

# CalSAWS | Minutes

Meeting: Project Steering Committee Meeting  
Location: 620 Roseville Parkway, Roseville, CA 95747 – Cypress Conference Room  
Date: Thursday, November 21, 2024  
Time: 9:00 a.m.  
Present: In person: Lynn Perez, Region 1 – Member  
Zoom: Soua Moua, Region 2 – Alternate Member; Cindy Uetz, Region 4 – Co-Chair; Jaime Duncan, Region 5 – Member; Alberto Banuelos, Region 5 – Co-Chair; Sandra Bowlan, Region 5 – Member; Irene Huizar, Region 6 – Co-Chair; Shawn Amiel, Region 6 – Member; Olga Vicuna, Region 6 – Member  
Absent: Clarisa Simon, Region 1 – Member; Eduardo Ameneiro, Region 2 – Member; Ryan Bishop, Region 3 – Member; Cesilia Leon, Region 4 – Member  
Facilitator: Julia Erdkamp, CalSAWS Executive Director

## Topic

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### 1. Call Meeting to Order

**Summary:** Co-Chair, Cindy Uetz, called the meeting to order at 9:02 a.m.

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### 2. Confirmation of Quorum and Agenda Review

**Summary:** Co-Chair, Cindy Uetz, confirmed quorum of the PSC and gave a brief overview of the agenda topics.

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### 3. Public Comment: Public opportunity to speak on any item NOT on the Agenda. Public comments are limited to no more than three minutes per speaker, except that a speaker using a translator shall be allowed up to six minutes.

**Summary:** Public comment made by Jennifer Tracy.

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## Action Items

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### 4. Approval of the Minutes and review of the Action Items from the October 17, 2024 PSC Meeting.

#### Action Items from previous meetings:

None

**Summary:** The Consortium is seeking approval of the PSC for the Minutes from the October 17, 2024 PSC Meeting.

Motion to approve was made by Co-Chair Irene Huizar.  
Motion was seconded by Co-Chair Alberto Banuelos.

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## Topic

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Member, Lynn Perez, voted to approve.  
Alternate Member, Soua Moua, voted to approve.  
Co-Chair, Cindy Uetz, voted to approve.  
Member, Jaime Duncan, voted to approve.  
Member, Sandra Bowlan, voted to approve.  
Member, Shawn Amiel, voted to approve.  
Member, Olga Vicuna, voted to approve.  
Members, Clarisa Simon, Eduardo Ameneiro, Ryan Bishop, and Cesilia Leon were absent from vote.

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## Informational Items

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### 5. Introduction of new CalSAWS staff

- Sandeep Aji, Chief Technology Officer
- Robert Lusk, Technology & Operations Director

**Summary:** Julia Erdkamp introduced new CalSAWS staff.

\*Public comment made by Jennifer Tracy.

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### 6. Performance Trends

**Summary:** Arnold Malvick, Rachel Frey, and Sara Kiewet provided an overview of Performance Trends.

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### 7. BenefitsCal Update

- ROI Update
- ABAWD Implementation Update
- Upcoming Enhancements
- Impact of Recent Public Facing Changes
- Top 5 Features Used in BenefitsCal

**Summary:** Lynn Bridwell and Onur Senman provided an update on BenefitsCal.

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### 8. Release and Policy Updates

**Summary:** Lisa Salas provided an update on Release and Policy.

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### 9. Gainwell Infrastructure Transition-in Discussion

**Summary:** Dawn Wilder and Holly Murphy provided an overview of Infrastructure Transition-In.

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Topic

10. ICT Update

**Summary:** Nichole Nava provided an update on ICT.

11. CalSAWS Learning Exchange (CLE) Update

**Summary:** Nichole Nava provided an update on CalSAWS Learning Exchange (CLE).

12. Procurement Update

**Summary:** Tom Hartman provided an update on Procurement.

13. State Partners Updates

- OTSI
- CDSS
- DHCS

**Summary:** Patrice Yang noted that OTSI had no updates to provide. Cecilia Rolon noted that CDSS had no updates to provide. Theresa Hasbrouck provided an update for DHCS.

14. Regional Priorities

- **Region 1** – Lynn Perez provided regional priorities for region 1.
- **Region 2** – Soua Moua provided regional priorities for region 2.
- **Region 3** – Cindy Uetz on behalf of Ryan Bishop provided regional priorities for region 3.
- **Region 4** – Cindy Uetz provided regional priorities for region 4.
- **Region 5** – Jaime Duncan provided regional priorities for region 5.
- **Region 6** - Olga Vicuna provided regional priorities for Los Angeles County.

15. December 12, 2024 PSC Meeting is CANCELLED

**Summary:** Julia Erdkamp provided an overview of December 12, 2024 PSC Meeting Cancellation.

16. Adjourn Meeting

**Summary:** Co-Chair, Cindy Uetz, adjourned the meeting at 10:08 a.m.

Follow Up

#	Action Item	Who	Due
1	NONE		

**Next Meeting**

In-Person/Zoom

Thursday, February 20, 2025

9:00 a.m. – 12:00 p.m.

CalSAWS

620 Roseville Parkway

Roseville, CA 95747