generates for run date -2 months as report month
        iii. CalOAR19 County Preview Report - 3
            o   This is the 3rd data refresh for the report month
            o   This generates for run date -3 months as report month
        iv. CalOAR19 County Preview Report - 4
            o   This is the 4th data refresh for the report month
            o   This generates for run date -4 months as report month
2. The base population of the report is for all current CalWORKs recipients that have program person statuses of 'Active', 'Ineligible' or 'Pending' and has role of 'Member' or 'Financially Responsible – Excluded' for the report month including CalWORKs recipients that exit CalWORKs.

    For LRS, this report includes the person's role reasons of CalWORKs non-participant or CalWORKs Fed Requirements that are not met post Welfare-to-work 24-Month Time Clock.

    For non-LRS, this report includes the person's role reasons of CalWORKs non-participant, Refused Job, Quit Job, Reduced Earnings, Didn't Sign

Welfare-to-work or CalWORKs Fed Requirements that are not met post Welfare-to-work 24-Month Time Clock.
   I.   This report has one sheet: CalOAR19.
      i.   It includes data within the report month of whether if current CalWORKs recipients:
         o   need/have received Ancillary Services.
         o   have scheduled/attended orientation.

   Note: See columns definitions for the columns criteria.

3.   The data for each report month would be refreshed 4 times total, it refreshes each month until the data files due date.
   I.   Example:
      o   Report Month: ~~04/2024~~ 04/2025
      o   Report Run Date: 05/07/2025, 06/07/2025, 07/08/2025, 08/07/2025
         •   ~~05/01/2024~~
         •   ~~06/01/2024~~
         •   ~~07/01/2024~~
         •   ~~08/01/2024~~
      o   Data Files Submission Due Date: ~~08/01/2024~~ 08/01/2025
   II.   Refer to the Cal-OAR Frequencies Date Mapping (attached in the Supporting Documents section) to see what reporting data is included for each month's generated report.
4.   The CalOAR19 County Preview Report will have the following headers:

Headers

Field Name	Field Description
County Name	The County Name that the report was generated for. Format: [County Name]
Run Date	The date and time the report was run on. Format: Run Date: MON-DD-YYYY HH:MM AM/PM
Report Month	The report month is the month that the report captured data for. Format: Report Month: MM/YYYY
Expected State Submission Date	The date the data file is expected to get submitted to the state. This is the 1st business day three months after the Report Month. Format: Expected State Submission Date: MM/DD/YYYY

5.   The report will contain the columns defined below:

CalOAR19 Sheet Column Definitions

Column Name	Column Description
Case Number	This represents the CalWORKs case number, as assigned by the county/SAWS.
Participant Name	This column displays the person's first and last name associated to the Client ID number.
Client ID Number	This is an alphanumeric nine-digit field that represents a unique CalWORKs client identifier. This is the Client Index Number (CIN) - a number that the state assigns to each person that is on welfare so that they can track the person at a statewide level. The System will receive this number through the Statewide Client Index (SCI) interface.
Meds Primary Aid Code	This is an aid code field that identifies the Assistance Unit makeup (i.e., Single-Parent Family, Two-Parent Family, etc.).
Non-MOE Aid Code Reason	This column identifies the case type designation of non-Maintenance of Effort cases. Response Options: 01 - Safety Net 02 - Long Term Sanction 03 - Fleeing Felon 99 - N/A
Date of Birth	This date represents the person's Date of Birth. Format: MM/DD/YYYY
Program Entry Date	This is the date the program person entered CalWORKs. If the program person has multiple spells of aid, report only the entry date of the most recent spell. Format: MM/DD/YYYY
Program Exit Date	For program persons who exited CalWORKs in the report month, this is the date the program person exited CalWORKs. Format: MM/DD/YYYY
Sex	This is the sex of the program person.

Column Name	Column Description
Gender Identity	This is the gender of the program person.
Sexual Orientation	This is the sexual orientation of the program person.
Race and/or ethnicity 1	This is the race and/or ethnicity of the program person.
Race and/or ethnicity 2	This is the second race and/or ethnicity of the program person if any.
Race and/or ethnicity 3	This is the third race and/or ethnicity of the program person if any.
Spoken Language	This is the spoken language of the program person.
Single-Parent AU Type	For Single-Parent Assistance Units, this column indicates the age of children within the Assistance Unit. Response Options: 01 - Single-Parent with Child 24 Months and Under 02 - Single-Parent with Child 25 Months through Six Years 03 - Single-Parent without a Child under Six Years 99 - N/A
WTW Program Status	This is the latest Welfare-to-Work Program status of the program person (except 'Deregistered') as of the last day of the report month. Response Options: 01 - WTW Active 1a - Good Cause 1b - Non-Compliance 02 - Sanction 03 - Exempt 3a - Exempt Volunteer 99 – N/A
WTW Sanction with Reduction in Aid	This column identifies Welfare-to-Work sanctioned program persons who did or did not have a

Column Name	Column Description
	reduction in aid due to a Welfare-to-Work sanction (including those "removed from aid").
	Response Options:
	01 - No
	02 - Yes
	99 - N/A
Ancillary Services Need Indicated	This column identifies program person who did or did not indicate a need for ancillary services.
	Response Options:
	01 - No
	02 - Yes
	99 - N/A
Ancillary Services Received	This variable identifies program persons who did or did not receive ancillary services in the report month.
	Response Options:
	01 - No
	02 - Yes
	99 - N/A
Scheduled to Attend Orientation	This variable identifies program persons who were or were not scheduled to attend orientation within the report month.
	Response Options:
	01 - No
	02 - Yes
	99 - N/A
Attended Orientation	This variable identifies program persons who did or did not complete orientation within the report month. The orientation activity is complete for the program person as determined by the county and the program person (i.e., the program person does not need to come back to finish the

Column Name	Column Description
	orientation; all information appropriate for the program person has been provided). Response Options: 01 - No 02 - Yes 99 - N/A

2.1.4 Report Location

- **Global:** Reports
- **Local:** Scheduled
- **Task:** Administrative
- **Description:** Provides a monthly preview of the CalOAR19 data file before sending the file submission to the state. The data for each report month is ~~generated~~ refreshed 4 times total. The number after the report name indicates which refresh version it is. (e.g. "CalOAR19 County Preview Report - 1" this is the first refresh of that report month. "CalOAR19 County Preview Report - 2" this is the 2nd refresh of that report month. etc.)

2.1.5 Counties Impacted

- All CalSAWS counties will be impacted by the changes in this SCR.

2.1.6 Security Updates

1. Security Rights

Security Right	Right Description	Right to Group Mapping
CalOAR19CountyPreviewReport	This right gives access to view the CalOAR19 County Preview Report	CalOAR19 County Preview Report

2. Security Groups

Security Group	Group Description	Group to Role Mapping
CalOAR19 County Preview Report	This group gives access to view the CalOAR19 County Preview Report	• View Only • System Administrator

2.1.7 Page Usage/Performance

It is anticipated that this report will be accessed monthly.

2.2 CalOAR19A County Preview Report

2.2.1 Overview

Implement a new monthly scheduled CalOAR19A County Preview Report. This report is for the monthly data file: CalOAR19A.

2.2.2 CalOAR19A County Preview Report Mockup

Figure 2.2.2.1 – CalOAR19A Sheet (Part 1)

Figure 2.2.2.2 – CalOAR19A Sheet (Part 1)

2.2.3 Description of Change

1. Implement a new monthly scheduled CalOAR19A County Preview Report
   I. Note: This report will be generated 4 times to accommodate each of the following versions to refresh the data for each report month until submission due date and to keep historical run versions:
      i. CalOAR19A County Preview Report - 1
         o This is the 1st data refresh for the report month

- o This generates for run date -1 month as report month
  - ii. CalOAR19A County Preview Report - 2
    - o This is the 2nd data refresh for the report month
    - o This generates for run date -2 months as report month
  - iii. CalOAR19A County Preview Report - 3
    - o This is the 3rd data refresh for the report month
    - o This generates for run date -3 months as report month
  - iv. CalOAR19A County Preview Report - 4
    - o This is the 4th data refresh for the report month
    - o This generates for run date -4 months as report month
2. The base population of the report is for all current CalWORKs recipients that have program person statuses of Active, Ineligible or Pending and has role of 'Member' or 'Financially Responsible – Excluded' for the report month including CalWORKs recipients that exit CalWORKs.

   For LRS, this report includes the person's role reasons of CalWORKs non-participant or CalWORKs Fed Requirements are not met post Welfare-to-work 24-Month Time Clock.

   For non-LRS, this report includes the person's role reasons of CalWORKs non-participant, Refused Job, Quit Job, Reduced Earnings, Didn't Sign Welfare-to-work or CalWORKs Fed Requirements are not met post Welfare-to-work 24-Month Time Clock.
   - I. There is one sheet for this report: CalOAR19A.
     - i. This sheet includes data within the report month of whether if current CalWORKs recipients:
       - o are in an Assistance Unit that have requested Homeless Assistance.
       - o have been referred to the Housing Support Program.
       - o received a Housing Support Program referral.
       - o resolved their Welfare-to-work sanction or had their aid restored).
       - o granted aid/completed an OCAT (Online CalWORKs Appraisal Tool)/Appraisal or scheduled for next activity.
     - Note: See columns definitions for the columns criteria.
3. The data for each report month would be refreshed 4 times total, it refreshes each month until the data files due date.
   - I. Example:
     - o Report Month: 04/2024 04/2025
     - o Report Run Date: 05/01/2024, 06/01/2024, 07/01/2024, 08/01/2024 05/07/2025, 06/07/2025, 07/08/2025, 08/07/2025
     - o Data Files Submission Due Date: 08/01/2024 08/01/2025
   - II. Refer to the Cal-OAR Frequencies Date Mapping (see attached in the Supporting Documents section) to see what reporting data is included for each month's generated report.

4. The CalOAR19A County Preview Report will have the following headers:

Headers

Field Name	Field Description
County Name	The County Name that the report was generated for. Format: [County Name]
Run Date	The date and time the report was run on. Format: Run Date: MON-DD-YYYY HH:MM AM/PM
Report Month	The report month is the month that the report captured data for. Format: Report Month: MM/YYYY
Expected State Submission Date	The date the data file is expected to get submitted to the state. This is the 1st business day three months after the Report Month. Format: Expected State Submission Date: MM/DD/YYYY

5. The report will contain the columns defined below:

CalOAR19A Sheet Column Definitions

Column Name	Column Description
Case Number	This represents the CalWORKs case number, as assigned by the county/SAWS.
Participant Name	This column displays the person's first and last name associated to the Client ID number.
Client ID Number	This is an alphanumeric nine-digit field that represents a unique CalWORKs client identifier. This is the Client Index Number (CIN) - a number that the state assigns to each person that is on welfare so that they can track the person at a statewide level. The System will receive this number through the Statewide Client Index (SCI) interface.
Meds Primary Aid Code	This is an aid code field that identifies the Assistance Unit makeup (i.e., Single-Parent Family, Two-Parent Family, etc.).

Column Name	Column Description
Non-MOE Aid Code Reason	This column identifies the case type designation of non-Maintenance of Effort cases. Response Options: 01 - Safety Net 02 - Long Term Sanction 03 - Fleeing Felon 99 - N/A
Date of Birth	This date represents the participant's Date of Birth. Format: MM/DD/YYYY
Program Entry Date	This is the date the program person entered CalWORKs. If the program person has multiple spells of aid, report only the entry date of the most recent spell. Format: MM/DD/YYYY
Program Exit Date	For program persons who exited CalWORKs in the report month, this is the date the program person exited CalWORKs. Format: MM/DD/YYYY
Sex	This is the sex of the program person.
Gender Identity	This is the gender of the program person.
Sexual Orientation	This is the sexual orientation of the program person.
Race and/or ethnicity 1	This is the race and/or ethnicity of the program person.
Race and/or ethnicity 2	This is the second race and/or ethnicity of the program person if any.
Race and/or ethnicity 3	This is the third race and/or ethnicity of the program person if any.
Spoken Language	This is the spoken language of the program person.
Single-Parent AU Type	For Single-Parent Assistance Units, this column indicates the age of children within the Assistance Unit.

Column Name	Column Description
	Response Options: 01 - Single-Parent with Child 24 Months and Under 02 - Single-Parent with Child 25 Months through Six Years 03 - Single-Parent without a Child under Six Years 99 - N/A
WTW Program Status	This is the latest Welfare-to-Work Program status of the program person (except 'Deregistered') as of the last day of the report month. Response Options: 01 - WTW Active 1a - Good Cause 1b - Non-Compliance 02 - Sanction 03 - Exempt 3a - Exempt Volunteer 99 – N/A
Sanction Resolved with Aid Restored	This column identifies program persons who did or did not resolve their Welfare-to-Work sanction (or had their aid restored) Response Options: 01- No 02 - Yes 99 - N/A
HA Requested	This column identifies program persons who did or did not request Homeless Assistance. Response Options: 01- No 02 - Yes 99 - N/A
HA Receipt within 30 days of HA Request	This column identifies program persons who did or did not receive a Homeless Assistance (HA)

Column Name	Column Description
	benefit within 30 days of their request for Homeless Assistance. Response Options: 01- No 02 - Yes 99 - N/A
HSP Referral	This column indicates whether the case person received a Housing Support Program referral. Response Options: 01- No 02 - Yes 99 - N/A
HSP Receipt within 30 days of HSP Referral	This column indicates that the case person did or did not receive Housing Support Program (HSP) services within 30 days of their Housing Support Program referral. Response Options: 01- No 02 - Yes 99 - N/A
Granted Aid and Required to Complete OCAT/Appraisal	This column identifies program persons who were or were not granted aid in the report month who are required to complete an Online CalWORKs Appraisal Tool (OCAT)/appraisal. Program persons "required to complete an appraisal" includes those with a break in aid longer than six months. Response Options: 01- No 02 - Yes 99 - N/A
Completed OCAT/Appraisal within 30 days after Aid is Granted	This column identifies program persons who did or did not complete an Online CalWORKs Appraisal Tool (OCAT)/Appraisal within 30 days after aid is

Column Name	Column Description
	granted. The Appraisal is complete for the program person as determined by the county and the program person (i.e., the person does not need to come back to finish the appraisal; all questions that are appropriate for the person have been completed). Response Options: 01- No 02 - Yes 99 - N/A
Completed OCAT/Appraisal	This column identifies program persons who did or did not complete an Online CalWORKs Appraisal Tool (OCAT)/Appraisal in the report month. The Appraisal is complete for the program person as determined by the county and the program person (i.e., the person does not need to come back to finish the appraisal; all questions that are appropriate for the person have been completed). Response Options: 01- No 02 - Yes 99 - N/A
Scheduled for Next Activity	This column identifies program persons who were or were not scheduled for their next activity within 30 days of Online CalWORKs Appraisal Tool (OCAT)/Appraisal completion (i.e., the first approved activity scheduled after OCAT/Appraisal completion). "Scheduled" refers to when the schedule was created, not the actual date the program person is expected to attend an activity. Response Options: 01- No 02 - Yes 99 - N/A

Column Name	Column Description
WTW Sanction with Reduction in Aid	This column identifies Welfare-to-Work sanctioned program persons who did or did not have a reduction in aid due to a Welfare-to-Work sanction (including those "removed from aid"). Response Options: 01 - No 02 - Yes 99 - N/A

2.2.4 Report Location

- **Global:** Reports
- **Local:** Scheduled
- **Task:** Administrative
- **Description:** Provides a monthly preview of the CalOAR19A data file before sending the file submission to the state. The data for each report month is refreshed 4 times total. The number after the report name indicates which refresh version it is. (e.g. "CalOAR19A County Preview Report - 1" this is the first refresh of that report month. "CalOAR19A County Preview Report - 2" this is the 2nd refresh of that report month. etc.)

2.2.5 Counties Impacted

- All CalSAWS counties will be impacted by the changes in this SCR.

2.2.6 Security Updates

3. Security Rights

Security Right	Right Description	Right to Group Mapping
CalOAR19ACountyPreviewReport	This right gives access to view the CalOAR19A County Preview Report	CalOAR19A County Preview Report

4. Security Groups

Security Group	Group Description	Group to Role Mapping
CalOAR19A County Preview Report	This group gives access to view the CalOAR19A County Preview Report	• View Only • System Administrator

2.2.7 Page Usage/Performance

It is anticipated that this report will be accessed monthly.

2.3 CalOAR19B County Preview Report

2.3.1 Overview

Implement a new monthly scheduled CalOAR19B County Preview Report. This report is for the monthly version of the data file: CalOAR19B.

2.3.2 CalOAR19B County Preview Report Mockup

| Case Number | Participant Name | Client ID Number | MEDS Primary Aid Code | Non-MOE Aid Code Reason | Date of Birth | Program Entry Date | Program Exit Date | Sex | Gender Identity | Sexual Orientation | Race and/or ethnicity 1 | Race and/or ethnicity 2 | Race and/or ethnicity 3 |

CalSAWS CalOAR19B County Preview Report
Los Angeles
Run Date: SEPT-06-25 03:50 AM
Report Month: 08/2025
Expected State Submission Date: 03/02/2026
CalOAR19B

Figure 2.3.2.1 – CalOAR19B Sheet (Part 1)

| Spoken Language | Single-Parent AU Type | WTW Program Status | HVI Participant | HVI Offered | FS Case Exit | FS Case that Transitioned to WTW | Attendance Hours | Scheduled to Participate in First Activity | Participated in First Activity | WTW Eligible Home Visiting Participants who Finished Participation and any Exemptions | WTW Eligible Former HVI Participants with Verified Participation in WTW | WTW Sanction with Reduction in Aid |

Figure 2.3.2.2 – CalOAR19B Sheet (Part 2)

2.3.3 Description of Change

1. Implement a new monthly scheduled CalOAR19B County Preview Report
   I. Note: This report will be generated 7 times to accommodate each of the following versions to refresh the data for each report month until submission due date and to keep historical run versions:
      i. CalOAR19B County Preview Report - 1
         o This is the 1st data refresh for the report month

- o This generates for run date -1 month as report month
  - ii. CalOAR19B County Preview Report - 2
    - o This is the 2nd data refresh for the report month
    - o This generates for run date -2 months as report month
  - iii. CalOAR19B County Preview Report - 3
    - o This is the 3rd data refresh for the report month
    - o This generates for run date -3 months as report month
  - iv. CalOAR19B County Preview Report - 4
    - o This is the 4th data refresh for the report month
    - o This generates for run date -4 months as report month
  - v. CalOAR19B County Preview Report - 5
    - o This is the 5th data refresh for the report month
    - o This generates for run date -5 months as report month
  - vi. CalOAR19B County Preview Report - 6
    - o This is the 6th data refresh for the report month
    - o This generates for run date -6 months as report month
  - vii. CalOAR19B County Preview Report - 7
    - o This is the 7th data refresh for the report month
    - o This generates for run date -7 months as report month
2. The base population of the report is for all current CalWORKs recipients that have program person statuses of Active, Ineligible or Pending and has role of Member or 'Financially Responsible – Excluded' for the report month including CalWORKs recipients that exit CalWORKs.

   For LRS, this report includes the person's role reasons of CalWORKs non-participant or CalWORKs Fed Requirements are not met post Welfare-to-work 24-Month Time Clock.

   For non-LRS, this report includes the person's role reasons of CalWORKs non-participant, Refused Job, Quit Job, Reduced Earnings, Didn't Sign Welfare-to-work or CalWORKs Fed Requirements are not met post Welfare-to-work 24-Month Time Clock.
   - I. There is one sheet for this report: CalOAR19B.
     - i. This sheet includes data within the report of whether if current CalWORKs recipients:
       - o are in an Assistance Unit that have been offered or participating in the Home Visiting Initiation within the report month.
       - o exited the Family Stabilization Program and/or transitioned to Welfare-to-Work.
       - o scheduled/participated in First Activity in the report month.
     - Note: See columns definitions for the columns criteria.
3. The data for each report month would be refreshed 7 times total, it refreshes each month until the data files due date.
   - I. Example:
     - o Report Month: ~~04/2024~~ 04/2025

o Report Run Date: ~~05/01/2024, 06/01/2024, 07/01/2024, 08/01/2024, 09/02/2024, 10/01/2024, 11/01/2024~~ 05/07/2025, 06/07/2025, 07/08/2025, 08/07/2025, 09/06/2025, 10/07/2025, 11/07/2025
o Data Files Submission Due Date: ~~11/01/2024~~ 11/01/2025

II. Refer to the Cal-OAR Frequencies Date Mapping (see attached in the Supporting Documents section) to see what reporting data is included for each month's generated report.

4. The CalOAR19B County Preview Report will have the following headers:

Headers

Field Name	Field Description
County Name	The County Name that the report was generated for. Format: [County Name]
Run Date	The date and time the report was run on. Format: Run Date: MON-DD-YYYY HH:MM AM/PM
Report Month	The report month is the month that the report captured data for. Format: Report Month: MM/YYYY
Expected State Submission Date	The date the data file is expected to get submitted to the state. This is the 1st business day six months after the Report Month. Format: Expected State Submission Date: MM/DD/YYYY

5. The report will contain the columns defined below:

CalOAR19B Sheet Column Definitions

Column Name	Column Description
Case Number	This represents the CalWORKs case number, as assigned by the county/SAWS.
Participant Name	This column displays the person's first and last name associated to the Client ID number.
Client ID Number	This is an alphanumeric nine-digit field that represents a unique CalWORKs client identifier. This is the Client Index Number (CIN) - a number that the state assigns to each person that is on welfare

Column Name	Column Description
	so that they can track the person at a statewide level. The System will receive this number through the Statewide Client Index (SCI) interface.
Meds Primary Aid Code	This is an aid code field that identifies the Assistance Unit makeup (i.e., Single-Parent Family, Two-Parent Family, etc.).
Non-MOE Aid Code Reason	This column identifies the case type designation of non-Maintenance of Effort cases. Response Options: 01 - Safety Net 02 - Long Term Sanction 03 - Fleeing Felon 99 - N/A
Date of Birth	This date represents the participant's Date of Birth. Format: MM/DD/YYYY
Program Entry Date	This is the date the program person entered CalWORKs. If the program person has multiple spells of aid, report only the entry date of the most recent spell. Format: MM/DD/YYYY
Program Exit Date	For program persons who exited CalWORKs in the report month, this is the date the program person exited CalWORKs. Format: MM/DD/YYYY
Sex	This is the sex of the program person.
Gender Identity	This is the gender of the program person.
Sexual Orientation	This is the sexual orientation of the program person.
Race and/or ethnicity 1	This is the race and/or ethnicity of the program person.
Race and/or ethnicity 2	This is the second race and/or ethnicity of the program person if any.
Race and/or ethnicity 3	This is the third race and/or ethnicity of the program person if any.

Column Name	Column Description
Spoken Language	This is the spoken language of the program person.
Single-Parent AU Type	For Single-Parent Assistance Units, this column indicates the age of children within the Assistance Unit. Response Options: 01 - Single-Parent with Child 24 Months and Under 02 - Single-Parent with Child 25 Months through Six Years 03 - Single-Parent without a Child under Six Years 99 - N/A
WTW Program Status	This is the latest Welfare-to-Work Program status of the program person (except 'Deregistered') as of the last day of the report month. Response Options: 01 - WTW Active 1a - Good Cause 1b - Non-Compliance 02 - Sanction 03 - Exempt 3a - Exempt Volunteer 99 – N/A
HVI Participant	This column indicates that the case person is or is not a Home Visiting Initiative program participant during the report month. This includes the child(ren) within the Assistance Unit of a Home Visiting Initiative participant. Response Options: 01- No 02 - Yes 99 - N/A
HVI Offered	This column identifies case persons who were or were not offered Home Visiting Initiative (HVI) home visits in the report month. This includes the

Column Name	Column Description
	child(ren) within the Assistance Unit of a Home Visiting Initiative participant. Response Options: 01- No 02 - Yes 99 - N/A
FS Case Exit	This column indicates whether the Family Stabilization case exited the Family Stabilization (FS) Program in the report month. A person has exited the Family Stabilization program when they are referred to the Welfare-to-Work program from Family Stabilization program participation (for any reason). Response Options: 01- No 02 - Yes 99 - N/A
FS Case that Transitioned to WTW	This column indicates whether a former Family Stabilization (FS) case transitioned to Welfare-to-Work and participated (actual, verified attendance hours) in an approved activity within three months of their Family Stabilization exit date. A person has exited the Family Stabilization program when they are referred to the Welfare-to-Work program from Family Stabilization program participation (for any reason). Response Options: 01- No 02 - Yes 99 - N/A
Attendance Hours	This column reports a program person's total monthly hours of attendance in any approved activity, including actual hours for non-Employment activities and actual or projected hours for Employment activities.

Column Name	Column Description
Scheduled to Participate in First Activity	This column identifies case persons who were or were not scheduled to participate in their first Welfare-to-Work or Family Stabilization plan activity in the report month. This only applies to the first Welfare-to-Work or Family Stabilization plan a participant sign (per spell of aid), not any subsequent plans. Response Options: 01 - No 02 - Yes 99 - N/A
Participated in First Activity	This column identifies case persons who did or did not participate (with actual, verified attendance hours) in their first Welfare-to-Work or Family Stabilization plan activity in the report month. This only applies to the first Welfare-to-Work or Family Stabilization plan a participant sign (per spell of aid), not any subsequent plans. Response Options: 01 - No 02 - Yes 99 - N/A
WTW Eligible Home Visiting Participants who Finished Participation and any Exemptions	This column reports Welfare-to-Work program persons who did or did not complete their Home Visiting Initiative participation and any exemptions within the report month. Participation in the Home Visiting program is complete for the program person once they have finished (or left) the program, after either successful completion or unsuccessful completion, as defined within the specific home visiting model. Response Options: 01 - No 02 - Yes 99 - N/A

Column Name	Column Description
WTW Eligible Former HVI Participants with Verified Participation in WTW	This column identifies home visiting participants who did or did not transition to participation (actual, verified attendance hours) in an approved Welfare-to-Work activity within three months of completing Home Visiting Initiative participation and any exemptions. Home visiting participants include program persons who received at least one home visit, not including instances where home visits were attempted, but not completed. Response Options: 01 - No 02 - Yes 99 - N/A
WTW Sanction with Reduction in Aid	This column identifies Welfare-to-Work sanctioned program persons who did or did not have a reduction in aid due to a Welfare-to-Work sanction (including those "removed from aid"). Response Options: 01 - No 02 - Yes 99 - N/A

2.3.4 Report Location

- **Global:** Reports
- **Local:** Scheduled
- **Task:** Administrative
- **Description:** Provides a monthly preview of the CalOAR19B data file before sending the file submission to the state. The data for each report month is refreshed 7 times total. The number after the report name indicates which refresh version it is. (e.g. "CalOAR19B County Preview Report - 1" this is the first refresh of that report month. "CalOAR19B County Preview Report - 2" this is the 2nd refresh of that report month. etc.)

2.3.5 Counties Impacted

- All CalSAWS counties will be impacted by the changes in this SCR.

2.3.6 Security Updates

5. Security Rights

Security Right	Right Description	Right to Group Mapping
CalOAR19BCountyPreviewReport	This right gives access to view the CalOAR19B County Preview Report	CalOAR19B County Preview Report

6. Security Groups

Security Group	Group Description	Group to Role Mapping
CalOAR19B County Preview Report	This group gives access to view the CalOAR19B County Preview Report	- View Only - System Administrator

2.3.7 Page Usage/Performance

It is anticipated that this report will be accessed monthly.

2.4 CalOAR19C County Preview Report

2.4.1 Overview

Implement a new monthly Scheduled CalOAR19C County Preview Report. This report is for the quarterly data file: CalOAR19C.

2.4.2 CalOAR19C County Preview Report Mockup

CalSAWS CalOAR19C County Preview Report
Los Angeles
Run Date: OCT-07-25 03:50 AM
Report Quarter: 07/2025-09/2025
Expected State Submission Date: 03/02/2026
CalOAR19C

Case Number	Participant Name	Client ID Number	MEDS Primary Aid Code	Non-MOE Aid Code Reason	Date of Birth	Program Entry Date	Program Exit Date	Sex	Gender Identity	Sexual Orientation	Race and/or ethnicity 1	Race and/or ethnicity 2

Figure 2.4.2.1 – CalOAR19C Sheet (Part 1)

Race and/or ethnicity 3	Spoken Language	Single-Parent AU Type		WTW Program Status	Granted Aid in Previous Quarter	Received at Least One Transportation Service	WTW Sanction with Reduction in Aid

Figure 2.4.2.2 – CalOAR19C Sheet (Part 2)

2.4.3 Description of Change

1. Implement a new monthly Scheduled CalOAR19C County Preview Report
   I. Note: This report will be generated 6 times to accommodate each of the following versions to refresh the data for each report quarter until submission due date and to keep historical run versions:
      i. CalOAR19C County Preview Report - 1
         o This is the 1st data refresh for the report quarter
         o This generates for run date -1 quarter as report quarter
      ii. CalOAR19C County Preview Report - 2
         o This is the 2nd data refresh for the report quarter
         o This generates for run date -1 quarters as report quarter
      iii. CalOAR19C County Preview Report - 3
         o This is the 3rd data refresh for the report quarter
         o This generates for run date -1 quarter as report quarter
      iv. CalOAR19C County Preview Report - 4
         o This is the 4th data refresh for the report quarter
         o This generates for run date -2 quarters as report quarter
      v. CalOAR19C County Preview Report - 5
         o This is the 5th data refresh for the report quarter
         o This generates for run date -2 quarter as report quarter
      vi. CalOAR19C County Preview Report - 6
         o This is the 6th data refresh for the report quarter
         o This generates for run date -2 quarters as report quarter

2. The base population of the report is for all current CalWORKs recipients that have program person statuses of Active, Ineligible or Pending and has role of Member or 'Financially Responsible – Excluded' for the report quarter including CalWORKs recipients that exit CalWORKs.

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For LRS, this report includes the person's role reasons of CalWORKs non-participant or CalWORKs Fed Requirements are not met post Welfare-to-work 24-Month Time Clock.

For non-LRS, this report includes the person's role reasons of CalWORKs non-participant, Refused Job, Quit Job, Reduced Earnings, Didn't Sign Welfare-to-work or CalWORKs Fed Requirements are not met post Welfare-to-work 24-Month Time Clock.

    I.   There is one sheet for this report: CalOAR19C.

        i.   This sheet includes data within the report quarter of whether if current CalWORKs recipients:
- received aid in previous quarter.
- received transportation services in the report quarter.

Note: See columns definitions for the columns criteria.

3. The data for each report quarter would be refreshed 6 times total, it refreshes each month until the data files due date.

    I.   Example:
- Report Quarter: ~~04/2024-06/2024~~ 04/2025-06/2025
- Report Run Date: ~~07/01/2024, 08/01/2024, 09/01/2024, 10/01/2024, 11/01/2024, 12/01/2024~~ 07/08/2025, 08/07/2025, 09/06/2025, 10/07/2025, 11/07/2025, 12/06/2025
- Data Files Submission Due Date: ~~12/01/2024~~ 12/01/2025

    II.   Refer to the Cal-OAR Frequencies Date Mapping (see attached in the Supporting Documents section) to see what reporting data is included for each month's generated report.

4. The CalOAR19C County Preview Report will have the following headers:

Headers

Field Name	Field Description
County Name	The County Name that the report was generated for. Format: [County Name]
Run Date	The date and time the report was run on. Format: Run Date: MON-DD-YYYY HH:MM AM/PM
Report Quarter	The report quarter is the reporting quarter period that the report captured data for. Each quarter consists of 3 months: • January – March • April – June

	• July – September • October – December Format: Report Quarter: MM/YYYY-MM/YYYY
Expected State Submission Date	The date the data file is expected to get submitted to the state. This is the 1st business day five months after the Report Quarter ends. Format: Expected State Submission Date: MM/DD/YYYY

5. The report will contain the columns defined below:

CalOAR19C Sheet Column Definitions

Column Name	Column Description
Case Number	This represents the CalWORKs case number, as assigned by the county/SAWS.
Participant Name	This column displays the person's first and last name associated to the Client ID number.
Client ID Number	This is an alphanumeric nine-digit field that represents a unique CalWORKs client identifier. This is the Client Index Number (CIN) - a number that the state assigns to each person that is on welfare so that they can track the person at a statewide level. The System will receive this number through the Statewide Client Index (SCI) interface.
Meds Primary Aid Code	This is an aid code field that identifies the Assistance Unit makeup (i.e., Single-Parent Family, Two-Parent Family, etc.).
Non-MOE Aid Code Reason	This column identifies the case type designation of non-Maintenance of Effort cases. Response Options: 01 - Safety Net 02 - Long Term Sanction 03 - Fleeing Felon 99 - N/A
Date of Birth	This date represents the participant's Date of Birth. Format: MM/DD/YYYY

Column Name	Column Description
Program Entry Date	This is the date the program person entered CalWORKs. If the program person has multiple spells of aid, report only the entry date of the most recent spell. Format: MM/DD/YYYY
Program Exit Date	For program persons who exited CalWORKs in the report month, this is the date the program person exited CalWORKs. Format: MM/DD/YYYY
Sex	This is the sex of the program person.
Gender Identity	This is the gender of the program person.
Sexual Orientation	This is the sexual orientation of the program person.
Race and/or ethnicity 1	This is the race and/or ethnicity of the program person.
Race and/or ethnicity 2	This is the second race and/or ethnicity of the program person if any.
Race and/or ethnicity 3	This is the third race and/or ethnicity of the program person if any.
Spoken Language	This is the spoken language of the program person.
Single-Parent AU Type	For Single-Parent Assistance Units, this column indicates the age of children within the Assistance Unit. Response Options: 01 - Single-Parent with Child 24 Months and Under 02 - Single-Parent with Child 25 Months through Six Years 03 - Single-Parent without a Child under Six Years 99 - N/A
WTW Program Status	This is the latest Welfare-to-Work Program status of the program person (except 'Deregistered') as of the last day of the report month.

Column Name	Column Description
	Response Options: 01 - WTW Active 1a - Good Cause 1b - Non-Compliance 02 - Sanction 03 - Exempt 3a - Exempt Volunteer 99 – N/A
Granted Aid in Previous Quarter	This column identifies program persons who were or were not granted aid in the previous quarter. Response Options: 01 - No 02 - Yes
Received at Least One Transportation Service	This column identifies program persons who did or did not receive at least one transportation service within one quarter of aid being granted. Transportation receipt is based on the date of issuance. Response Options: 01 - No 02 - Yes 99 – N/A
WTW Sanction with Reduction in Aid	This column identifies Welfare-to-Work sanctioned program persons who did or did not have a reduction in aid due to a Welfare-to-Work sanction (including those "removed from aid"). Response Options: 01 - No 02 - Yes 99 - N/A

2.4.4 Report Location

- **Global:** Reports
- **Local:** Scheduled
- **Task:** Administrative
- **Description:** Provides a monthly preview of the CalOAR19C data file before sending the file submission to the state. The data for each report quarter is refreshed 6 times total. The number after the report name indicates which refresh version it is. (e.g. "CalOAR19C County Preview Report - 1" this is the first refresh of that report quarter. "CalOAR19C County Preview Report - 2" this is the 2nd refresh of that report quarter. etc.)

2.4.5 Counties Impacted

- All CalSAWS counties will be impacted by the changes in this SCR.

2.4.6 Security Updates

7. Security Rights

Security Right	Right Description	Right to Group Mapping
CalOAR19CCountyPreviewReport	This right gives access to view the CalOAR19C County Preview Report	CalOAR19C County Preview Report

8. Security Groups

Security Group	Group Description	Group to Role Mapping
CalOAR19C County Preview Report	This group gives access to view the CalOAR19C County Preview Report	• View Only • System Administrator

2.4.7 Page Usage/Performance

It is anticipated that this report will be accessed monthly.

2.5 CalOAR19D County Preview Report

2.5.1 Overview

Implement a new monthly Scheduled CalOAR19D County Preview Report. This report is for the quarterly data file: CalOAR19D.

2.5.2 CalOAR19D County Preview Report Mockup

CalSAWS CalOAR19D County Preview Report

Los Angeles
Run Date: JAN-08-26 03:50 AM
Report Quarter: 10/2025-12/2025
Expected State Submission Date: 03/02/2026
CalOAR19D

Case Number	Participant Name	Client ID Number	MEDS Primary Aid Code	Non-MOE Aid Code Reason	Date of Birth	Program Entry Date	Program Exit Date	Sex	Gender Identity	Sexual Orientation	Race and/or ethnicity 1	Race and/or ethnicity 2

Figure 2.5.2.1 – CalOAR19D Sheet (Part 1)

Race and/or ethnicity 3	Spoken Language	Single-Parent AU Type	WTW Program Status	Enrolled in Any Approved Education or Training Activity or Program	Completed an Education or Training Program	Subsidized Employment (SE) Exit Date	Subsidized Employment (SE) Entry Date	Unsubsidized Employment within Three Quarters	WTW Individuals who Exited CalWORKs	WTW Sanction with Reduction in Aid

Figure 2.5.2.2 – CalOAR19D Sheet (Part 2)

2.5.3 Description of Change

1. Implement a new monthly Scheduled CalOAR19D County Preview Report
   I. Note: This report will be generated 3 times to accommodate each of the following versions to refresh the data for each report quarter until submission due date and to keep historical run versions:
      i. CalOAR19D County Preview Report - 1
         o This is the 1st data refresh for the report quarter
         o This generates for run date -1 quarter as report quarter
      ii. CalOAR19D County Preview Report - 2
         o This is the 2nd data refresh for the report quarter
         o This generates for run date -1 quarters as report quarter
      iii. CalOAR19D County Preview Report - 3
         o This is the 3rd data refresh for the report quarter
         o This generates for run date -1 quarter as report quarter
2. The base population of the report is for all current CalWORKs recipients that have program person statuses of Active, Ineligible or Pending and

has role of Member or 'Financially Responsible – Excluded' for the report quarter including CalWORKs recipients that exit CalWORKs.

For LRS, this report includes the person's role reasons of CalWORKs non-participant or CalWORKs Fed Requirements are not met post Welfare-to-work 24-Month Time Clock.

For non-LRS, this report includes the person's role reasons of CalWORKs non-participant, Refused Job, Quit Job, Reduced Earnings, Didn't Sign Welfare-to-work or CalWORKs Fed Requirements are not met post Welfare-to-work 24-Month Time Clock.

    I.   There is one sheet for this report: CalOAR19D.
        i.   This sheet includes data within the report quarter of whether if current CalWORKs recipients:
- are enrolled/completed Education/Training Programs.
- have exited Subsidized Employment and transitioned to Unsubsidized Employment within 3 quarter.
- have exited CalWORKs in the report quarter

    Note: See columns definitions for the columns criteria.

3. The data for each report quarter would be refreshed 3 times total, it refreshes each month until the data files due date.
    I.   Example:
- Report Quarter: ~~04/2024-06/2024~~ 04/2025-06/2025
- Report Run Date: ~~07/01/2024, 08/01/2024, 09/02/2024~~ 07/08/2025, 08/07/2025, 09/06/2025
- Data Files Submission Due Date: ~~09/02/2024~~ 09/01/2025
    II.   Refer to the Cal-OAR Frequencies Date Mapping (see attached in the Supporting Documents section) to see what reporting data is included for each month's generated report.
4. The CalOAR19D County Preview Report will have the following headers:

Headers

Field Name	Field Description
County Name	The County Name that the report was generated for. Format: [County Name]
Run Date	The date and time the report was run on. Format: Run Date: MON-DD-YYYY HH:MM AM/PM

Report Quarter	The report quarter is the reporting quarter period that the report captured data for. Each quarter consists of 3 months: • January – March • April – June • July – September • October – December Format: Report Quarter: MM/YYYY-MM/YYYY
Expected State Submission Date	The date the data file is expected to get submitted to the state. This is the 1st business day two months after the Report Quarter ends. Format: Expected State Submission Date: MM/DD/YYYY

5. The report will contain the columns defined below:

CalOAR19D Sheet Column Definitions

Column Name	Column Description
Case Number	This represents the CalWORKs case number, as assigned by the county/SAWS.
Participant Name	This column displays the person's first and last name associated to the Client ID number.
Client ID Number	This is an alphanumeric nine-digit field that represents a unique CalWORKs client identifier. This is the Client Index Number (CIN) - a number that the state assigns to each person that is on welfare so that they can track the person at a statewide level. The System will receive this number through the Statewide Client Index (SCI) interface.
Meds Primary Aid Code	This is an aid code field that identifies the Assistance Unit makeup (i.e., Single-Parent Family, Two-Parent Family, etc.).
Non-MOE Aid Code Reason	This column identifies the case type designation of non-Maintenance of Effort cases. Response Options:

Column Name	Column Description
	01 - Safety Net 02 - Long Term Sanction 03 - Fleeing Felon 99 - N/A
Date of Birth	This date represents the participant's Date of Birth. Format: MM/DD/YYYY
Program Entry Date	This is the date the program person entered CalWORKs. If the program person has multiple spells of aid, report only the entry date of the most recent spell. Format: MM/DD/YYYY
Program Exit Date	For program persons who exited CalWORKs in the report month, this is the date the program person exited CalWORKs. Format: MM/DD/YYYY
Sex	This is the sex of the program person.
Gender Identity	This is the gender of the program person.
Sexual Orientation	This is the sexual orientation of the program person.
Race and/or ethnicity 1	This is the race and/or ethnicity of the program person.
Race and/or ethnicity 2	This is the second race and/or ethnicity of the program person if any.
Race and/or ethnicity 3	This is the third race and/or ethnicity of the program person if any.
Spoken Language	This is the spoken language of the program person.
Single-Parent AU Type	For Single-Parent Assistance Units, this column indicates the age of children within the Assistance Unit. Response Options: 01 - Single-Parent with Child 24 Months and Under

Column Name	Column Description
	02 - Single-Parent with Child 25 Months through Six Years
	03 - Single-Parent without a Child under Six Years
	99 - N/A
WTW Program Status	This is the latest Welfare-to-Work Program status of the program person (except 'Deregistered') as of the last day of the report month.
	Response Options:
	01 - WTW Active
	1a - Good Cause
	1b - Non-Compliance
	02 - Sanction
	03 - Exempt
	3a - Exempt Volunteer
	99 – N/A
Enrolled in Any Approved Education or Training Activity or Program	This column identifies program persons who were or were not enrolled in any approved education or training activity or program in the report quarter.
	Response Options:
	01 - No
	02 - Yes
	99 - N/A
Completed an Education or Training Program	This column identifies program persons who did or did not complete an education or training program while receiving CalWORKs assistance.
	Response Options:
	01 - No
	02 - Yes
	99 - N/A
Subsidized Employment (SE) Exit Date	This column identifies the Subsidized Employment exit date. Format: MM/DD/YYYY

Column Name	Column Description
Subsidized Employment (SE) Entry Date	This column reports the date program persons entered Subsidized Employment. Format: MM/DD/YYYY
Unsubsidized Employment within Three Quarters	This column identifies program persons who did or did not transition to unsubsidized employment within three quarters after exiting Subsidized Employment. Response Options: 01 - No 02 - Yes 99 - N/A
WTW Individuals who Exited CalWORKs	This column identifies program persons who did or did not exit CalWORKs within the report quarter. Response Options: 01 - No 02 - Yes 99 - N/A
WTW Sanction with Reduction in Aid	This column identifies Welfare-to-Work sanctioned program persons who did or did not have a reduction in aid due to a Welfare-to-Work sanction (including those "removed from aid"). Response Options: 01 - No 02 - Yes 99 - N/A

2.5.4 Report Location

- **Global:** Reports
- **Local:** Scheduled
- **Task:** Administrative
- **Description:** Provides a monthly preview of the CalOAR19D data file before sending the file submission to the state. The data for each report quarter is refreshed 3 times total. The number after the report

name indicates which refresh version it is. (e.g. "CalOAR19D County Preview Report - 1" this is the first refresh of that report quarter. "CalOAR19D County Preview Report - 2" this is the 2nd refresh of that report quarter. etc.)

2.5.5 Counties Impacted

- All CalSAWS counties will be impacted by the changes in this SCR.

2.5.6 Security Updates

9. Security Rights

Security Right	Right Description	Right to Group Mapping
CalOAR19DCountyPreviewReport	This right gives access to view the CalOAR19D County Preview Report	CalOAR19D County Preview Report

10. Security Groups

Security Group	Group Description	Group to Role Mapping
CalOAR19D County Preview Report	This group gives access to view the CalOAR19D County Preview Report	- View Only - System Administrator

2.5.7 Page Usage/Performance

It is anticipated that this report will be accessed monthly.

2.6 CalOAR19E County Preview Report

2.6.1 Overview

Implement a new monthly Scheduled CalOAR19E County Preview Report. This report is for the semi-annual version of the data file: CalOAR19E.

2.6.2 CalOAR19E County Preview Report Mockup

CalSAWS	**CalOAR19E County Preview Report**												
Los Angeles													
Run Date: JAN-08-26 03:50 AM													
Report Semi-Annual Period: 07/2025-12/2025													
Expected State Submission Date: 03/02/2026													
CalOAR19E													
Case Number	**Participant Name**	**Client ID Number**	**MEDS Primary Aid Code**	**Non-MOE Aid Code Reason**	**Date of Birth**	**Program Entry Date**	**Program Exit Date**	**Sex**	**Gender Identity**	**Sexual Orientation**	**Race and/or ethnicity 1**	**Race and/or ethnicity 2**	**Race and/or ethnicity 3**

Figure 2.6.2.1 – CalOAR1E Sheet (Part 1)

Spoken Language	**Single-Parent AU Type**	**WTW Program Status**	**Educational Completion Type 1**	**Educational Completion Type 2**	**Educational Completion Type 3**	**Child Care Need Indicated**	**Stage One Child Care Received**	**Eligible for Child Care**	**Former WTW Individuals who Participated in Education while on CalWORKs**	**Former WTW Individuals who Completed Education**	**WTW Sanction with Reduction in Aid**

Figure 2.6.2.2 – CalOAR1E Sheet (Part 2)

2.6.3 Description of Change

1. Implement a new monthly Scheduled CalOAR19E County Preview Report
    I. Note: This report will be generated 6 times to accommodate each of the following versions to refresh the data for each report quarter until submission due date and to keep historical run versions:
        i. CalOAR19E County Preview Report - 1
            o This is the 1st data refresh for the report ~~quarter~~ semi-annual period
            o This generates for run date -1 semi-annual period as report semi-annual period
        ii. CalOAR19E County Preview Report - 2
            o This is the 2nd data refresh for the report ~~quarter~~ semi-annual period
            o This generates for run date -1 semi-annual period as report semi-annual period
        iii. CalOAR19E County Preview Report - 3
            o This is the 3rd data refresh for the report ~~quarter~~ semi-annual period
            o This generates for run date -1 semi-annual period as report semi-annual period
        iv. CalOAR19E County Preview Report - 4
            o This is the 4th data refresh for the report ~~quarter~~ semi-annual period
            o This generates for current semi-annual period of run date
        v. CalOAR19E County Preview Report - 5
            o This is the 5th data refresh for the report ~~quarter~~ semi-annual period

- o This generates for current semi-annual period of run date
  - vi. CalOAR19E County Preview Report - 6
    - o This is the 6th data refresh for the report ~~quarter~~ semi-annual period
    - o This generates for current semi-annual period of run date
2. The base population of the report is for all current CalWORKs recipients that have program person statuses of Active, Ineligible or Pending and has role of Member or 'Financially Responsible – Excluded' for the report semi-annual period including CalWORKs recipients that exit CalWORKs.

   For LRS, this report includes the person's role reasons of CalWORKs non-participant or CalWORKs Fed Requirements are not met post Welfare-to-work 24-Month Time Clock.

   For non-LRS, this report includes the person's role reasons of CalWORKs non-participant, Refused Job, Quit Job, Reduced Earnings, Didn't Sign Welfare-to-work or CalWORKs Fed Requirements are not met post Welfare-to-work 24-Month Time Clock.
     - I. There is one sheet for this report: CalOAR19E.
       - i. This sheet includes data within the reporting semi-annual period of whether if current CalWORKs recipients:
         - o need/received/are eligible for Childcare.
         - o are former Welfare-to-Work program persons that have participated/completed Education while on CalWORKs in the report semi-annual period.
     Note: See columns definitions for the columns criteria.
3. The data for each report semi-annual period would be refreshed 6 times total, it refreshes each month until the data files due date.
     - I. Example:
       - o Report Semi-Annual Period: ~~01/2024-06/2024~~ 01/2025-06/2025
       - o Report Run Date: ~~04/01/2024, 05/01/2024, 06/01/2024, 07/01/2024, 08/01/2024, 09/02/2024~~ 04/07/2025, 05/07/2025, 06/07/2025, 07/08/2025, 08/07/2025, 09/06/2025
       - o Data Files Submission Due Date: ~~09/02/2024~~ 09/01/2025
     - II. Refer to the Cal-OAR Frequencies Date Mapping (see attached in the Supporting Documents section) to see what reporting data is included for each month's generated report.
       - o Note: Due to the nature of the CalOAR19E data file generation and submission due date, the data for this preview report will look incomplete for the first 3 generations of each Report Semi-Annual Period as the

preview report will start generating before the reporting period ends.

4. The CalOAR19E County Preview Report will have the following headers:

Headers

Field Name	Field Description
County Name	The County Name that the report was generated for. Format: [County Name]
Run Date	The date and time the report was run on. Format: Run Date: MON-DD-YYYY HH:MM AM/PM
Report Semi-Annual Period	The report semi-annual period is the period range that the report captured data for. Each Semi-Annual period consists of 6 months: • January – June • July - December Format: Report Semi-Annual Period: MM/YYYY-MM/YYYY
Expected State Submission Date	The date the data file is expected to get submitted to the state. This is the 1st business day two months after the Report Semi-Annual period ends. Format: Expected State Submission Date: MM/DD/YYYY

5. The report will contain the columns defined below:

CalOAR19E Sheet Column Definitions

Column Name	Column Description
Case Number	This represents the CalWORKs case number, as assigned by the county/SAWS.
Participant Name	This column displays the person's first and last name associated to the Client ID number.
Client ID Number	This is an alphanumeric nine-digit field that represents a unique CalWORKs client identifier. This is the Client Index Number (CIN) - a number that the state assigns to each person that is on welfare

Column Name	Column Description
	so that they can track the person at a statewide level. The System will receive this number through the Statewide Client Index (SCI) interface.
Meds Primary Aid Code	This is an aid code field that identifies the Assistance Unit makeup (i.e., Single-Parent Family, Two-Parent Family, etc.).
Non-MOE Aid Code Reason	This column identifies the case type designation of non-Maintenance of Effort cases. Response Options: 01 - Safety Net 02 - Long Term Sanction 03 - Fleeing Felon 99 - N/A
Date of Birth	This date represents the participant's Date of Birth. Format: MM/DD/YYYY
Program Entry Date	This is the date the program person entered CalWORKs. If the program person has multiple spells of aid, report only the entry date of the most recent spell. Format: MM/DD/YYYY
Program Exit Date	For program persons who exited CalWORKs in the report month, this is the date the program person exited CalWORKs. Format: MM/DD/YYYY
Sex	This is the sex of the program person.
Gender Identity	This is the gender of the program person.
Sexual Orientation	This is the sexual orientation of the program person.
Race and/or ethnicity 1	This is the race and/or ethnicity of the program person.
Race and/or ethnicity 2	This is the second race and/or ethnicity of the program person if any.
Race and/or ethnicity 3	This is the third race and/or ethnicity of the program person if any.

Column Name	Column Description
Spoken Language	This is the spoken language of the program person.
Single-Parent AU Type	For Single-Parent Assistance Units, this column indicates the age of children within the Assistance Unit. Response Options: 01 - Single-Parent with Child 24 Months and Under 02 - Single-Parent with Child 25 Months through Six Years 03 - Single-Parent without a Child under Six Years 99 - N/A
WTW Program Status	This is the latest Welfare-to-Work Program status of the program person (except 'Deregistered') as of the last day of the report month. Response Options: 01 - WTW Active 1a - Good Cause 1b - Non-Compliance 02 - Sanction 03 - Exempt 3a - Exempt Volunteer 99 – N/A
Educational Completion Type 1	For program persons who completed an educational diploma, certificate, or equivalent while receiving CalWORKs assistance, this column identifies the type of educational diploma, certificate or equivalent obtained Response Options: 01 - ESL program 02 - High school or equivalent 03 - Vocational certificate or diploma 04 - Associate's degree 05 - Bachelor's degree or higher 06 - Other

Column Name	Column Description
	99 – N/A
Educational Completion Type 2	For program persons who completed additional educational diploma, certificate, or equivalent while receiving. CalWORKs assistance, this column identifies the type of educational diploma, certificate or equivalent obtained in additional to 'Educational Completion Type 1' Response Options: 01 - ESL program 02 - High school or equivalent 03 - Vocational certificate or diploma 04 - Associate's degree 05 - Bachelor's degree or higher 06 - Other 99 – N/A
Educational Completion Type 3	For program persons who completed additional educational diploma, certificate, or equivalent while receiving CalWORKs assistance, this column identifies the type of educational diploma, certificate or equivalent obtained in additional to 'Educational Completion Type 1' and 'Educational Completion Type 2' Response Options: 01 - ESL program 02 - High school or equivalent 03 - Vocational certificate or diploma 04 - Associate's degree 05 - Bachelor's degree or higher 06 - Other 99 – N/A
Child Care Need Indicated	This column identifies program persons who did or did not indicate they have a need for child care. Response Options:

Column Name	Column Description
	01 - No 02 - Yes 99 - N/A
Stage One Child Care Received	This column identifies case persons who did or did not receive subsidized child care services. Receiving Stage One Child Care means that benefits are approved, authorized, or certified after an eligibility determination is made that authorizes subsidized child care reimbursements, irrespective of actual child care reimbursements. Response Options: 01 - No 02 - Yes 99 - N/A
Eligible for Child Care	This column identifies program primary applicants who were or were not eligible for child care. Response Options: 01 - No 02 - Yes 99 - N/A
Former WTW Individuals who Participated in Education while on CalWORKs	This column identifies program persons who did or did not participate in education while on CalWORKs assistance and who exited CalWORKs in the report semi-annual period. Response Options: 01 - No 02 - Yes 99 - N/A
Former WTW Individuals who Completed Education	This column identifies program persons who did or did not complete an educational diploma, certificate, or equivalent while receiving CalWORKs assistance. Response Options:

Column Name	Column Description
	01 - No 02 - Yes 99 - N/A
WTW Sanction with Reduction in Aid	This column identifies Welfare-to-Work sanctioned program persons who did or did not have a reduction in aid due to a Welfare-to-Work sanction (including those "removed from aid"). Response Options: 01 - No 02 - Yes 99 - N/A

2.6.4 Report Location

- **Global:** Reports
- **Local:** Scheduled
- **Task:** Administrative
- **Description:** Provides a monthly preview of the CalOAR19E data files before sending the file submission to the state. The data for each report semi-annual period is refreshed 6 times total. The number after the report name indicates which refresh version it is. (e.g. "CalOAR19E County Preview Report - 1" this is the first refresh of that report semi-annual period. "CalOAR19E County Preview Report - 2" this is the 2nd refresh of that report semi-annual period. etc.)

2.6.5 Counties Impacted

- All CalSAWS counties will be impacted by the changes in this SCR.

2.6.6 Security Updates

11. Security Rights

Security Right	Right Description	Right to Group Mapping
CalOAR19ECountyPreviewReport	This right gives access to view the CalOAR19E County Preview Report	CalOAR19E County Preview Report

12. Security Groups

Security Group	Group Description	Group to Role Mapping
CalOAR19E County Preview Report	This group gives access to view the CalOAR19E County Preview Report	• View Only • System Administrator

2.6.7 Page Usage/Performance

It is anticipated that this report will be accessed monthly.

2.7 Create Cal-OAR Sweeps for Preview Reports

2.7.1 Overview

Create Cal-OAR sweep jobs to populate a new Preview Report staging table.

2.7.2 Description of Change

1. Create a new staging table that stores information for the purposes of populating the Preview Reports monthly. The staging table should have the same columns and data as the existing staging table being used for the final reports generated and sent to CDSS.

   Note: This table is back-end only. The results will be viewable in the generated Preview Reports.
2. Create 6 new sweep jobs, one per Cal-OAR preview report, to populate the new staging table with information required to generate each corresponding Cal-OAR Preview Report.

   Technical Notes:
   • If any changes are made to the logic that populates information to the existing staging table for report submission to CDSS, no additional effort should be needed for changes to logic that populates information to the new staging table for the Preview Reports. When such changes are made, regression testing should be performed to ensure the existing staging table and new staging table have synced logic and data.

- If issues arise such that preview report generation is delayed, there should be no effect on any Cal-OAR reports being generated and sent to CDSS.

3. Records in the new staging table for Preview Reports should first be deleted if they share the same report type and reporting period as new records that will be added to the new staging table.
    1. For example, records inserted into the new staging table for the Cal-OAR 19 Preview Report for the report month of January 2024 in February 2024 should be purged before new records are inserted into the new staging table for the Cal-OAR 19 Preview Report for the report month of January 2024 in March 2024.

4. One month after the report with a given reporting period has been sent to CDSS, purge data from the Preview Report staging table.
    1. For example, the Cal-OAR 19 report with report month January 2024 is submitted to CDSS in May 2024. Records for the Cal-OAR 19 report with report month January 2024 should be purged from the new staging table in June of 2024.

5. If the need arises, a run of each new Cal-OAR preview report sweep job should be configurable to run for a specific reporting period or for specific counties, rather than all required reporting periods or all counties, if the need arises.
    1. For a typical run, Cal-OAR 19 preview report sweep job would insert records into the new preview report staging table for the reporting months of December 2023, January 2024, February 2024, and March 2024 on April 1st, 2024, for all counties. For example, the Cal-OAR 19 preview report sweep job can be configured to only insert records into the new preview report staging table for the reporting month of January 2024, without needing to insert records again for December 2023, February 2024, and March 2024. If it is a repeat run (e.g. the sweep job already ran in April 2024), it should first purge the records for the reporting month from the prior run.
    2. For a typical run, the Cal-OAR 19 preview report sweep job would insert records for all counties. The Cal-OAR 19 preview report sweep job can be configured to only insert records for one county.

6. For a given reporting period for the Cal-OAR 19, Cal-OAR 19A, Cal-OAR 19B, Cal-OAR 19C, and Cal-OAR 19D reports, the corresponding sweep job should populate the new staging table starting the first month after the reporting period, up to and including the month the report is submitted to CDSS. Please see Cal-OAR Frequencies Date Mapping supporting document for more details.

7. For a given reporting period for the Cal-OAR 19E report, the corresponding sweep job should populate the new staging table starting the fourth month of the reporting period, up to and including the month the report is submitted to CDSS. Please see Cal-OAR Frequencies Date Mapping supporting document for more details.

2.7.3 Execution Frequency

Monthly, 1st business day.

2.7.4 Key Scheduling Dependencies

Each new Cal-OAR batch sweep job must complete before the new Preview Report ingestion job.

2.7.5 Counties Impacted

All counties.

2.7.6 Category

Core.

2.7.7 Data Volume/Performance

N/A

2.7.8 Failure Procedure/Operational Instructions

Batch Support Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc.)

3   SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	Reports	CalOAR19 County Preview Report Mockup	CalOAR19 County Preview Report - Moc
2	Reports	CalOAR19 County Preview Report - Security Matrix	Security Matrix - CalOAR19 County Pre

3	Reports	CalOAR19A County Preview Report Mockup	CalOAR19A County Preview Report - Moc
4	Reports	CalOAR19A County Preview Report - Security Matrix	Security Matrix - CalOAR19A County Pr
5	Reports	CalOAR19B County Preview Report Mockup	CalOAR19B County Preview Report - Moc
6	Reports	CalOAR19B County Preview Report - Security Matrix	Security Matrix - CalOAR19B County Pr
7	Reports	CalOAR19C County Preview Report Mockup	CalOAR19C County Preview Report - Moc
8	Reports	CalOAR19C County Preview Report - Security Matrix	Security Matrix - CalOAR19C County Pr
9	Reports	CalOAR19D County Preview Report Mockup	CalOAR19D County Preview Report - Moc
10	Reports	CalOAR19D County Preview Report - Security Matrix	Security Matrix - CalOAR19D County Pr
11	Reports	CalOAR19E County Preview Report Mockup	CalOAR19E County Preview Report - Moc
12	Reports	CalOAR19E County Preview Report - Security Matrix	Security Matrix - CalOAR19E County Pr
13	Reports	Cal-OAR Frequencies Date Mapping	Cal-OAR Frequencies Date Mapping.xlsx

4 REQUIREMENTS

4.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
1407	The CalSAWS shall include the ability to generate the following parameter-driven reports: a. Fraud reports; b. Hearing reports; c. Financial reports; d. Federal and State claiming reports; e. Caseload Activity Report (CAR); f. Personnel management reports; h. Benefit authorization reports; i. Issuance reports; j. Collection reports; k. QC reports; l. Mass update reports; m. Interface reports; n. Error reports; o. Caseload management reports; p. Performance-based criteria reports; q. Case CalSAWS Data reports; and r. Control and processing reports. - Reporting - 2.24.2.8	The CalOAR19 County Preview Report, CalOAR19A County Preview Report, CalOAR19B County Preview Report, CalOAR19C County Preview Report, CalOAR19D County Preview Report and CalOAR19E County Preview Report would provide data available to the county.

4.2 Migration Requirements

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met
N/A			

5 APPENDIX

5.1 Technical Notes for Reports Team

1. ~~The following are Batch & Interfaces' batch jobs that generate data into the new sweep staging table.~~ The new sweep staging table and batch jobs that generate data into the new sweep staging table is created by Batch & Interfaces team for these preview reports (Refer to section 2.7 ~~and 2.8 above for details.~~) These batch jobs should complete before ingestion of the new sweep staging table starts~~:~~.
   - ~~PB00C112,~~
   - ~~PB00C102,~~
   - ~~PB00C104,~~
   - ~~PB00C106,~~
   - ~~PB00C108,~~
   - ~~PB00C110~~

2. Ingestion:
   - New sweep staging table (Refer to section 2.7 ~~and 2.8~~)
     I. This table contains most of the data to populate for the preview reports
   - PERS
     I. This table joins the new sweep staging table using PERS_ID/ PERS.ID column to populate the Participant Name column
   - CODE_DETL
     I. This table is used to decode the coded values in the new sweep staging table

3. Historical versions of each run should be kept and not replaced with latest run. Multiple versions of each report need to be created to enable this functionality (Reference the 'Cal-OAR Frequencies Date Mapping' in supporting documents for more details.)

4. Pagination logic should be implemented to handle scenarios where the rows of data exceed the limit for a single Excel sheet. The data should continue into a new Excel sheet within the report as needed.

5. The following columns from the sweep staging table can be used to filter out the data per each report and report period
   - RPT_TYPE_CODE
     I. Note: CATGRY_ID = 10578; CODE_DETL.CODE_NUM_IDENTIF, CODE_DETL.SHORT_DECODE_NAME
   - RPT_BEG_DATE
   - RPT_END_DATE

6. Column references for decoding the column responses:

Report Column Name	Sweep Staging Table Column Name	Column Value/Criteria Details
Case Number	SERIAL_NUM_IDENTIF	N/A
Participant Name	N/A	PERS.FIRST_NAME and PERS.LAST_NAME
Client ID Number	CIN	N/A
Meds Primary Aid Code	MEDS_AID_CODE	N/A

Non-MOE Aid Code Reason	MEDS_AID_RSN_CODE	CATGRY_ID = 478; CODE_DETL.REFER_TABLE_1_DESCR, CODE_DETL.SHORT_DECODE_NAME **Note the following variances should overwrite CODE_DETL values for the corresponding code(s):** 99 - N/A
Date of Birth	DOB	MM/DD/YYYY If high end date (99/99/9999), display "-"
Program Entry Date	PGM_ENTRY_DATE	MM/DD/YYYY
Program Exit Date	PGM_EXIT_DATE	MM/DD/YYYY If high end date (99/99/9999), display "-"
Sex	GENDER_CODE	CATGRY_ID = 230; CODE_DETL.REFER_TABLE_17_DESCR, CODE_DETL.SHORT_DECODE_NAME **Note the following variances should overwrite CODE_DETL values for the corresponding code(s):** 98 - Unknown 99 - Decline to state
Gender Identity	GENDER_IDENTITY_CODE	CATGRY_ID = 523; CODE_DETL.REFER_TABLE_8_DESCR, CODE_DETL.SHORT_DECODE_NAME **Note the following variances should overwrite CODE_DETL values for the corresponding code(s):** 98 - Unknown 99 - Decline to state
Sexual Orientation	SEXL_ORINT_CODE	CATGRY_ID = 524; CODE_DETL.REFER_TABLE_3_DESCR, CODE_DETL.SHORT_DECODE_NAME **Note the following variances should overwrite CODE_DETL values for the corresponding code(s):** 99 - Decline to state
Race and/or ethnicity 1	RACE_1_TYPE_CODE	CATGRY_ID = 2059; CODE_DETL.REFER_TABLE_11_DESCR, CODE_DETL.SHORT_DECODE_NAME **Note the following variances should overwrite CODE_DETL values for the corresponding code(s):** 02 - Hispanic 04 - (Other) Asian or Pacific 99 - Other or N/A

Race and/or ethnicity 2	RACE_2_TYPE_CODE	CATGRY_ID = 2059; CODE_DETL.REFER_TABLE_11_DESCR, CODE_DETL.SHORT_DECODE_NAME **Note the following variances should overwrite CODE_DETL values for the corresponding code(s)**: 02 - Hispanic 04 - (Other) Asian or Pacific 99 - Other or N/A
Race and/or ethnicity 3	RACE_3_TYPE_CODE	CATGRY_ID = 2059; CODE_DETL.REFER_TABLE_11_DESCR, CODE_DETL.SHORT_DECODE_NAME **Note the following variances should overwrite CODE_DETL values for the corresponding code(s)**: 02 - Hispanic 04 - (Other) Asian or Pacific 99 - Other or N/A
Spoken Language	SPOKN_LANG_1_CODE	CATGRY_ID = 145; CODE_DETL.REFER_TABLE_24_DESCR, CODE_DETL.SHORT_DECODE_NAME **Note the following variances should overwrite CODE_DETL values for the corresponding code(s)**: 99 - Other or N/A
Single-Parent AU Type	AU_TYPE_CODE	CATGRY_ID = 10575; CODE_DETL.CODE_NUM_IDENTIF, CODE_DETL.SHORT_DECODE_NAME **Note the following variances should overwrite CODE_DETL values for the corresponding code(s)**: 99 - N/A
WTW Program Status	WTW_PGM_STAT_CODE	CATGRY_ID = 10576; CODE_DETL.CODE_NUM_IDENTIF, CODE_DETL.SHORT_DECODE_NAME **Note the following variances should overwrite CODE_DETL values for the corresponding code(s)**: 99 - N/A
WTW Sanction with Reduction in Aid	WTW_SANCTN_REDUCED_AID_CODE	CATGRY_ID = 10572; CODE_DETL.CODE_NUM_IDENTIF, CODE_DETL.SHORT_DECODE_NAME **Note the following variances should overwrite CODE_DETL values for the corresponding code(s)**: 99 - N/A
Ancillary Services Need Indicated	ANCILRY_SERV_NEED_CODE	CATGRY_ID = 10572; CODE_DETL.CODE_NUM_IDENTIF, CODE_DETL.SHORT_DECODE_NAME **Note the following variances should overwrite CODE_DETL values for the**

		corresponding code(s): 99 - N/A
Ancillary Services Received	ANCILRY_SERV_RECVD_CODE	CATGRY_ID = 10572; CODE_DETL.CODE_NUM_IDENTIF, CODE_DETL.SHORT_DECODE_NAME **Note the following variances should overwrite CODE_DETL values for the corresponding code(s)**: 99 - N/A
Scheduled to Attend Orientation	SCHED_ATTEND_ORINT_CODE	CATGRY_ID = 10572; CODE_DETL.CODE_NUM_IDENTIF, CODE_DETL.SHORT_DECODE_NAME **Note the following variances should overwrite CODE_DETL values for the corresponding code(s)**: 99 - N/A
Attended Orientation	ATTEND_ORINT_CODE	CATGRY_ID = 10572; CODE_DETL.CODE_NUM_IDENTIF, CODE_DETL.SHORT_DECODE_NAME **Note the following variances should overwrite CODE_DETL values for the corresponding code(s)**: 99 - N/A
Sanction Resolved with Aid Restored	SANCTIN_RESLV_AID_CODE	CATGRY_ID = 10572; CODE_DETL.CODE_NUM_IDENTIF, CODE_DETL.SHORT_DECODE_NAME **Note the following variances should overwrite CODE_DETL values for the corresponding code(s)**: 99 - N/A
HA Requested	HA_REQ_CODE	CATGRY_ID = 10572; CODE_DETL.CODE_NUM_IDENTIF, CODE_DETL.SHORT_DECODE_NAME **Note the following variances should overwrite CODE_DETL values for the corresponding code(s)**: 99 - N/A
HA Receipt within 30 days of HA Request	HA_RECVD_CODE	CATGRY_ID = 10572; CODE_DETL.CODE_NUM_IDENTIF, CODE_DETL.SHORT_DECODE_NAME **Note the following variances should overwrite CODE_DETL values for the corresponding code(s)**: 99 - N/A
HSP Referral	HSP_REFRL_CODE	CATGRY_ID = 10572; CODE_DETL.CODE_NUM_IDENTIF, CODE_DETL.SHORT_DECODE_NAME **Note the following variances should overwrite CODE_DETL values for the**

		corresponding code(s): 99 - N/A
HSP Receipt within 30 days of HSP Referral	HSP_RECVD_CODE	CATGRY_ID = 10572; CODE_DETL.CODE_NUM_IDENTIF, CODE_DETL.SHORT_DECODE_NAME **Note the following variances should overwrite CODE_DETL values for the corresponding code(s)**: 99 - N/A
Granted Aid and Required to Complete OCAT/Appraisal	REQRD_COMPL_OCAT_CODE	CATGRY_ID = 10572; CODE_DETL.CODE_NUM_IDENTIF, CODE_DETL.SHORT_DECODE_NAME **Note the following variances should overwrite CODE_DETL values for the corresponding code(s)**: 99 - N/A
Completed OCAT/Appraisal within 30 days after Aid is Granted	COMPL_OCAT_AID_CODE	CATGRY_ID = 10572; CODE_DETL.CODE_NUM_IDENTIF, CODE_DETL.SHORT_DECODE_NAME **Note the following variances should overwrite CODE_DETL values for the corresponding code(s)**: 99 - N/A
Completed OCAT/Appraisal	COMPL_OCAT_IND_CODE	CATGRY_ID = 10572; CODE_DETL.CODE_NUM_IDENTIF, CODE_DETL.SHORT_DECODE_NAME **Note the following variances should overwrite CODE_DETL values for the corresponding code(s)**: 99 - N/A
Scheduled for Next Activity	SCHED_NEXT_ACTIV_CODE	CATGRY_ID = 10572; CODE_DETL.CODE_NUM_IDENTIF, CODE_DETL.SHORT_DECODE_NAME **Note the following variances should overwrite CODE_DETL values for the corresponding code(s)**: 99 - N/A
HVI Participant	HVI_PARTICIPANT_CODE	CATGRY_ID = 10572; CODE_DETL.CODE_NUM_IDENTIF, CODE_DETL.SHORT_DECODE_NAME **Note the following variances should overwrite CODE_DETL values for the corresponding code(s)**: 99 - N/A
HVI Offered	HVI_OFFER_CODE	CATGRY_ID = 10572; CODE_DETL.CODE_NUM_IDENTIF, CODE_DETL.SHORT_DECODE_NAME **Note the following variances should overwrite CODE_DETL values for the**

		corresponding code(s): 99 - N/A
FS Case Exit	FAM_STABL_CASE_EXIT_CODE	CATGRY_ID = 10572; CODE_DETL.CODE_NUM_IDENTIF, CODE_DETL.SHORT_DECODE_NAME **Note the following variances should overwrite CODE_DETL values for the corresponding code(s)**: 99 - N/A
FS Case that Transitioned to WTW	FAM_STABL_CASE_TRANS_CODE	CATGRY_ID = 10572; CODE_DETL.CODE_NUM_IDENTIF, CODE_DETL.SHORT_DECODE_NAME **Note the following variances should overwrite CODE_DETL values for the corresponding code(s)**: 99 - N/A
Attendance Hours	ATTEND_HRS	**Note the following variances should overwrite CODE_DETL values for the corresponding code(s)**: 999 - N/A
Scheduled to Participate in First Activity	SCHED_FIRST_ACTIV_CODE	CATGRY_ID = 10572; CODE_DETL.CODE_NUM_IDENTIF, CODE_DETL.SHORT_DECODE_NAME **Note the following variances should overwrite CODE_DETL values for the corresponding code(s)**: 99 - N/A
Participated in First Activity	PARTCIP_FIRST_ACTIV_CODE	CATGRY_ID = 10572; CODE_DETL.CODE_NUM_IDENTIF, CODE_DETL.SHORT_DECODE_NAME **Note the following variances should overwrite CODE_DETL values for the corresponding code(s)**: 99 - N/A
WTW Eligible Home Visiting Participants who Finished Participation and any Exemptions	WTW_ELIG_HVI_PARTCIP_CODE	CATGRY_ID = 10572; CODE_DETL.CODE_NUM_IDENTIF, CODE_DETL.SHORT_DECODE_NAME **Note the following variances should overwrite CODE_DETL values for the corresponding code(s)**: 99 - N/A
WTW Eligible Former HVI Participants with Verified Participation in WTW	WTW_ELIG_HVI_TRANS_CODE	CATGRY_ID = 10572; CODE_DETL.CODE_NUM_IDENTIF, CODE_DETL.SHORT_DECODE_NAME **Note the following variances should overwrite CODE_DETL values for the corresponding code(s)**: 99 - N/A

Granted Aid in Previous Quarter	AID_PREV_QTR_CODE	CATGRY_ID = 10572; CODE_DETL.CODE_NUM_IDENTIF, CODE_DETL.SHORT_DECODE_NAME **Note the following variances should overwrite CODE_DETL values for the corresponding code(s)**: 99 - N/A
Received at Least One Transportation Service	RECVD_TRANSPORT_SERV_CODE	CATGRY_ID = 10572; CODE_DETL.CODE_NUM_IDENTIF, CODE_DETL.SHORT_DECODE_NAME **Note the following variances should overwrite CODE_DETL values for the corresponding code(s)**: 99 - N/A
Enrolled in Any Approved Education or Training Activity or Program	ENROLL_ACTIV_CODE	CATGRY_ID = 10572; CODE_DETL.CODE_NUM_IDENTIF, CODE_DETL.SHORT_DECODE_NAME **Note the following variances should overwrite CODE_DETL values for the corresponding code(s)**: 99 - N/A
Completed an Education or Training Program	COMPL_EDUC_CODE	CATGRY_ID = 10572; CODE_DETL.CODE_NUM_IDENTIF, CODE_DETL.SHORT_DECODE_NAME **Note the following variances should overwrite CODE_DETL values for the corresponding code(s)**: 99 - N/A
Subsidized Employment (SE) Exit Date	SUBSDZD_EMP_EXIT_DATE	MM/DD/YYYY If high end date (99/99/9999), display "-"
Subsidized Employment (SE) Entry Date	SUBSDZD_EMP_ENTRY_DATE	MM/DD/YYYY
Unsubsidized Employment within Three Quarters	UNSUBSDZD_EMP_QTR_CODE	CATGRY_ID = 10572; CODE_DETL.CODE_NUM_IDENTIF, CODE_DETL.SHORT_DECODE_NAME **Note the following variances should overwrite CODE_DETL values for the corresponding code(s)**: 99 - N/A
WTW Individuals who Exited CalWORKs	WTW_INDIV_EXIT_CW_CODE	CATGRY_ID = 10572; CODE_DETL.CODE_NUM_IDENTIF, CODE_DETL.SHORT_DECODE_NAME **Note the following variances should overwrite CODE_DETL values for the corresponding code(s)**: 99 - N/A

Educational Completion Type 1	EDUC_COMPL_1_TYPE_CODE	CATGRY_ID = 10577; CODE_DETL.CODE_NUM_IDENTIF, CODE_DETL.SHORT_DECODE_NAME **Note the following variances should overwrite CODE_DETL values for the corresponding code(s)**: 99 - N/A
Educational Completion Type 2	EDUC_COMPL_2_TYPE_CODE	CATGRY_ID = 10577; CODE_DETL.CODE_NUM_IDENTIF, CODE_DETL.SHORT_DECODE_NAME **Note the following variances should overwrite CODE_DETL values for the corresponding code(s)**: 99 - N/A
Educational Completion Type 3	EDUC_COMPL_3_TYPE_CODE	CATGRY_ID = 10577; CODE_DETL.CODE_NUM_IDENTIF, CODE_DETL.SHORT_DECODE_NAME **Note the following variances should overwrite CODE_DETL values for the corresponding code(s)**: 99 - N/A
Child Care Need Indicated	CC_NEED_CODE	CATGRY_ID = 10572; CODE_DETL.CODE_NUM_IDENTIF, CODE_DETL.SHORT_DECODE_NAME **Note the following variances should overwrite CODE_DETL values for the corresponding code(s)**: 99 - N/A
Stage One Child Care Received	STG_ONE_CC_RECVD_CODE	CATGRY_ID = 10572; CODE_DETL.CODE_NUM_IDENTIF, CODE_DETL.SHORT_DECODE_NAME **Note the following variances should overwrite CODE_DETL values for the corresponding code(s)**: 99 - N/A
Eligible for Child Care	ELIG_CC_CODE	CATGRY_ID = 10572; CODE_DETL.CODE_NUM_IDENTIF, CODE_DETL.SHORT_DECODE_NAME **Note the following variances should overwrite CODE_DETL values for the corresponding code(s)**: 99 - N/A
Former WTW Individuals who Participated in Education while on CalWORKs	WTW_PARTCIP_EDUC_CODE	CATGRY_ID = 10572; CODE_DETL.CODE_NUM_IDENTIF, CODE_DETL.SHORT_DECODE_NAME **Note the following variances should overwrite CODE_DETL values for the corresponding code(s)**: 99 - N/A

Former WTW Individuals who Completed Education	WTW_COMPL_EDUC_CODE	CATGRY_ID = 10572; CODE_DETL.CODE_NUM_IDENTIF, CODE_DETL.SHORT_DECODE_NAME **Note the following variances should overwrite CODE_DETL values for the corresponding code(s)**: 99 - N/A

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-270693

BenefitsCal ABAWD Time Limits API

	DOCUMENT APPROVAL HISTORY	
CalSAWS	Prepared By	Gillian Noelle Bendicio, Jennifer Muna, Phong Xiong, Sivagami Nachiyappan, Justin Dobbs, Vallari Bathala
	Reviewed By	Dymas Pena, Cathy Vaisau, Fredrick Gains, Caroline Bui, William Baretsky, Nue Nelson, Gillian Bendicio, Justin Dobbs, Vallari Bathala

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
8/2/2024	.1	Initial Revision	Gillian Noelle Bendicio, Jennifer Muna, Phong Xiong, Sivagami Nachiyappan, Vallari Bathala
10/9/2024	.2	Updated field name on E-Application Summary page per Committee/County recommendation	Jennifer Muna
11/05/2024	.3	Content Revision by: • Updating Swagger documentation of ABAWD Time Limits API version 2 by removing version 3 and consolidating ABAWD endpoints in version 2 • Updated Swagger documentation of CalSAWs Forms API by renaming form name element • Removed ABAWDStatusCode of CC and MM • Update section 2.9.2 to include another text box update on the form. • Updated Forms API Swagger documentation to increase max length of 'disabilityType' element	Sivagami Nachiyappan, Jennifer Muna, Phong Xiong

Table of Contents

1   OVERVIEW

The System Change Request (SCR) documents the changes required in CalSAWS to support the Self-Service Portal (SSP) enhancement to add the ability for the customers to view and manage their Able-Bodied Adults Without Dependents (ABAWD) time limits.

1.1   Current Design

CalSAWS maintains the customer's benefits program information. It sends pertinent information to the SSP so that the customer can manage their case and program(s) without having to go to the office or mail out forms.

Currently, CalSAWS has automated the tracking of a customer's ABAWD time limit. However, this information is currently not available to the SSP. CalSAWS also is able to send the CalWORKs (CW) and Temporary Assistance for Needy Families (TANF) time clock information to its interface partners through an Application Programming Interface (API). This API currently does not send the ABAWD time clock information.

1.2   Requests

1. Enable CalSAWS to send the customer's ABAWD time limit information so that the customer can access and manage this information using their SSP accounts.
2. Allow the customer to submit an ABAWD screening form from the SSP.
3. Allow the customer to request for a correction and/or an exemption regarding their ABAWD time limit from the SSP.

1.3   Overview of Recommendations

1. Update the CF 377.11E to allow for variable population.
2. Update the Time Limits API to add an ABAWD endpoint that will send the ABAWD time limits information for a person.
3. Update the Forms API to generate the CF 377.11E – CalFresh Able-Bodied Adult Without Dependents Time Limit Exemption Screening Form as a PDF with the customer's answers and upload the form to the imaging solution.
4. Update the Support Request API to allow the customer to request for a correction and exemption regarding their ABAWD time limit and generate a task for their worker.
5. Update the Case Inquiry API to add an indicator for the individuals that have an ABAWD time limit.
6. Update the Application Transfer API to include an indicator for individuals submitting an E-Application that includes a CF 377.11E.

1.4   Assumptions

1. Functionalities that are not mentioned in this SCR will retain their existing behavior.
2. Current ABAWD time limit rules are not changing in this SCR.

3. CalSAWS counties will be able to configure a Document Routing Rule task based on the CF 377.11E document type.
4. A Document Routing Rule task will not generate for initial applications with no case associated.

2 RECOMMENDATIONS

2.1 E-Application Summary Page

2.1.1 Overview

The E-Application Summary page displays all application information completed by the customer when submitted from the Self-Service Portal. This section outlines the necessary updates to include an indicator to flag a CF 377.11E was submitted with the e-Application from the Self-Service Portal.

2.1.2 E-Application Summary Page Mockup

Figure 2.1.1 – CF 377.11E indicator Mockup

2.1.3 Description of Changes

1. Add a new field 'ABAWD Exemption Request:' to the top sub-section of the e-application summary page.
   a. This field will contain the following values:
      i. Yes
      ii. No
      iii. Blank
         1. Note: Historical records will have 'Blank' as a value.
2. Add new page mapping for this field.

2.1.4 Page Location

- **Global: Case**
- **Local: e-Application Search**
- **Task: e-Application Summary**

2.1.5 Security Updates

N/A. No changes to Security Rights or Security Groups.

2.1.6 Page Mapping

Add page mapping for new field on e-Application Summary page

2.1.7 Accessibility

This page has been assessed for Accessibility requirements and meets the Accessibility standards

2.1.8 Page Usage/Data Volume Impacts

Approximately up to 60,000 e-Applications are received in CalSAWS from the Self-Service Portal each month.

2.2 ABAWD Time limit Month List endpoint – Time Limits API

2.2.1 Overview

The Time Limits API is a RESTful service that retrieves the CW and TANF time clocks. This API will be updated to add new end points that will retrieve additional detailed information regarding the ABAWD time limits.

2.2.2 Description of Change

1. For the current 36 months ABAWD time clock create a new ABAWDtimeLimitMonthList GET endpoint to retrieve the status of each month for given person ID. The request accepts the following information:

ABAWDTimeLimitMonthList - Request			
CALSAWS FIELD NAME	TYPE	COMMENTS	REQUIRED
timeLimitId	number	This is a system-generated unique identifier about a time limit associated to a person in the system.	N
persId	number	This is a system-generated unique identifier about a person in the system.	Y
month	String	The month AND year are required when passed. Month of the Time Clock, 01: January, 02: February,	N

ABAWDTimeLimitMonthList - Request			
CALSAWS FIELD NAME	**TYPE**	**COMMENTS**	**REQUIRED**
		03: March, 04: April, 05: May, 06: June, 07: July, 08: August, 09: September, 10: October, 11: November, 12: December	
year	String	The month AND year are required when passed. Year of the Time Clock (Ex: 2022)	N
orderBy	String	Sort order: asc - Ascending, from A to Z desc - Descending, from Z to A Available values : asc, desc	N
offset	Integer	The number of items to skip before starting to collect the result set.	N
limit	Integer	The numbers of items to return.	N

2. The ABAWDtimeLimitMonthList endpoint will send the following response codes:
    a. 200 – Successful Operation
        i. The request successfully retrieves the following information:

ABAWDTimeLimitMonthList - Response			
CALSAWS FIELD NAME	TYPE	COMMENTS	REQUIRED
timeLimitId	number	This is a system-generated unique identifier about a time limit associated to a person in the system.	N/A
persId	number	This is a system-generated unique identifier about a person in the system.	N/A
ABAWDtimeLimit MonthList.month	string	Month of the Time Clock, 01: January, 02: February, 03: March, 04: April, 05: May, 06: June, 07: July, 08: August, 09: September, 10: October, 11: November, 12: December. EX:01	N/A
ABAWDtimeLimit MonthList.year	String	Year of the Time Clock Ex:2025	N/A
ABAWDtimeLimit MonthList.abawdSta tusCode	String	ABAWD Clock Status from category 842 The possible values are: EE ~~MM~~ NN WW 99 AA ~~CC~~ 15 CM 04 PM	N/A

ABAWDTimeLimitMonthList - Response			
CALSAWS FIELD NAME	**TYPE**	**COMMENTS**	**REQUIRED**
		GW The description for the codes is available in [Appendix] *ABAWD Status Code* Returns the status of the ABAWDtimelimitMonthList.month	
ABAWDtimeLimit MonthList.beginMonth	string	Beginning Month of the Current ABAWD time limit period, 01: January 02: February, 03: March, 04: April, 05: May, 06: June, 07: July, 08: August, 09: September, 10: October, 11: November, 12: December Ex: 01	N/A
ABAWDtimeLimit MonthList.beginYear	String	Beginning Year of the Current ABAWD time limit period Ex:2024	N/A
ABAWDtimeLimit MonthList.endMonth	string	End Month of the Current ABAWD time limit period, 01: January 02: February, 03: March, 04: April, 05: May, 06: June, 07: July, 08: August, 09: September, 10: October, 11: November, 12: December Ex:01	N/A
ABAWDtimeLimit MonthList.endYear	String	End Year of the Current ABAWD time limit period Ex: 2024	N/A

    b. 204 - No Content. Returned if the search input is valid but didn't yield any results.

    c. 400 – Bad Request

         i.   This is returned when a mandatory field is not passed in the request, or the field passed does not match the type specified.
- d. 401 - Authorization information is missing or invalid.
- e. 403 - Forbidden. Access to the data is not authorized.
- f. 404 - Not found.
- g. 500 - Internal server error
- h. 503 - Service Unavailable

2.2.3 Execution Frequency

N/A

2.2.4 Key Scheduling Dependencies

N/A

2.2.5 Counties Impacted

CalSAWS Counties

2.2.6 Category

N/A

2.2.7 Data Volume/Performance

Over 4,892,196 ABAWD time limit records exists in CalSAWS today.

2.2.8 Failure Procedure/Operational Instructions

Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc.)

2.3 ABAWD Countable Months endpoint – Time Limits API

2.3.1 Overview

The Time Limits API is a RESTful service that retrieves the CW and TANF time clocks. The API will be updated to add a new end point that will retrieve the countable months used and left for the current period.

2.3.2 Description of Change

1. For the current 36 months ABAWD time clock create a new ABAWDcountableMonthList GET endpoint to retrieve the ABAWD Countable months used, and Countable months left for the given person id. The request accepts the following information:

ABAWDcountableMonthList - Request			
CALSAWS FIELD NAME	TYPE	COMMENTS	REQUIRED
persId	number	This is a system-generated unique identifier for the CalSAWS person record.	Y
offset	Integer	The number of items to skip before starting to collect the result set.	N
limit	Integer	The numbers of items to return.	N

2. The ABAWDcountableMonthList endpoint will send the following response codes:
   a. 200 – Successful Operation
      i. The request successfully retrieves the following information:

ABAWDcountableMonthList - Response			
CALSAWS FIELD NAME	TYPE	COMMENTS	REQUIRED
persId	number	This is a system-generated unique	N/A

15

ABAWDcountableMonthList - Response			
CALSAWS FIELD NAME	**TYPE**	**COMMENTS**	**REQUIRED**
		identifier for the CalSAWS person record.	
timeLimitId	number	This is a system-generated unique identifier about a time limit associated to a person in the system.	N/A
ABAWDcountableMonth List.countableMonthsUse d	number	Returns the count of months used,0 or 1 or 2 or 3	N/A
ABAWDcountableMonth List.countableMonthsLeft	number	Returns the count of months left,0 or 1 or 2 or 3	N/A
ABAWDtimeLimit MonthList.beginMonth	string	Beginning Month of the Current ABAWD time limit period, 01: January 02: February, 03: March, 04: April, 05: May, 06: June, 07: July, 08: August, 09: September, 10: October, 11: November, 12: December Ex:01	N/A
ABAWDtimeLimit MonthList.beginYear	String	Beginning Year of the Current ABAWD time limit period Ex:2024	N/A
ABAWDtimeLimit MonthList.endMonth	string	End Month of the Current ABAWD time limit period, 01: January 02: February, 03: March, 04: April,	N/A

ABAWDcountableMonthList - Response			
CALSAWS FIELD NAME	TYPE	COMMENTS	REQUIRED
		05: May, 06: June, 07: July, 08: August, 09: September, 10: October, 11: November, 12: December Ex:01	
ABAWDtimeLimit MonthList.endYear	String	End Year of the Current ABAWD time limit period Ex:2024	N/A

    b. 204 - No Content. Returned if the search input is valid but didn't yield any results.

    c. 400 – Bad Request

        i. This is returned when a mandatory field is not passed in the request, or the field passed does not match the type specified.

    d. 401 - Authorization information is missing or invalid.

    e. 403 - Forbidden. Access to the data is not authorized.

    f. 404 - Not found.

    g. 500 - Internal server error

    h. 503 - Service Unavailable

2.3.3 Execution Frequency

N/A

2.3.4 Key Scheduling Dependencies

N/A

2.3.5 Counties Impacted

CalSAWS Counties

2.3.6 Category

N/A

2.3.7 Data Volume/Performance

Over 4892196 ABAWD time limit records exist in CalSAWS today.

2.3.8 Failure Procedure/Operational Instructions

Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc.)

2.4 Self-Service Portal: New Forms API endpoint for CF 377.11E

2.4.1 Overview

The Forms API is a RESTful webservice that generates a PDF of a form with the customer's answers mapped and uploads the said form to the imaging solution. This section will outline the modifications to the Forms API to include an endpoint for the CF 377.11E form. See Appendix *ABAWD Time Limit Flowchart* section to reference the ABAWD process flow.

2.4.2 Description of Change

1. Update the existing Forms API by creating a new endpoint with a CF 377.11E operation that accepts a request body when received from the Self-Service Portal. The information received will be mapped to the appropriate form fields.
    a. The Forms API will generate a CF 377.11E with the recipient's information and form information populated in PDF format. Upon successful generation for the form, it will upload the form into the imaging solution in CalSAWS.
    b. The new endpoint will return the following response codes to the Self-Service Portal upon successful generation or in the event an error occurs with the required request parameters.
        i. 200 – Successful operation
            1. The request is valid and submitted into a queue. The queue processes the request, generate the PDF with the recipient's entered data, and upload the PDF into the imaging solution.
                a. If there is an issue with processing the request and/or uploading the PDF into the imaging solution, the queue will retry the request up to 5 times every 10 minutes.
            2. Store the CF 377.11E form into the designated imaging drawer with the following information:

a. Form Name: CF ABAWD Time Limit Exemption Screening
b. Form Number: CF 377.11E
c. Capture Information: Portal
3. If CF 377.11E is submitted with an E-Application, store in external agency drawer. If CF 377.11E is submitted with a Support Request, store in designated case drawer.
ii. 400 – Bad request
1. This response is returned if the request is invalid. Example: A field exceeds the maximum characters indicated in the API Swagger documentation.
2. Note: This form does not require a barcode and a case number.
iii. 401 – Authorization information is missing or invalid.
iv. 408 – Request Timeout.
v. 500 – Internal Server Error.
c. Form attributes for 'CalFresh Able-Bodied Adult Without Dependents (ABAWD) Time Limit Exemption Screening Form'. Refer to Supporting documents section for CF 377.11E Forms API Swagger documentation.

Form API Attributes		
Attribute	**Description**	**Type**
County Address	The Office address. This includes: • Street or P.O. box • City • State • Zip code	String
County Phone Number	The office phone number.	String
Household Name	The recipient's • First name • Middle Initial • Last name	String
Phone Number	The recipient's phone number.	String
Address	The recipient's address. This includes: • Street or P.O. box • City	String

Form API Attributes		
Attribute	**Description**	**Type**
	• State • Zip code	
Case Number	The CalSAWS case number provided by the recipient.	String
Physical or Mental Health Issue Indicator	This indicates the recipient has a physical or mental health issue that stops them from working at least 20 hours per week or a total of 80 hours or more per month	Boolean
Additional Information - Physical or Mental Health issue Indicator	Additional details the recipient can enter with information about their physical or mental health issue.	Boolean
Personal Indicator	This indicates the recipient has a personal issue that stops them from working at least 20 hours per week or a total of 80 hours or more per month. This indicator has the following reasons: • Drug or alcohol treatment program indicator • Domestic violence indicator • Other indicator	Boolean
Drug or Alcohol Treatment Program Indicator	This indicates the recipient's is in a drug or alcohol abuse treatment program, or	Boolean

Form API Attributes		
Attribute	**Description**	**Type**
	struggling with a drug or alcohol program.	
Program Name	The name of the drug or alcohol program.	String
Domestic Violence Indicator	This indicates the recipient is a victim of domestic violence.	Boolean
Other Indicator	This indicates the recipient has other reason for Personal issue.	Boolean
Additional Information - Other Indicator	Additional details the recipient can enter with information about their personal issue.	String
CalFresh Household Indicator	This indicates the recipient lives in a CalFresh household with a child under 18 years of age.	Boolean
Dependent Care Indicator	This indicates the recipient is caring for a dependent child under age 6.	Boolean
Disability Care Indicator	This indicates the recipient is caring for a person with a disability.	Boolean
Pregnant Indicator	This indicates the recipient is pregnant	Boolean
Due date	The expected due date of the recipient's pregnancy. Format: MM/DD/YYYY	String - Date
School Indicator	This indicates the recipient goes to school at least half-time.	Boolean

Form API Attributes		
Attribute	**Description**	**Type**
Unemployment Indicator	This indicates the recipient is getting or has applied for unemployment benefits.	Boolean
Disability Type	The type of disability benefits the recipient receives or applied for.	String
Armed Forces Indicator	This indicates the recipient served in the armed forces of the United States.	Boolean
Homelessness Indicator	This indicates the recipient is experiencing homelessness.	Boolean
Under Age 25 Indicator	This indicates the recipient is under age 25 and was in foster care on their 18th birthday.	Boolean
None of the Above Indicator - Exemptions	This indicates that the above Exemption indicators do not apply.	Boolean
Employed Indicator	This indicates that the recipient is working at least 20 hours per week or a total of 80 hours or more per month, including self-employment and in-kind work.	Boolean
Workfare Indicator	This indicates the recipient is in workfare or employment and training program.	Boolean
Program Name	This is the name of the workfare or employment and training program.	String
Total number of Training hours	The total number of hours the recipient	Integer

Form API Attributes		
Attribute	**Description**	**Type**
	attended each week for the workfare or employment and training program.	
Community Service Indicator	This indicates the recipient is doing community service or volunteer work.	Boolean
Organization Name	The name of the organization of which the recipient completed community service or volunteer work.	String
Total number of community service/volunteer hours	The total number of hours the recipient attended each week for community service or volunteer work.	Integer
Combination of work requirement Indicator	This indicates the recipient is doing a combination of work requirements for at least 20 hours per week or a total of 80 hours per month.	Boolean
None of the Above Indicator – Work Requirements	This indicates that the above meeting work requirement indicators do not apply.	Boolean
County Phone Number	The office phone number.	String

2.4.3 Execution Frequency

Real Time API

2.4.4 Key Scheduling Dependencies

N/A

2.4.5 Counties Impacted

CalSAWS Counties

2.4.6 Failure Procedure/Operational Instructions

Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc.)

2.5 Self-Service Portal: Update Case Inquiry API

2.5.1 Overview

The Case Inquiry API is a RESTful webservice that retrieves case information in CalSAWS and sends the SSP customer's information to the Self-Service portal. This section outlines the necessary update to return ABAWD time limit indicator.

2.5.2 Description of Change

1. Update the Case Inquiry API to return an indicator for a ABAWD recipient in CalSAWS.
   a. ABAWD Indicator – this indicator will return 'True' to the Self-Service Portal when the person meets the following criteria:
      i. Program Person has an Active ABAWD

2.5.3 Execution Frequency

Real-Time

2.5.4 Key Scheduling Dependencies

N/A

2.5.5 Counties Impacted

All CalSAWS Counties

2.5.6 Data Volume/Performance

N/A

2.5.7 Failure Procedure/Operational Instructions

Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc.)

2.6 Self-Service Portal: Update Application Transfer API

2.6.1 Overview

The Application Transfer API is a RESTful webservice which purpose is to save an applicant's information into the CalSAWS application. This applicant information is transmitted through the API from the Self-Service Portal. This section outlines the necessary update to receive indicator when a customer submits a CF377.11E form from the Self-Service Portal. See Appendix *ABAWD Time Limit Flowchart* section to reference ABAWD process flow.

2.6.2 Description of Change

1. Update the Application Transfer API to accept an indicator for a submitted CF 377.11E upon application intake in CalSAWS.

2.6.3 Execution Frequency

Real-Time

2.6.4 Key Scheduling Dependencies

N/A

2.6.5 Counties Impacted

All CalSAWS Counties

2.6.6 Data Volume/Performance

Approximately up to 7,000 E-Applications are received in CalSAWS from the Self-Service Portal each month.

2.6.7 Failure Procedure/Operational Instructions

Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc.)

2.7 Self-Service Portal: Support Request for ABAWD

2.7.1 Overview

The Support Request API is a RESTful service that accepts a request from an SSP customer and stores this request as a task for the worker to complete. As part of the ABAWD Time Limits functionality in the SSP, the customer can request for an exemption and/or a correction for their ABAWD time clock. The Support Request API will generate this request as a task in CalSAWS. See Appendix *ABAWD Time Limit Flowchart* section to reference ABAWD process flow.

2.7.2 Description of Change

1. Update Support Request API POST method to accept a ABAWD Time Limits request from the Self-Service Portal. This new support request type will trigger the generation of the new ABAWD Time Limit Request Automated Action as documented in section 2.8 – Support Request API – ABAWD Time Limit Request Automated Action.

2.7.3 Execution Frequency

Real-Time

2.7.4 Key Scheduling Dependencies

N/A

2.7.5 Counties Impacted

All CalSAWS Counties

2.7.6 Data Volume/Performance

N/A

2.7.7 Failure Procedure/Operational Instructions

Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc.)

2.8 Support Request API – ABAWD Time Limit Request Automated Action

2.8.1 Overview

The Automated Action framework allows county users a level of configurability for automated task generation on the Automated Action Detail page (Reference CA-214928 – DDID 34 for the specifics of the Automated Action pages).   This section outlines the modifications required to implement the ABAWD Time Limit Request Automated Actions in the CalSAWS System.

2.8.2 Automated Action Detail Mockup

Automated Action Detail

| | Edit | Close |

Action Information

Name:	**Type:**	**Status:** *
Self Service Portal: ABAWD Time Limit Request	Create Task	Active
Program(s):	**Run Date:**	**Source:**
CF	Real Time	Online

Scenario:
An ABAWD Time Limit Request has been received through the Self Service Portal.

Task Information

Task Type: *
ABAWD Time Limit Request

Due Date:	**Default Due Date:**
Default Due Date	5 business days
Initial Assignment:	**Default Assignment:**
Default Assignment	Current Program Worker

Sibling Assignment:
No

Long Description:
An ABAWD Time Limit Request has been received through the Self Service Portal {param from BC}.

| | Edit | Close |

Figure 2.7.2-1 – Automated Action Detail View Mode

Automated Action Detail

| | Save And Return | Cancel |

Action Information

Name:
Self Service Portal: ABAWD Time Limit Request

Type:
Create Task

Status: *
Active

Program(s):
CF

Run Date:
Real Time

Source:
Online

Scenario:
An ABAWD Time Limit Request has been received through the Self Service Portal.

Task Information

Task Type: *
[ABAWD Time Limit Request ⌄]

Due Date:
[Default Due Date ⌄]

Default Due Date:
5 business days

Initial Assignment:
[Default Assignment ⌄]

Default Assignment:
Current Program Worker

Sibling Assignment:
[No ⌄]

Long Description:
An ABAWD Time Limit Request has been received through the Self Service Portal
{param from BC}.

| | Save And Return | Cancel |

Figure 2.7.2-2 – Automated Action Detail Edit Mode

Task Detail

❓Help

✱- Indicates required fields

Task ID: 7777777777

[Start Watching] [Edit] [Print] [Close]

Case Number	**Case Name:**	**Program(s):** ✱	**Status:** ✱ **Reference Number:**
SESE802	Case Name	CalFresh - John Doe	Assigned
Category: ✱	**Type:** ✱	**Sub-Type:**	**Priority:** **Expedited:**
Self Service Portal Communications	ABAWD Time Limit Request		High
Due Date: ✱	**Date Created:**	**Worker Assigned Date:**	**Start Date:**
09/20/2024	09/19/2024	09/19/2024	
Assign to Program Worker:	**Worker ID:**	**Bank ID:**	**Automated Action:**
No	19Y600Y66Q		No

Long Description:

An ABAWD Time Limit Request has been received through the Self Service Portal
Request Date: 01/01/2024
Support Request Type:
I need help with my CalFresh ABAWD Time Limit
Request Details: I want to request an exemption.
Phone: 555-555-5555
Message me in my BenefitsCal account: No
Person: John Doe
Exemptions requested: Has a physical or mental health issue that makes it hard for them to work.
Information about physical/mental health issue: Mental health issue.
Disability benefits: Social Security

▸ **Instructions**

▸ **Task History**

▸ **Task Time Record**

[Edit] [Print] [Close]

Figure 2.7.2-3 – Self Service Portal: ABAWD Time Limit Request Sample Task Detail

2.8.3 Description of Change

Implement a Support Request API – ABAWD Time Limit Request Automated Action. The "Status" attribute on the Automated Action Detail page will not be editable for these Automated Actions and will default to "Active". All other configurable fields will be editable if a county opts to adjust options such as Task Type, Assignment and Due Date.

The Task Types defined below for each Automated Action will be initially set as the default Task Type. Each county may customize to a different county specific Task Type if necessary.

    a. Action Information

        i. Name: Self Service Portal: ABAWD Time Limit Request

        ii. Type: Create Task

        iii. Status: Active

        iv. Program(s): CF

        v. Run Date: Real Time

        vi. Source: Online

        vii. Scenario: An ABAWD Time Limit Request has been received through the Self Service Portal.

    b. Task Information

        i. Task Type: ABAWD Time Limit Request

        ii. Task Sub-Type: BLANK

        iii. Due Date: Default Due Date

        iv. Default Due Date: 5 business days

        v. Initial Assignment: Default Assignment

        vi. Default Assignment: Current Program Worker

        vii. Sibling Assignment: No

        viii. Long Description: An ABAWD Time Limit Request has been received through the Self Service Portal {param from BC}.

        Note: See Appendix – *Self-Service Portal ABAWD Time Limit Automated Action Task Parameters* for more details on parameters sent from Self-Service Portal.

    c. Create the following Task Type for each County:

        i. Name: ABAWD Time Limit Request

        ii. Category: Self Service Portal Communications

        iii. Priority: Medium

        iv. Available Online: No

        v. Available for Automation: Yes

        vi. Instructions: BLANK

        vii. Expire Tasks: No

        viii. Newly Assigned Indicator: Tasks display indicator for 5 day(s)

Note: The Task Type defined above for the Automated Action will be initially set as the default Task Type. Each county may customize to a different county specific Task Type if necessary.

2.8.4 Page Validation

N/A

2.8.5 Page Location

Automated Action Detail Page:

- **Global:** Tools
- **Local:** Admin
- **Task:** Automated Actions > Task Admin

Click on the hyperlink of the "Support Request API – ABAWD Time Limit Request" Automated Action result displayed in the Automated Actions Search to navigate to the Automated Action Detail page.

The Task Navigation will display if the user profile contains the "AutomatedActionsListView" security right.

2.8.6 Security Updates

N/A

2.8.7 Page Mapping

N/A

2.8.8 Accessibility

None.

2.8.9 Page Usage/Data Volume Impacts

N/A

2.9 Updates to the CF 377.11E Form Recommendation

2.9.1 Overview

The CF 377.11E form is the CalFresh ABAWD exemption screening form and is intended to be filled out and returned by the customer by mail or in

person. This effort is to update the XDP to support BenefitsCal API changes.

State Form: CF 377.11E (12/23)
Current Programs: CalFresh
Current Attached Form(s): N/A
Current Forms Category: Forms
Current Template Repository Visibility: All Counties
Existing Languages: English
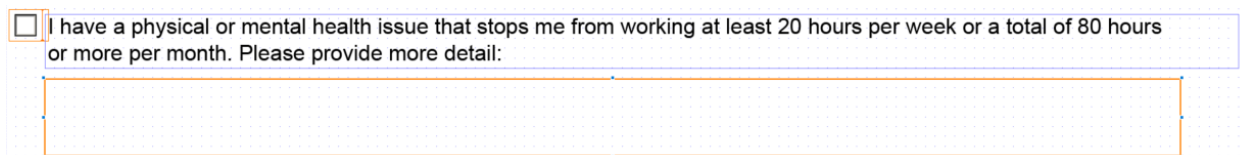
2.9.2 Form Verbiage

Update Form XDP

The form XDP will be updated with the following changes:

1. To have all their field names be unique. All text fields, checkboxes, or any other field on the form are updated to have unique names.

Note: There is no validation for the above change as this is an internal XDP change to the form. This change is required to support the CalSAWS Forms API changes.

2. Updated for the "I have a physical or mental health issue…" checkbox to include 1 large text box that allows for 2 lines of information to be entered. See screenshot below:

3. Updated for the "Other. Please explain" checkbox to include 1 large textbox that allows for multiple lines to be entered. See screenshot below:

4. Update the "I am getting or have applied for disability benefits…" checkbox to include a large text field until the types of disabilities that allows for multiple lines to be entered. See screenshot below:

☐ I am getting or have applied for disability benefits from any source (disability benefits include, but are not limited to: pensions, worker's compensation, disability insurance, Social Security, Supplemental Security Income, and veterans).

Type of disability benefits you get or have applied for:

Note: The above XDP textbox update is to accommodate the multiline data entry when received via the CalSAWS Forms API from the Self-Service Portal.

2.9.3 Form Variable Population

There are no changes to this section for the form.

2.9.4 Form Generation Conditions

There are no changes to this section for the form.

2.10 Automated Regression Test

2.10.1 Overview

Create new regression test scripts based on the system test scenarios for the permanent functional changes outlined above.

2.10.2 Description of Change

1. Evaluate each system test scenario for the potential of automation. Known exclusionary criteria:
    a. Temporary or one-time changes (ex., Data Change Requests, operational batch job execution)
    b. Technical limitations (ex., visual comparison of a static document against a template)
    c. Security restrictions (ex., access to an external service requiring Multi-Factor Authentication)
    d. Required manual intervention (ex., physical printing, document scanning, forced service outage)
2. For each scenario determined to be an automation candidate, modify the system test scenario to be executable as part of the Regression Test Suite. This may include the following:
    a. Repeatability: The script must be able to execute multiple times between data refreshes
    b. Targetability: The script must fully and accurately verify the actual result against the expected result of the scenario.

3   SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	Interfaces	Forms API Swagger YAML file	Forms API Swagger YAML
2	Interfaces	Forms API Swagger HTML file	Forms API Swagger HTML
3	Interfaces	Case Inquiry API Swagger YAML file	Case Inquiry API Swagger YAML
4	Interfaces	Case Inquiry API Swagger HTML file	Case Inquiry API Swagger HTML
5	Interfaces	Support Request API Swagger YAML file	Support Request API Swagger YAML
6	Interfaces	Support Request API Swagger HTML file	Support Request API Swagger HTML
7	Interfaces	Time Limits V23 Swagger YAML file	Time Limits V2 Swagger YAML
8	Interfaces	Time Limits V23 Swagger HTML file	Time Limits V2 Swagger HTML file

4 REQUIREMENTS

[Document what requirements are being addressed with this design and how they are being met]

4.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met

5 APPENDIX

- **ABAWD Status Code** - This section contains the code table (CT) values that are currently used in the system. API users can use and expect these values as specified in the Time Limits API Swagger documentation.

CT842 ABAWD Status Code	
Code	**Description**
EE	Exempted
~~MM~~	~~ABAWD moved to exempt county~~
NN	Did not meet work requirement
WW	Met work requirement
99	Inactive or Ineligible
AA	APP Appeal
~~CC~~	~~Did not meet ABAWD work req. 2nd Instance~~
15	Discretionary Exemption
CM	Consecutive Months
04	Good Cause
PM	Partial Month
GW	Geographically Waived

- **Self-Service Portal ABAWD Time Limit Automated Action Task Parameters** – This section outlines the parameters that will be sent to CalSAWS from SSP (Deloitte) when a ABAWD Support Request Task is received. **Note**: This information will be appended to the task long description after the text "An ABAWD Time Limit Request has been received through the Self Service Portal".

SSP Support Request API Task Parameters	
Parameter Field	**Parameter Value**
Request Date:	MM/DD/YYYY
Support Request Type:	I need help with my CalFresh ABAWD Time Limit
Request Details:	Available values: • I want to request an exemption • I want to report how I'm meeting the ABAWD work requirement • I want to request a review of my time limit history

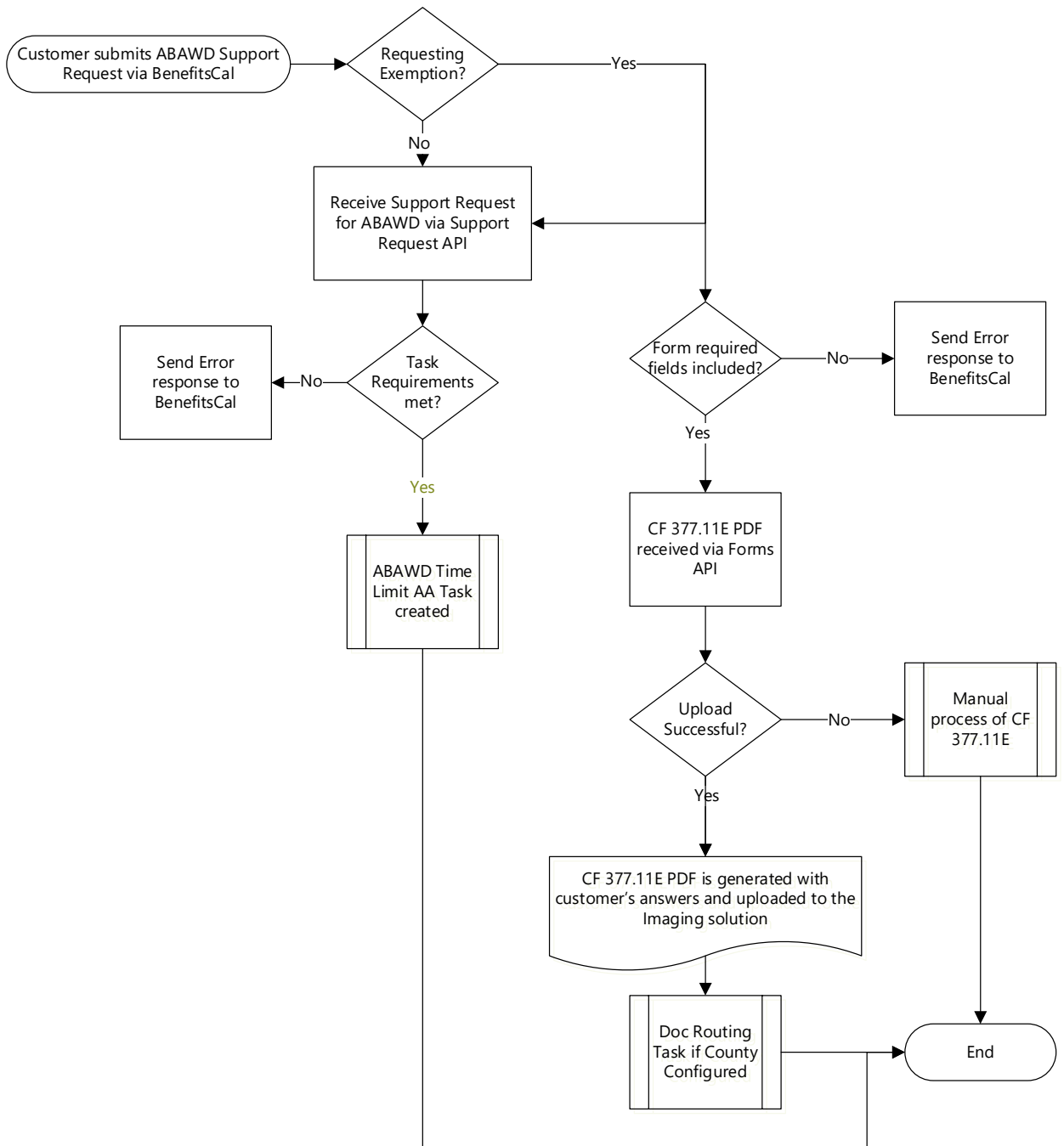|	
Phone:	999-999-9999
Message me in my BenefitsCal account:	Available values: • Yes • No
Person:	Applicant Name
Request Detail: I want to request an exemption	
Parameter Field	**Parameter Value**
Exemption Requested:	Available values: • Has a physical or mental health issue that makes it hard for them to work • Has a personal issue that makes it hard for them to work • Lives in a CalFresh household with a child under age 18 • Is caring for a child under age 6 • Is caring for a person with a disability • Is currently pregnant • Goes to school at least half-time • Is getting or has applied for unemployment benefits • Is getting or has applied for disability benefits • Served in the armed forces of the United States • Is experiencing homelessness • Is under age 25 and was in foster care on their 18th birthday
Information about physical/mental health issue:	Free form customer-initiated message
Personal issues reported:	Available values: • Is in a drug or alcohol abuse treatment program • Is struggling with a drug or alcohol problem • Is a victim of domestic violence • Other
Additional information about personal issue:	Free form customer-initiated message
Is in drug/alcohol abuse treatment program:	Available values: • Yes • No
Name of drug/alcohol abuse program:	Free form customer-initiated message

Due date:	MM/DD/YYYY
Disability benefits:	Available values: • Pension • Worker's compensation • Disability insurance • Social Security • Supplemental Security Income • Veterans disability • Other

Request Detail: I want to report how I'm meeting the ABAWD work requirement	
Parameter Field	**Parameter Value**
Work requirement:	Available values: • Working • Doing community service or volunteer work • In a work or employment and training program
Work/employment/training program name:	Free form customer-initiated message
Total hours for work/employment/training:	999 Example: 20
Volunteering organization name:	Free form customer-initiated message
Total hours for volunteering:	999 Example: 20

Request Detail: I want to request a review of my time limit history	
Parameter Field	**Parameter Value**
Applicable months:	MM/YYYY – MM/YYYY
Additional information:	Free form customer-initiated message

- **ABAWD Time Limit Flowchart** – This section depicts an illustrated process flow of when a customer submits a CF 377.11E and/or ABAWD support request from the SSP.
    - o <u>Customer submits a E-Application and CF 377.11E via SSP</u>
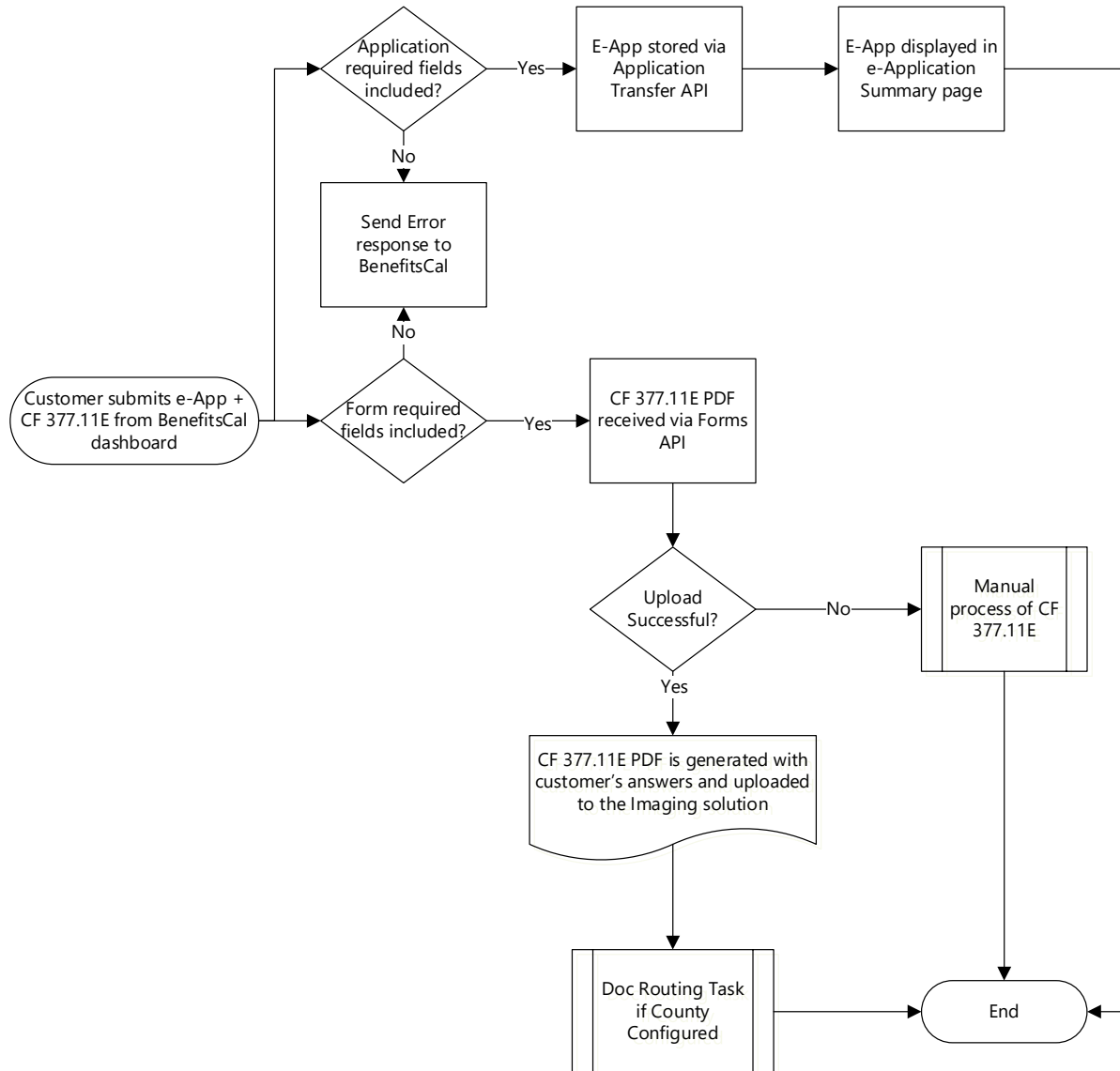
o **Customer submits a ABAWD Support Request via SSP**

```
┌──────────────────────────┐          ╱╲
│ Customer submits ABAWD   │        ╱    ╲
│ Support Request via      │───────▶ Requesting ────Yes────┐
│ Request via BenefitsCal  │        ╲ Exemption? ╱          │
└──────────────────────────┘          ╲    ╱               │
                                         No                │
                                          │                │
                                          ▼                │
                             ┌──────────────────────┐      │
                             │ Receive Support Request│◀────┘
                             │ for ABAWD via Support │
                             │ Request API           │
                             └──────────────────────┘
```

Customer submits ABAWD Support Request via BenefitsCal

Requesting Exemption?

Yes / No

Receive Support Request for ABAWD via Support Request API

Task Requirements met?

No — Send Error response to BenefitsCal

Yes

ABAWD Time Limit AA Task created

Form required fields included?

No — Send Error response to BenefitsCal

Yes

CF 377.11E PDF received via Forms API

Upload Successful?

No — Manual process of CF 377.11E

Yes

CF 377.11E PDF is generated with customer's answers and uploaded to the Imaging solution

Doc Routing Task if County Configured

End

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CalSAWS

California Statewide Automated Welfare System

Design Document

CA-272652

Create County Duplicate Impact List pages

	DOCUMENT APPROVAL HISTORY	
CalSAWS	Prepared By	Trevor Torres, Matthew Lower, Howard Suksanti, William Baretsky
	Reviewed By	Ignacio Lazaro, Dymas Pena

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
02/14/2024	1.0	Initial Design	Trevor Torres
9/10/2024	1.1	Update section 2.5 with details on the County Duplicate List population.	Howard Suksanti
10/3/2024	1.2	Update on section 2.3.2.	Howard Suksanti
11/19/2024	1.3	Update section 2.1 and 2.2 to change and clarify certain values to the page.	Trevor Torres
1/9/2024	1.4	Removed an example in section 2.3.2.	Howard Suksanti

Table of Contents

1   OVERVIEW

Currently any county can mark a person as a duplicate from a different county. This can cause issues with the counties when a person under their county is marked as a duplicate without their awareness. This SCR will create two new pages to notify when duplicate person is impacting the counties.

1.1   Current Design

Currently, any county can mark a single person record as a duplicate which can impact cases in other counties. This can cause issues with the counties when a person under their county is marked as a duplicate without their awareness.

1.2   Requests

Create a new page that will notify counties when a duplicate person is impacting them.

1.3   Overview of Recommendations

1. Create a new search page called "County Duplicate Impact List".
   a. When a person is marked as a duplicate from the "Duplicate Person List" page, it will be recorded as an instance on this page and display the appropriate information when searched for.
      i. Persons with multiple cases will have multiple instances displaying.
   b. This page will be located in "e-Tools" under a new Task labeled "County Duplicate Impact".
      i. This new Task will only display if the user is assigned to the new 'CountyDuplicateImpactView' Security Right.

2. Create a new page called "County Duplicate Impact Detail".
   a. This page will display detailed information about the instance from the "County Duplicate Impact List" page.
   b. The Edit mode of this page will allow users to change the "Status" field in the "General Duplicate Information" section, mark or unmark sections as "Reviewed:", and be able to add comments to why the 'Status' was changed.
      i. This Edit mode of the page is accessed through either the "Edit" button on the "County Duplicate Impact List" page or the "Edit" button on the "County Duplicate Impact Detail" Page.
         1. These buttons will only display if the user is assigned to the new Security Right "CountyDuplicateImpactDetailEdit".

3. Create new batch to populate County Duplicate Impact Detail page.

1.4 Assumptions

1. Existing functionalities will remain unchanged unless called out as part of this SCR.
2. Existing records that are currently marked as a "duplicate" will not be included in the "County Duplicate Impact List" page upon release. Only the records that have been marked as duplicate after these pages have been implemented will be added to the "County Duplicate Impact List" page.
3. The EBT section on the County Duplicate Impact Detail page will not display any EBT card that has not yet been added to CalSAWS. The worker has the option to add the cards in CalSAWS through the EBT Account page.
4. The Recovery Account section on the County Duplicate Impact Detail page will display only the Active Recovery account.

2   RECOMMENDATIONS

Currently, any county can mark a single person record as a duplicate which can impact cases in other counties. This can cause issues with the counties when a person under their county is marked as a duplicate without their awareness.

2.1   County Duplicate Impact List

2.1.1   Overview

This page allows you to search for a person's record that was marked as a duplicate and impacts a county.

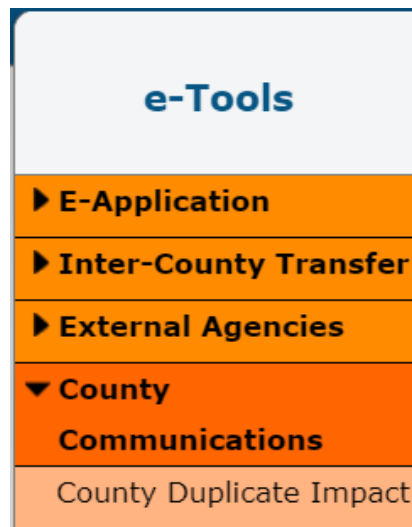#### 2.1.2   County Duplicate Impact List Mockup

Figure 2.1.2.1 – County Communications E-Tools New Task Mockup

Figure 2.1.2.2 – County Duplicate Impact List page before Search Mockup

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County Duplicate Impact List

▼ Refine Your Search

[Search]

Last Name:	First Name:	Middle Name/Initial:
Johnson		
Case Number:	**CIN:**	**Date of Birth:**
		📅
From: *	**To:** *	**Status:**
12/01/2023 📅	01/30/2024 📅	▼
Staff ID:		

Results per Page: [100 ▼] [Search]

Search Results Summary					Results 1 - 3 of 3
Name ▼	**Case Number** ▽	**CIN** ▽	**Status** ▽	**Created Date** ▽	
Johnson, Kyle 47M(dup)	1111111	12345678A	New	12/01/2023	[Edit]
Johnson, Kyle 47M(dup)	5555555	12345678A	New	12/01/2023	[Edit]
Johnson, Picard 34M(dup)	2222222	90123456B	In-Process	12/23/2023	[Edit]
Johnson, Mike 24F(dup)	7777777	78901234C	Completed	01/15/2024	[Edit]

This Type 1 page took 0.33 seconds to load.

Figure 2.1.2.3 – County Duplicate Impact List page after Search Mockup

2.1.3 Description of Changes

1. Create a new page called "County Duplicate Impact List".
   a. When a person is marked as a duplicate from the "Duplicate Person List" page, it will be recorded as an instance on this page and display the appropriate information after an overnight Batch Job (see section 2.3 for more information), as shown in Figure 2.1.2.3.
      i. The records being displayed will only be the records for impacted cases within the user's county.
      ii. Persons with multiple cases will have multiple instances displaying.
   b. The "Last Name", "First Name", "Middle Name/Initial ~~Name~~", "Case Number", "CIN", and "Date of Birth" search fields will search for records in the "County Duplicate Impact List" page with the same field name values in them and display in the "Search Results Summary" in their appropriate fields after selecting the "Search" button.

c. The "Status" search field will search for records in the "County Duplicate Impact List" page with the same values as the selected value from the dropdown (except for "Blank") in them and display in the "Search Results Summary" in the "Status" field after selecting the "Search" buttons.
  i. The "Status" dropdown field will display the following options:
    1. "Blank"
    2. New
    3. In-Process
    4. Completed
  ii. The page will default the "Status" field to "New" when accessing the page, as shown in Figure 2.1.2.2, but can be manually changed to any of the above options.
d. The "Staff ID" search option will find instances that were made by a certain staff member, however there will not be a "Staff ID" to display in the results.
e. The "To:" field will auto populate with the day the user accesses the page and the "From:" field will auto populate the date 60 days before the "From:" field.
  i. These fields will be required.
  ii. Display a validation message when the user clicks on the "Search" button and if the range goes beyond the 60 days.
    1. The validation will display the following message: "To – Maximum range is 60 days. Please adjust the range.".
  iii. Display a validation message when the user clicks on the "Search" button when either of the text-area fields have 0 characters.
    1. The validation will display the following message if the "To:" field is empty: "To – Field is required. Please enter a value.".
    2. The validation will display the following message if the "From:" field is empty: "From – Field is required. Please enter a value.".
  iv. Display a validation message when the user clicks on the "Search" button when the date in "From:" is greater than the date in "To:".
    1. The validation will display the following message: "From – Date is greater than date in "To". Please enter a date that is before the date in "To".
f. The "Search" buttons when selected will find records in the "County Duplicate Impact List" page that match with the inputted search fields.
g. The default sorting will be based on the "Created Date" field, with the most recent date displaying first and follow

chronologically. Additional cases/instances tied to that person will also be sorted based on the most recent date.

h. Using the hyperlink on the name of the duplicate person will take the user to the 'View' mode of the "County Duplicate Impact Detail" page of that duplicate person's record.

i. Using the "Edit" button next to a duplicate person's record will take the user to the 'Edit' mode of the "County Duplicate Impact Detail" page of that duplicate person's record.

    i. The "Edit" button will only display if the user has the new Security Right "CountyDuplicateImpactDetailEdit".

j. This page will be located in the Global Toolbar "e-Tools" under a new Task Header labeled "County Communications" when a new task labeled "County Duplicate Impact" will display, as shown in Figure 2.1.2.1.

    i. The "County Duplicate Impact" Task will not display if the user does not have the 'CountyDuplicateImpactView' Security Right. See Section 2.1.5 for more information.

2.1.4 Page Location

- **Global:** Case Info
- **Local:** e-Tools
- **Task:** County Duplicate Impact (This will only appear if the user has the new Security Right 'CountyDuplicateImpactView')

2.1.5 Security Updates

Adding new Security Rights and Security Groups for the new 'County Duplicate Impact List' and 'County Duplicate Impact Detail' pages.

1. Security Rights

Security Right	Right Description	Right to Group Mapping
CountyDuplicateImpactView	View county duplicate impact person(s) list and detail pages for impacted person record(s).	County Duplicate Impact View, County Duplicate Impact Detail Edit
CountyDuplicateImpactDetailEdit	Identify and update status	County Duplicate

Security Right	Right Description	Right to Group Mapping
	of impacted duplicate person(s) records from the list page.	Impact Detail Edit

2. Security Groups

Security Group	Group Description	Group to Role Mapping
County Duplicate Impact View	View county duplicate impact person(s) list and detail.	View Only
County Duplicate Impact Detail Edit	Edit county duplicate impact person(s) detail status and make comments.	(County Determines Role Mapping)

2.1.6 Page Mapping

Create the Page Mapping for the new page.

2.1.7 Accessibility

This page will be created to meet the Accessibility requirements and standards.

2.1.8 Page Usage/Data Volume Impacts

N/A

2.2 County Duplicate Impact Detail

2.2.1 Overview

This page allows you to view a person record within the cases of an impacted county that has been marked as a Duplicate. User's that are able to 'Edit' the record will be able to change the "Status" of the record, mark or unmark sections as "Reviewed:", and make comments on the change to the "Status" for the record.

2.2.2 County Duplicate Impact List Mockup

County Duplicate Impact Detail

✱ - Indicates required fields   [Edit] [Close]

General Duplicate Information		Reviewed: No
Last Name: Johnson	First Name: Kyle	Middle Name/Initial:
Case Number 5555555	CIN: 12345678A	Date of Birth: 01/01/1984
Status: New	Created Date: 11/01/2023	Associated Cases: Kyle Johnson

▼ Program(s) as of Created Date		Reviewed: No
Associated Program(s):	Person Status:	Role:
MediCal	Deregistered	MEM
CalFresh	Deregistered	MEM

Golden Record			Reviewed: No
Name: Kyle Jr. Johnson	Date of Birth: 01/01/1984	CIN: 12345678A	SSN: 555-55-5555

[Add Person]

Figure 2.2.2.1 – County Duplicate Impact Detail 'View' Mode 1st half Mockup

Associated Cases:
Kyle Johnson

Case Number	County
1111111	19
5555555	19

ed: No

Figure 2.2.2.2 – County Duplicate Impact Tool Tip "Associated Cases" Example Mockup

EBT
Reviewed: No

Account Number:	Primary Card Holder:	Secondary Card Holder:	Current Address:	EBT Status:	Card Status:
111111111111111	Johnson, Kyle 47M(dup)	Johnson, Kyle 47M(dup)	1111 Street Avenue	Active	New

Recovery Account
Reviewed: No

Recovery Account Number:	Program Type:	Discovery Date:
222222222	CalFresh	01/05/2024

Time Limit Summary Links
Reviewed: No

Duplicate Person Link
Johnson, Kyle 47M(dup)

IPVs
Reviewed: No

Name:	Court Ordered Date:	Begin Date:
Johnson, Kyle 47M(dup)	01/05/2024	01/05/2024

▼ Absent/Unmarried Parent(s)
Reviewed: No

Name:	SSN:	DOB:	Address:
Schmidt, Mike 67M(dup)	444-44-4444	01/01/1987	2222 Alley Street
Johnson, Kyle 47M(dup)	111-11-1111	01/01/1984	1111 Duplicate Street

Self-Service Portal
Reviewed: No

Relinking Reminder
Person was identified as a "Duplicate" and may no longer have access to their Case Details via the Self-Service Portal. Make sure the Golden Record is relinked to their Self-Service Portal Account.

[Edit] [Close]

This Type 1 page took 1.21 seconds to load.

Figure 2.2.2.3 – County Duplicate Impact Detail View Mode 2nd half Mockup

Golden Record
Reviewed: No

Name:	Date of Birth:	CIN:	SSN:
Kyle Jr. Johnson	01/01/1984	12345678A	555-55-5555

[Add Person]

Case Number	County
9999999	19
8888888	18

Figure 2.2.2.4 – County Duplicate Impact Tool Tip "Golden Record" Example Mockup

County Duplicate Impact Detail

*- Indicates required fields

[Save] [Cancel]

General Duplicate Information   Reviewed: ☐

Last Name:	First Name:	Middle Name/Initial:
Johnson	Kyle	

Case Number	CIN:	Date of Birth:
5555555	12345678A	01/01/1984

Status:*	Created Date:	Associated Cases:
New ▼	11/01/2023	Kyle Johnson

▼ Program(s) as of Created Date   Reviewed: ☐

Associated Program(s):	Person Status:	Role:
MediCal	Deregistered	MEM
CalFresh	Deregistered	MEM

Golden Record   Reviewed: ☐

Name:	Date of Birth:	CIN:	SSN:
Kyle Jr. Johnson	01/01/1984	12345678A	555-55-5555

[Add Person]

Figure 2.2.2.5 – County Duplicate Impact Detail Edit Mode 1st part Mockup

EBT   Reviewed: ☐

Account Number:	Primary Card Holder:	Secondary Card Holder:	Current Address:	EBT Status:	Card Status:
111111111111111	Johnson, Kyle 47M(dup)	Johnson, Kyle 47M(dup)	1111 Street Avenue	Active	New

Recovery Account   Reviewed: ☐

Recovery Account Number:	Program Type:	Discovery Date:
222222222	CalFresh	01/05/2024

Time Limit Summary Links   Reviewed: ☐

Duplicate Person Link
Johnson, Kyle 47M(dup)

IPVs   Reviewed: ☐

Name:	Court Ordered Date:	Begin Date:
Johnson, Kyle 47M(dup)	01/05/2024	01/05/2024

Figure 2.2.2.6 – County Duplicate Impact Detail Edit Mode 2nd part Mockup

Absent/Unmarried Parent(s)

Reviewed: ☐

Name: Schmidt, Mike 67M(dup)	SSN: 444-44-4444	DOB: 01/01/1987	Address: 2222 Alley Street
Name: Johnson, Kyle 47M(dup)	SSN: 111-11-1111	DOB: 01/01/1984	Address: 1111 Duplicate Street

Self-Service Portal

Reviewed: ☐

Relinking Reminder
Person was identified as a "Duplicate" and may no longer have access to their Case Details via the Self-Service Portal. Make sure the Golden Record is relinked to their Self-Service Portal Account.

Comments ✳

[Save] [Cancel]

This Type 1 page took 1.21 seconds to load.

Figure 2.2.2.7 – County Duplicate Impact Detail Edit Mode 3rd part Mockup

Absent/Unmarried Parent(s)

Reviewed: No

Name: Schmidt, Mike 67M(dup)	SSN: 444-44-4444	DOB: 01/01/1987	Address: 2222 Alley Street
Name: Johnson, Kyle 47M(dup)	SSN: 111-11-1111	DOB: 01/01/1984	Address: 1111 Duplicate Street

Self-Service Portal

Reviewed: No

Relinking Reminder
Person was identified as a "Duplicate" and may no longer have access to their Case Details via the Self-Service Portal. Make sure the Golden Record is relinked to their Self-Service Portal Account.

Change History

Reviewed: No

Staff Name: Peter Parker	Staff ID: 1234567	Date Time Stamped 11/01/2023 08:00:00	Status Change: Completed

Comments:
Changed to Completed Status.

[Edit] [Close]

This Type 1 page took 1.21 seconds to load.

Figure 2.2.2.8 – County Duplicate Impact Detail View Mode "Change History" Mockup

▾ Absent/Unmarried Parent(s)			Reviewed: ☐
Name: Schmidt, Mike 67M(dup)	**SSN:** 444-44-4444	**DOB:** 01/01/1987	**Address:** 2222 Alley Street
Name: Johnson, Kyle 47M(dup)	**SSN:** 111-11-1111	**DOB:** 01/01/1984	**Address:** 1111 Duplicate Street

Self-Service Portal	Reviewed: ☐
Relinking Reminder Person was identified as a "Duplicate" and may no longer have access to their Case Details via the Self-Service Portal. Make sure the Golden Record is relinked to their Self-Service Portal Account.	

▾ Change History			Reviewed: ☐
Staff Name: Peter Parker	**Staff ID:** 1234567	**Date Time Stamped** 11/01/2023 08:00:00	**Status Change:** Completed
Comments: Changed to Completed Status.			

Comments ✴

```



```

Save   Cancel

This Type 1 page took 1.21 seconds to load.

Figure 2.2.2.9 – County Duplicate Impact Detail Edit Mode "Change History" Mockup

EBT					Reviewed: Yes
Account Number: 111111111111111	**Primary Card Holder:** Johnson, Kyle 47M(dup)	**Secondary Card Holder:** Johnson, Kyle 47M(dup)	**Current Address:** 1111 Street Avenue	**EBT Status:** Active	**Card Status:** New

Figure 2.2.2.10 – County Duplicate Impact Detail View Mode Check-Marked Example Mockup

2.2.3 Description of Changes

1. Create a new page called "County Duplicate Impact Detail".
   a. This page in View mode will display detailed information about the record.

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i. The information will only display the details obtained from the overnight Batch Job (See section 2.3 for more information).

    1. <mark>When in Edit mode,</mark> the information displaying will not be updated or editable for the specific instance, <mark>with the exception of</mark> the "Status" field in the "General Duplicate Information" section.

ii. Each of the following sections will have "Reviewed:" to the right of their labels and will either display "Yes" or "No" depending on the checkboxes in 'Edit' mode.

    1. In 'View' mode, next to "Reviewed:" will display 'Yes' if the checkbox has been checked and saved when in 'Edit' mode, as shown in Figure 2.2.2.10.

    2. In 'View' mode, next to "Reviewed:" will display 'No' if the checkbox is not checked when in 'Edit' mode and saved, as shown in Figure 2.2.2.1 and Figure 2.2.2.3

iii. The "General Duplicate Information" section will display demographic information, record status and created date, as shown in Figure 2.2.2.1.

    1. When a record is created for the "County Duplicate Impact Detail" page, the "First Name", "Middle Name", "Last Name", "Case Number", "CIN", and "Date of Birth" result fields will be populated from the duplicate record information from the "Individual Demographics Detail" page.

        a. The "Case Number" field will only display one Case Number, which is based on the record selected from the "County Duplicate Impact List" page with the same Case Number.

    2. The "Status" field will display the status of the record that can be adjusted in the 'Edit' mode of this page.

        a. The following options will display in the field:

            i. New

            ii. In-Process

            iii. Completed

        b. Newly created records on the "County Impact Duplicate Detail" page will have the "Status" field default to "New".

        c. Records with the 'Status' of "Completed" will still be able to be editable.

    3. The "Created Date" field will display the date that this record was marked as a duplicate and added to the "County Impact Duplicate List" page.

4. The name displayed in the "Associated Cases" field will be underlined and will have a tooltip that will display every "Case Number" the person record is associated to and the "County" number that the Case Number is connected to, as shown in Figure 2.2.2.2.

Note: If the number of cases displaying in the Tooltip is greater than the length of the page, it will be cut off and be unable to display anymore cases.

iv. The "Program(s) as of Created Date" section, as shown in Figure 2.2.2.1, will display:
1. The programs associated with the duplicate person in the "Associated Program(s)" field.
2. Their status is related to the program(s) in the "Person Status" field.
3. The role they have for that program in the "Role" field.
4. Make the "Program(s) as of Created Date" section collapsible.
   a. The section will be collapsed by default.
5. This section is dynamic based on if the Duplicate Person has programs associated to them.

v. The "Golden Record" section will display the person record that is marked as the "Golden Record" for the duplicate person record the page is displaying, as shown in Figure 2.2.2.1.
1. The fields will be populated from the "Individual Demographics Detail" page of the record that is the "Golden Record" of the duplicate person.
2. The "Add Person" button will allow the user to add the Golden Record person that is being displayed in the "Golden Record" section as a Case Person to the case number of the Duplicate person that is being viewed.
   a. If the Golden Record person is already a Case Person withing the case of the Duplicate person, then the button will dynamically disappear.
   b. Users will only be able to see and use the "Add Person" button if they have the "CountyDuplicateImpactDetailEdit" Security Right assigned to them.
3. The name displayed in the "Name" field of the "Golden Record" section will be underlined and will have a tooltip that will display every "Case Number" the person record is associated to and

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the "County" number that the Case Number is connected to, as shown in Figure 2.2.2.4.

vi. The "EBT" section will display the information of the duplicate person on their current account with EBT.
1. This section will pull the data elements from the 'EBT Account Detail' page to the following fields shown in Figure 2.2.2.3:
   a. Account Number
   b. Primary Card Holder
   c. Secondary Card Holder
   d. Current Address
   e. EBT Status
   f. Card Status
2. The "Account Number" field will have a hyperlink that will take the user to the 'EBT Account Detail' page of the duplicate person if the user has the appropriate Security Right(s) to view that page.
   a. The hyperlink will appear as normal text if the user does not have the appropriate Security Right(s) to view.
3. This section is dynamic based on if the Duplicate Person is associated to an active EBT Account.

vii. The "Recovery Account" section will display the information of the duplicate person if the recovery account has not been resolved as of being marked as a Duplicate.
1. This Section will pull the data elements from the 'Overissuance Detail' page to the following fields shown in Figure 2.2.2.3:
   a. Recovery Account Number
   b. Program Type
   c. ~~Benefit Month~~ Discovery Date
2. The "Recovery Account Number" field will have a hyperlink that will take the user to the 'Recovery Account Detail' page of the duplicate person if the user has the appropriate Security Right(s) to view that page.
   a. The hyperlink will appear as normal text if the user does not have the appropriate Security Right(s).
3. This section is dynamic based on if the Duplicate Person is associated to an unresolved Recovery Account when being marked as a Duplicate.
   a. An unresolved Recovery Account is classified by having any of the following Statuses:
      i. Suspended
      ii. Active

viii.   The "Time Limit Summary Links" section will display the "Duplicate Person Link" field shown in Figure 2.2.2.3.

1.   The hyperlink under the "Duplicate Person Link" field will take the user to the 'Time Limit Summary" page of the duplicate person if the user has the appropriate Security Right(s) to view that page.

a.   The hyperlink will appear as normal text if the user does not have the appropriate Security Right(s).

2.   This section is dynamic based on if the Duplicate Person is associated to a Time Limits Account.

ix.   The "IPV" section will display the information of the duplicate person if there is a Court Order that has not been resolved as of being marked as a Duplicate.

1.   This Section will pull the data elements from the 'Permanency Plan Court Order Detail' page to the following fields shown in Figure 2.2.2.3:

a.   Name

b.   Court Ordered Date

c.   ~~Effective~~ Begin Date

2.   The field "Name" will have a hyperlink that will take the user to the 'Permanency Plan Court Order List' page of the duplicate person if the user has the appropriate Security Right(s) to view that page.

a.   The hyperlink will appear as normal text if the user does not have the appropriate Security Right(s).

3.   ~~This section is dynamic based on if the Duplicate Person is associated to an unresolved Court Order when being marked as a Duplicate.~~

x.   The "Absent/Unmarried Parent(s)" section will display records from the "Absent/Unmarried Parent List", which can include the primary duplicate person.

1.   This Section will pull the data elements from the 'Support Questionnaire' page to the following fields for each record shown in Figure 2.2.2.3:

a.   Name

b.   SSN

c.   DOB (Date of Birth)

d.   Address

2.   The "Name" field will have a hyperlink will take the user to the 'Support Questionnaire' page of the person record that is being selected if the user has

the appropriate Security Right(s) to view that page.

    a. The hyperlink will appear as normal text if the user does not have the appropriate Security Right(s).

3. Make the "Absent/Unmarried Parent(s)" section collapsible.

    a. The section will be collapsed by default.

4. This section is dynamic based on if the Duplicate Person is associated to an absent/unmarried parent when being marked as a Duplicate.

xi. The "Self-Service Portal" section will display a reminder message to the worker, shown in Figure 2.2.2.3.

1. The section will display the message: "Person was identified as a "Duplicate" and may no longer have access to their Case Details via the Self-Service Portal. Make sure the Golden Record is relinked to their Self-Service Portal Account."

2. This section is dynamic based on if the Duplicate Person has a Self-Service Portal linked account.

3. This section will still display even after the Golden Record has been relinked to their Self-Service Portal Account.

xii. Add a "Change History" section, that records information on the user who made the change, what time it was changed to, and comments on why the "Status" field of the record was changed, as shown in Figure 2.2.2.8 and Figure 2.2.2.9.

1. The "Change History" record will only be generated when a user has changed the "Status" field to a different value and saves from 'Edit' mode.

2. The "Staff Name" and "Staff ID" fields will pull the name and the staff ID of the worker from the staff that made the change.

    a. The Staff ID will link to the worker's Worker Detail page.

3. The "Date Time Stamped" field will generate the date and time when a user makes a change in 'Edit' mode and saved on the "County Duplicate Impact Detail" page.

    a. These instances of "History Details" will be sorted descending based off the most recent change.

4. The "Status Changed" field will display the new value of the "Status" field.

5. The "Comments:" field in the View mode will display what was written in the "Comments"

section from the Edit mode of the "County Impact Duplicate Detail" page.

6. Make the "Change ~~Information~~ <mark>History</mark>" section collapsible.
   a. The section will be collapsed by default.

xiii. The "Edit" Button will allow the user to go into the 'Edit' mode of the Impact page.

1. If the user does not have the "CountyDuplicateImpactDetailEdit" Security Right, they will not see the 'Edit' button or be able to access the 'Edit' mode for the page. See Section 2.2.5 for more information.

xiv. The "Close" Button will take the user to 'Impact List' page.

b. The 'Edit' mode of this page is accessed through the "Edit" buttons on the "County Duplicate Impact List" and "County Duplicate Impact Detail" pages.

i. The "General Duplication Information" section will display the same information as the 'View' mode except for the "Status" field, where it will be a required dropdown field.

1. The dropdown will display the following options:
   a. New
   b. In-Process
   c. Completed

ii. Add "Comments" section with a text-area field to the Edit mode that will require users to provide more information as to the decision to adjust the information.

1. If the "Status" value is changed to a different value from its previous value, this field will be required.

2. This field will dynamically hide by default and will dynamically appear when the "Status" dropdown has been changed to a different value than the old value.

3. Display a validation message when the user clicks on the "Save" button when the text-area field has more than 2000 characters.
   a. The validation will display the following message: "Comments – [Text2000] Value is too long [Max. length: 2000.0]".

4. Display a validation message when the user clicks on the "Save" button when the text-area field has 0 characters.
   a. The validation will display the following message: "Comments – Field is required. Please enter a value.".

iii. Additional sections will display the same information as the 'View' mode with no editable options to the fields.

1. Checkboxes will appear to the right side of "Reviewed:" for each section (besides the "Comments" text-area field) when in 'Edit' mode, with the words "Reviewed:" to indicate users if a section has been looked at by a user, as shown in Figure 2.2.2.5, Figure 2.2.2.6, and Figure 2.2.2.7.
    a. These checkboxes will not change any values and will only be used for visual and informational tracking assistance.
iv. The "Save" Button will save the changes made in 'Edit' mode to 'View' mode and check for validations, if applicable.
v. The "Cancel" Button will take the user back to the 'View' mode of the page and will not save any changes made in 'Edit' mode.

2.2.4 Page Location
- **Global:** Case Info
- **Local:** e-Tools
- **Task:** County Duplicate Impact (This will only appear if the user has the new Security Right 'CountyDuplicateImpactView')

2.2.5 Security Updates
Adding new Security Rights and Security Groups for the new 'County Duplicate Impact List' and 'County Duplicate Impact Detail' pages.

1. Security Rights

Security Right	Right Description	Right to Group Mapping
CountyDuplicateImpactView	View county duplicate impact person(s) list and detail pages for impacted person record(s).	County Duplicate Impact View, County Duplicate Impact Detail Edit
CountyDuplicateImpactDetailEdit	Identify and update status of impacted duplicate	County Duplicate Impact Detail Edit

Security Right	Right Description	Right to Group Mapping
	person(s) records from the list page.	

2. Security Groups

Security Group	Group Description	Group to Role Mapping
County Duplicate Impact View	View county duplicate impact person(s) list and detail.	View Only
County Duplicate Impact Detail Edit	Edit county duplicate impact person(s) detail status and make comments.	(County Determines Role Mapping)

2.2.6 Page Mapping

Create the Page Mapping for the new page.

2.2.7 Accessibility

This page will be created to meet the Accessibility requirements and standards.

2.2.8 Page Usage/Data Volume Impacts

N/A

2.3   Create new batch to populate County Duplicate Impact Detail.

2.3.1   Overview

Create a new batch job to populate the new County Duplicate Impact Detail.

2.3.2   Description of Change

Create a batch job to populate the following sections on the County Duplicate Impact List and County Duplicate Impact Detail page.

County Duplicate List record:
1. First Name
2. Middle Name
3. Last Name
4. CIN
5. Status - 'New'
6. Created On – Batch Run Date

County Duplicate Detail record:
1. General Duplicate information
2. Programs
3. Golden Record
4. EBT
5. Recovery Account
6. Time Limit Summary Links
7. IPV
8. Absent/Unmarried Parent
9. Self-Service Portal

The record will be created when worker creates a record on the Duplicate Person List page. The batch will trigger when the Duplicate Person List when the Duplicate Person record Created On is between the Last Success Date and Batch Run Date or when the Duplicate Person record is linked to another person between the Last Success Date and Batch Run Date.

Note: If the worker unduplicated the record before the nightly batch run, the Batch will not create a record.

The batch will create a County Duplicate Impact Detail for all the cases that the Duplicate person is associated to.

<u>Example 1</u>, Person A is marked as a duplicate with Person B (Golden record) at 10am on 5/14/2024. Then the worker unduplicated the person A at 2pm on the same day. The batch will not create a record on the County Duplicate Impact List page for person A.

<u>Example 2</u>, Person A is marked as a duplicate with Person B (Golden record) at 10am on 5/14/2024. Person A is associated with County 18 case and County 19 case. There will be 2 records: 1 for County 18 and 1 for County 19.

<u>Example 3</u>, Person A is marked as a duplicate with Person B (Golden record) at 10am on 5/14/2024. Person A is associated with County 18 case and County 19 case. Person is Out of Home on County 18 case. There will be 2 records: 1 for County 18 and 1 for County 19.

The status of the County Duplicate Impact record will be 'New'.

The information on the County Duplicate Impact Detail page will not be changed by the batch job after the record creation date.

The batch will delete the County Duplicate Impact record that is in Complete status only after one year. The one year will be calculated from the date that the record is marked Complete. When a record is changed from Complete to other status, and then back to Complete. The batch will calculate one year from the latest Complete status.

2.3.3 Execution Frequency

Daily (Mon-Sat) except Holidays.

2.3.4 Key Scheduling Dependencies

N/A.

2.3.5 Counties Impacted

All counties.

2.3.6 Category

Core.

2.3.7 Data Volume/Performance

N/A

2.3.8 Failure Procedure/Operational Instructions

Batch Support Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc.)

2.4 Automated Regression Test

2.4.1 Overview

Create automated regression test scripts to verify the navigation path to the County Duplicate Impact List page, the search field validations on the County Duplicate Impact List page, and page mapping entries for the County Duplicate Impact List and County Duplicate Impact Detail pages.

Note: The functionality of the County Duplicate Impact Detail page is out of scope due to the dependency on either (1) pre-existing data that will not be present at the time of implementation or (2) data created via batch job execution in the test environment.

2.4.2 Description of Changes

1. Create a regression script to verify the navigation flow to the County Duplicate Impact List page.
2. Create regression scripts to verify the following page validations display when applicable on the County Duplicate Impact List page:
    a. "From" date is not populated.
    b. "To" date is not populated.
    c. "From" / "To" date range is greater than 60 days.
    d. "From" date is greater than the "To" date.
3. Create regression scripts to verify that a page mapping entry exists for each applicable field on the following pages:
    a. County Duplicate Impact Detail
    b. County Duplicate Impact List

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	Security	Security Matrix for the new Security Rights and Security Groups	CA-272652 Security Matrix.xls

4   REQUIREMENTS

4.1   Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.2.3.5 CAR-485	The LRS shall provide a method for directly alerting a COUNTY-specified employee other than the worker when a community/client representative for a client makes contact with a Local Office Site. For example, the COUNTY may wish to have the Deputy District Director notified directly, if a community representative (such as one from a legal aid office) visits a Local Office Site.	The County Duplicate Impact pages notify COUNTY-specific employees when a change has been made to a duplicate person in their county.

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-272700

Medi-Cal - Postpartum is over Change Notice

	DOCUMENT APPROVAL HISTORY	
CalSAWS	Prepared By	Brendan Mandyam
	Reviewed By	[individual(s) from Build and Test teams that reviewed document]

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
8/19/2024	1.0	Initial design	Brendan Mandyam
12/16/2024	1.1	Content Revision 1 – Testing team feedback – Update 2.1 generation conditions so that this notice does not generate until the 365 day Postpartum period is over.	Brendan Mandyam

Table of Contents

1 OVERVIEW

1.1 Current Design

Currently the Postpartum Medi-Cal NOA for Postpartum ending has been turned off due to it generating in addition to the expected scenarios.

1.2 Requests

This NOA needs to be reenabled and generated only under the expected scenarios.

1.3 Overview of Recommendations

1. Update NOA Generation conditions for the Postpartum Medi-Cal NOA to generate under the expected scenarios.
2. Update Verbiage for Postpartum ending reason to include statement on 365 days Postpartum period ending

1.4 Assumptions

1. This effort will not add any additional threshold languages.
2. MAGI eligible persons will not receive this notice because MAGI is not a share of cost program.
3. SCR CA-285938 will be created to notice program persons for their postpartum benefits ending if they are on a full scope aide code – not tied to aide code 76

2 RECOMMENDATIONS

2.1 Update Medi-Cal Postpartum Change NOA Reason Fragment

2.1.1 Overview

Update the NOA verbiage that was reviewed by DHCS and was formerly a CalWIN NOA Reason. Update the NOA generation to match expectations (see Generation Conditions Section below).

Reason Fragment Name and ID: 6539, MC_CH_POSTPARTUM_PERIOD_CMPLT_M075

State Form/NOA: MC – Postpartum Period is Over, MC 239A

Current Program(s): Medi-Cal (non-MAGI)

Current Action Type: Change

Current Fragment Level: Program

Currently Repeatable: N

Existing Languages: English, Spanish

2.1.2 Form/NOA Verbiage

Update Fragment XDP

Adding verbiage indicating that Postpartum ends when the person is no longer pregnant, and their 365 days postpartum period has ended.

NOA Mockups/Examples: See Supporting Documents #1

Description	Existing Text	Updated Text	Formatting*
Static	Medi-Cal benefits will be discontinued for: <VARIABLE> The reason for this discontinuance is: This person is no longer pregnant. We have reviewed all the	<PERSON_NAME> Your eligibility for benefits under the 365-day Postpartum program ends <END_DATE> because you are no longer pregnant and your 365-day postpartum period has ended. The share of cost (if any) for family members listed above is listed <BUDGET_LOC>	Arial, Size 10

	information available to us about your circumstances and find that the person named above is not eligible to receive Medi-Cal benefits under any other Medical Assistance Only program.		

*English only, Spanish and threshold will generate based on project standards for that language.

2.1.3 Form/NOA Variable Population

Add/Update Fragment Variable Population

Variable Name	Population	Formatting*
PERSON_NAME	List of persons who no longer have aide code 76, but did have it in the previous EDBC Ex "John Doe"	Arial, Size 10
END_DATE	Last day of the previous EDBC benefit month. MM/DD/YYYY Ex: "10/01/2024"	Arial, Size 10
BUDGET_LOC	• For non-MAGI only NOA: "On the right side of this notice." • For mixed non-MAGI/MAGI NOA: "Below."	Arial, size 10

*English only, Spanish and threshold will generate based on project standards for that language.

Variables Requiring Translations: None

2.1.4 Form/NOA Generation Conditions

1. Updates to Fragment Generation

Update the generation conditions so the Postpartum NOA for Postpartum ending reason (ID: 6539) only generates when the following are all true for a non-MAGI Medi-Cal program person:

1. In the prior EDBC, check that the person was receiving aid code 76.

    Technical Note: At least one EDBC has been previously saved for the same Benefits month and in the most recently run and saved EDBC for that month the program person was receiving aid code 76, or there is an EDBC for the prior Benefit Month and in the most recently run and saved EDBC for that month the program person was receiving aid code 76.

2. In the current run EDBC the program person is no longer receiving aid code 76 and the 365 day Postpartum period has ended.

    Technical Note: Calculate 365 days postpartum coverage for the latest pregnancy record in the EDBC benefit month, regardless of Pregnancy verification status, as below:

    a. If Pregnancy End Date exists and is on or after January 31, 2022, calculate Postpartum End Date = Pregnancy End Date + 365 days, else

    If Pregnancy End Date does not exist and Pregnancy Due Date is on or after January 31, 2022, calculate Postpartum End Date = Due Date + 365 days

    b. The individual's postpartum period begins first of the month following pregnancy end date if exists, else first of the month following pregnancy due date

Generation Type	Does this NOA reason currently generate prior to this effort?	Is this generation type being updated with this effort?
EDBC	No, See CA-272549	Yes, based upon aid code.
Negative Action EDBC	No	No
Batch	No	No

7

Technical Note: In RomDataHelper.java postpartum eligibility check should default to not generate

Action Fragment: Remove existing Action fragment from this reason.

Ordering on NOA: This fragment will be the first NOA fragment in the body of the NOA when generated on a non-MAGI NOA. On a mixed non-MAGI/MAGI NOA the existing NOA fragment hierarchy still applies.

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	NOA	Mockup for Postartum is Over Change NOA	POSTPARTUM_OVER_CHANGE_NOA_MOCKUP.pdf

4   REQUIREMENTS

4.1   Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
CAR-1239	The LRS shall produce various notices, NOAs, forms, letters, stuffers, and flyers, including: a. Appointment notices; b. Redetermination, Recertification, and/or Annual Agreement notices and forms; c. Other scheduling notices (e.g., quality control, GR hearings, and appeals); d. Periodic reporting notices; e. Contact letters; f. Notices informing the applicant, participant, caregiver, sponsor or authorized representative of a change in worker, telephone hours or Local Office Site; g. Information notices and stuffers; h. Case-specific verification/referral forms; i. GR Vendor notices; k. Court-mandated notices, including Balderas notices; l. SSIAP appointment notices; m. Withdrawal forms; n. COLA notices; o. Time limit notices; p. Transitioning of aid notices; q. Interface triggered forms and notices (e.g., IFDS, IEVS); r. Non-compliance and sanction notices; s. Benefit issuance and benefit recovery forms and notices, including reminder notices; t. Corrective NOAs on State Fair Hearing decisions; u. CSC paper ID cards with LRS-generated access information; and v. CSC PIN notices.	This effort will reenable the Generation of the Postpartum Is Over Change NOA

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-279707

Update CalSAWS Text Messaging Functionality
to Allow Opt-In by Program - Phase 2

	DOCUMENT APPROVAL HISTORY	
CalSAWS	Prepared By	Andrea Rodriguez, Shining Liu, Eric Haymes, Phong Xiong
	Reviewed By	Rupalatha Putta, Matthew Lower, William Baretsky, Edgars Reinholds, Priya Sridharan

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
08/23/2024	1.0	Initial Draft	Andrea Rodriguez, Shining Liu, Eric Haymes, Phong Xiong
10/30/2024	1.1	Updates made to Section 1.3, 2.1, Section 2.2, and Section 2.4	Andrea Rodriguez
11/15/2024	1.2	Updates made to Section 2.8	Shining Liu
12/10/2024	2.0	Content Revision – Updates to section 2.13 that a person active on multiple programs will only receive 1 CSF 170 form and a person must have a phone number associated to the case	Phong Xiong
12/18/2024	2.1	Updates made to Section 2.1	Andrea Rodriguez
01/09/2025	2.2	Updates to clarify header information populated for CSF 170.	Phong Xiong

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1 OVERVIEW

The Federal Communications Commission (FCC) declaratory ruling provided guidance to federal and state governmental agencies and their partners on the applicability of the Telephone Consumer Protection Act (TCPA) of 1991 when making automated calls or text messages. The ruling states that the TCPA does not apply to calls/texts that are initiated by DHCS for purposes of Medi-Cal.

As per current text messaging consent functionality in the system, it cannot be differentiated based on program. In other words, once a client has opted to receive text for one program, they are opted in to receiving texts from other programs in which they participate, even if they have not expressly provided consent.

This SCR will make updates related to appointment text messaging and texting consent functionality in CalSAWS, to support program-based text messaging. The second phase includes updates to the Contact Detail, Appointment Scheduling batch jobs, Text Notification Agreement Form, Real Time Listeners jobs, and Texting Opt-In Consent framework with some of the text campaign jobs as described in this SCR.

1.1 Current Design

Text messages are sent to primary applicants who are opted-in to text messaging and have a text messaging status of 'Verified.'

1.2 Requests

The CalSAWS system currently attributes a customer's opt-in action to be for all text messages that the customer could receive from the system. There is no differentiation for a customer based on the program that the text message is generated for. For the system to support program level opting in for text messaging, new functionality will need to be added, and some existing core functionality must be enhanced.

There is functionality that triggers a text message to be sent to a customer that will need to be enhanced to capture the program. An example of this is the Appointment functionality in CalSAWS, which has appointment reminders sent to the customer via text message. To ensure the appointment is for a program that the customer has opted-in to receive text messages for pages, APIs, Web Services and more will need to be updated.

1.3 Overview of Recommendations

1. The texting messaging consent opt-in by program functionality will be implemented in phases. The switch logic added as part of phase 1 SCR CA-279688 will remain turned off till 25.03 go-live date i.e., the changes implemented as part of this SCR are turned off in production and the current

functionality works as-is until the phase 3 SCR CA-260623 is released into production.

2. Update Contact Detail page to add programs to be selected.

3. Update Transaction History page to track changes made to Contact Detail page.

4. Update what happens when a customer sends text messages to CalSAWS, that would trigger the customer to be opted-in or opted-out of receiving text notifications.

5. Update SSI Advocacy Mandatory Appointments Batch (PB19C903), Second SSI Appointments Batch (PB19C904), GCM Appointments Batch (PB19C905), and SSIAP NSA Appointments Batch (PB19C906) to schedule appointments with customer appointment program information.

6. Update Form Received and Form Incomplete text notifications campaigns to check if the form's program is a program the customer opted-in to received text notification for.

7. Update Text Notification Agreement form (CSF 170) to support program opt in as part of this SCR and the functionality will be turned off until phase 3 SCR CA-260623 is released into the production.

8. Update Customer Contact History Page.

9. Update the real time text messages to add program to the customer contact history page if there was a program declaration used to send the text message.

10. Update how records are added to the customer contact history page (both text campaign sweep and real time batch jobs).

11. Regression scripts update for Contact Detail and Opt-in programs page.

1.4 Assumptions

1. All other functionalities remain unchanged unless specifically called out by this design document.

2. A person can only have one phone number opted-in to text messages.

3. A person cannot opt-in to text messages with a phone number that has already been opted-in to text messages by a different person in the system.

4. Unless otherwise stated for an individual recommendation, all functionality updates described in this design will not be available or trigger until all phases of the overall effort have been delivered. Until all phases are delivered, customer and workers will continue to experience CalSAWS as if the updates do not exist.

5. Text message functionality associated with domestic violence cases is expected to be updated in SCR CA-260623.

6. A text message is sent in Spanish if the participant's written language preference is 'Spanish'. Otherwise, the text message is sent in English.

7. When the batch text campaign framework identifies duplicate (word-for-word) messages to send to the same customer on the same day, the framework only sends one instance of the text message. It then only creates one record on the Customer Contact History page. That functionality will not be changed by this SCR, even if the duplicate messages are identified to be for different programs.

8. Form related text notification campaigns can be triggered only by specific forms. These triggers are preexisting definitions and are not being changed in this SCR.

9. Any updates to journal entry descriptions in this SCR will only impact future created journals. Historical preexisting journal entries will not be modified.

10. The process for the CSF 170 will continue to be a manual process once the form has been received by the worker to update the opt-in values for text messaging.

11. The text notification E-Signature campaigns will not be updated. It does not create records on the Customer Contact History page for successfully sent messages. The campaign can create Customer Contact History records when there is a failure to send the text notification. However, even in the scenario of a delivery failure, the Customer Contact History page's program field will be left empty for this campaign.

2 RECOMMENDATIONS

This SCR will make updates related to appointment text messaging and texting consent functionality in CalSAWS, to support program-based text messaging. This SCR includes updates to the Contact Detail Page, Appointment Scheduling batch jobs, Text Notification Agreement Form (CSF 170), Real-Time Text Listenerwebservice, and Texting Opt-In Consent framework with some of the text campaign jobs as described in this SCR.

2.1 Contact Detail

2.1.1 Overview

This SCR will update the process to opt-in a customer into text messages via the Contact Detail page. The page will allow the worker to indicate which program text messages the customer can receive.

2.1.2 Contact Detail Mockup

Figure 2.1.1 – Contact Detail Mock-up – No number with Opt-In selected (Edit Mode)

Contact Detail

*- Indicates required fields

| Save | Save and Return | Cancel |

Name: *
DOE, JANE 23F

IVR PIN:
[Reset PIN]

IVR PIN Updated On:
01/01/2025 8:00:00 AM

Voice Print
No

E-mail Address:
janedoe@testcalsaws.org

☑Allow E-mail Reminder

E-Notification:
[Opt-Out ▾]

E-mail Status:
Verified

Customer ID:
1234567890

Phone Numbers

■	Number		Type❂	IVR Consent	Text Message	Text Message Status
☐	(888)888-8888	ext. [ ]	[Cell ▾]	[Opt-Out ▾]	[Opt-Out ▾]	Undeliverable
☐	(999)999-9999	ext. [ ]	[Cell ▾]	[Opt-Out ▾]	[Opt-In ▾]	
☐	[ ]	ext. [ ]	[▾]	[▾]	[▾]	[Add]

[Remove]

Text Message Opt-In by Program

Program	Program Opt-In	Program Text Message Status	Status Date
CalFresh	[Yes ▾]		
CalWORKs	[Yes ▾]		
Medi-Cal	[Yes ▾]		
Other	[Yes ▾]		

| Remove All | Save | Save and Return | Cancel |

Figure 2.1.2 – Contact Detail Mock-up – New number with Opt-In selected (Edit Mode)

Contact Detail

*- Indicates required fields

| Save | Save and Return | Cancel |

Name: *
DOE, JANE 23F

IVR PIN:
[Reset PIN]

IVR PIN Updated On:
01/01/2025 8:00:00 AM

Voice Print
No

E-mail Address:
janedoe@testcalsaws.org

☑Allow E-mail Reminder

E-Notification:
[Opt-Out ▾]

E-mail Status:
Verified

Customer ID:
1234567890

Phone Numbers

■	Number		Type❂	IVR Consent	Text Message	Text Message Status
☐	(888)888-8888	ext. [ ]	[Cell ▾]	[Opt-Out ▾]	[Opt-Out ▾]	Undeliverable
☐	(999)999-9999	ext.	[Cell ▾]	[Opt-Out ▾]	[Opt-In ▾]	Pending Verification
☐	[ ]	ext. [ ]	[▾]	[▾]	[▾]	[Add]

[Remove]

Text Message Opt-In by Program

Program	Program Opt-In	Program Text Message Status	Status Date
CalFresh	[No ▾]	Opted-Out	01/01/2025 8:00:00 AM
CalWORKs	[No ▾]	Opted-Out	01/01/2025 8:00:00 AM
Medi-Cal	[Yes ▾]	Pending Verification	01/01/2025 8:00:00 AM
Other	[No ▾]	Opted-Out	01/01/2025 8:00:00 AM

| Remove All | Save | Save and Return | Cancel |

Figure 2.1.3 – Contact Detail Mock-up – One program Pending Verification after saving (Edit Mode)

11

Contact Detail

✱- Indicates required fields

[Save] [Save and Return] [Cancel]

Name: ✱
DOE, JANE 23F

E-mail Address:
janedoe@testcalsaws.org

E-mail Status:
Verified

IVR PIN:
[Reset PIN]

☑ Allow E-mail Reminder

IVR PIN Updated On:
01/01/2025 8:00:00 AM

E-Notification:
[Opt-Out ▼]

Customer ID:
1234567890

Voice Print
No

Phone Numbers

☐	Number		Type ✱	IVR Consent	Text Message	Text Message Status
☐	(888)888-8888	ext.	[Cell ▼]	[Opt-Out ▼]	[Opt-Out ▼]	Undeliverable
☐	(999)999-9999	ext.	[Cell ▼]	[Opt-Out ▼]	[Opt-In ▼]	Verified
☐		ext.	[▼]	[▼]	[▼]	[Add]

[Remove]

Text Message Opt-In by Program

Program	Program Opt-In	Program Text Message Status	Status Date
CalFresh	[Yes ▼]	Pending Verification	01/03/2025 8:00:00 AM
CalWORKs	[Yes ▼]	Pending Verification	01/03/2025 8:00:00 AM
Medi-Cal	[Yes ▼]	Verified	01/02/2025 8:00:00 AM
Other	[No ▼]	Opted-Out	01/01/2025 8:00:00 AM

[Remove All] [Save] [Save and Return] [Cancel]

Figure 2.1.4 – Contact Detail Mock-up – One Program Verified and Two Additional Programs Pending Verification (Edit Mode)

Contact Detail

✱- Indicates required fields

[Resend Text Verification] [Edit] [Close]

Name: ✱
DOE, JANE 23F

E-mail Address:
janedoe@testcalsaws.org

E-mail Status:
Verified

Voice Print
No

Allow E-mail Reminder

E-Notification:
Opt-Out

Customer ID:
1234567890

Phone Numbers

Number		Type	IVR Consent	Text Message	Text Message Status
(999)999-9999	ext.	Cell	Opt-Out	Opt-In	Verified
(888)888-8888	ext.	Cell	Opt-Out	Opt-Out	Undeliverable

Text Message Opt-In by Program

Program	Program Opt-In	Program Text Message Status	Status Date
CalFresh	Yes	Pending Verification	01/03/2025 8:00:00 AM
CalWORKs	Yes	Pending Verification	01/03/2025 8:00:00 AM
Medi-Cal	Yes	Verified	01/02/2025 8:00:00 AM
Other	No	Opted-Out	01/01/2025 8:00:00 AM

[Resend Text Verification] [Edit] [Close]

Figure 2.1.5 – Contact Detail Mock-up – One Program Verified and Two Additional Programs Pending Verification (View Mode)

Contact Detail

Figure 2.1.6 – Contact Detail Mock-up – Three Programs Verified (View Mode)

2.1.3 Description of Changes

1. Update the phone number sections on the Contact Detail page.
    a. Add a new section to the Contact Detail page to display text-message "Opt-In" by program information.
        i. The section will be titled "Text Message Opt-In by Program"
        ii. The section will display dynamically only when "Opt-In" is selected on the Text Message drop-down for a phone number.
        iii. The section will display a table with the following columns:
            1. Program
                a. This field will display the following list of Programs for texting opt-in:
                    i. CalFresh
                    ii. CalWORKs
                    iii. Medi-Cal
                    iv. Other
            2. Program Opt-In
                a. This field will display a "Yes" or "No" drop-down for each Program.

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b. By default, the Program Opt-In value for each program will be "Yes" ==when no historical information exists==.
3. Program Text Message Status
    a. This field will display the Program Text Message Status for the associated Program:
        i. No text will be present if the verification process hasn't been initiated yet for that program.
        ii. Pending Verification – Verification text has been sent and is awaiting customer response for that program.
        iii. Verified – Customer has verified the phone number for that program.
        iv. Opted-Out – Customer has been opted-out of receiving text messages for that program.
        v. No Response - Customer didn't respond to program verification text message after 3 days.
        vi. Undeliverable – A text could not be delivered to customer's phone number.
4. Status Date
    a. This field will display the date and time that the Program Text Message Status was last updated in the following format: "MM/DD/YYYY HH:MM XM"
    b. The field will be blank when there is no Program Text Message Status available.
b. Add a hard validation on upon saving that will display when no programs have a Program Opt-In value of 'Yes' and the Text Message value is "Opt-In" for a phone number.
    i. The validation will display the following message "Program Opt-In – At least one program must have a Program Opt-In value of 'Yes' when there is a phone number that has been opted-in for text messaging."
c. Update the functionality to opt-in a person into text messages via the Text Message drop-down of the Phone Number section.
    i. When the worker selects "Opt-In" for a phone number on a Contact Detail record:
        1. The "Text Message Opt-In by Program" section will display.
        2. The "Program Opt-In" field value for each program will default to 'Yes' ==when no historical information exists==.

3. When the Program Opt-In value is changed to 'Yes' and the Program Text Message Status is not 'Verified' or 'Pending Verification' for a Program, clicking the 'Save' or 'Save and Return' button will initiate a single verification text message to be sent to the phone number indicated for opt-in.

   a. If the verification text is successfully sent, the program text message status will update to 'Pending Verification' for the programs that have a Program Opt-In value of 'Yes'. The existing phone number text message status will also update to 'Pending Verification' if the phone number is currently not in 'Verified' status.

      Note: Multiple text messages will not be sent to the customer per program unless the worker updates the Program Opt-In value to 'Yes' on each program on separate transactions.

   b. When the customer responds agreeing to the CalSAWS verification text, the system will update the program text message status to 'Verified' for all programs currently in 'Pending Verification' status. The existing phone number status will also update to 'Verified'. Additional detail can be found in Section 2.10.

      Note: The customer does not need to respond more than once.

   c. When the customer responds by not agreeing to the CalSAWS verification text, the customer will be completely Opted-Out of text messaging for that phone number and all programs, and the "Text Message Opt-In by Program" section will no longer display. Additional detail can be found in Section 2.9.

   d. If the verification text is not successfully sent for any reason, then the following will occur:

      i. For the customer's phone number with the Text Message field as "Opt-

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In", update the following Contact Detail page fields:

Phone Number	
Field Name	**New Value**
Text Message	Opt-Out
Text Message Status	Undeliverable

ii. For any programs the customer has with the Opt-In field as "Yes" or was changed to "Yes" in edit mode, update the following Contact Detail page fields:

Text Message Opt-In by Program	
Field Name	**New Value**
Program Opt-In	No
Program Text Message Status	Undeliverable
Program Status Date	*The current date, when the status change took place*

Notes:

- Any programs that already had the Opt-In field as "No" will not be updated.
- For the programs with their Opt-In as "Yes", it not relevant what the status was for the program. All possible status values will be treated the same.

4. When the Program Opt-In value is updated to 'No' for a program, the program text message status will be 'Opted Out' for the program upon clicking the 'Save' or 'Save and Return' buttons.
5. Modifying the Program Opt-In value from 'No' to 'Yes' on a program will remove the Program Text

Message Status of 'Opted Out' for that program and initiate the text message verification process upon saving for the program.

ii. When the worker selects "Opt-Out" on a phone number when clicking the 'Save' or 'Save and Return'.

1. The "Text Message Status" and "Program Text Message Status" information for the phone number will be set to "Opted Out".

2. The "Program Opt-In" value will be set to "No" for all programs associated with that phone number.

3. The "Text Message Opt-in by Program" information will no longer display.

iii. For any program with the Program Opt-In field as "Yes", if any of the below scenarios occur, perform the described respective actions:

Scenario	Actions
Worker changes a phone number from Opt-In to Opt-Out. The customer has no phone number opted-in.	Update the following program fields • The Program Opt-In field will change to "No" • The Program Text Message Status field will be the same status as the opted-out phone number's new Text Message Status • Update the programs' Status Date to the current date.
While in edit mode, all the following actions occur prior to saving: • One phone number is changed from opted-in to opted-out. • A separate phone number is changed from opted-out to opted-In	Update the following program fields • The Program Text Message Status field will be the same status as the newly opted-in phone number • Update the programs' Status Date to the current date.

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d. Update the Number field functionality on the Phone Numbers Section.
  i. When the Text Message Status of the phone number is 'Verified' or 'Pending Verification', the Number field will be read-only for that specific phone number (including the phone number extension).
e. Update the functionality when a phone number is removed from the person on the Phone Numbers section.
  i. If the phone number was Opted-In at the time of removal, the "Text Message Opt-In by Program" section will no longer display after it has been removed.
  Note: If a new phone number is selected to be Opted-In for text messaging, the phone number verification process will be re-initiated for the new number and the current selected programs upon saving.
f. Update the functionality of the existing Text Message Status field of the Phone Numbers section.
  i. This field will display the Text Message Status for the phone number overall:
    1. No text will be present if the verification process hasn't been initiated yet for that program.
    2. Pending Verification – An initial verification text has been sent and is awaiting customer response.
    3. Verified – Customer has verified the phone number for at least one program prior.
    4. Opted-Out – Customer has been opted-out of receiving text messages.
    5. Automatically Opted-Out – Customer could not opt-in number through Self-Service Portal because that number was already opted-in to text messages for another customer in the system.
    6. Undeliverable – When a text could not be delivered to customer's phone number, the Text Message field will be set to 'Opt-out' and the Text Message Status field will be set to 'Undeliverable.'

g. Update journal generation functionality of the Contact Detail page pertaining to text message opt-in/opt-out status functionality.
  i. Generate a journal only when
    1. The Text Message field is updated to 'Opt-In' on the Phone Numbers section for a phone number.
    2. The Text Message field is updated from 'Opt-In' to 'Opt-Out' on the Phone Numbers section for a phone number.
  ii. The journal should contain

1. Journal Category: All
2. Journal Type: Narrative
3. Method of Contact: Blank
4. Initiated By: User
5. Short Description: Customer <First Name> <Last Name> Text Notification Changed.
6. Long Description:
   Contact Detail Text Notification was updated to: <NewValue>. (ex: Opt-In or Opt-Out)
   Phone Number updated to: <Phone Number>.
   Current Text Message Status: <Text Message Status>. (ex: Pending Verification)
   Name: Customer <First Name> <Last Name>

   iii. The person level journal should only be created on certain cases where the person is Active and/or in the Home, as outlined in the table below.

Scenario #	Person status on any program (as of the system date)	Household status (as of the system date)	Create Journal (Y/N)
1	Active	In Home	Y
2	Active	There is no In Home status	Y
3	Pending	In Home	N
4	Pending	There is no In Home status	N
5	Is not (active or pending)	In Home	Y

h. Update the "Resend Text Verification" button functionality.
   i. ~~The button will display on the Contact Detail page in view mode only when at least one program on the "Text Message Opt-In by Program" section has both has a Status of 'Pending Verification' or 'No Response' and Program Opt-In value of 'Yes.'~~

   ii. The button will display on the Contact Detail page in view mode, when all the following conditions are met:
      1. The customer has a phone number with the Text Message field value as:

Text Message
Opt-In

Note: Status of the phone number is not relevant.

2. And there is at least one program that meets all the following conditions:

Field Name	Current Value
Program Opt-In	Yes
Program Text Message Status	*Any status that is not "Verified" Note: Currently, the only other possible status available is 'Pending Verification' when Program Opt-In is set to Yes.

iii. ~~Clicking the button will attempt to send a verification text to the customer and update the verification status to 'Pending Verification' of all the programs with a Status of 'Pending Verification' or 'No Response' and Opt-In value of 'Yes' and update the Status Date.~~

iv. Clicking the button will trigger the following actions:
1. Send a verification text to the customer
2. For the programs that met the criteria for the button to show, they will be updated to the following values:

Field Name	New Value
Program Text Message Status	Pending Verification
Status Date	*The current date when action is performed.

> v. <mark>If the resent text message is undeliverable or any unexpected error is experienced will attempting to resend the verification text, complete the following actions to update the customer's information on the Contact Detail page:</mark>
>
>> 1. <mark>Please refer to the actions performed when clicking the "Save" or "Save and Return" buttons in edit mode, and the verification text is undeliverable. Perform all the same actions for the opted-in phone number and program(s).</mark>

> vi. The button will be protected by the existing ContactDetailEdit right. The worker will not be able to see this button without this right.
> Note: This is an existing security right that will remain unchanged with this SCR.

i. Update the Customer Contact History record that is generated each time a verification text message is sent to the customer to include the programs that are indicated for that specific verification text message.

Example: The worker selects 'Yes' for CalFresh and the customer receives a verification message. The generated Customer Contact History record will display CalFresh as the associated program. The worker later selects 'Yes' for CalWORKs and Medi-Cal and the customer receives a verification message. The generated Customer Contact History record will display CalWORKs and Medi-Cal as the associated programs.

Note: This Customer Contact History record is specific to the verification text messages generated from the Contact Detail page.

2.1.4 Page Location

- **Global:** Case Info
- **Local:** Case Summary
- **Task:** Contact

2.1.5 Security Updates

Note: 'ContactDetailEdit' is an existing security right. 'Contact Summary Edit' and 'Non-Financial Edit' are existing security groups.

1. Security Rights

Security Right	Right Description	Right to Group Mapping
ContactDetailEdit	Edit case person contact information.	Contact Summary Edit, Non-Financial Edit

2. Security Groups

Security Group	Group Description	Group to Role Mapping
Contact Summary Edit	Edit case person contact information.	System Administrator
Non-Financial Edit	Edit detailed information to nonfinancial eligibility factors.	Eligibility Staff, Eligibility Supervisor, Regional Call Center Staff, Regional Call Center Supervisor, System Administrator

2.1.6 Page Mapping

Update page mapping to reflect the changes being made to the Contact Detail page.

2.1.7 Accessibility

This page has been assessed for Accessibility requirements and meets the Accessibility standards.

2.1.8 Page Usage/Data Volume Impacts

N/A

2.2 Transaction History Detail

2.2.1 Overview

The Transaction History Detail page allows user to view and track the history of changes on the Contact Detail page. This SCR will update the Transaction History Detail page to capture changes being made on the new "Text Message Opt-In by Program" section on the Contact Detail record.

2.2.2 Transaction History Detail Mockup

Transaction History Detail

Begin Date: ✱ 01/01/2025	End Date: ✱ 01/07/2025	Staff ID: [ ] Select				Search

Transaction Record / Field	Old Value	New Value	Date Time Stamp	Staff ID	Change Reason	Report Date
▶ Contact Detail						
▼ Phone Number Detail						
Number		(999)999-9999 Type:Cell	2025-01-01 08:00:00	1234567		
IVR Consent		Opt-Out	2025-01-01 08:00:00	1234567		
Text Message		Opt-In	2025-01-01 08:00:00	1234567		
Text Message Status		Pending Verification	2025-01-01 08:00:00	1234567		
Text Message Status	Pending Verification	Verified	2025-01-02 08:00:00	1234567		
Text Message	Opt-In	Opt-Out	2025-01-05 08:00:00	1234567		
Text Message Status	Verified	Opted-Out	2025-01-05 08:00:00	1234567		
▼ Phone Number Detail						
Number		(888)888-8888 Type:Cell	2025-01-06 08:00:00	1234567		
IVR Consent		Opt-Out	2025-01-06 08:00:00	1234567		
Text Message		Opt-In	2025-01-06 08:00:00	1234567		
Text Message Status		Pending Verification	2025-01-06 08:00:00	1234567		
Text Message Status	Pending Verification	Verified	2025-01-07 08:00:00	1234567		
▼ Text Message Opt-In by Program Detail: CalFresh						
Program Opt-In		No	2025-01-01 08:00:00	1234567		
Program Text Message Status		Opted-Out	2025-01-01 08:00:00	1234567		
Program Opt-In	No	Yes	2025-01-03 08:00:00	1234567		
Program Text Message Status	Opted-Out	Pending Verification	2025-01-03 08:00:00	1234567		
Program Text Message Status	Pending Verification	Verified	2025-01-04 08:00:00	1234567		
Program Opt-In	Yes	No	2025-01-05 08:00:00	1234567		
Program Text Message Status	Verified	Opted-Out	2025-01-05 08:00:00	1234567		
Program Opt-In	No	Yes	2025-01-06 08:00:00	1234567		
Program Text Message Status	Opted-Out	Pending Verification	2025-01-06 08:00:00	1234567		
Program Text Message Status	Pending Verification	Verified	2025-01-07 08:00:00	1234567		
▼ Text Message Opt-In by Program Detail: CalWORKs						
Program Opt-In		No	2025-01-01 08:00:00	1234567		
Program Text Message Status		Opted-Out	2025-01-01 08:00:00	1234567		
Program Opt-In	No	Yes	2025-01-03 08:00:00	1234567		
Program Text Message Status	Opted-Out	Pending Verification	2025-01-03 08:00:00	1234567		
Program Text Message Status	Pending Verification	Verified	2025-01-04 08:00:00	1234567		
Program Opt-In	Yes	No	2025-01-05 08:00:00	1234567		
Program Text Message Status	Verified	Opted-Out	2025-01-05 08:00:00	1234567		
Program Opt-In	No	Yes	2025-01-06 08:00:00	1234567		
Program Text Message Status	Opted-Out	Pending Verification	2025-01-06 08:00:00	1234567		
Program Text Message Status	Pending Verification	Verified	2025-01-07 08:00:00	1234567		
▼ Text Message Opt-In by Program Detail: Medi-Cal						
Program Opt-In		Yes	2025-01-01 08:00:00	1234567		
Program Text Message Status		Pending Verification	2025-01-01 08:00:00	1234567		
Program Text Message Status	Pending Verification	Verified	2025-01-02 08:00:00	1234567		
Program Opt-In	Yes	No	2025-01-05 08:00:00	1234567		
Program Text Message Status	Verified	Opted-Out	2025-01-05 08:00:00	1234567		
Program Opt-In	No	Yes	2025-01-06 08:00:00	1234567		
Program Text Message Status	Opted-Out	Pending Verification	2025-01-06 08:00:00	1234567		
Program Text Message Status	Pending Verification	Verified	2025-01-07 08:00:00	1234567		
▼ Text Message Opt-In by Program Detail: Other						
Program Opt-In		No	2025-01-01 08:00:00	1234567		
Program Text Message Status		Opted-Out	2025-01-01 08:00:00	1234567		
Program Opt-In	No	Yes	2025-01-06 08:00:00	1234567		
Program Text Message Status	Opted-Out	Pending Verification	2025-01-06 08:00:00	1234567		
Program Text Message Status	Pending Verification	Verified	2025-01-07 08:00:00	1234567		

Figure 2.2.1 – Transaction History Detail Mockup

2.2.3 Description of Changes

1. Update the Transaction History Detail page to track changes being made on the "Text Message Opt-In by Program" section of the associated Contact Detail record.
   a. The changes will be tracked in separate subsections titled "Text Message Opt-In by Program Detail: [Program Name]".
   b. The page will track changes being made to the following fields for each program:
      i. Program Opt-In

ii. Program Text Message Status

2.2.4 Page Location

- **Global:** Case Info
- **Local:** Case Summary
- **Task:** Contact

2.2.5 Security Updates

N/A

2.2.6 Page Mapping

N/A

2.2.7 Accessibility

This page has been assessed for Accessibility requirements and meets the Accessibility standards.

2.2.8 Page Usage/Data Volume Impacts

N/A

2.3 Customer Contact History

2.3.1 Overview

The Customer Contact History page allows the worker to view instances of communication with a customer. This SCR will update the page to display the program information for text messages sent to a customer.

2.3.2 Customer Contact History Mockup

Customer Contact History

Figure 2.3.1 – Customer Contact History

2.3.3 Description of Changes

1. Update the Customer Contact History page to indicate program information for text messages sent to a customer.
   a. Create a new column in the Search Results Summary table.
      i. The column will be titled "Program."
      ii. The column will not be sortable.
      iii. The value in the field will display all the programs associated with the sent text message in alphabetical order and separated by commas.
         1. For existing 'Text' type customer contact records that did not have program associated prior, the value in the field will be blank.
         2. Only customer contact records that are of type 'Text' may have a program value. All other customer contact types will not display program information.

2.3.4 Page Location

- **Global:** Case Info
- **Local:** Case Summary
- **Task:** Customer Contact History

2.3.5 Security Updates

N/A

2.3.6 Page Mapping

Update page mapping to reflect the changes being made to the Customer Contact History page.

2.3.7 Accessibility

This page has been assessed for Accessibility requirements and meets the Accessibility standards.

2.3.8 Page Usage/Data Volume Impacts

N/A

2.4 Real Time Text Campaigns – Form Received and Form Incomplete

2.4.1 Overview

The Customer Reporting List page allows the worker to process the forms generated and send text messages. This SCR will update Form Received and Form Incomplete text notifications campaigns to check if the form's program is a program the customer opted-in to received text notification for.

2.4.2 Description of Changes

1. Update the trigger for Form Received and Form Incomplete text messages to ensure that the customer is Opted-In to text messages on a phone number and 'Verified' for at least one of the associated programs on the packet.
2. Update the generated Customer Contact History record when a form text message is sent to include the associated program information that the customer is opted-in to.

2.4.3 Page Location

- **Global:** Eligibility
- **Local:** Reporting

2.4.4 Security Updates

N/A

2.4.5 Page Mapping

N/A

2.4.6 Accessibility

This page has been assessed for Accessibility requirements and meets the Accessibility standards.

2.4.7 Page Usage/Data Volume Impacts

N/A

2.5 Batch – Appointment Scheduling Batch Jobs

2.5.1 Overview

SSI Advocacy Mandatory Appointments Batch (PB19C903), Second SSI Appointments Batch (PB19C904), GCM Appointments Batch (PB19C905), and SSIAP NSA Appointments Batch (PB19C906) create appointments and must consider program-specific appointments moving forward.

2.5.2 Description of Change

1. When scheduling appointments, program details should be included in the appointments.

    a. For PB19C903, the batch job will create appointments with program type 'GA/GR'.

    b. For PB19C904, the batch job will create appointments with program type 'GA/GR'.

    c. For PB19C905, the batch job will create appointments with program type 'GAGR ES/GROW'.

    d. For PB19C906, the batch job will create appointments with program type 'GA/GR'.

2. The batch jobs check for existing appointments before attempting to schedule an appointment. Update the process that determines if a new appointment should be created.

    Note: Other criteria defining an existing appointment is not changing as part of this SCR. See current functionality for clarification on the criteria for an existing appointment.

    a. PB19C903, PB19C904, and PB19C906 will not attempt to create an appointment if there is an existing appointment with program type 'GA/GR'.

    b. PB19C905 will not attempt to create an appointment if there is an existing appointment with program type 'GAGR ES/GROW'.

    c. **Note**: Appointments that are created prior to Phase 3 deployment will be considered an appointment for all programs. The batch jobs will not attempt to schedule an additional appointment if an appointment for all programs exists.

2.5.3 Execution Frequency

No change

2.5.4 Key Scheduling Dependencies

No change

2.5.5 Counties Impacted

Los Angeles

2.5.6 Category

No change

2.5.7 Data Volume/Performance

N/A

2.5.8 Failure Procedure/Operational Instructions

Batch Support Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc.)

2.6 Batch – Text Campaigns – Appointments and Forms

2.6.1 Overview

There are multiple text message campaigns that send a text to customers. Customers receive the text messages only when specific scenarios occur to trigger the message.

Four of the existing campaigns are:
- **Appointment Reminder**
  - Remind the customer they have an upcoming scheduled appointment

- **Missed Appointment**
  - Inform the customer that they have missed their scheduled appointment

- **Form Processed with Details**
  - Informs the customer that a specific form has been marked as completed. Additional benefit details are available related to the completed form and the details will be included in the text message.

- **Form Processed**
  - Informs the customer that a specific form has been marked as completed. No additional benefit details are available to share with the customer currently.

The text campaigns listed above will be updated to capture the program type(s) (ex: CalFresh, CalWORKs, etc.) associated to each individual message to be sent to a customer. The captured program type information will be used to verify the customer opted-in to receive text notifications about the program. And when creating records on the Customer Contact History page, the program type(s) will be listed on the page for the sent text notification.

2.6.2 Description of Change

1. For all described updates in this section, they will be applied to only **all** the below listed text notification campaigns:

Campaign Name	Campaign Description	Batch Job Number (Reference Only)

Appointment Reminder	Remind the customer they have an upcoming scheduled appointment	PO00V101
Missed Appointment	Informs customer they missed a scheduled appointment	PO00V103
Form Processed	Informs the customer a form was processed, with no benefit information details available.	PO00V121
Form Processed with Details	Informs the customer a form was processed, with benefit information details available.	PO00V123

Note: The above listed batch job numbers are subject to change over time. They are only listed here for reference

2. Update the text notification campaigns to identify what program type(s) an individual text notification is associated to.

> **Notes**:
> - Both appointments and forms can potentially be associated to more than one program
>
> - Appointments created before go-live will have no programs associated to them. These will be treated as "all programs" appointments.

a. Each individual appointment's program type(s) will be identified as the programs a worker or batch set to be associated to the appointment.

> **Note**: The ability to associate program type(s) for an appointment was designed and implemented as part of

phase 1 of this effort.

b. Each individual form's program(s) will be identified by the form's customer report program type(s) associated to that individual form.

Note: All the campaigns' current supported form types are variations of different customer reports. All customer reports have one or more program types directly associated to the form and each associated program has its own individual separately tracked status.

2.6.3 Execution Frequency

NA – The execution frequency is not being changed.

2.6.4 Key Scheduling Dependencies

NA – The scheduling dependencies are not being changed.

2.6.5 Counties Impacted

All

2.6.6 Category

NA – The category is not being changed.

2.6.7 Data Volume/Performance

NA – No significant data volume changes are expected.

2.6.8 Failure Procedure/Operational Instructions

NA – The failure procedures are not being changed.

2.7 Batch – Undeliverable Real-Time Text Notifications

2.7.1 Overview

The real-time text notifications are sometimes undeliverable for a customer's specific phone number. This can include but is not limited to the customer may have marked CalSAWS notifications as spam or blocked the CalSAWS phone number. The preexisting exact definition of an "undeliverable" text notification will not be changed by this recommendation.

CalSAWS will attempt to resend undeliverable real-time text notification up to three times. If the notification fails all three times, the customer's individual phone number will be opted-out of receiving further text notifications from CalSAWS.

The undeliverable notification opt-out process will be updated to change the customer's program-level opt-in status too. The customer's program-level statuses will be changed to be opted-out, but only if the customer has no other phone number still opted-in to receive text notifications.

2.7.2 Description of Change

1. Update the opt-out process triggered by undeliverable real-time text notifications. Along with all existing process, additionally do the following:
   a. Update the values on the Contact Detail page. In the Text Message Opt-In by Program section, for **all** program types with a Program Opt-In field of "Yes", update following fields as described below:

Field Name	New Value
Program Opt-In	No
Program Text Message Status	Undeliverable
Status Date	*The current date, when the status change took place*

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2.7.3   Partner Integration Testing

N/A – No partners exist

2.7.4   Execution Frequency

N/A– No changes

2.7.5   Key Scheduling Dependencies

N/A – No changes

2.7.6   Counties Impacted

All counties

2.7.7   Category

N/A – No changes

2.7.8   Data Volume/Performance

N/A – No changes

2.7.9   Interface Partner

N/A – No partners exist

2.7.10 Failure Procedure/Operational Instructions

N/A – No changes

2.8 Batch – Batch and Real-Time Texting Notifications

2.8.1 Overview

There are both batch and real-time text notification campaigns. Individual text campaigns identify their respective target customer populations and provide their respective (batch or real-time) systems the information to send the text notification to the intended customer. After the text notification is sent to the customer, both batch and real-time campaigns create a record on the Customer Contact History page, for each text notification.

Both the batch and real time texting notification processes will be updated to receive program type (ex: CalWORKs, CalFresh, etc.) information from the individual text campaigns. Any updates to the individual campaigns to provide the program type will not be included as part of this specific recommendation.

Additionally, both the batch and real time texting notification processes will be updated to provide the campaigns' program information to the Customer Contact History page when creating records for the sent text notifications. Any updates to the Customer Contact page on how to display the program information will not be included as part of this specific recommendation.

2.8.2 Description of Change

1. Update both the batch and real time texting notification processes to receive program information for all campaign's message.

   > **Note**: The individual text campaigns will identify the customer's program; campaigns are not updated as part of this recommendation. The process that is being update here is limited to the text notification service that receives the program information from the campaigns and shares the program information other necessary processes.

2. Update both the batch and real time texting notification process to use the campaign's provided program information to determine if the customer opted into receive text messages for that program type.

   a. An individual text notification may be associated to more than one program type. The customer only needs to have opted-in to at least one of the associated program types for the text

notification to be sent.

b. The below table describes what text notification opt-in program type aligns with which the campaign's identified program type(s).

Text Opt-in Program Type	Campaign Program Type
CalFresh	CalFresh
CalWORKs	CalWORKs
Medi-Cal	Medi-Cal
Other	*Any program type not listed prior in this column.*

Notes:

- The customer's current text notification program-level opt-in status is found on the customer's Contact Detail page. Please refer to the online page changes to the Contact Detail page for more details about the Opt-in statuses.

- For text notification campaigns that have no concept of programs type(s), they will be treated as "all programs". If a customer is opted-in to receive any text notifications, they will then receive an "all programs" text notification.

- If a text notification campaign is associated to a CalWORKs/CalFresh combined concept (ex: a Redetermination Packet), it will be treated as both CalWORKs and CalFresh. If customer has opted-in to receive notifications from at least one of these programs, they will receive the text notification.

- Counties are responsible for determining how workers should classify what the appointment program type(s) should be for certain sub-programs (ex: a Transitional CalFresh appointment may be marked simply as a CalFresh program appointment). Each county's choice of categorization may differ.

c. A customer is considered opted-in to receive text notifications for a program based on the Contact Detail page's Text Message Opt-In by Program subsection. The below table describes what the field values need to be, to be considered opted-in for that program.

Field Name	New Value
Program Opt-In	Yes
Program Text Message Status	Verified

Note: This program-level opt-in validation is in addition to other existing opt-in requirements.

d. See the below table for what action to perform, based on if the customer's program opt-in status.

Scenario	Triggered Action
The customer did opt-in to receive a text message for the program type, on the Contact Detail page. **Note**: An individual text message can be associated to multiple different program types. If the customer is opted into *at least one* of those programs, they fall under this scenario.	1) The text campaign will be sent. 2) Proceed to perform any already existing post-text actions that are required for all text campaigns. (Ex: Adding a record to the Customer Contact History page for the sent text.)
The customer did not opt-in to receive texts for the program type. **Note**: An individual text message can be associated to multiple different program types. If the customer is opted into none of those programs, they fall under this	1) The text message will not be sent to the customer. 2) Do not perform any further actions. Treat these instances the same as if the text campaign never identified the customer to send a text to.

scenario.	

3. Update both the batch and real-time text notification process' creation of a record on the Customer Contact History page. Provide the Customer Contact History page with the program type(s) the text message was sent for. Please view the below table for more details about providing the program type(s) to the Customer Contact History page.

Scenario	Triggered Action
1) A single sent text message is associated to only one program type.	1) Provide the Customer Contact History page with the program type to display on the page.
1) A single sent text message is associated to multiple different programs. **Note**: Please see the Assumption section about existing functionality for when multiple duplicate text messages are sent to the same customer on the same day.	1) Provide the Customer Contact History page with a list of each program associated to the sent text message. • The page will not be provided any duplicates of individual program types. • The page will only be provided with program types that customer opted into receive text messages from.

a. For text notifications regarding appointments with specific program type(s), see the below table for details on how the program type(s) will appear on the Customer Contact History page.

Appointment Program Types	Customer Contact History Program(s)
CalFresh	CalFresh
CalWORKs	CalWORKs
GAGR ES/GROW	If case is not in Los Angeles: GA/GR Employment Services If case is in Los Angeles: GROW

GA/GR	General Assistance/General Relief
Medi-Cal	Medi-Cal
WTW/REP	Welfare to Work, REP
Other	Other

2.8.3 Partner Integration Testing

N/A – No partners exist for the batch or real-time texting framework

2.8.4 Execution Frequency

N/A – The execute frequences are not being updated by this design.

2.8.5 Key Scheduling Dependencies

N/A – The dependencies are not being updated by this design

2.8.6 Counties Impacted

All

2.8.7 Category

N/A – The category is not being changed by this design.

2.8.8 Data Volume/Performance

N/A – The volume and performance are not being updated by this design

2.8.9 Interface Partner

N/A – No partners exist for the batch or real-time texting framework

2.8.10 Failure Procedure/Operational Instructions

N/A – No existing instructions are changed by this SCR.

2.9 Batch – Text Notification Status Change – Opt-Out

2.9.1 Overview

A participant may respond to a message sent to them by CalSAWS or sending their first message to opt out of receiving text notifications.

The participant can send a response to a text notification verification, the participant can trigger either completing the verification or to deny the verification. This process will be updated to also opt-out the participant on the program level, if the participant denies the verification.

The participant can also send a response to CalSAWS that opts-out from receiving all further text notifications. This process will be updated to also opt-out the participant on the program level, for all programs.

2.9.2 Description of Change

1. Update the process that occurs when the participant responds to a text notification with any supported keyword that would be interpreted to mean the customer does not want to receive text notifications.

   Note: This change includes both if the participant's response is to an opt-in verification or any text notification campaign.

   a. Add a process to opt-out the program-level text notification. The participant will be opted-out of **all** programs.

   b. When opting-out the participant's program-level, on the Contact Detail page, update all the following fields to the values described in the below table.

Field	New Value
Program Opt-In	No
Program Text Message Status	Opted-Out
Status Date	*The current date, when the status change took place*

Notes:

- The changing of the program-level field values is in addition to all existing triggered processes. It does not replace the existing processes

- The same keywords are used to both trigger a denial an opt-in verification and to trigger a mass opt-out of all text notification. CalSAWS is not able to distinguish if the customer is responding to a verification text for a sub-set of programs or responding prevent all further text notification. This is a text notification technology limitation that cannot be overcome by CalSAWS.

- Opt-out keywords and supported language equivalents are preexisting and not being updated by this SCR.

2.9.3 Partner Integration Testing
N/A

2.9.4 Execution Frequency
N/A

2.9.5 Key Scheduling Dependencies
N/A

2.9.6 Counties Impacted
All counties

2.9.7 Category
N/A

2.9.8 Data Volume/Performance
N/A

2.9.9   Interface Partner

N/A

2.9.10 Failure Procedure/Operational Instructions

N/A

2.10 Batch – Text Notification Status Change – Opt-In

2.10.1 Overview

A customer may respond to a message sent to them by CalSAWS or sending their first message to opt-in to receive text notification.

The participant can respond to a text notification verification. The participant's response can be to either accept or deny the verification. This process will be updated to also opt-in the participant on the program level, if the participant completes their notification verification.

The participant can also send a response to CalSAWS that will opt them in to start receiving text notifications. This process will be updated to opt-in the participant on the program level, for all programs.

2.10.2 Description of Change

1. Update the process for when a participant is opted-in to receive text notifications, due their response to a verification text sent to them by CalSAWS.

    a. Add a process that will opt-in any program-level with a status of

Program Text Message Status
Pending Verification

    b. When opting-in the participant's program-level (see prior bullet), update all the following fields to the values described in the below table.

Field	New Value
Program Opt-In	Yes
Program Text Message Status	Verified
Status Date	*The current date, when the status change took place*

Notes:

- The changing of the program-level fields is in addition to all existing triggered processes. It does not replace the existing processes.

- If other program-level statuses are already opted-out or opted-in (not pending verification), those status will not be changed.

- Opt-in keywords and supported language equivalents are preexisting and not being updated by this SCR.

2. Update the process for when a participant sends a message to CalSAWS, with a supported keyword that would cause the customer to be opted-in to receive text notification.

   a. Add a process to update <u>all</u> program-level text notification status to "Verified"

Field	New Value
Program Opt-In	Yes
Program Text Message Status	Verified
Status Date	*The current date, when the status change took place*

Notes:
- The changing of the program-level status is in addition to all existing triggered processes. It does not replace the existing processes

- Opt-In keywords and supported language equivalents are preexisting and not being updated by this SCR.

2.10.3 Partner Integration Testing

N/A

2.10.4 Execution Frequency

N/A

2.10.5 Key Scheduling Dependencies

N/A

2.10.6 Counties Impacted

All counties

2.10.7 Category

N/A

2.10.8 Data Volume/Performance

N/A

2.10.9 Interface Partner

N/A

2.10.10 Failure Procedure/Operational Instructions

N/A

2.11 Batch – Test Only – E-Signature Text Notification

2.11.1 Overview

A customer can give a one-time opt-in to receive a text notification to provide an electronic signature for a form. Due to the customer's one-time opt-in, E-signature does not perform any validations if the customer has opted-in to other text notification campaigns.

When an E-signature message is sent to a customer, it is ~~not~~ recorded in CalSAWS. The Customer Contact History page does have a record of the E-signature message sent to the customer and ~~no~~ a case journal is created.

The design of E-signature text campaign messages is not being changed by this SCR because it does not currently check the customer's general opt-in status. However, the same real-time text notification process is being updated that also manages E-signature process. E-signature campaign will be tested to verify there is not any unintentional impact by the other real-time text notification process changes.

2.11.2 Description of Change

1. Test the E-Signature text notification campaign. Validate the campaign still functions as per its current design.

2.11.3 Partner Integration Testing

N/A

2.11.4 Execution Frequency

N/A

2.11.5 Key Scheduling Dependencies

N/A

2.11.6 Counties Impacted

All counties

2.11.7 Category

N/A

2.11.8 Data Volume/Performance

N/A

2.11.9 Interface Partner

N/A

2.11.10   Failure Procedure/Operational Instructions

N/A

2.12 Updates to Barcoded Document Routing Detail Recommendation

2.12.1 Overview

When a barcode is entered on the Barcoded Document Routing Detail page and the corresponding document is marked 'Received', send a 'Form Received' text to the primary applicant.

2.12.2 Description of Change

1. Send a 'Form Received' text message when any of the following packets are marked "Received" from the Barcoded Document Routing Detail page:
   a. CW RE Packet,
   b. CW/CF RE Packet,
   c. CF RE Packet,
   d. MAGI RE Packet,
   e. Non-MAGI RE Packet,
   f. Mixed Household RE Packet, and
   g. SAR 7

2.12.3 Partner Integration Testing

N/A

2.12.4 Execution Frequency

Real-time.

2.12.5 Key Scheduling Dependencies

N/A

2.12.6 Counties Impacted

All counties

2.12.7 Category

N/A

2.12.8 Data Volume/Performance

N/A

2.13 Updates to CSF 170 - Text Notification Agreement Form Recommendation

2.13.1 Overview

The CSF 170 is the agreement to receive text notifications from CalSAWS to the customer.

State Form: N/A – Non-State Form

Current Programs: All Programs

Current Attached Form(s): None

Current Forms Category: Forms

Current Template Repository Visibility: All Counties

Existing Languages: English and Spanish

2.13.2 Form Verbiage

There are no changes to this section.

2.13.3 Form Variable Population

There are no changes to this section.

2.13.4 Form Generation Conditions

1. **Updates to Form Generation**

   Create a new batch job that generates the CSF 170 for the following conditions:

   - Program – Any program
   - Program Status – Active
   - The person is the primary applicant
   - A CSF 170 was not previously sent for the case from the application date.
   - The customer has not yet opted into text notification.

   A customer who is currently active in multiple programs will receive only a single CSF 170.

   If a case has multiple primary applicants, each primary applicant will receive a CSF 170.

   A customer must also have a phone number associated to their case.

   Batch Schedule: Daily

   Estimated Count ~ 14,000 cases

Notes:

a. *This batch is turned off until the SCR CA-260623 is ready to go into production.*

2. **Update Form Print/Mailing Options**

The Print and Mailing Options will be updated as follows:

Blank Template	Print Local without Save	Print Local and Save	Print Central and Save	Reprint Local	Reprint Central
Y	Y	Y	Y	Y	Y

Mailing Options:

Mail-To (Recipient): Mail to the primary applicant when generated via batch. Mail to the customer's name selected from the document parameters dropdown when generated via Template Repository.

Mailed From (Return): Sending Office

Mail-back-to Address: County BRM address

Outgoing Envelope Type: Standard Envelope

Return Envelope Type: Pre-paid envelope

Technical Note: The BRM Address and Worker information populated on the header will be the worker information of the most recently active program.

Additional Options:

Special Paper Stock: No

Enclosures: No

Electronic Signature:

Electronic Signature (IVR/Text): Yes

Check to Sign: Yes

Post to Self Service Portal: Yes

2.14 Automated Regression Test

2.14.1 Overview

Create new automated regression test scripts to verify that Text Message Opt-In By Program details can be saved and updated on the Contact Detail page, and these changes can be viewed on the Transaction History Detail page.

2.14.2 Description of Change

1. Create regression scripts to perform the following verifications:
   a. Navigate to the Contact Detail page in edit mode for a person with no existing phone number information. Add a new phone number with Text Message set to "Opt-In", and the Program Opt-In value set to "Yes" for at least one program. Verify that the page can be saved, and that the new values display on the page in view mode. Navigate to the Transaction History page and verify that all selected values display in the transaction list.
   b. Navigate to the Contact Detail page in edit mode for a person with an existing phone number with Text Message set to "Opt-In". Update the Program Opt-In values in the Text Message Opt-In by Program section and save the page. Verify that the updated values display on the page in view mode. Navigate to the Transaction History page and verify that all changes are reflected in the transaction list.
   c. Navigate to the Contact Detail page in edit mode for a person with no existing phone number information. Add a new phone number with Text Message set to "Opt-In", set the Program Opt-In value to "No" for all programs, and attempt to save the page. Verify that an appropriate validation message displays.
   d. Navigate to the Contact Detail page in edit mode for a person with an existing phone number with Text Message set to "Opt-In" and at least one Program Opt-In value set to "Yes". Update the Program Opt-In value to "No" for all programs and attempt to save the page. Verify that an appropriate validation message displays.
2. Create regression scripts to verify that a Page Mapping entry exists for each applicable field on the following pages:
   a. Contact Detail
   b. Customer Contact History

3 REQUIREMENTS

3.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.18.3.20	The LRS shall support multiple means of communicating appointments, appointment reminders, and critical dates and/or information that may affect a participant's eligibility, using the following means: a. E-mail; b. Text messaging; d. Automated phone reminder; e. USPS mail	This SCR is part of a series of SCRs that update the process by which a participant opts-in to receive text messages.

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-275531

Task Upload Closure - Enhance Preview Summary

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Vallari Bathala
	Reviewed By	Justin Dobbs, Sarah Rich, Dymas Pena, Carlos Albances

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
10/28/2024	1.0	Initial Revision	Vallari Bathala

Table of Contents

1 OVERVIEW

This design outlines modifications to Task Management functionality within the CalSAWS System to view successfully closing Tasks in mass via the Task Upload framework.

1.1 Current Design

Within the CalSAWS System, the Task Upload functionality provides a framework to upload and process an action on up to 10 thousand Tasks. CA-263040 introduced the functionality for Counties to also close Tasks in mass which includes the ability to view any Tasks which failed Preview Processing.

There is no functionality available to view a distribution of Tasks that completed Preview Processing without error.

1.2 Requests

1. Add the ability to view "Tasks without Errors" for Tasks closed using the Closure Template.

1.3 Overview of Recommendations

1. Add a hyperlink for "Tasks without Errors" and display the necessary information in the Task Distribution Preview page.

1.4 Assumptions

1. The hyperlink to the Task Distribution Preview page for "Tasks without Errors" will only be available for Closure uploads going forward.

2   RECOMMENDATIONS

This section outlines recommendations to introduce Task Distribution Preview functionality for closed Tasks to the CalSAWS System based on a Task Closure file.

2.1   Task Upload Detail Page

2.1.1   Overview

This section will specifically describe the modification of this page when the Status of a Task Closure Upload is "Preview Complete".

2.1.2   Task Upload Detail Page Mockup

Task Upload Detail

✱- Indicates required fields   [Edit] [Close]

Task Upload Information

Name: ✱	**Status:**
Task Closure	Preview Complete
Templates Type: ✱	**File Name:**
Closure	Closure Template.xlsx
Created By:	**Updated On:**
Vallari Bathala	10/21/2024
Notes:	

▾ Preview Information

Value	Number of Tasks
Tasks without Errors	39
Tasks with Errors	0
Total Tasks	39

[Reject]

[Edit] [Close]

Figure 2.1.2 – Task Upload Detail Page

2.1.3   Description of Change

1. Preview Information
   a. Tasks without Errors – Add a hyperlink to values greater than "0" in the Number of Tasks column leading to the Task Distribution Preview page containing successful closure information for the valid Tasks (rows).

   Hyperlink is only available in View mode.

If a file level error occurs during preview processing, this field will display a "0" as plain text that is not a hyperlink.

2.1.4 Page Validations
N/A

2.1.5 Page Location
- **Global:** Admin Tools
- **Local:** Admin
- **Task:** Tasks > Task Upload
  - Click one of the hyperlinks or buttons available on the Task Upload List Page to access the Task Upload Detail page.

2.1.6 Security Updates
N/A

2.1.7 Page Mapping
N/A

2.1.8 Accessibility
None.

2.1.9 Page Usage/Data Volume Impacts
N/A

2.2 Task Distribution Preview Page

2.2.1 Overview
This section will specifically describe the modification of this page when User clicks on the field: "Tasks without Errors" within the "Preview Information" panel of the Task Upload Detail page for a Task Closure file.

2.2.2 Task Distribution Preview Page Mockup

Task Distribution Preview

Close

Name:
Task Closure Template

Distribution			Results 1 - 1 of 1
Status	**Worker ID**	**Bank ID**	**Tasks**
Completed		19DPZIA44ZBB	39

Close

Figure 2.1.2 – Task Distribution Preview Page

2.2.3 Description of Change

Add a new Distribution panel within the Task Distribution Preview page in the CalSAWS System.

When the User clicks on the "Tasks without Errors" hyperlink from the "Preview Information" panel on the Task Upload Detail Page for a Closure template, the User will be directed to this page.

1. <u>Summary</u>
   a. Status – This field will indicate the Status attribute (Completed or Void) that was processed based on the Complete/Void attribute in the Task Closure file.
   b. Worker ID – This field will indicate the Worker ID attribute based on the assignment of the Task(s) to be closed.
   c. Bank ID – This field will indicate the Bank ID attribute based on the assignment of the Task(s) to be closed.
   d. Tasks – This field will indicate the number of tasks to be closed that align with the Status, Worker ID and Bank ID combination.

2.2.4 Page Validations

N/A

2.2.5 Page Location

- **Global:** Admin Tools
- **Local:** Admin
- **Task:** Tasks > Task Upload

- Click one of the hyperlinks or buttons available on the Task Upload List Page to access the Task Upload Detail page. Then, when the Status is Preview Complete or Upload Complete, click on the hyperlink next to the field "Tasks without Errors" within the Preview Information panel.

2.2.6 Security Updates

N/A

2.2.7 Page Mapping

Update page mapping for the Status field.

2.2.8 Accessibility

None.

2.2.9 Page Usage/Data Volume Impacts

N/A

3 SUPPORTING DOCUMENTS

N/A

4 REQUIREMENTS

4.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.19.1.5	The LRS shall allow COUNTY-specified Users to access alerts, reminders, and controls by using the following criteria in order to initiate a search: a. All alerts, reminders, and controls on a case or a file; b. A specified due date or a range of due dates; c. Type of alert, reminder, or control; and d. Status of alert, reminder, or control.	1. Add the ability to view "Tasks without Errors" for Tasks closed using the Closure Template.

5 OUTREACH

N/A

6   APPENDIX

N/A