

# CalSAWS | Agenda

Meeting: Lobby Management Committee  
 Location: Microsoft Teams  
 Date: February 20<sup>th</sup>, 2025  
 Time: 10:00 AM – 12:00 PM  
 Attendees:

NAME			NAME			NAME		
<input type="checkbox"/>	<b>R1</b>	Francis Delgado	<input type="checkbox"/>	<b>R4</b>	Christina Mendoza Ruiz	<input type="checkbox"/>	<b>RM</b>	Justin Stephenson
<input type="checkbox"/>	<b>R1</b>	Garrian Booker	<input type="checkbox"/>	<b>R4</b>	Doris Sons	<input type="checkbox"/>	<b>RM</b>	Melissa Thomas
<input type="checkbox"/>	<b>R1</b>	Jennifer Servin	<input type="checkbox"/>	<b>R4</b>	Jessica Lannin	<input type="checkbox"/>	<b>RM</b>	Yolanda Banuelos
<input type="checkbox"/>	<b>R1</b>	Judy Perez	<input type="checkbox"/>	<b>R4</b>	Russell Pehrson	<input type="checkbox"/>	<b>CDSS</b>	Sherice Sterling
<input type="checkbox"/>	<b>R1</b>	Shawni Ramos	<input type="checkbox"/>	<b>R4</b>	Virginia Melgoza			
<input type="checkbox"/>	<b>R2</b>	Carlos Urbieto	<input type="checkbox"/>	<b>R5</b>	Cindy Aguirre			
<input type="checkbox"/>	<b>R2</b>	Ilda Torrez	<input type="checkbox"/>	<b>R5</b>	Ed Williams			
<input type="checkbox"/>	<b>R2</b>	Theresa Agarenzo	<input type="checkbox"/>	<b>R5</b>	Felix Sanchez			
<input type="checkbox"/>	<b>R2</b>	William Wren-Rodriguez	<input type="checkbox"/>	<b>R5</b>	Robin Gonzalez			
<input type="checkbox"/>	<b>R2</b>		<input type="checkbox"/>	<b>R5</b>	Rosa Vizcarra			
<input type="checkbox"/>	<b>R3</b>	Dayna Boggs	<input type="checkbox"/>	<b>R6</b>	Cristopher Estrada			
<input type="checkbox"/>	<b>R3</b>	Patty Strom	<input type="checkbox"/>	<b>R6</b>	Kelly Young			
<input type="checkbox"/>	<b>R3</b>		<input type="checkbox"/>	<b>R6</b>	Rachid Ameer			
<input type="checkbox"/>	<b>R3</b>		<input type="checkbox"/>	<b>R6</b>	Richard Luscombe			
<input type="checkbox"/>	<b>R3</b>		<input type="checkbox"/>	<b>R6</b>	Stephanie Hunter			

Time	Lead	Topic	Notes
10:00 AM (10 min)	Erick	<b>Welcome Items</b> <ul style="list-style-type: none"> <li>Roll Call</li> <li>Meeting Notes – R5 (Due 02/28/25)</li> </ul>	
10:10 AM (100 min)	Erika	<b>Lobby Management Modernization</b> <ul style="list-style-type: none"> <li>Design Review</li> </ul>	
11:50 AM (10 min)	Sowmya	<b>Meeting Closeout</b> <ul style="list-style-type: none"> <li>Action Item Review</li> <li>Final Q&amp;A</li> <li>Next Meeting 3/20/25</li> </ul>	

## Follow Up

#	Action Item	Who	Due
1	<b>(CLOSED)</b> TTS vendor - can the current or future solution be updated to work with Chrome and Edge to align with other CalSAWS components? <i>SCR CA-286820: Update Lobby Monitor TTS solution has been created for research and prioritization.</i>	Erick	1/23/25
2	<b>(CLOSED)</b> Determine LOE to split Device Assignment into View and Edit Modes <i>Due to the LOE this would require a separate SCR.</i>	Erika	1/23/25
3	<b>(OPEN)</b> Consider updated flow for selecting and changing printers to reduce redundancy	Erick	2/20/25
4	<b>(CLOSED)</b> Check-in: Search by Name, consider requiring SSN or DOB to limit search results and/or including additional information in results such as programs <i>SSN or DOB will be required in combination with First and Last Name</i>	Erika	2/20/25
5	<b>(CLOSED)</b> Research a solution to notify the non-program worker of the customer check-in <i>Due to the LOE this would require a separate SCR.</i>		2/20/25

#	Decision Made	Who	Date