

| | |
|-------------------|--|
| Distribution Date | December 4, 2024 |
| To | Fiscal.Admin.Mgmt.All |
| CC | PMO.Fiscal; Holly Murphy; Girish Uppal; Britt Carlsen; Melissa Gates; Tracy Berhel |
| CIT Name | CalSAWS County Cost Summary – December 2024 Update |

PPOCs, please forward to the appropriate impact staff in your county:

☐ General

☐ Policy

☐ CW

☐ CF

☐ MC

☐ CMSP

☐ FC/KG/AAP

☐ Child Care

☐ WtW

☐ Other Program(s)_____

☐ BenefitsCal

☐ Customer Correspondence

☐ OCAT

☒ Other County Budget Personnel

☐ Reports

☐ Fiscal

☐ Caseload Movement

☐ Management

☐ Fiscal

☐ Security

☐ Batch and Interfaces

☐ Imaging

☐ Migration

☐ Conversion

☐ Technical

☐ Training

☐ Help Desk

| | |
|-------------|--|
| Description | <div><div>Purpose</div><div>The purpose of this CIT is to provide an updated County Cost Summary Workbook for SFY 2024-25 and SFY 2025-26.</div><div>Background</div><div>The attached County Cost Summary Workbook includes summary and detailed level information pertaining to the CalSAWS and CalWIN Project costs that are shared among the Counties. Shared costs include the following:</div><div><div><div><div></div><div>• JPA Administrative Budget</div></div><div><div></div><div>• CalSAWS DD&I Project costs</div></div><div><div></div><div>• CalSAWS M&O Project costs</div></div><div><div></div><div>• CalSAWS Premise Project costs</div></div><div><div><div></div><div>◦ ABAWD</div></div><div><div></div><div>◦ ABAWD Fiscal Responsibility Act of 2023</div></div><div><div></div><div>◦ CalFresh/CalWORKs Recertification Packets</div></div><div><div></div><div>◦ CalFresh Discontinuance of Gambling Wins</div></div><div><div></div><div>◦ CalFresh Eligibility Disqualification for Certain Convicted Felons</div></div><div><div></div><div>◦ CalFresh Overissuance and Repayment Final Notice</div></div><div><div></div><div>◦ CalFresh Repayment Agreement Revisions</div></div></div></div></div></div> |
|-------------|--|

- CalFresh Restaurant Meals Program Notice-Eligibility Clarification
- Reimbursement for Food Benefit Theft Automation
- SAWS Shared Application
- Telephone Consumer Protection Act – Text Messaging Consent
- Work Registration CalFresh Disqualification Notice Update
- CalWIN Project costs
 - CalWIN M&O

The workbook does NOT include estimates for county-specific items for CalACES or CalSAWS Project costs. Examples of county-specific costs may include, but are not limited to, scanner or printer maintenance kits (refer to C-IV CIT 09-0023 for more information related to consumables), or costs associated with refresh of local equipment.

The workbook does include estimates for county-specific items for CalWIN which include: county support staff personnel, county support staff travel, print costs, county-provided hardware maintenance and county-provided software maintenance, and local area network.

The costs included in the workbook are estimates and subject to change based on actual costs as paid each month, subsequent allocation adjustments, and updates to the CalSAWS Implementation Advance Planning Document Update (IAPDU), the CalWIN Operational Advance Planning Document Update (OAPDU), as well as the Advance Planning Document Updates (APDUs) for the following premise projects:

- ABAWD
- ABAWD Fiscal Responsibility Act of 2023
- CalFresh/CalWORKs Recertification Packets
- CalFresh Discontinuance of Gambling Wins
- CalFresh Eligibility Disqualification for Certain Convicted Felons
- CalFresh Overissuance and Repayment Final Notice
- CalFresh Repayment Agreement Revisions
- CalFresh Restaurant Meals Program Notice-Eligibility Clarification
- Reimbursement for Food Benefit Theft Automation
- SAWS Shared Application
- Telephone Consumer Protection Act – Text Messaging Consent
- Work Registration CalFresh Disqualification Notice Update

The costs reflected on the summary tabs of the workbook account for the quarterly invoice/claim process and the individual county shares are based on the applicable SFY Persons Count.

Additional Information

The County Cost Summary Workbook has been revised to incorporate the following:

- Draft Quarterly County Share for Q1 of SFY 2024-25
- Removal of SFY 2023-24 data tabs
- Addition of SFY 2025-26 data tabs

Additionally, the County Cost Summary Workbook has been streamlined. This streamlined version includes a higher-level view of the details for CalSAWS M&O and the CalSAWS premise projects, which allowed less tabs to be included within the workbook. The main reason for the development of the streamlined version was to accommodate the multiple new CalSAWS premise projects with a county share. The prior version of the workbook had a separate tab for each premise project and eventually the workbook just became too cumbersome with 37 tabs to navigate. Additionally:

- The new view includes only two (2) SFYs and does not include any prior SFY data. Prior SFY data can be referenced in prior distributed workbooks (e.g., SFY 19/20 to SFY 23/24).
- Calculations for county share are built into the tabs and separate Persons Count and CAP tabs are no longer included.
- There is only one summary tab which includes both total share of Project Costs by county and by program and the total share of JPA Administrative costs by county.
- There are no longer separate JPA Admin Budget tabs, instead the cost is included on the Costs tab and the county share is included on the Cost Distribution tab. A reference to the relevant CIT is included should counties want to review details concerning the JPA Admin Budget and what costs are included.

If you have questions on this CIT, please contact PMO.Fiscal@CalSAWS.org or the Primary Project Contact and cc your Regional Managers.

Primary Project Contact

Britt Carlsen
CarlsenB@calsaws.org

Backup Project Contact

Tracy Berhel
BerhelT@calsaws.org

Attachments

CIT 0182-24 CalSAWS County Cost Summary (December 2024 Update).zip

Web Portal Link

OR

You may also retrieve the CIT document and attachments by following these steps:

1. Click on the CRFIs & CITs link at the top of the page.
2. Click on the "CalSAWS Information Transmittal (CIT)" folder.
3. Click on the "2024" folder.
4. Click on the appropriate CIT # folder.