CalSAWS | Information Transmittal (CIT)

Distribution Date	February 3, 2025
To	Fiscal.Admin.Mgmt.All
CC	PPOC.All; Consortium.RegionalManagers.All; PMO.Fiscal; Holly Murphy; Girish Uppal; Stephanie Aragon; Chia Thao
CIT Name	**FY2025-26 CalSAWS JPA Administrative Budget**

PPOCs, please forward to the appropriate impact staff in your county:

- ☐ General
- ☐ Policy
  - ☐ CW
  - ☐ CF
  - ☐ MC
  - ☐ CMSP
  - ☐ FC/KG/AAP
  - ☐ Child Care
  - ☐ WtW
  - ☐ Other Program(s)_____
- ☐ BenefitsCal
- ☐ Customer Correspondence
- ☐ OCAT
- ☒ Other__County Budget Staff_____

- ☐ Reports
  - ☐ Fiscal
  - ☐ Caseload Movement
  - ☐ Management
- ☐ Batch and Interfaces
- ☒ Fiscal
- ☐ GA/GR
- ☐ Help Desk
- ☐ Imaging
- ☐ Security
- ☐ Task Management
- ☐ Technical
- ☐ Training

Description	
	Purpose The purpose of this CIT is to inform the 58 Counties of the approved CalSAWS JPA Administrative Budget for FY 2025-26. The JPA General Membership approved the budget on January 30, 2025. **Background** As stated in the signed Memorandum of Understanding between the CalSAWS Consortium and the 58 Counties, the Consortium is to inform the Counties of the approved schedule/budget. On or before April 1st of each year, the Consortium with the concurrence of the Consortium's Member representatives as defined in Section 2.07 (Quorum; Required Votes; Approvals) of the JPA Agreement, will approve a schedule of Administrative Costs for the upcoming fiscal year (July 1st through June 30th).

Administrative Budget

Administrative Costs (also known as unfunded costs) are expenditures properly incurred by the Consortium but designated by the State of California as ineligible for reimbursement to the Consortium.   The Administrative Budget is for CalSAWS expenditures that support the operations of the JPA and are not included or funded in the State-approved IAPDU for CalSAWS.

The attached file (FY2025-26 CalSAWS JPA Admin Budget.xlsx) contains a detailed line-item budget and the projected share of costs for each county for planning purposes.

If you have any questions, please contact the Project at PMO.Fiscal@CalSAWS.org or one of the Project Contacts below.

Primary Project Contact	Stephanie Aragon 916-800-7641 AragonS@calsaws.org
Backup Project Contact	Chia Thao 916-603-1050 ThaoC@calsaws.org
Attachments	FY2025-26 CalSAWS JPA Admin Budget.xls
Web Portal Link	███████████ OR You may also retrieve the CIT document and attachments by following these steps: 1. Click on the CRFIs & CITs link at the top of the page. 2. Click on the "CalSAWS Information Transmittal (CIT)" folder. 3. Click on the "2025" folder. 4. Click on the appropriate CIT # folder.