

CalSAWS | Executive Summary for the JPA Board of Directors

Location: Zoom/In-Person
Date: Friday, March 14, 2025

Agenda Item and Summary	Type of Item
1. Call meeting to order. Summary: Board Chair, Michael Sylvester, will call the CalSAWS JPA Board of Directors meeting to order.	Procedural
2. Confirmation of Quorum and Agenda Review. Summary: Board Chair, Michael Sylvester, will confirm quorum of the Board and will provide a high-level overview of the agenda.	Procedural
3. Public opportunity to speak on items not on the agenda. Public comments are limited to no more than three minutes per speaker, except that a speaker using a translator shall be allowed up to six minutes. NOTE: The public may also speak on any item ON the Agenda by waiting until that item is read then requesting recognition from the Chair to speak. Summary: Board Chair, Michael Sylvester, will provide the public with an opportunity to speak on items not on the agenda.	Procedural
Action Items	
4. Approval of Strategic Priorities determined by the Member Representatives at the January 30, 2025 JPA Member Representatives Meeting. Summary: The consortium is seeking Board approval of Strategic Priorities determined by the Member Representatives at the January 30, 2025 JPA Member Representatives Meeting.	Action
5. Approval of Consent Items a. Approval of the Minutes and review of the Action Items for the January 30, 2025, joint meetings of the JPA Member Representatives and Board of Directors.	Action

Summary: The Consortium is seeking Board approval of the Minutes and review of the Action Items for the January 30, 2025, joint meetings of the JPA Member Representatives and Board of Directors.

b. Approval of Accenture Change Notice 39, which includes four (4) premise items, transition scope of work, and sixteen (16) county purchases.

Summary: This Change Notice includes will utilize \$2,855,048 of the \$167,000,000 Regulatory and Administrative Change Budget Services for the following Premise Items: Alternate Forms in SAWS (\$2,006,916), CalFresh Minimum Nutrition Benefit Pilot Program (\$100,020), CalFresh Simplifications (\$576,820), and CHDP Program (\$171,292). Board approval of this Change Notice will leave \$45,637,685 for future work.

This Change Notice will also utilize \$3,177,756 of the \$10,000,000 CalSAWS Transition allowance to support as-needed transition readiness activities in cooperation with the incoming Infrastructure and M&E contractors. Board approval of this Change Notice will leave \$5,831,121 for future work.

This Change Notice will also utilize \$1,587,359.81 of the original \$35,000,000 allocation for County Purchases subject to Board approval. Board approval of this Change Notice will leave \$11,372,887 for future County Purchases. The County Purchases included in Change Notice 39 are as follows:

- FR-01-2023 – Revision 1 – Fresno – Kiosks (Quantity 26) – Revision 1 – \$(215,488.00)
- FR-02-2024 – Revision 1 – Fresno – Request for Purpose-Built, Curated Data Set ("PBDS") Access in CalSAWS Amazon Simple Storage Solution ("Amazon S3") Location – Revision 1 – \$(8,992.40)
- FR-04-2024 – Fresno – Request for Generative Artificial Intelligence ("GenAI") for Post-Call Summarization in Spanish – \$441,241.25
- KR-02-2023 – Revision 1 – Kern – Kiosks (Quantity 7) – Revision 1 – \$(29,008.00)
- LS-01-2023 – Revision 2 – Lassen – Kiosk (Quantity 1) – Revision 2 – \$(5,328.00)
- NV-01-2023 – Revision 1 – Nevada – Kiosks (Quantity 3) – Revision 1 – \$(10,656.00)
- RV-02-2023 – Revision 1 – Riverside – Refresh of Damaged Kiosks (Quantity 2) – Revision 1 – \$0.00
- SB-02-2024 – San Bernardino – Request to Implement the New General Assistance/General Relief ("GA/GR") Automated Solution County-Specific Program – \$922,094.17
- SB-04-2023 - Revision 1 – San Bernardino – Kiosk Printer Refresh (Quantity 26) - Revision 1 – \$0.00
- SC-02-2023 - Revision 1 – Santa Clara Kiosks (Quantity 3) and Production Operations for Managed Facilitated Access Control Tablets ("FACTs") (Quantity 3) - Revision 1 – \$(28,416.00)
- SD-02-2023 - Revision 2 – San Diego – Request for County Data Pipeline in CalSAWS Amazon Web Services ("AWS") Account - Revision 2 – \$41,550.93
- SE-02-2024 – Sacramento – Calabrio Cloud Storage Retention – \$21,374.72
- SE-03-2024 – Sacramento – Additional Licensing for Customer Service Center ("CSC") Expansion (Quantity 200) – \$265,976.00

- SM-01-2024 – San Mateo – Additional Reporting Support – \$219,651.14
- SR-01-2023 – Revision 2 – Santa Cruz – Kiosks (Quantity 2) and Production Operations for Managed FACTs (Quantity 2) – Revision 2 – \$(14,208.00)
- VN-01-2022 – Revision 1 – Ventura – Kiosks (Quantity 7) – Revision 1 – \$(12,432.00)

The costs of this Change Notice are funded through the CalSAWS IAPDU, Premise and county funding. The current year costs are accounted for in the SFY 2024-25 CalSAWS JPA Project Budget.

c. Approval of ClearBest Change Order 09 Work Order 02, which includes three (3) premise items.

Summary: This Work Order utilizes \$322,072 of the \$8,829,000 Professional Services allowance for QA services to accommodate three (3) Premise items: Alternate Formats in SAWS (\$222,967), CalFresh Minimum Nutrition Benefit Pilot Program (\$12,948), and CF Simplifications (\$86,157). Board approval of this Work Order will leave a balance of \$4,455,469 for future work.

The costs of this Work Order are funded through the Premise funding and are accounted for in the SFY 2024-25 CalSAWS JPA Project Budget.

d. Approval of Deloitte Portal Mobile Work Order 18, which includes two (2) premise items.

Summary: This Work Order utilizes \$312,950.00 of the \$33,000,000 change allowance for additional Services for Alternate Format in SAWS (\$222,950.00) and Program-Level Text Message Consent (\$90,000.00). Board approval of this Work Order will leave \$19,210,497 for future work.

The costs of this Work Order are funded through premise funding. Current year costs are accounted for in the SFY 2024-25 CalSAWS JPA Project Budget.

Informational Items

6. Quarterly Fiscal Report

Informational

Summary: Holly Murphy will provide an overview of Quarterly Fiscal Report.

7. Quarterly Performance Report

Informational

Summary: Mandy Batt, Sara Kiewet, Dawn Wilder, and Rajesh Tahaliyani will provide an overview of the Quarterly Performance Report.

8. BenefitsCal Update

Informational

- ROI Workgroup Update
- UCD/CX Insights
- Upcoming Efforts to Support Programs

Summary: Lynn Bridwell and Onur Senman will provide an update on BenefitsCal.

Agenda Item and Summary

Type of Item

9. Policy & Release Update

Informational

Summary: Michele Peterson will provide an update on Policy and Release.

10. Transition Update

Informational

Summary: Dawn Wilder and Rajesh Tahaliyani will provide an update on Transition.

11. CalSAWS Procurement Updates

Informational

- BenefitsCal
- Quality Assurance

Summary: Tom Hartman will provide updates on CalSAWS procurements.

12. 2025 CalSAWS Conference

Informational

Summary: Julia Erdkamp and Jennifer Seel will provide an overview of 2025 CalSAWS Conference.

13. Adjourn Meeting

Procedural

Summary: Board Chair, Michael Sylvester, will adjourn the meeting of the CalSAWS JPA Board of Directors.